

Bourton-on-the-Water Parish Council

Minutes of the meeting of the Planning Committee meeting held at 6pm on Wednesday 19th October 2022 in the Windrush Room at The George Moore Community Centre

Those Present: Cllr A Davis (Chairman), Cllrs B Hadley, N Randall, A Roberts, J Wareing. Cllr Wilkins joined the meeting from item 7b.

In Attendance: Sharon Henley, Clerk.

Members of Public: None present.

1. **Apologies for absence:** Cllr M Macklin, District Cllr N Maunder. The Chairman welcomed new temporary co-opted member, Cllr Wareing.
2. **Declarations of interest:** Cllr Davis declared an interest in 60 Swallow Road as she is Chairman of the Residents' Association and did not vote on the application.
3. **Approval of draft Minutes of the meeting held on 28th September 2022:** APPROVED.
4. **Public Session:** None present.
5. **Matters arising:**
 - a. Temporary sign at shop in Moore Road: The Clerk wrote a second letter to the shop manager and head office, but no response was received. To be monitored.
 - b. Adoption of bus shelters in Station Road and request for funding for maintenance from Bloor Homes: The Clerk wrote to CDC Planning Enforcement but no response had been received. The Clerk wrote to Cllr Maunder to ask for assistance.
 - c. TPO on Black Walnut tree outside the Waterfront tearooms: This is likely to be discussed at the CDC Planning meeting in November, the date to be confirmed. GCC Highways date for resurfacing the tree roots is Monday 5th Dec.
 - d. Sign at The Candy Shop: A CDC Enforcement Officer was to visit site to measure the sign and determine if it required permission. CDC will update BoWPC in due course.

6. **Planning & TPO Applications:**

	Ref	Address	Proposal	Deadline
a	22/03348/FUL	Lincroft Stables, Clapton Row, Bourton-on-the-Water GL54 2DW	Demolition of existing rear extension and erection of two-storey and single-storey rear extensions	03/11/2022
Comment: The Parish Council has no objection.				
b	22/03359/FUL	Rose Barn, Cemetery Lane, Bourton-on-the-Water GL54 2HB	Single storey rear and 1 1/2 storey side extensions and other associated works.	01/11/2022
Comment: The Parish Council has no objection.				
c	22/03477/FUL	43 Roman Way, Bourton-on-the-Water GL54 2EW	Erection of a single storey rear and side extension. Including loft conversion and other associated works	02/11/2022
Comment: The Parish Council has no objection.				

7. **Late Planning Notifications:**

a	22/02553/FUL	1 Stanway Green Bourton-on-the-Water GL54 2GG	Loft conversion with rear dormer windows and Juliet balconies and front velux windows (BoWPC previously objected to the application. New documents for review and comment).	24/10/2022
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Comment: The Parish Council continues to object to this application and would like to re-submit the previous comments except for the Juliet Balcony which has been removed in the revised application. In general terms the Parish Council does not wish to see retrospective planning applications.				
b	22/03554/FUL	23 Park Farm, Bourton-on-the-Water GL54 2HF	Removal of existing conservatory and proposed single storey rear extension. Resubmission of approval (21/04577/FUL) dated 26th January 2022 (BoWPC had no objection to original application)	08/11/2022
Comment: The Parish Council has no objection.				
c	22/03361/FUL	60 Swallow Road, Bourton-on-the-Water GL54 2RW	Ground floor side extension. Addition of roof light and other associated works	08/11/2022
Comment: The Parish Council has no objection.				

8. **Responses submitted by Clerk's delegated authority**

	Ref	Address	Proposal
a	22/03345/TCONR	Duke Of Wellington, Sherborne Street, Bourton-on-the-Water GL54 2BY	Works to trees in conservation areas for T1 - Willow Pollard to previous pollard points. T2 - Yew - Crown reduce approx 1 metre. - Cut back to produce flat face (Stubs) to allow regrowth to create hedge structure in future
Comment			
The Parish Council has no objection			

9. **Decision Notices**

	Ref	Address	Proposal
a	22/02324/FUL	Unit 2, Bourton Link, Bourton-on-the-Water GL54 2HQ	Erection of two storey rear extension of industrial unit
Decision			
Approved. BoWPC objected on grounds of overdevelopment in small courtyard area, reduced car parking spaces and concern for the security of Unit 3.			
b	22/02539/FUL	Flat 7 The Courtyard, Station Road, Bourton-on-the-Water	Erection of rear conservatory to ground floor flat
Decision			
Approved. BoWPC had no objection.			
c	22/02608/FUL	Byways, Hilcote Drive, Bourton-on-the-Water GL54 2DU	Erection of single-storey extensions and associated works
Decision			
Approved. BoWPC had no objection.			
d	22/02766/FUL	Sycamore House, Lansdowne, Bourton-on-the-Water GL54 2AR	Erection of an extension to the garage
Decision			
Approved. BoWPC had no objection.			
e	22/02473/FUL	Kimkeri, Lansdowne, Bourton-on-the-Water GL54 2AR	Erection of single-storey rear extension, alterations to dormer and associated works
Decision			
Approved. BoWPC had no objection.			

10. **CIL Receipts (Paper 1):**

- To note receipts of £1,512.29 and CIL guide. These were both noted.
- To agree on recommendations for use of CIL monies to full Council. The Clerk advised that there was currently £117 in the CIL earmarked reserve. The Clerk was asked to create a track of when receipts were received to ensure the timescales for spending of funds were adhered to. The Committee

requested that the new receipt was added to the CIL earmarked reserve. The Clerk to add to the F&GP agenda the consideration of projects for use of funds for recommendation to full council.

11. **Correspondence:** BBC Radio Gloucestershire were doing a story on the number of holiday lets vs local residents in the Cotswolds and were interested in finding out the numbers of these properties in Bourton. Cllr Hadley was liaising with the BBC and it was agreed to make reference to the recent BoWPC submission to NALC's survey on holiday lets. As there is no national system by which principal authorities can record the number of holiday lets and second homes, Bourton-on-the-Water Parish Council contributed to NALC's submission to the consultation by Department for Culture, Media and Sport (DCMS) to recommend that all councils at the level of the Planning Authority (ie CDC in our case) were allowed to collect such data in a light touch way.
12. **Items to Note only:** A resident enquired whether a decision had been made about 22/01626/FUL for retention and siting of a Tipi as no decision was available on CDC's Planning Portal. The Clerk had asked CDC whether a decision had been made.
13. **Date of Next Meeting:** 6pm on Wednesday 9th November 2022 in the Windrush Room.

There being no further business the meeting closed at 18.53 hours.