West Tytherley, Frenchmoor and Buckholt Parish Council

Meeting of the West Tytherley, Frenchmoor and Buckholt Parish Council held in King Edward's Hall, West Tytherley, on Tuesday 14th October 2025, 7pm.

Present: Cllr N Carpenter (Chairman), Cllr M Down (Vice-Chairman), Cllr F Collyer, Cllr R Gribble, and Cllr N Macpherson.

Also present: 1 Parishioner, 2 West Dean Parish Councillors, Cllr S MacDonald (TVBC), and S Bailey (Clerk)

2510-1	**To receive and accept apologies for absence**
Cllr Collier was unable to attend due to prior commitments. The Parish Council accepted her apologies. Cllr N Adams-King was delayed coming back from London and would not make the meeting. The Parish Council accepted his apologies.	
2510-2	**Chairman's remarks**
The Chairman welcomed everyone to the meeting and asked if anyone was recording the meeting to declare it and for mobile phones to be put on silent.	
2510-3	**To receive declarations of pecuniary and personal interests relating to items on this agenda**
No pecuniary or personal interests to declare.	
2510-4	**To approve the minutes of the Parish Council Meeting held on 8th September 2025**
The minutes were accepted by the Parish Council as a true record and signed by the Chairman.	
2510-5	**Public Session: To receive questions from members of the public**
Parishioner Statement – They have written to HCC about how Dean Road needs to be resurfaced as the potholes are horrendous and only going to get worse with the inevitable flooding that will happen over the winter. HCC responded that they feel that someone has privately tried to fix the potholes and thus there is nothing they can do. The Parishioner feels like this is a ridiculous response and would like HCC to come and resurface the road instead of constantly patching up potholes as this is only a temporary fix and thinks it must be cheaper to resurface once than to keep coming out to patch potholes. Cllr Macpherson stated that he has filed 4 reports with HCC about potholes and they have told him that they are not serious enough to warrant repair. However, since this response HCC have been out and put white lines around all the potholes, so it is hard to know what they plan to do. Cllr Down explained that she spoke to some HCC employees who were working near her house and apparently HCC are planning to resurface Dean Road and raise all the drains to be level with the road before Christmas. The Parish Council are not optimistic about this statement and will keep pursuing the issue with HCC. Cllr MacDonald recommended reporting road issues online, but if nothing happens follow it up with Cllr Adams-King and provide him the reference number of the online report.	
2510-6	**To receive report from Test Valley District Council**
• Everyone is tired of the Local Government Reorganisation as it has been a very difficult process. All districts and boroughs have submitted their proposals, and Central Government will choose 2-3 of them in November and then consult residents on the said proposals, with the aim of choosing one in Q1 of next year. The Mayoral election will take place in May 2026. • Consultation has now closed on the Local Plan, TVBC acknowledges that they had to include several locations that they didn't want to but had no choice. TVBC have received over 2000 responses to the Local Plan so are trying their best to work through them. Speculative development has been much higher than anticipated, so they need to get the Local Plan in place as soon as possible to stop the excessive speculative development.	

- The developers responsible for the proposed 52 new houses in East Dean/Lockerley are trying to push through their plans regardless of the Local Plan and have submitted an outline planning permission to TVBC. Cllr MacDonald advised that you can comment to TVBC planning about this application, whether in support or to object.
- Food waste collections should start this Friday in West Tytherley.
- The next resilience meeting is due to take place on Saturday 25th October 2025, 9:45-12, in Kings Somborne Village Hall, all are welcome.

A Parishioner was worried that brownfield sites will start encroaching on the village and wanted to know if the homes being built at Glebe Farm will count as development in West Tytherley and thus stop any speculative development in the village. Cllr MacDonald noted that West Tytherley's Neighbourhood Development Plan (NDP) doesn't have any allocation for development which could allow for speculative development to happen, however we could argue down speculative development if there is existing development. Not a black and white situation, we would need to wait and see what happens.

Cllr MacDonald left the meeting at 7:34pm

2510-7	**To receive report from Hampshire County Council**

No report from HCC was received, but the latest HCC update is available at https://www.westtytherley-pc.gov.uk/community/west-tytherley-frenchmoor-buckholt-parish-council-15366/hcc-news/

2510-8	**To discuss the notice stapled to the bridleway sign on Chalkpit Lane**

- The Parish Council was unsure what this notice means for the village.
- The Clerk will enquire with HCC to try and find out more information.

2510-9	**To discuss the excavation near Pug's Hole**

- A Parishioner was concern that the landowner near Pug's Hole is excavating and putting in a permanent pond and may have made the stream that drains water from the village less effective.
- The Parish Council explained that there was already a pond in this location, the landowner is just renovating it to make the area more presentable. The stream that runs near this will not be affected by the excavations as it is between the road and pond and not particularly close to the excavation site.

2510-10	**To discuss paying for the telephone box refurbishment**

- The village hall committee have decided to refurbish the telephone box as the door is becoming dangerous, and it needs a new coat of paint, and they would like the Parish Council to pay for this refurbishment.
- The Parish Council agreed to cover up to £100 for the refurbishment but are happy to rediscuss if the cost is going to be higher.
- The Chairman abstained from this decision as he is also on the village hall committee.

2510-11	**To receive an update on the new memorial plaque**

- The new memorial plaque cost £24.99 excluding VAT.
- Cllr Collyer will give the plaque to a Parishioner who will place it in the appropriate location.

2510-12	**To receive an update on the damaged culvert**

- The landowner has had their contractor out to look at the gate post that has apparently damaged the culvert, however they could not find any evidence of a hole.
- The contractor is going to dig around the gate post to see if they can find any evidence of damage.
- The Parish Council are concerned that the way the landowner fixed the previously broken culvert is not good enough and may still lead to flooding.
- The Parish Council recommended putting a camera down the drain to see where the culvert has been damaged, Dyno-Rod are a company that could perform this survey.
- The Clerk will speak to the landowner to see if they will pursue putting a camera down the drain.

2510-13	To discuss the battery back-up for the mobile phone mast

- Cllr Gribble and Cllr MacDonald are still pursuing this matter, however they have not received a response from HCC.
- Cllr Gribble is concerned about a battery back-up because it would only last for a very short time.
- He is going to look at all the options available to find the best solution.

2510-14	To consider replacing the wooden bollards by the junction of Dean Road and Coopers Track

- The wooden bollards have severely deteriorated and need replacing.
- Cllr Collyer will enquire as to who is responsible for replacing them and let the Clerk know.

2510-15	To discuss the increasing SSE standing charge

- SSE are increasing their standing charge from 2.05 pence/day to 2.85 pence/day, which means annually the Parish Council used to pay a £750 standing charge and will now have to pay £1038.45, which is a big increase, especially considering how little electricity they use.
- The West Dean Councillors recommended using Bionic for electricity, as they have a low standing charge.
- The Clerk will investigate Bionic and any other electricity options.

2510-16	To receive an update on the resilience project

- The village hall would like to have an extension funnel put on the exhaust of the generator at the hall.
- The Parish Council agreed to cover up to £50, if it exceeds £50, they will rediscuss.
- The RING contract for the camera monitoring the generator on the hall needs renewing, £41.99 excluding VAT.
- The Parish Council agreed to cover this cost.
- The Parish Council does not want to purchase anymore hi-vis vests as they feel they already have enough.
- Cllr Gribble would like to have a meeting with the resilience team to discuss the project.
- Cllr Down noted that we are still waiting for the aerial to be fitted to the hall.

2510-17	To review the Parish Council's Code of Conduct

- Cllr Down observed that on the 1st page, 3rd line behaviour is spelt without a U, and pages 12-13 need to be joined.
- The Chairman would like more time to review this policy as he would like to put more protection in for employees of the Parish Council against mistreatment.

2510-18	To receive an update on the Neighbourhood Development Plan

- Cllr Down, supported by Alan Bannister (ex- chair of the NDP working party), explained we are waiting for the TVBC and WCC Local Plans to be renewed (drafts underway and currently due to be made in 2027). Our NDP needs to be updated to reflect the new Local Plans (work has started led by Alan Bannister in conjunction with councillors on both West Dean and West Tytherley PCs).
- During this transition period (2026 to 2027), the joint WDWTNDP (Made Plan 2022-2035) dated March 2022 remains on the statute books with TVBC/WCC covering Policies still relevant to planning applications.

2510-19	To discuss who should know the gate code to the recreation ground

- Cllr Collyer explained that very few people currently know the code to open the gates into the recreation ground, which seems like a safety risk if there is an emergency.
- The Parish Council agreed and decided that all the employees in the shop should have access to the code and the pub, Broughton football team and houses adjacent to the recreation ground should also know it.

2510-20	To review new planning applications and decisions

a) 25/02138/FULLS Relocation of septic tank and instillation of sewage treatment plant at Withy Copse House, North Lane - No objection, the work will happen underground and is not near any trees.

b) 25/02148/OUTS 52 new homes in East Dean - Object, far too many houses for the area, no amenities, no public transport and the roads cannot handle that much more traffic.

c) 25/02394/TREES Dean House, Rectory Hill, West Dean (Not on agenda as application was received after publication) - No objection, will not impact the look of the village.

2510-21	**Finance**

a) To agree upcoming invoices

- Exhaust extension funnel for generator, up to £50 – Agreed
- RING camera contract renewal, £41.66 – Agreed
- Telephone Box refurbishment, up to £100 - Agreed

b) To receive an update on the bank account

- The Chairman and Cllr Down are now both full signatories on the bank account.
- The Chairman can now set up online banking, and Cllr Down will need to phone Lloyd's bank to set up online banking.

c) To agree to close the TSB bank account

The Parish Council unanimously agreed that Tom Brindley should close their old TSB bank account.

d) To start forecasting for the 26/27 financial year

Receipts	**Actual 24/25**	**Budget 25/26**	**Actual 25/26**	**Variance 25/26**	**Forecast 26/27**
Precept	£15,300.00	£20,000.00	£20,000.00	£0.00	£20,000.00
VAT Reclaim	£5,072.36	£1,000.00	£2,140.09	£1,140.09	£1,000.00
HCC	£344.00	£350.00	£344.00	-£6.00	£350.00
Interest	£323.73	£250.00	£150.00	-£100.00	£175.00
Fete Money	£6,020.27	£0.00	£0.00	£0.00	£0.00
Donations	£150.00	£0.00	£0.00	£0.00	£0.00
Grants	£1,000.00	£0.00	£0.00	£0.00	£0.00
Pavilion Hire	£0.00	£0.00	£200.00	£200.00	£200.00
Refunds	£1,770.39	£0.00	£33.04	£33.04	£0.00
Total Receipts	£29,980.75	£21,600.00	£22,140.09	£540.09	£21,725.00
Payments					
Utilities	£901.05	£1,000.00	£1,400.00	-£400.00	£1,500.00
Website/Email	£149.85	£300.00	£307.26	-£7.26	£350.00
Payroll	£4,718.88	£12,500.00	£9,074.60	£3,425.40	£10,000.00
Clerk Expenses	£0.00	£300.00	£65.50	£234.50	£50.00
Clerk Recruitment	£0.00	£500.00	£0.00	£500.00	£0.00
Locum Clerk	£9,749.47	£1,000.00	£140.00	£860.00	£0.00
Finance	£1,499.00	£650.00	£762.00	-£112.00	£200.00
Contractors	£5,831.81	£600.00	£1,200.00	-£600.00	£1,500.00
Resilience Project	£18,381.14	£0.00	£1,700.00	-£1,700.00	£200.00
Playparks	£7,810.45	£1,600.00	£346.00	£1,254.00	£500.00
Hall Contribution	£0.00	£950.00	£1,050.84	-£100.84	£1,200.00
Insurance	£1,622.80	£850.00	£1,022.79	-£172.79	£1,050.00
Fete	£11,460.03	£0.00	£0.00	£0.00	£0.00
Training	£211.20	£600.00	£0.00	£600.00	£200.00
Subscriptions	£469.37	£650.00	£344.00	£306.00	£375.00
Room Hire	£0.00	£100.00	£0.00	£100.00	£0.00
Noticeboards	£0.00	£1,000.00	£525.00	£475.00	£0.00
General	£0.00	£100.00	£0.00	£100.00	£0.00
Defib	£441.00	£0.00	£0.00	£0.00	£0.00
Software	£49.99	£600.00	£0.00	£600.00	£0.00

Greening Project	£50.00	£0.00	£0.00	£0.00	£0.00
Asset Purchase	£0.00	£150.00	£291.15	-£141.15	£150.00
S137	£0.00	£500.00	£0.00	£500.00	£0.00
VAT	£7,140.06	£1,000.00	£1,000.00	£0.00	£1,000.00
Total Payments	£70,486.10	£24,950.00	£19,229.14	£5,720.86	£18,275.00
Into Reserve	-£40,505.35	-£3,350.00	£2,910.95	£6,260.95	£3,450.00
Balance c/f	£15,544.22	£12,194.22	£18,455.17	£6,260.95	£21,905.17

The Parish Council decided to add £500 to defib in case anything needs replacing and £500 to S137 so they can give a donation to the Air Ambulance. This would make total payments £19,275, with £2,450 into reserve and the balance carried forward £20,905.17.

e) To note September's receipts/payments and expected receipts/payments

Ins (Current Account)

Date	Receipts	Total	Balance
09/09/2025	Precept	£10,000.00	£11,997.29
09/09/2025	TSB Interest	£11.23	£12,008.52
26/09/2025	HCC	£86.00	£4,347.56
29/09/2025	Broughton FC (Pavilion Hire)	£200.00	£4,547.56

Outs (Current Account)

Date	Payment	Total	VAT	Net	Balance
09/09/2025	Transfer to Deposit	£7,000.00	£0.00	£7,000.00	£5,008.52
09/09/2025	Fallow Plumbing and Heating	£216.00	£36.00	£180.00	£4,792.52
12/09/2025	Michael Eastwood (Landscaper)	£460.00	£0.00	£460.00	£4,332.52
22/09/2025	Hugo Fox (Emails)	£20.99	£3.50	£17.49	£4,311.53
23/09/2025	Amazon (Cable)	£7.99	£1.33	£6.66	£4,303.54
24/09/2025	Amazon (Memorial Plaque)	£29.99	£5.00	£24.99	£4,273.55
25/09/2025	Hugo Fox	£11.99	£2.00	£9.99	£4,261.56
30/09/2025	S Bailey Payroll	£731.90	£0.00	£731.90	£3,815.66

Ins (Deposit Account)

Date	Receipts	Total	Balance
09/09/2025	Transfer from Current	£7,000.00	£22,007.77
09/09/2025	Interest	£8.42	£22,016.19

Expected Receipts/Payments

Ins

Receipt	Expected Total	Date
HCC	£172.00	Quarterly (£86.00)
Total	**£172.00**	

Outs

Payments	Expected Total	Date
Resilience	£100.00	October
Aerial	£65.00	October
Noticeboard	£525.00	October/November
ICO	£47.00	December
Clerk Payroll	£4,417.80	Monthly (£736.30)
Hugo Fox (Emails)	£104.94 (£125.94 incl. VAT)	Monthly (£17.49, £20.99 incl. VAT)
Hugo Fox	£59.94 (£71.94 incl. VAT)	Monthly (£9.99, £11.99 incl. VAT)
SSE	£500.00 (Under review)	Quarterly
Business Stream (Water)	£200.00	Quarterly
HMRC Employers National Insurance	£484.92	Quarterly (£121.23)
Total	**£6,504.60 (£6,537.60 incl. VAT)**	

2510-22	**Matters for future meetings**

- In the past the Parish Council has purchased a poppy wreath to be placed on the war memorial for Armistice Day. The Clerk will ask Cllr Collier what the normal procedure is for this and look into purchasing one.
- The 2025 village fete raised £5829, the Fete Committee have awarded the fete grants as follows: West Tytherley Village shop - £190, KEH entrance gate - £800, Church Safety and Security - £2,000, and School outdoor improvements final phase - £3,000. For a full breakdown of the Fete Committee's decision process please visit: https://www.westtytherley-pc.gov.uk/community/west-tytherley-frenchmoor-buckholt-parish-council-15366/village-fete/ The 2026 fete will be held on Saturday 9th May 2026.
- Footpath 11 is still overgrown, a Parishioner has reported it to Hampshire Rights of Way and would like the Parish Council to also report it to Hampshire Rights of Way to reinforce the issue. The Parish Council are happy to do so.
- Cllr Collyer would like to make a particularly active Parishioner the village footpath warden, so he can report any issues directly to the Parish Council. If the Parishioner agrees the Parish Council are happy to make this Parishioner, the village footpath warden.
- Cllr Down explained that a tree branch from her neighbour's oak tree has fallen onto a footpath and feels they should be encouraged to trim the tree as it could pose a danger to the public if more branches fall. Cllr Down will let the Clerk know the contact information for the tree owner and then the Clerk will contact them.

2510-23	**To decide on the date for the next meeting**

Monday 10th November 2025, 7pm.

Meeting Closed at 8:50pm

S Bailey
Clerk of the Parish Council

N Carpenter
Chairman of the Parish Council