

MUSBURY PARISH COUNCIL
6 Englands Way, Chard, Somerset, TA20 1EF
E mail: musburyparishclerk@gmail.com
Tel: 07925652390
Chairman: Councillor Matt Craker
Parish Clerk: Mrs S Coombe

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Members of the public and press are entitled to be at the following meeting in accordance with the Public Bodies (Admission to Meeting) Act 1960 Section 1 extended by Local Government Act 1972 Section 100 unless precluded by the Parish Council by resolution during the whole or part of the proceedings. Such entitlement does not however include the right to speak on any matter except at the end of the meeting given over specifically for that purpose. Although not a requirement to do so, prior notification to the Clerk would enable a full response where appropriate to be given.

Wednesday 13th May 2026

To all members of Musbury Parish Council:

Councillors are summoned & members of the public are invited to a Meeting of Musbury Parish Council, to be held in the Meeting Rooms of Musbury Village Hall on Monday 18th May 2026 immediately following the Annual meeting of the Parish Council which commences at 7.00pm when the following business will be conducted.

Yours faithfully

S J Coombe
S J Coombe

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- 1 To receive apologies for non-attendance**
 - 2 To receive declarations of interest**
 - 3 To approve the Minutes of the last Parish Council meeting on the 16th March 2026**
 - 4 Matters arising from the minutes**
 - 5 Local Government Business & Community Issues:**
 - (i) Presentation of a Certificate of Service to former Councillor Peter Perryman in acknowledgement of their service and commitment to the Parish Council.**
 - (ii) Co-option – 2 Vacant seats**
 - (iii) Approve 2025/2026 Insurance Renewal Quote**
 - (iv) Assertion 10/Parish Council Website**
 - (v) Road Warden Scheme/Community Enhancement Fund**
 - 6 Accounts**
 - (i) Transactions to be approved for payment**

Lloyds Banks	Bank Charges – February 2026	£4.25
Lloyds Banks	Bank Charges – March 2026	£4.25
Lloyds Banks	Bank Charges – April 2026	£4.25

Lloyds Banks	Bank Charges – May 2026	£4.25
Musbury Village Hall	Hall Hire – March 2026	£24.00
Musbury Village Hall	Hall Hire – April 2026	£24.00
ICO	Annual Subscription	£47.00
Gerard Wood	GDPR Registration Fee	£117.54
Playsafety Ltd	Equipment Inspection	£123.60
James Booth	Lengthsman Duties	£380.00
Dalc	Annual Subscription	£235.79
S Coombe	Clerks Salary, PAYE & Expenses April 26	£433.69
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(ii) Monthly Treasurer's Accounts to be approved – March & April 2026

7 Planning

(i) 26/0838/FUL - Little Newcourt Axminster Road Musbury EX13 8AZ

2 Conservatories replaced with 2 new single storey extensions

(ii) 26/0355/FUL - May Cottage Combpyn Road Musbury EX13 8AR

Remove lean to WC & erect new porch. Refurbish outbuilding to include formation of ground floor bathroom & upgrading of external wall. Changes to fenestration & internal floor layouts. Modify roof above dining room & incorporate new conservation lights. Repair & raise boundary wall with addition of fencing, and new stone wall to enclose frontage are on south elevation.

(iii) 26/0356/LBC - May Cottage Combpyn Road Musbury EX13 8AR

Remove lean to WC & erect new porch. Refurbish outbuilding to include formation of ground floor bathroom & upgrading of external wall. Changes to fenestration & internal floor layouts. Modify roof above dining room & incorporate new conservation lights. Repair & raise boundary wall with addition of fencing, and new stone wall to enclose frontage are on south elevation.

(iv) 26/0916/FUL - 4 Higher Doatshayne Lane Musbury EX13 8BG

Installation of a Platform lift alongside pedestrian stepped access to front elevation of property

8 Highways & Public Spaces

(i) Allotments

(ii) Playing Field

(iii) Footpaths

(iv) Bench – Axminster Road

9 Reports from District & County Councillors

10 Police matters – Crime Statistics to be shared if available

11 Parish matters for report

On completion of the meeting: Questions & comments from members of the public (limited to 10 minutes in total)

Members of the public (who are not usually permitted to speak during the meeting except by special invitation of the Chair) are allowed to participate before the start of the meeting by asking questions, raising concerns, or making comments on matters affecting Musbury Parish. No decision can be taken during this session, but the Chair may decide to refer any matter for consideration.

12 Date for next Meeting – Monday 29th June 2026

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Under the Openness of Local Government Bodies Regulations 2014, any members of the public are allowed to take photographs, film and audio record the proceedings and report on all public meetings (including on social media). No prior notification is needed, but it would be helpful to let the Clerk know of any plans to film or record so that all necessary arrangements can be made to provide reasonable facilities to report on meetings. This permission does not extend to private meetings or parts of meetings which are not open to the public. All recording and photography equipment should be taken away if a public meeting moves into a session which is not open to the public.

If you are recording the meeting, you are asked to act in a reasonable manner and not disrupt the conduct of meetings, for example, by using intrusive lighting, flash photography or asking people to repeat statements for the benefit of the recording. You may not make an oral commentary during the meeting. The Chair has the power to control public recording and/or reporting so it does not disrupt the meeting. Recording must be clearly visible to anyone at the meeting. Please note that members of the public exercising their right to speak during Public Question Time may be recorded.

Note: The Parish Clerk records the meeting for the purpose of producing accurate Minutes.

Please contact the clerk for further details – musburyparishclerk@gmail.com