

MEDSTEAD PARISH COUNCIL

MINUTES OF THE MAINTENANCE COMMITTEE MEETING HELD ON 27th AUGUST 2014 AT MEDSTEAD VILLAGE HALL AT 7.00PM

Present:

Cllr K Kercher (Chairman); Cllrs P Buckland, H Taylor, and J Penny.

Also present: Miss Katie Knowles (Clerk).

Note: The Committee members attended a site meeting at the Cemetery prior to the meeting to discuss a suitable location for a Memorial Wall.

14.17 OPEN SESSION

There were no matters raised.

14.18 APOLOGIES OF ABSENCE

All members were present.

14.19 MINUTES

- a. The minutes of the meeting held on 25th June 2014 having been previously circulated, **were agreed and a true record and were signed by the Chairman.**
- b. There were no matters arising from the minutes.

14.20 DECLARATIONS OF INTEREST

There were no declarations of interest.

14.21 MEDSTEAD CEMETERY

- a) Following the visit to the cemetery prior to the meeting the Committee discussed whether there would be a demand for a memorial wall in Medstead. After some discussion it was agreed that a memorial wall would increase the options available families wishing to remember loved ones with a village connection and the demand would subsequently follow. Councillor Buckland circulated photos of an example of a memorial wall at Alton Cemetery together with a proposed design for Medstead. It is anticipated that the tallest point of the wall would be approx. 3ft x 2 bricks depth with good quality hard stone slabs across the top positioned at a slight angle, each measuring 2ft x 18". The memorial plaques would be positioned onto of the slabs. The location that was agreed at the site meeting to the left of the cremated remains section, was confirmed by the Committee. The Clerk was asked to send the proposed design to the Four Marks & Medstead Rotary Club who have approached the Council for community project ideas.
- b) The Committee received two quotations for the tree works in the Cemetery. There was a £750 difference between the two quotes and subsequently the Committee agreed to award the works to Peter Yeates Arboriculture who submitted a quote for £450.
- c) The Committee reviewed the Councils abbreviated version of the Cemetery Regulations. A number of amendments were agreed. It was agreed the final version will be presented to Council for ratification.

14.22 FOOTPATHS

The Committee agreed a programme of works on the following footpaths:

Footpath Number	Update / Action
Footpath 29 – Surfacing	Works agreed with Scott Stewart to complete the surfacing works. The hedges were cut by the neighbouring properties.
Footpath 16 – dangerous stile	Permission was obtained from landowner to install a kissing gate. Clerk to order a kissing gate and request Scott to install.
Footpath 12 – Common Hill opposite Magpie Farm.	Issue works order to Scott Stewart to repair stile.

Footpath 12 - Lower section between Homestead Td and Paice Lane	Three stiles in need of repair. 1. Bottom step laying on ground. 2. Overgrown with vegetation and stile broken. 3. Stile has bottom step only
Footpath 12	Footpath sign – fingers missing. Scott to reinstate. Collect from Cllr Buckland.
Footpath 35 where it meets FP29	Kissing gate installed in the wrong location. To be re-located to correct location (where there was once a stile) agreed at site visit with Hans and Scott. Clerk to speak to the Forestry Commission about repairing the fencing either side of squeeze they installed.
Footpath 10 – Goatacre Lane at the point where the footpath heads off towards Bighton Road.	No update / action to date. To issue a works order to Scott to clear vegetation and repair the stile if required.
Footpath 14	Offer from Chester Whapshare to repair stiles. There are a number of stiles at the Village/Cemetery end on the footpath that are not necessary as fields are fenced off and could be used for materials to mend the necessary stiles.

14.23 CURRENT AND FUTURE PROJECTS 2014/15

- a) The Committee reviewed the routine and future tasks. It was agreed that the new play area would be added to the list when it was installed.
- b) The Committee agreed a list of actions for the Lengthsman who is due in the Parish on 29th September 2014. It was agreed that the Clerk should email Councillors for additional tasks.
 - Clear any encroaching vegetation from footpath leading from the Green to the school entrance.
 - Clean the Parish road signs
 - General tidy up of the Bus Shelter at Greenstile

At the conclusion of the discussions the meeting was closed at 8.05pm

SignedChairman

Date.....