



Zena Tett - Parish Clerk
Exbourne with Jacobstowe Parish Council
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I hereby give notice that the annual meeting of the Parish Council will take place on Tuesday 25th June 2019 at 8:00pm in The Village Hall, Exbourne. All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted as set out hereunder.

AGENDA

19. **Welcome:** the Chairman will welcome everyone to the meeting
20. **Apologies for Absence:** to receive apologies made to the Clerk prior to the meeting
21. **Minutes of the Last Meeting:** to consider the approval of the minutes of the last meeting of the Council.
22. **Declarations of Interest:** Councillors are invited to declare any disclosable pecuniary interest, including the nature and extent of such interests they may have in any items to be considered at this meeting. They are also reminded to consider whether in the light of recent activities any items within their Register of Interests should be updated.
23. **Public Speaking Time:** members of the public are invited to give their views and question the Parish Council on issues on this Agenda or raise issues for future consideration, at the discretion of the Chairman, during the Public Participation section of the Parish Council meeting. Members of the public may not take part in the Parish Council meeting itself.
24. **Borough Councillor Report:** items raised for discussion will appear on the Agenda for the next meeting.
25. **Matters Arising**
 - 25.1 Neighbourhood Plan: update from Cllr Hedley
 - 25.2 Maintenance of Parish Assets: update from Cllr Blakeman
 - 25.3 Devon Air Ambulance: for discussion
 - 25.4 Post Office Sign: update from Cllr Blakeman
 - 25.5 Projector: for discussion
 - 25.6 Training: Parish Clerk
 - 25.7 Village Hall Funding: for discussion
 - 25.8 Queens Memorial: Cllr Blakeman
26. **New Items**
 - 26.1 Lengthsman Query from a Parishioner: for discussion
27. **Planning**
 - 27.1 1724/19/PDM: Mucksey Lane, Land North West of Exbourne – for prior approval for proposed change of use of agricultural building to dwelling-house (Class C3) and associated operational development.
 - 27.2 0891/18/OPA: Land at Town Living, Blenheim Lane, Exbourne – to note the decision made by The Planning Inspectorate.
 - 27.3 To discuss any applications which may arise between the date of this Agenda and the date of the meeting.
28. **Clerks Report**
 - 28.1 Correspondence: to note/review items listed below which have been circulated or will be available for inspection at the meeting
 - 28.1.1 Neighbourhood Plan Group: Call for Sites: Site Submission Form
 - 28.1.2 Highways: temporary restriction Town Living Cross, Exbourne
 - 28.1.3 Sampford Courtenay Parish Council: Introduction as New Chair of the PC
 - 28.1.4 DCC: New Town and Parish Councils
 - 28.1.5 Highways: temporary restriction A3072, Jacobstowe
 - 28.2 Declaration of Acceptance of Office: to receive signed declaration of office form from Cllrs Hedley and Lawson
 - 28.3 Register of Interests: to receive completed Register of Interests from ALL Councillors.

- 28.4 Bank Account: to decide which additional Councillors should be added to the bank account signatory list.
29. **Councillors Reports and Items for Future Agenda:** each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the Agenda and to raise items for future Agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making.
30. **Finance**
- 30.1 To consider the following payments:
- | | |
|------------------------|---------|
| 30.1.1 Clerks Expenses | £69.39 |
| 30.1.2 Clerks Salary | £634.20 |
| 30.1.3 Came & Company | £606.14 |
- 30.2 Review the bank balance
31. **Date of Next Meeting:** to confirm the date of the next meeting of the council.

Z. Tett

Zena Tett – Parish Clerk
Date: 17th June 2019