

BROOKLAND PARISH COUNCIL

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MINUTES 101

[DRAFT – to be accepted at next Parish Council Meeting]

Minutes of the Ordinary Parish Council Meeting held at The Village Hall, Brookland on Monday 16 April 2012 at 7.15 pm

PRESENT: Mr C Hill (Chair), Mrs A Birchmore, Mrs K Coleman Mr R Hyman
and Mr N Knight

PARISH CLERK: Mrs J Batt

MEMBERS OF THE PUBLIC: There were 3 Members of the Public present for part of the meeting.

1. APOLOGIES FOR ABSENCE

There were no Apologies for Absence.

2. DECLARATIONS OF INTEREST

There were no Declarations of Interest.

i) Updating of Declarations of Interest for the Code of Conduct

The Clerk reminded Councillors that they should update their Declarations of Interest with the Monitoring Officer if necessary.

3. ACCEPTANCE OF MINUTES

Minutes 100 of the last meeting were accepted and it was unanimously agreed that Mr Hill should sign them.

Proposed Mr Hyman

Seconded Mr Knight

4. PARISH COUNCIL WEBSITE

Nothing to report.

5. MATTERS FOR REPORT FROM PREVIOUS MEETING

There were no matters arising that were not covered on the agenda.

6. PUBLIC INTERVAL

There were no Members of the Public present.

7. CHAIRMAN'S REPORT

The old village hall notice board has been replaced with a strong, modern, low maintenance Notice board, which has the capacity to display the full Parish Council minutes, plus the monthly agenda and any planning applications. It will also display a plan of the Memorial Trees planted in the grounds stating the position, the variety of each tree and the name of the donor.

It was decided to re-site the notice board as a safety issue, because it was very close to the bend and quite some distance from the fence line which made smaller print difficult to read. The glazed doors on the old cabinet have been missing for many years and the framework was rotten and had long since reached a point where it was beyond economical repair.

Many thanks to Maureen Akers who organised the Parish Annual Clean Up Day on Sunday 15 April 2012. It was a beautiful sunny day and as usual enthusiastic volunteers collected a surprising amount of litter to the benefit of our parish.

8. CORRESPONDENCE, FINANCE AND OTHER COUNCIL BUSINESS

Correspondence

Brookland Church of England Primary School
Lydd Town Council
KCC Make Kent Quicker
Brighton and Hove City Council
SDC continuation of the Nuclear Industry at Dungeness

Email Correspondence

Mr Hyman did not bring any particular emails to the attention of councillors.

All councillors are asked to check their emails regularly.

Finance

Bank Reconciliation

Balance per Cash Book

Opening Balance	16876.68
Add Receipts	<u>11499.06</u>
	27913.63
Less Payments	<u>8654.42</u>
	19721.32

Balance at Bank

Current Account	16347.61
Less unpresented cheques	<u>160.20</u>
	16453.76
Reserve Account	3315.54
War Bonds	<u>218.37</u>
	19721.32

Accounts to be paid

PAYEE	DESCRIPTION	NET £	VAT £	GROSS £
Mrs J Batt	Salary	157.76		
	Expenses	50.24	1.00	209.00
KALC	Subscription	142.60	28.52	171.12
M Coleman & Son	Grass Cutting	172.00		172.00
Mr R Velvick	Grave Digging	55.00		55.00
		577.60	29.52	607.12

Resolution: Councillors unanimously agreed to pay the above accounts.

Proposed Mr Hill

Seconded Mr Knight

Earmarked Monies

	Balance 19 March 2012	+/- April	Balance 16 April 2012
Youth Area Expenses Budget 12/13	1928.28	+40.00	1968.28
Youth Area Rent Budget 12/13	300.00	+100.00	400.00
War Memorial Budget 12/13	1600.00	+400.00	2000.00
Notice Board	1332.43		1332.43
Cemetery Maintenance	2323.53		
Grass Cutting – Budget 12/13		+897.25	
Grass Cutting paid April		-70.00	
Gen Expenses – Budget 12/13		+800.00	
Grave Digging		-55.00	3895.78
Election Expenses	1448.97		1448.97
TOTAL	8933.21	2112.25	11045.46

Insurance

Nothing to report.

Risk Assessment/Risk Inspection

Nothing to report.

9. CEMETERY**Repairs to Cemetery Wall**

B J Builders hope to start work in the next couple of weeks.

10. YOUTH AREA

Councillors agreed to send a cheque for outstanding rent. We have sent cheques in the past but the Crown Estates have not cashed them.

11. PLANNING

An application was received late last week and councillors agreed to discuss it at this meeting, due to the time constraint.

Mr Hill and Mrs Coleman will ask to meet with officers from the Planning Department at SDC to discuss issues of concern within the parish.

12. COMMUNITY SAFETY

PCSO Conolly was not present at the meeting.

**13. VILLAGE RESPONSIBILITIES
Matters Arising from the Round Robin**

There were no matters arising.

Village Hall

The notice board has been erected in the car park.

Mr Hyman had a request from a family asking whether their child could ride his moped in the car park. Councillors all agreed that they could not sanction private use of the car park.

Items to be reported to the County Lengthsmen

The Clerk will contact Becky Bailey to see if there is any progress on extending the hatched area outside of Brenzett School.

The badger damage in Brack Lane has increased. The Clerk will inform Becky Bailey.

14. FORUM FOR EXCHANGE OF IDEAS BETWEEN COUNCILLORS

Mr Knight wrote to Mr Hill in January tendering his resignation from the Parish Council, with effect from the end of this meeting.

Councillors all expressed their gratitude to Mr Knight for his help and support during his time on the Council.

There being no other business the meeting closed at 8.50pm.

Signed Dated
Chairman

BROOKLAND PARISH COUNCIL

PLANNING APPLICATION RECORD

2011

DECISION TAKEN AT MEETING HELD ON 16 APRIL 2012

Y12/0169/SH Manor House, Straight Lane, Brookland, Kent

Alterations and conversion of outbuilding to provide living accommodation for use as an annexe to main dwelling, including installation of two new windows to south elevation

Parish Council: OBJECT 4:1

The sleeping accommodation will not be 3m above sea level

Councillors have concerns regarding the disposal of sewerage

Y12/0177/SH Manor House, Straight Lane, Brookland, Romney Marsh, Kent

Listed Building Consent for alterations to outbuilding, including installation of two new windows to south elevation, in connection with conversion of outbuilding to provide living accommodation for use as an annexe to main dwelling]

Parish Council: OBJECT 4:1

The sleeping accommodation will not be 3m above sea level

Councillors have concerns regarding the disposal of sewerage

Decision Notices from SDC

Y12/0046/SH Quince Cottage, High Street, Brookland, Romney Marsh

Felling of a Willow Tree situated within a Conservation Area

District Council: No Objection