

## Minutes

### Meeting of Ampfield Parish Council : Monday 12 June 2023

Held at Ampfield Village Hall, 7:00pm to 8:45pm

#### Present

##### *Members of Ampfield Parish Council:*

Chairman Bryan Nanson  
 Vice Chairman Chris Ling  
 Cllr Patricia Carter  
 Cllr Martin Hatley  
 Cllr Jason Reeves  
 Cllr Graham Roads  
 Cllr Julie Trotter

##### *Others*

Test Valley Borough Council, Borough Councillor Sally Yalden (until 8:20pm)  
 Kate Orange, Clerk/RFO

#### Apologies

4033. Apologies were received from Cllr Julian Jones and Cllr Kate McCallum.

#### Previous Meeting

4034. The Minutes of the Meeting of Meeting of Monday 15 May were agreed, and a copy was signed by the Chairman.

4035. Any matters arising from the previous meeting were covered under the appropriate agenda item.

#### Declarations of Interest in Business on the Agenda for the Meeting

4036. Cllr Julie Trotter noted that she had a financial interest in Morleys Green.

4037. No other Councillor had any interest to declare in any of the business on the agenda for the Meeting.

#### Borough Councillor's report

4038. Borough Councillor Sally Yalden reported:

- She would meet with Test Valley Borough Council's community engagement manager to discuss grants. Cllr Yalden had received two requests for her Borough Councillor Grant.
- She was involved with a police "choices" campaign for young people.
- Over Wallop's neighbourhood plan was published online.
- Cllr Yalden was working with Cllr Dowden and Cllr Groves and others, to see what could be done to reduce the occurrence of accidents at the Hocombe Road/Hursley Road/Hook Road cross roads. Cllr Ling would brief Cllr Yalden on the research he had done on this for Ampfield Parish Council and presented at the Annual Meeting.

#### Public Participation

4039. There was no public participation.

#### Matters Arising from APA

4040. *It was proposed to request that Hampshire County Council install reflective posts to improve visibility of the junctions of Morleys Lane and Chapel Hill with A3090.*

RESOLVED

4041. The Clerk would circulate the information about ash trees apparently affected by ash die-back disease, as raised by a resident at the Annual Parish Assembly, and the information from Cllr Yalden on this.

#### Financial Matters

4042. *The Council received the bank reconciliation to the end of May 2023.*

RESOLVED

4043. *The Council received the calculation of working capital to the end of May 2023.*

RESOLVED

4044. *It was agreed that the following payments should be made:*

<u>Details</u>	<u>Amount, £</u>
<i>Internal audit (Q4 of 2022-23)</i>	160.00
<i>Grounds maintenance at Morleys Green</i>	1699.20
<i>Clerk: reimbursement of expenses incurred on behalf of Council</i>	35.28
<i>Staff costs</i>	819.80
<b>Total (including VAT)</b>	<b>£2,714.28</b>

RESOLVED

4045. *It was noted that the following payments had been made between Meetings:*

<u>Details</u>	<u>Amount, £</u>
<i>Play Inspection Co</i>	87.54
<i>Aaron24</i>	91.20
<i>...in lieu of cheque (authorised in previous meeting)</i>	-91.20
<i>TV Licensing</i>	159.00
<i>staff costs</i>	117.86
<i>Calor sevice charge</i>	17.99
<i>E.On</i>	126.98
<i>TVBC grounds maintenance instalments</i>	344.66
<b>Total</b>	<b>£ 766.49</b>

RESOLVED

4046. *It was noted that the Council had received the following income:*

<u>Details</u>	<u>Amount, £</u>
<i>Interest</i>	58.98
<i>ANBCC rent</i>	520.66
<b>Total (including VAT)</b>	<b>£ 579.64</b>

RESOLVED

4047. *The Council received the report of expenditure against budget to the end of May 2023.*

RESOLVED

**Audit**

4048. *The Council confirmed that there had been no conflicts of interest between members of the Council and the governance, proper practices or accounts for the Council during the financial year 2022-23.*  
RESOLVED
4049. *The Council agreed the Annual Governance and Accountability Return Form 3, Section 1 for the year 2022-23, and it was signed by the Chairman and Clerk.*  
RESOLVED
4050. *The Council agreed the Annual Governance and Accountability Return Form 3, Section 2 for the year 2022-23, as signed by the Clerk; and it was signed by the Chairman.*  
RESOLVED
4051. *The Council received the report on the Internal Audit (Section 3 of the Annual Governance and Accountability Return Form 3), and noted that there were no matters requiring action.*  
RESOLVED
4052. *The Council noted that the dates for the Exercise of Public Rights for the accounting year 2022-23 were 14 June 2023 to 25 July 2023.*  
RESOLVED

**Speedwatch**

4053. *It was proposed, subject to formal confirmation by Hampshire County Council that sufficient s106 funds would be provided, to purchase equipment for the community Speedwatch scheme comprising measuring device, ancillary equipment costing £4072 excluding VAT. An additional allowance of £1,923 for maintenance and repair would also be sought.*  
RESOLVED

**Recreation Ground**

4054. Chairman Bryan Nanson reported on matters at the recreation ground:
- The position with outstanding s106 funds was that forms to request the release of the funds were being prepared with the developer, for submission to Test Valley Borough Council, so that the developer could receive the funds back and transfer them to the parish council.
  - The annual independent inspection of the play equipment had taken place and no major issues were identified.
  - Plumbing problems had been rectified including the failed flush mechanism on a toilet, and the leaking stand-pipe.
  - External lighting problems were to be addressed.
  - One of the hand-driers had failed and it was noted that all were of poor performance compared to later models.
4055. *It was resolved to replace all four hand-driers in the pavilion with Vulcan driers at total cost including fitting (excluding VAT) of £1151.00.*  
RESOLVED

**Chapel Wood**

4056. Cllr Graham Roads reported on matters at Chapel Wood.
- Test Valley Borough Council had awarded a grant of £3,375 had been awarded. This enabled the project to be let to the contractor, as previously agreed.
  - The project for safety inspection of the trees was out to tender.
  - A working party would take place later in the month. Fencing repairs and pond clearance would take place, and details of the path project would be considered.

**Morleys Green**

4057. Vice Chairman Chris Ling recapped how, having purchased the freehold of land at Morleys Green in September 2020, the parish council had also become the legal owner of the freehold of the houses at Morleys Green, was unable to identify the equitable owner with certainty, and had heard nothing from the solicitors of the likely equitable owner for more than 6 months.

4058. *It was proposed that the parish council should direct Morleys Green Management to resume collection of the ground rent at Morleys Green, for onwards transfer to the parish council, including any back-dated rent due.*

RESOLVED

4059. Cllr Julie Trotter reported that unauthorised parking at Morleys Green had reduced. Notices had been placed on two vehicles recently. Overnight parking of commercial vans was limited to the visitors' spaces.

**Highways**

4060. Vice-chairman Chris Ling would pass the Hook/Hocombe/Hursley Road cross-road accident data, which he had recently ordered, to Borough Councillor Sally Yalden.

**Relocation of Former Telephone Kiosk**

4061. It was noted that the relocation of the former telephone kiosk was on hold until SSE had determined whether there was a live supply, and if necessary, disconnected it.

**Reports from Committees and Portfolio Holders**

4062. Cllr Chris Ling reported that the lengthsman had recently visited and tasks had included clearance of grips in Chapel Lane, and clearance of debris from footpaths.
4063. The Clerk would report to Hampshire County Council that the visibility on A3090 and side roads was obscured by hedges between the school and Chapel Lane.

**Correspondence and Communications**

4064. Hampshire County Council were re-launching the Greening Campaign.
4065. Prompted by a comment about the condition of benches on Morleys Green, it was noted that it was the policy of the parish council not to apply treatment to benches. The condition of the benches would be checked.

**Date of Next Meeting**

4066. The next Meeting of the Parish Council would be held in Ampfield Village Hall at 7pm on Monday 10 July 2023.

Chairman .....

Date .....