

GREWELTHORPE PARISH COUNCIL

Minutes of Meeting 10th March 2021

Due to Covid regulations, this meeting was held via a Zoom call.

1. **Present**
Cllr Dawson (Chair), Cllr Kerr (Vice Chair), Cllr Rhodes, Cllr Exelby
Cllr Simms (District). Cllr Atkinson (County) joined the meeting at 8.00 pm
Parish Clerk
One member of the public
2. **Apologies**
None received
3. **Declaration of Interest**
Cllr Kerr declared an interest in agenda item 8.6
- 4 **Minutes** of Parish Council Meeting held on 13th January 2021 were approved for signature as a correct record
- 5.0 **Matters arising from the last meeting**
 - 5.1 **Asset register – operational items.** Due to Covid restrictions, the majority of items remain to be actioned.
Council noted and thanked Gordon Milner and Mike Johnson for their volunteering re work on the pond benches.
- 6.0 **Finance**
 - 6.1 **Balance of Accounts**
The Clerk produced a financial pack providing a summary of receipts and payments.
The financial position as outlined below was reported as at 1st March 2021.
The Clerk also produced a Bank reconciliation report as at 1st March 2021.

Business Account statement £4338.27(1st March 2021)
Cash Management Account £3078.48(1st January 2021)

Resolved: That the position be noted.
 - 6.2 **Budget statement** – The Clerk provided a budget projection for year ending March 31^s 2021.
Resolved: That the position be noted.
 - 6.3 **Monies Received**
None
 - 6.4 **Authorisation of expenditure**
Council had approved by email a training spend of £15.00 for Clerk online training in February (YLCA – “Governance Transparency”)
 - 6.5 **Payments to be recorded** - The Council recorded the following payments:
 - i) £50 – Cllr Lofthouse. Purchase of 2020 Xmas Tree
 - ii) £170.19 – Clerk salary, allowance and expenses for December 2020
 - iii) £22.50 – Training webinar (Planning). Approved at 13th January meeting
 - iv) £121.00 – R V Rogers. Purchase of 3 hawthorns for Village Green.
 - v) £172.25 – Clerk salary, allowance and expenses for January 2021.
- 7.0 **Correspondence**
 - 7.1 **Unitary Authority proposal**
Letter received from Cllr Carl Les NYCC outlining position. Noted by Council.

Parish Council meeting 10th March. Minutes Page 2.

- 8.0 Decision on planning applications, appeals, enforcement investigations received**
- 8.1 Oak Stile Farm** – Certificate of Lawful Development issued to cover the existing building extensions and extensions to curtilage.
Council had responded with no objections.
- 8.2 The Hutts** – Retrospective Planning approval granted for the erection of 2 structures and the change of use of a section of Woodland area into the Garden and Sculpture park. **Council** had responded with no objections
- 8.3 The Hutts** – Retrospective Planning approval granted for the change of use of the Clocktower to a holiday let. **Council** had responded with no objections.
- 8.4 Walker Cottage** – application for a Certificate of Lawful Development for the existing use of land as a garden. **Council** will respond with no objections.
- 8.5 Orchard Cottage** – application to build a dwelling in the rear garden. **Council** will respond with no objections.
- 8.6 The Old Post Office** – application to convert a garage into a holiday let.
Council will respond with no objections, but including a request to ensure that the Amended car parking for the garage does not intrude into the lane access for other Properties.
Resolved: Clerk to action responses as above.
- 9.0 Quarry Field** – The Clerk reported that the final input on land registration had been sent to Land Registry on 19th Feb 2021 and that a response was awaited.
- Council then considered the annual lease of the field for the season May-October.
The Covid restrictions prevent a field gate auction and Council resolved to offer the field rental via a closed auction, with bids to the Clerk and the Chair in April
Resolved: Clerk to organise a closed bid auction in April.
- 10.00 Tree Works** – Cllr Kerr has taken delivery of the 3 hawthorn trees and marked out a planting position for the viewing of the residents around that part of the Village Green.
Planting will take place when the weather permits
Resolved: Cllr Kerr to organise. Cllr Rhodes to assist.
- 11.0 Grass cutting contract for 2021**
The Clerk had prepared a paper outlining the three tenders received for the next 3 year grass cutting contract for consideration by the Council. The Council selected the bid by Land and Farm Services.
Resolved: Clerk to communicate to all bidders and to action with Farm and Land Services. The paper will be available to view on the Council website.
- 12.0 Parish Council website**
The current website is a Community Webkit provided by BT, which will cease to be supported as at 23rd May 2021.
The Clerk and Cllr Kerr had prepared a paper outlining a number of options for a replacement website. These included both self-build and “developer build “options, and varied in cost from Free to c. £500 for the build, plus in some case ongoing costs for hosting and maintenance.
After consideration, Council selected the option of a self-build website using HugoFox. This is free to build using a HugoFox structure, with no ongoing monthly costs.
It will however take some time and effort to build.
Resolved: Cllr Kerr and the Clerk were asked to build the website. The discussion paper will be available on the Council website.

Parish Council meeting 10th March. Minutes Page 3.

13.0 Councillors Reports

13.1 Cllr Kerr raised the issue of water flowing across and down the Masham Road entering the village. It was confirmed that this is in hand with NYCC Highways and Yorks Water.

13.2 Cllr Kerr raised the condition of the verges near the Village Green triangle on the Masham Road and also on the road opposite the Village Hall. This has been caused by vehicles parking/turning on the verges. **Cllr Exelby and Cllr Rhodes** agreed to speak to the residents concerned.

13.3 Cllr Dawson gave an update of the position with Highways and the Woodland Trust regarding the car parking and traffic flows resulting from Hackfall Woods. Now that the car park redevelopment is completed, revised signage and road markings are in hand with Highways. Further ideas have been received from the public suggesting a reduced speed limit for the hill entering the village from Hackfall and for the Woodland Trust to consider further land for extra car parking.

13.4 Cllr Dawson had received information of a proposal was under consideration to amend the status of some of the footpaths in Hackfall Woods. The current information is unclear and more information is needed on past history.

13.5 Resolved: Cllr Dawson to investigate further.

Cllr Exelby highlighted the potholes and road condition on Hutts Lane. This is now with Highways and the repairs have been marked on the road.

13.6 Cllr Atkinson gave an update from the County Council meeting on the progress of the Unitary Authority proposal and highlighted a request for feedback to a Government Consultation website. **Clerk** was asked to submit the Council view as previously stated. **Cllr Simms** will forward some additional material to the Clerk.

13.7 Cllr Exelby, in his role as Chair of the Village Hall Board, highlighted some changes in Financial Governance for the Hall and suggested that these be reviewed for the Parish Council

Resolved: Cllr Exelby to review and bring to a future Council meeting.

14.0 Questions or Comments from Members of the Public

None had been received.

15.0 Agenda Items for next meeting

Annual Meeting of the Parish Council (Financial Audit and Governance)

Pinfold Lease wef 1st June

16.0 Date of Next meeting- Weds 12th May 2021 Village Hall (subject to Covid position)

Meeting closed at 8.30 pm

Signed as a correct record

Name:

Date:

