

CULWORTH PARISH COUNCIL

ANNUAL GENERAL MEETING

You are requested to attend an Annual General Meeting of the Parish Council on **Tuesday 31st May 2022** at 7pm which will be followed by a General Meeting in Culworth Village Hall. If you are unable to attend, please notify the Clerk on culworthparishcouncilclerk@gmail.com or 01295760571.

Members of the public and Councillors are advised that under the Openness of Local Government Bodies Regulations 2014, members of the public are permitted to photograph, film, broadcast and report on the meeting, subject to the efficient running of the meeting not being disrupted.

24/05/2022

Josephine Rowling

Clerk to Parish Council

Annual Meeting agenda

1. Councillors present
2. Apologies for absence
3. Election of Chair currently Cllr Wilby
4. Election of Vice Chair currently Cllr Rolt
5. Responsible Financial officer The Clerk as part of role
6. Internal Controller- bimonthly check of accounts currently
7. Internal Auditor – to recommend NCALC internal audit scheme
8. Signatories to account currently Councillor Rolt, Mumford and Wilby
9. Planning applications and large documents- subcommittee Cllr Koster
10. Burial ground and Berry Hill Close subcommittee currently Cllr Mumford and the Clerk. Confirm charges.
11. Finance subcommittee Chairman Vice Chairman and the Clerk. Meet annually in November Currently Cllr Wilby, Cllr Rolt, Cllr Mumford and the Clerk
12. Culworth Hill Field Trust, Cllr Wilby
13. HS2 representative. Cllr Rolt
14. Village Hall representative Cllr John Mullins Blyth
15. School liaison currently Cllr Guinness
16. Tree warden voluntary post - doesn't need to be a Parish Councillor
17. Footpaths and bridleways - Mark and Sarah Izzett
18. Newsletter Mrs Kate Smith culworth.newsletter@gmail.com
19. Website Mrs Joanne Wilby

20. Meetings for 2021- bi-monthly on third Tuesday at 7pm
21. Equality statement circulated to all householders in next newsletter and on website
22. Standing Orders 2022 (see attachment)
23. GDPR-
24. Complaints procedure and committee
25. Burial Ground regulations attached

General Meeting

1. Cllrs present
2. Apologies for absence
3. Declarations of interest on agenda items
4. OPEN Meeting
5. To confirm Minutes of March 2022
6. Asset Mapping- Kate Smith to demonstrate the project and completion of work to date
7. Matters arising not on agenda
8. Community Play Park Cllr Wilby and Madeline Green
9. Report from WNC Councillor Eastwood- appointment of HS2 warden
10. HS2 update Cllr Rolt
11. Speeding in village- speed sign location and 20mph signs
12. Defibrillator training- still awaiting offer of trainer from SCAS
13. Community plans for Jubilee- Cllr Wilby
14. Culworth Hill Field Trust- update Cllr Wilby
15. New clerk and advertisement- NCALC- Cllr Wilby and Rolt to contact
16. Tree work- Rural works completed tree works very successfully on 1st April 2022.
17. Wall around Berry Hill Close. A large amount of Wall repaired by Steve Smith Construction.
This work was enabled by vast quantities of ivy removed by Cllr Rowling.
18. Report from Annual Parish Assembly
19. FINANCE
 - a. Receipts
 - i. First half Precept £12,500
 - ii. NCALC asset mapping grant
 - b. Expenditure
 - i. Yu energy Sensors March1-31 2022 £15.18 including 0.72VAT
 - ii. Yu energy unmetered supply March1-31 2022 £78.78 including £3.75
 - iii. Steven Smith construction repair wall Berry Hill Close£2300 +£460 VAT =£2760 (£260 per day)
 - iv. Rural Works tree work as per quotation £880 +£!76 VAT=£1056
 - v. Yu energy sensors 1-30 April 2022 £13.49+0.67VAT=£14.16
 - vi. Yu energy unmetered supply 1-30April 2022 £66.43+£3.32=£69.79
 - vii. Texprep printing jubilee (section 137) £332.70+VAT£55.24=£387.94
 - viii. Roger Smith mowing April Burial Ground £122, Recreation Ground £114=£236

- ix. Cartwright Landscapes Mowing Green etc 6 and 25 April
£126+VAT£25.20=£151.20
 - x. West Northants Council preapplication fee £240
 - xi. Gallagher Annual Insurance £834.10
 - xii. To pay Wave 16/2-15/5 -£14.83
 - xiii. Texprep Newsletters £46.70, Printing £3.50+0.70VAT=50.90
 - c. Current account
 - d. Approval of accounts 2021-2 attached
 - e. Approval of AGAR attached
20. Planning
- a. Applications
 - i. WNS/2022/0937/HS2

Land within Hs2 Act limits from 100 metres south of PRow AG9 at a point 5km west of Culworth and extending northwards to a point 600 metres north-west of Trafford Bridge, Edgcote. Package 5 - Works to form the hs2 railway between Culworth Grounds and Edgcote, - inc. Edgcote North Embankment, Edgcote Viaduct, Edgcote South Embankment, Culworth Cutting, Culworth Embankment, Lower Thorpe North Cutting (Part of), Bridleway AG10 Accommodation Overbridge, Bridleway AG9 Overbridge, Osierbed Spinney Culvert and Hill Farm Box Culvert, the location of Vehicle Restraint Barriers and permanent security fencing; also, Earthworks required for the diversion of PRow AE5 and AG10, for the Danes Moors Auto Transformation Station (ATS) Compound, to create five access tracks, for Edgcote North Embankment Pond Access, Culworth Cutting Access, Edgcote South Embankment Pond Access, Danes Moors Auto Transformer Station (ATS) Access, Bridleway AG10 diversion Accommodation Overbridge Access, and Watercourse Diversions for the River Cherwell and a tributary to the Culworth Stream, and to form six Drainage Ponds and associated Drainage Ditches.

- ii. WNS/2022/0640/TCA 1 Queens Street Culworth OX17 2AT T1 Beech tree Reduce canopy by 30% From 16m to 12m, T2 Cherry Tree Reduce canopy by 30% from 15m to 11m
 - b. WNC approval
21. Correspondence
- a. Clerks Councils Direct,
 - b. NCALC Updates by email every Friday
22. Any other business for July meeting
23. Close of meeting