



**Minutes from the Meeting
held on Thursday 13th January at 19:00
at The War Memorial Hall, Abbotts Ann.**

COUNCIL MEMBERS

	In Attendance	Apologies	Absent
Councillor Jordan (Chairman)		√	
Councillor Howard (Vice Chairman)	√		
Councillor Jones		√	
Councillor Perkin		√	
Councillor Wallis	√		
Councillor Cole	√		
Councillor Schneeberger	√		

Also, IN ATTENDANCE:

Amanda Owen – Clerk, Councillor Maureen Flood & Councillor David Coole - Test Valley Borough Councillor & two members of the public.

- 220101 To Receive Chairman’s Opening Remarks.**
The Parish Council meeting was chaired by Councillor Howard due to apologies received from Councillor Jordan. Councillor Howard welcomed everyone to the meeting and advised that the meeting is recorded by the Parish Council and may be recorded by members of the public.
- 220102 To receive and accept apologies for absence.**
Apologies were **RECEIVED** and **NOTED** from Councillor Jordan, Councillor Jones and Councillor Perkin.
- 220103 To receive declarations of Disclosable Pecuniary Interests relating to items on this agenda.**
There were no declarations of Disclosable Pecuniary Interest relating to items on this agenda **RECEIVED**.
- 220104 To approve the minutes of the Parish Council Meeting held on Thursday 2nd December 2021.**
The minutes of the Parish Council meeting held on Thursday 2nd December 2021 were **APPROVED**.
- 220105 To receive updates already published and any further updates provided.**
The reports submitted for the Parish Council meeting were **NOTED** and can be found as **APPENDIX A**.

Councillor Cole passed on a message from the Abbotts Ann Community Land Trust that following some difficulty with their pre application that the issues raised by planning officers are being looked at and are under active consideration so a full response should be able to provided next month.

Councillor Flood provided a brief update with regards to the Test Valley website, and the vaccination centre in the Chantry Centre. Councillor Flood advised of efforts of Nikki Quinn who coordinates toad crossing the road signs. It was advised by Councillor Howard that Nikki should submit a grant application. Councillor Flood updated that the Southern Water issue has been spanning a decade and that the Pan Parish Forum is meeting next Monday. Councillor Flood said she would ask the Chairman of Monxton Council to brief Councillor Cole prior to attendance.

Councillor Coole provided an update with regards land on Bury Hill. Andover Town now has a new bakery in George Yard.

The Clerk advised that the contractor was beginning to install benches at the Green today (13th January).



220106

To note the current financial situation and the reconciliation of the bank balance.

The current financial situation and the reconciliation of the bank balance were **NOTED** with the bank balance as 31st December 2021 being £48,492.13. The bank reconciliation can be found as **APPENDIX B**.

220107

To approve the requests for payments for January.

The payments as listed in the table below were **APPROVED** for payment.

Proposed by Councillor Howard seconded by Councillor Wallis.

All members voted unanimously to accept this resolution.

January Payment Requests

TO	FOR	INVOICE NO	AMOUNT
Staff	Salaries	January	£1,005.86
Amanda Owen	Staff Expenses	December	£25.30
War Memorial Hall	Hall Hire - 13th January		£15.75
Larkstel	Grounds Maintenance – December	Inv-0319	£645.00
SSE	Electricity Supply - 16 Sep to 8 Dec	DD	£68.94
MG Blinds & Finishes	Remainder for Pavilion Blinds as agreed at December 2021 meeting		£409.23
Glasdon	Purchase of Benches for the Green as agreed at June 2021 meeting	Inv S1828917	£2,420.96
Business Stream	Water - 14th September to 22 December 2021	DD	£28.53
Gillet & Johnson	Church Clock Service		£258.00
Total			£4,877.57

220108

To consider earmarked reserves:

220108.01

To agree to move £6569.48 Covid grant funding to general reserves.

It was

AGREED

to move £6569.48 Covid grant funding to general reserves.

Proposed by Councillor Howard and seconded by Councillor Cole.

All members voted unanimously to **ACCEPT** this resolution.

220108.02

To agree to move Election fees of £1000.00 to ear marked reserves from general reserves.

It was

AGREED

To move Election fees of £1000.00 to ear marked reserves from general reserves.

Councillor Howard proposed to move £1025.00

Proposed by Councillor Howard and seconded by Councillor Schneeberger.

All members voted unanimously to **ACCEPT** this resolution.

220108.03

To agree to move churchyard path fees of £5000.00 to ear marked reserves from general reserves.

It was

AGREED

move churchyard path fees of £5000.00 to ear marked reserves from general reserves.

Proposed by Councillor Howard and seconded by Councillor Schneeberger.

All members voted unanimously to **ACCEPT** this resolution.



220109

To agree any salary increase for the Clerk to be implemented on the 1st April 2022.

It was

AGREED

for a salary increase for the Clerk of 3% to be implemented on the 1st April 2022.

Proposed by Councillor Cole and seconded by Councillor Schneeberger.

All members voted unanimously to **ACCEPT** this resolution.

The Clerk confirmed in response to a question from Councillor Wallis, that the proposed pay rise would be within the budget proposed for Item 10.

Councillor David Drew entered the meeting at 19:30

Councillor Drew provided an update with regards to the 'Staying Well' section of his report and encouraged people to receive their vaccine if they have not yet done so. Councillor Drew also updated with regards to Hampshire gritters in service, all gritters have been named by Hampshire Schools. Councillor Drew advised that Abbotts Ann Parish Council can apply for a funding grant for the Golden Jubilee, grant applications cease at the end of February. Following a question from Councillor Howard with regards to how long pot holes takes to repair, he advised that if Councillor Howard provided the reference number he will follow up.

220110

To agree the Budget.

The Budget was **AGREED** and can be found as **APPENDIX C**.

Proposed by Councillor Cole and seconded by Councillor Howard.

All members voted unanimously to accept this resolution.

Councillor Howard expressed his thanks to the Clerk and also to Locum Clerk, Karen Ross.

220111

To agree the Precept.

The Precept was **AGREED** as £34,952.00.

Proposed by Councillor Howard and seconded by Councillor Schneeberger.

All members voted unanimously to accept this resolution.

220112

To consider the following planning application:

220112.01

21/03654/FULLN

Single storey side extension.

New Grange, 9 Warren Drive, Abbotts Ann, SP11 7DE.

The Parish council had **NO OBJECTION** to this application.

Proposed by Councillor Howard, seconded by Councillor Schneeberger.

All members voted unanimously to accept this resolution.

220113

To agree the date of the Annual Parish Assembly.

The proposed date of the next Annual Parish Assembly was PROPOSED as WEDNESDAY 27th April.

Proposed by Councillor Cole, seconded by Councillor Schneeberger.

All members voted unanimously to accept this resolution.

220114

To agree the date of the next meeting as 3rd February 2022.

The date of the next meeting was agreed as Thursday 3rd February 2022 at the Village Hall.

There being no other business, the meeting closed at 19:55.



APPENDIX A

Update from Hampshire County Council – January 2022.

Apply now for grants to run February half term holiday activity and food programmes across Hampshire in February 2022

Community and voluntary organisations that can support struggling families by providing healthy food and activities for children and young people outside of school times, are invited to apply for funding to deliver holiday activity and food schemes, during February 2022's half term.

Hampshire's connect4communities programme is using Department for Work and Pensions Household Support funding to provide activities and food, for school age children and young people over the spring half term. The grant is in addition to previous funding from the Department for Education which has fed and entertained those children who are eligible for free school meals during the Easter, Summer, and Christmas holidays in 2021.

Across Hampshire, there are over 29,000 children and young people who are eligible for free school meals who can take part in fun and healthy activities, local to them and held within a safe, warm environment.

<https://www.hants.gov.uk/News/20211230haffeb>

Hampshire Trading Standards issues checklist to spot unsafe toys

Hampshire County Council's Trading Standards Service is reminding parents and carers to follow a toy safety checklist to help children to stay safe this Christmas.

"Hampshire County Council's Trading Standards team works closely with our Scientific Service unit to regularly assess whether consumer items meet legal safety standards. The most common 'fails' include copycat toys that mimic popular brand-name products, or items that could be a choking or strangulation threat to a small child. This includes flat or button batteries and strong magnets, which if swallowed can be fatal."

<https://www.hants.gov.uk/News/20212312xmastoyscheck>

Staying safe and well – top tips to support the elderly and vulnerable

Hampshire County Council is asking anyone supporting an older or vulnerable person – be they family, friend or someone in their community - to ensure they are well prepared for the festive season, by taking a few simple steps to help keep them safe and well.

"Being prepared during the cold season is especially important for the elderly and vulnerable and is even more so this Christmas with the increase in COVID cases and concerns over the prevalence of the Omicron variant. Knowing what support is available in advance can make all the difference if you need to step in to support someone."

<https://www.hants.gov.uk/News/20211221HelpVulnAdultsPrepWtr>

New free weight loss programme aims to help Hampshire shape up for life

A new 12-week weight management programme has been funded by Hampshire County Council for residents who want to achieve a healthier weight.

Offering free professional support either in-person, through regular online meetings or via a mobile app, Shapeup4life Hampshire is available to anyone with a body mass index (BMI) of 30 or above* and combines exercise and food choices to make positive lifestyle changes rather than a prescriptive diet. The new service forms a key part of the Hampshire Healthy Weight Strategy 2022 to 2026, which aims to change current trends in the prevalence of excess weight and obesity. The strategy was endorsed by the County Council's Health and Wellbeing Board on Thursday, 9 December.

<https://www.hants.gov.uk/News/20211210-weight-plan>

Cllr David Drew

Test Valley Central Division, HCC



Test Valley Borough Councillor Report -Maureen Flood – January 2022

Andover-Vaccination Centre

Vaccinations at Andover's Chantry Centre are continuing thanks to the Primary Care Network, alongside support from Test Valley Borough Council.

Andover Chantry Centre *walk in* vaccination availability for those eligible check at:

[Find a walk-in coronavirus \(COVID-19\) vaccination site - NHS \(www.nhs.uk\)](http://www.nhs.uk)

Test Valley Borough Council Emails

Sign up to our email at

www.testvalley.gov.uk/emails

The council has launched a new email update system. The system allows regular useful information to be sent out to those who choose to subscribe and can be personalised as users select their preferences.

Events, bin collection dates and countryside information are just some of the updates being sent out. Users of My Council Services will have had a one-time email to notify them of this new service, asking them if they would like to subscribe. Their details are not stored on the system and they have to opt-in to receive these new updates and can unsubscribe at any time.

APPENDIX B

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Lloyds Treasurers Account	31/12/2021		48,492.13
			<hr/> 48,492.13
<u>Unpresented Cheques (Minus)</u>		<u>Amount</u>	
		0.00	
			<hr/> 0.00
			48,492.13
<u>Receipts not Banked/Cleared (Plus)</u>			
		0.00	
			<hr/> 0.00
			48,492.13
		Balance per Cash Book is :-	48,492.13
		Difference is :-	0.00



APPENDIX C

17/01/2022

10:08

**Abbots Ann Parish Council
Annual Budget - By Centre**

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		<u>2020 / 2021</u>		<u>2021 / 2022</u>						<u>2022 / 2023</u>		
		Budget	Actual	Brought Forward	Net Virement	Agreed	EMR	Total	Actual YTD	Agreed	EMR	Carried Forward
100	<u>Income</u>											
1076	Precept	31,000	31,000	0	0	31,775	0	31,775	31,775	34,952	0	0
1100	Burial Ground (Income)	3,075	3,814	0	0	3,152	0	3,152	1,665	1,500	0	0
1150	CIL/S106 Receipts	0	0	0	0	0	0	0	2,017	0	0	0
1200	Pavilion/Sportsfield Hire	0	1,135	0	0	1,500	0	1,500	1,515	2,000	0	0
1250	Other/Miscellaneous Income	86	91	0	0	0	0	0	428	0	0	0
1300	Donations	0	9,229	0	0	0	0	0	0	0	0	0
1310	Grants	0	10,650	0	0	0	0	0	4,805	0	0	0
	Total Income	34,161	55,919	0	0	36,427	0	36,427	42,206	38,452	0	0
6001	less Transfer to EMR	0	10,500	0	0	0	0	0	0	0	0	0
	Movement to/(from) Gen Reserve	34,161	45,419			36,427		36,427	42,206	38,452		
200	<u>Policy</u>											
4000	Salaries/Pension	11,759	11,646	0	0	12,053	0	12,053	10,724	12,690	0	0
4005	HMRC/PAYE	0	746	0	0	0	0	0	1,184	504	0	0
4050	Home working allowance	0	0	0	0	0	0	0	52	302	0	0
4052	Office Expenses	0	0	0	0	0	0	0	694	300	0	0
4055	Training	716	13	0	0	350	0	350	285	500	0	0
4060	Staff Expenses	984	994	0	0	1,009	0	1,009	952	500	0	0
4065	Auditing	451	440	0	0	462	0	462	620	620	0	0
4070	Subscriptions	410	458	0	0	841	0	841	699	600	0	0
4075	Professional Fees	410	226	0	0	0	0	0	287	0	0	0
4080	Insurance	1,594	1,600	0	0	1,634	0	1,634	1,647	1,675	0	0
4085	Election Fees	1,000	1,897	0	0	1,025	0	1,025	0	1,000	0	0



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		<u>2020 / 2021</u>		<u>2021 / 2022</u>						<u>2022 / 2023</u>		
		Budget	Actual	Brought Forward	Net Virement	Agreed	EMR	Total	Actual YTD	Agreed	EMR	Carried Forward
4090	PC Website/Social Media	200	239	0	0	205	0	205	0	200	0	0
4100	S137	0	235	0	0	0	0	0	626	360	0	0
4101	Grants	0	0	0	0	0	0	0	196	500	0	0
4105	Repairs & Maintenance	205	0	0	0	210	0	210	0	215	0	0
4110	Noticeboards	900	0	0	0	923	0	923	0	0	0	0
	Overhead Expenditure	18,629	18,495	0	0	18,712	0	18,712	17,966	19,966	0	0
	Movement to/(from) Gen Reserve	(18,629)	(18,495)			(18,712)		(18,712)	(17,966)	(19,966)		
250	<u>Development & Infrastructure</u>											
4200	HCC Street Lighting	323	318	0	0	331	0	331	323	339	0	0
	Overhead Expenditure	323	318	0	0	331	0	331	323	339	0	0
	Movement to/(from) Gen Reserve	(323)	(318)			(331)		(331)	(323)	(339)		
300	<u>Environment</u>											
4250	TVBC Dog Bins/Waste Collection	1,073	0	0	0	1,200	0	1,200	1,427	1,500	0	0
4255	The Green Maintenance & Lease	801	475	0	0	821	0	821	2,700	842	0	0
4260	The Green/Wildflower Meadow	100	0	0	0	103	0	103	8	105	0	0
4265	Grass Cutting (The Green)	666	780	0	0	683	0	683	0	0	0	0
4270	Tree Maintenance	0	0	0	0	0	0	0	70	0	0	0
4275	Tree Inspections/Surveys	0	280	0	0	0	0	0	0	0	0	0
4280	Maintenance (Footpaths)	0	0	0	0	0	0	0	538	0	0	0
	Overhead Expenditure	2,640	1,535	0	0	2,807	0	2,807	4,742	2,447	0	0
	Movement to/(from) Gen Reserve	(2,640)	(1,535)			(2,807)		(2,807)	(4,742)	(2,447)		



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		<u>2020 / 2021</u>		<u>2021 / 2022</u>						<u>2022 / 2023</u>		
		Budget	Actual	Brought Forward	Net Virement	Agreed	EMR	Total	Actual YTD	Agreed	EMR	Carried Forward
350	<u>Sports & Recreation</u>											
4300	Sportsfield/Pavilion Maint.	900	1,816	0	0	923	0	923	4,707	946	0	0
4305	Grass Cutting Contracts	1,334	0	0	0	1,367	0	1,367	1,567	0	0	0
4310	Sportfield/Pavilion Utilities	305	528	0	0	313	0	313	323	320	0	0
4340	New Pavilion	500	3,500	0	0	0	0	0	0	0	0	0
4620	Misc	0	0	0	0	0	0	0	24	0	0	0
	Overhead Expenditure	3,039	5,844	0	0	2,603	0	2,603	6,622	1,266	0	0
6000	plus Transfer from EMR	0	0	0	0	0	0	0	5,077	0	0	0
	Movement to/(from) Gen Reserve	(3,039)	(5,844)			(2,603)		(2,603)	(1,545)	(1,266)		
400	<u>Wellbeing</u>											
4400	Defibrillators	300	180	0	0	308	0	308	113	150	0	0
	Overhead Expenditure	300	180	0	0	308	0	308	113	150	0	0
	Movement to/(from) Gen Reserve	(300)	(180)			(308)		(308)	(113)	(150)		
450	<u>Amenities</u>											
4450	Grds Main (CY/BG/WMH/FP)	13,500	4,761	0	0	6,500	0	6,500	3,969	9,314	0	0
4455	Burial Ground (Exp)	0	314	0	0	3,000	0	3,000	0	0	0	0
4460	WMH Grds/Cpark	100	3,984	0	0	103	0	103	440	0	0	0
4465	Play Areas-Maint & Inspections	1,415	753	0	0	1,450	0	1,450	158	1,000	0	0
4470	Telephone Kiosk	50	0	0	0	51	0	51	103	53	0	0
4475	Project - BG Fence	5,000	234	0	0	3,000	0	3,000	10,396	5,000	0	0
4480	Project - CY Footpath	3,000	0	0	0	5,000	0	5,000	0	5,000	0	0



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		<u>2020 / 2021</u>		<u>2021 / 2022</u>					<u>2022 / 2023</u>			
		Budget	Actual	Brought Forward	Net Virement	Agreed	EMR	Total	Actual YTD	Agreed	EMR	Carried Forward
4485	Church Clock Servicing	220	215	0	0	226	0	226	0	231	0	0
	Overhead Expenditure	23,285	10,261	0	0	19,330	0	19,330	15,066	20,598	0	0
	Movement to/(from) Gen Reserve	(23,285)	(10,261)			(19,330)		(19,330)	(15,066)	(20,598)		
500	Grants											
4600	TVBC Covid Grant 20/21	0	3,431	0	0	0	0	0	0	0	0	0
4605	Community Support Group	0	144	0	0	0	0	0	0	0	0	0
4610	Village Organisations	5,000	0	0	0	0	0	0	0	0	0	0
	Overhead Expenditure	5,000	3,574	0	0	0	0	0	0	0	0	0
6000	plus Transfer from EMR	0	3,574	0	0	0	0	0	0	0	0	0
	Movement to/(from) Gen Reserve	(5,000)	0			0		0	0	0		
999	VAT Data											
115	VAT on Receipts	0	5,868	0	0	0	0	0	1,385	0	0	0
	Total Income	0	5,868	0	0	0	0	0	1,385	0	0	0
515	VAT on Payments	0	3,346	0	0	0	0	0	1,332	0	0	0
	Overhead Expenditure	0	3,346	0	0	0	0	0	1,332	0	0	0
	Movement to/(from) Gen Reserve	0	2,522			0		0	53	0		
	Total Budget Income	34,161	61,787	0	0	36,427	0	36,427	43,590	38,452	0	0
	Expenditure	53,216	43,554	0	0	44,091	0	44,091	46,163	44,766	0	0
	Net Income over Expenditure	-19,055	18,233	0	0	-7,664	0	-7,664	-2,573	-6,314	0	0



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	<u>2020 / 2021</u>		<u>2021 / 2022</u>						<u>2022 / 2023</u>		
	Budget	Actual	Brought Forward	Net Virement	Agreed	EMR	Total	Actual YTD	Agreed	EMR	Carried Forward
plus Transfer from EMR	0	3,574	0	0	0	0	0	5,077	0	0	0
less Transfer to EMR	0	10,500	0	0	0	0	0	0	0	0	0
Movement to/(from) Gen Reserve	(19,055)	11,307			(7,664)		(7,664)	2,504	(6,314)		