



Dalwood Parish Council

Minutes of the Meeting held on Monday, 9 September 2024 at 19:30 hrs Dalwood Village Hall (Ref: 24/25.4)

Councillors: Kathy Laing (Chair), Tim Hodges (Vice Chair), Tony Benger (after item 8), Ben Trott, Graham Perry, Christine Wyatt

Other attendees: Ian Walker (Clerk & RFO), and three members of the public.

	Item	Action
1	Public Forum Members of the public raised the following issues: a. There was a request that draft minutes of council meetings should be posted on the Dalwood Parish Council web site as soon as they are posted on the physical notice board.	Clerk
2	Apologies for absence Cllrt Peter Lawrence	
3	Declarations of interest in agenda items None	
4	Minutes of last meeting The minutes of the Parish Council meeting held on 1 July 2024 were approved and signed by the Chair as a true record.	
5	Matters arising None	
6	Finance and administration a. The attached schedule of seven payments made since the last meeting (either being pre-authorised as regular payments or authorised by way of the WhatsApp group) were noted and approved. (24.39) b. The attached summary of receipts and payments to 16 August 2024 showing a balance in hand at Lloyds Bank at that date of £4,604 was noted and approved. (24.40) c. Following the setting-up of a new deposit account at Redwood Bank, the balance on that account as at 16 August 2024 of £10,002 was noted. d. The attached bank statements and reconciliation as at 16 August 2024 were noted and approved. (24.41/42) e. Four other payments that had been authorised and paid since 16 August were also noted, together with the receipt of the second instalment of the precept from EDDC. It was noted that these would be formally reported to the next meeting. f. It was agreed that a further £5,000 should be transferred to the Redwood Bank deposit account. g. The setting up of a new <i>gov.uk</i> web site was still being progressed. h. Ownership of Village Hall car park – carried forward i. Correspondence had been received from the Land Registry concerning the land on the east bank of the river that had previously been used as a ford. It was agreed that assistance should be sought on the matter from, in the first instance, the Blackdown Hills Organisation and then, if necessary, a local solicitor.	Clerk Clerk TH Clerk

7	<p>Maintenance</p> <ul style="list-style-type: none"> a. It was noted that the repainting of the village notice boards, the bus shelters and the seats had been very satisfactorily completed. b. The Telephone Box/book exchange had been repaired and its repainting was in hand. c. Bus shelter project – carried forward. d. The compilation of the register of council trees is now in hand and , when completed, it will be passed to a third party for a survey to be carried out (quotation to be received). e. The works to the willow tree by the river were scheduled to take place in the autumn. f. The clearance of the stones and debris from the south of the bridge, and underneath the arches, had been completed very satisfactorily by Cllr Perry. 	<p>Clerk</p> <p>TB</p> <p>TB</p>
8	<p>Planning matters</p> <ul style="list-style-type: none"> a. The following matters had been referred to councillors and approved: <ul style="list-style-type: none"> 24/1254/FUL Richardhayes Change of use of garden annex 24/1353/FUL Dalwood Hill Farm Demolish & build new dwelling 24/1451/FUL 1 Town Court Extension to rear elevation & raise roof 24/1353/FUL Hawley Cottage Replacement of existing conservatory b. It was noted that a matter that had originally been put to councillors (24/1622/HRN – Stonehayes Farm) had subsequently been withdrawn by EDDC. The Clerk was instructed to write to EDDC to ascertain the final outcome of this matter. c. It was noted that some trees at the junction of Wilmington Lane and Old Taunton Road (Makina) that might have TPO orders in place may have been felled/delimited and that the matter had been reported to EDDC. 	<p>Clerk</p>
9	<p>Highway matters</p> <ul style="list-style-type: none"> a. The broken/missing road signs (at the Methodist Chapel junction and at Larkshayes junction with Old Taunton Road) were again noted. The Clerk will investigate and report the matter to Highways. b. It was noted that the roadway at Larkshayes Hill appears to be subsiding. It was thought that this matter had already been reported to Highways but another report will be made. 	<p>Clerk</p> <p>Clerk</p>
10	<p>Parish Paths Partnership (P3)</p> <ul style="list-style-type: none"> a. It was noted that the full footpath repair report, and associated costings, had still not been received from Owain Morgan. It was agreed to chase this. b. It was also noted that significant maintenance works still appear to be needed to bridleway 28 (Naishes Lane) and that the matter had been referred to DCC. c. It was noted that there had been a significant deterioration in footpath 6 adjacent to Summer Lodge. It was agreed that the Clerk should write to Stockland Parish Council which is understood to have responsibility for this footpath. 	<p>KL</p> <p>Clerk</p>
11	<p>Village Green application</p> <ul style="list-style-type: none"> a. A revised application form had now been completed and it was agreed that this should be resubmitted as soon as possible. 	<p>Clerk</p>

12	Water quality monitoring survey a. Cllr Wyatt reported that she was continuing to submit regular readings on water quality to the West Country River Trust and that recent readings showed a low level of phosphates. b. It was agreed that the parish council would fund a new TDS water monitor as the current one had broken.	
13	Any other business None	
14	Meetings for the year a. It was noted that Parish Council meetings for the remainder of the 2024/25 year would be: i. 4 November 2024 ii. 6 January 2025 iii. 3 March 2025	
15	The meeting closed at 20.15 hrs.	

Approved

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Chair

Date:.....

DRAFT

Ref	Date	Payee	Description	£	VAT (Memo)
25/19	08-Jul-24	DM Payroll Service	Payroll management	60.00	
25/20	25-Jul-24	SA Mackenny	Maintenance works	465.00	
25/21	25-Jul-24	Ian Walker	Salary	242.56	
25/22	25-Jul-24	HMRC	Tax on above	60.60	
25/23	30-Jul-24	Redwood Bank	Initial deposit	100.00	
25/24	30-Jul-24	Redwood Bank	Balance of deposit	9,900.00	
25/25	12-Aug-24	Shaun Burns	Grass cut	80.00	

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9-9-24

Dalwood Parish Council

As at 16 August 2024

ended 31 March 2025

Actual 23/24 £		Budget 24/25 £	Actual to date 24/25 £	Forecast £	Anticipated out turn 24/25 £	Budget 25/26 £
RECEIPTS						
7,120	Precept	7,476	3,738.00		3,738.00	
2,300	Parish Paths	805			0.00	
	Donation re defibrilator				0.00	
	Interest received		2.21		2.21	
2,247	VAT refunds				0.00	
11,667		8,281	3,740.21	0.00	3,740.21	0
PAYMENTS						
1,716	Staff costs	3,638	1,212.64		1,212.64	
200	WFH allowance	200			0.00	
2,402	Locum fees				0.00	
109	Clerk SLCC membership	130			0.00	
107	Subscriptions	149	228.00		228.00	
60	Payroll service	120	60.00		60.00	
173	Clerk training	300			0.00	
0	Training (delegates expenses)	100			0.00	
183	Admin & stationery	200	116.43		116.43	
0	Equipment		622.77		622.77	
112	Hall hire	70	49.00		49.00	
262	Insurance	290	263.95		263.95	
0	Audit & election fees	80			0.00	
2,110	Parish Paths (agency services)	1,805			0.00	
1,714	Routine maintenance	1,000	853.35		853.35	
	Project - phone box	500	400.00		400.00	
1,250	Donations	250			0.00	
15	Sundries	100			0.00	
533	Replacement bus shelter				0.00	
220	Jubilee expenses				0.00	
816	VAT paid in year		178.81		178.81	
982		8,932	3,984.95	0.00	3,984.95	0
(315)	NET RECEIPTS/(PAYMENTS) IN YEAR	(651)	(244.74)	0.00	(244.74)	0
	Transfer to deposit account		(10,002.21)		(10,002.21)	
15,166	Opening balance		14,851.32		14,851.32	
14,851	CLOSING BALANCE AT LLOYDS BANK		4,604.37		4,604.37	0
	REDWOOD BANK DEPOSIT ACCOUNT				10,002.21	
	TOTAL FUNDS HELD				14,606.58	