



Lilleshall Parish Council

Minutes of the meeting held on Monday 7th October 2019

7:00pm at Lilleshall Memorial Hall

Present: Cllrs A. Baker, P. Challinor, D. Cornes, P. Millard, L. Parker, D. Shaw, B. Taylor & C. Lane – Clerk.

There were 5 members of the public present

19.080 Welcome: The Chairman welcomed everyone to the October meeting.

19.081 Apologies: None.

19.082 Declarations of Interest: None.

19.083 Public Session:

The Meeting is to be adjourned for 15 minutes to allow questions to the Chairman from Members of the Public.

- Members of Lilleshall Village Tennis Club (LVTC) gave additional information regarding agenda item 19.088 and gave an insight on their experience of playing on a wet court surfaced by in this way. They suggested that if possible, a meeting with the contractor, LVTC and members of the Parish Council would be advantageous.
- The question was asked, how many times can this type of coating be re-applied?
- A member of the public updated the Council on the re – opening of the Red House.

19.084 Minutes:

Resolved to agree the minutes of Monday 2nd September 2019, having made minor amendments.

19.085 Matters Arising from those Minutes:

(a) St Michaels All Angels – Council to consider the state of repairs of the church wall around the closed graveyard.

Discussion was had on the matter with one Cllr having made contact with a local builder regarding the wall.

Resolved that the Clerk should contact TWC's conservation officer for a structural survey.

(b) Grant Applications – Council to consider reviewing and updating its grant application form.

Resolved that further amendments need to be made and this should be brought to the November meeting.

(c) Grass Cutting at the Allotments – Council to consider taking on the grass verge at the front of the Allotments as part of its programme of works with Idverde.

The Clerk confirmed that this piece of land was now to be maintained by Idverde as per the normal grass cutting service the Parish Council holds with them.

19.086 New Business:

(a) Street Lighting – Council to consider payment of £3120 to cover unforeseen works to the street light 2047 Hillside.

Resolved to try a solar light on this particular street light and see how it goes.

(b) Christmas Lights – Council to consider lighting requirements for this year.

Resolved that discussion could be had with the Memorial Hall regarding siting Christmas Lights on or around the building.

(c) Outside representatives – Council to confirm if they would like anyone to attend either the Rural Forum and Newport Regeneration Partnership to whom we are expected to send a representative.

Resolved that Cllr D. Shaw will be the representative on the Rural Forum.

Resolved that the Clerk inform Newport Regeneration Partnership that although we would still welcome the minutes of the meetings, we are unable to send a representative at this current moment in time.

(d) Parish Newsletter – Council to consider moving time of publication from Autumn to Spring to coincide with more activities within the village.

Resolved that the publication of the Parish Councils newsletter be moved to spring from autumn.

(e) Annual Governance & Accountability Return (AGAR) 2018/19 – Council to receive and comment on the 2018/19 AGAR. Noted.

19.087 Reports:

(a) Tennis Courts: As below.

(b) Allotments: There are a few plots which aren't being maintained as well as they should, but a site visit is to take place before offering the chance of new tenancies for the coming year.

(c) Barrack Lane: The Parish Council was updated on the current situation.

(d) Local Nature Reserve: A working party had taken place last Saturday with all going well, a site visit with officers from TWC had been successful with works being planned for now to be carried out by the Friends and in the future by TWC. The report from TWC's Tree Officer was sobering, with regards to the infected Oak trees on the site.

The Council was informed that a draft panorama was looking very good, this is to be sited on top of the hill and is being funded by the Lilleshall Monumental 10K Group.

(e) Street Lights: As above

(f) Memorial Hall: Works have begun on a new meeting room and storage space, it is hoped that the work will be complete towards the end of November.

(g) Clerks report: Noted.

(h) Other reports:

Trees: TWC have been made aware of a large maple tree which was thought to hold a TPO being felled recently, they will be looking into this further regarding enforcement.

While on site at the Churchyard the Tree Officer was able to give the Parish Council guidance about the large number of trees which fall under its responsibility in the Closed Graveyard.

Footpaths: A meeting was held with the senior rights of way officer from TWC to clarify a number of different footpath issues, such as the correct designation of a number of highways within the Parish i.e are the footpaths, byways, highways, bridleways etc. This was also important as the Map of the Parish that we are creating needs to show the correct information. Council was informed of the recent talks held between a local landowner and TWC with regards to the creation of a new footpath which could see that Parish gain a new path accessible for both wheelchair and pushchair users, this would create a circular walk as oppose to the current dead end paths in that location.

19.088 Correspondence for Action:

(a) Lilleshall Village Tennis Club – Council to consider making a financial contribution towards refurbishment of the Tennis Courts, for a temporary refurbishment to last approximately 4 years.

Resolved that in principle the Parish Council would support a financial commitment to the re surfacing of the tennis courts.

19.089 Correspondence for Information:

(a) TWC consultation on travel and support for young people – Deadline 15th November <http://www.telford.gov.uk/travelassistance> Noted.

(b) TWC Improving health and wellbeing needs to be everybody's business – Press release. Noted.

(c) National Audit Office – Local audit in England Code of Audit Practice, draft code consultation. Noted.

(d) Pick up the Phone you are not alone – information relating to the Samaritans and the suicide prevention action group. Noted.

19.090 Planning:

(a) Applications:

Reference: **TWC/2019/0483**

Address: 15A Humber Lane, Donnington, Telford, Shropshire, TF2 8LR

Proposal: Erection of a single storey side extension ****Amended Plans****

Resolved to support this application.

Reference: **TWC/2019/0741**

Address: The Lodge, Yew Tree Drive, Lilleshall, Newport, Shropshire, TF10 9HZ

Proposal: Erection of a single storey side extension

Resolved to support this application.

Reference: **TWC/2019/0743**

Address: The Hatchlands, Yew Tree Drive, Lilleshall, Newport, Shropshire, TF10 9HZ

Proposal: Conversion of existing garden stores to a double garage following the erection of a front extension

Resolved to support this application.

Reference: **TWC/2019/0760**

Address: Village Farm, 2 Old Farm Lane To Shropshire County Boundary, Lilleshall, Newport, TF10 9HB

Proposal: Erection of 1no. detached dwelling and the erection of a car port to serve existing dwelling

Resolved to support this application.

(b) Permission Granted:

Reference: **TWC/2019/0466**

Address: 9 Richards Road, The Humbers, Donnington, Telford, Shropshire, TF2 8LT

Proposal: Creation of new vehicular access and installation of a new driveway and associated hardstanding.

Decision Full Granted 24.09.19. Noted.

Reference: **TWC/2019/0626**

Address: 43 Hill Road, Donnington, Telford, Shropshire, TF2 8NA

Proposal: Erection of a two storey side extension

Decision Full Granted 29.08.19. Noted.

- (c) **Permission Refusals:** None.
- (d) **Any other planning matters:** None.

19.091 Finance:

(a) Payments – the Council to approve the following payments. Please see October Payments Sheet attached.

Resolved to agree all payments in the October Payments Sheet.

(b) Bank Reconciliation – Council to review and agree the bank reconciliation to 29th August 2019.

Resolved to agree the bank reconciliation to 29th August 2019.

(c) Spend to date – Council to consider and review the spend to date. Noted.

(d) Extraordinary Meeting – Council to set date for extra finance meeting to examine spending against the current budget in detail.

Resolved to hold an informal meeting on Monday 21st October at The Memorial Hall from 5:30pm – 6:30pm.

19.092 Training:

Pre-Application Consultation Training 27th November, 5:30 – 7:30, Addenbrook House.

Resolved that Cllr D. Shaw and the Clerk will attend if possible.

How to Negotiate a Major Planning Application 4th November, all day (times tbc – lunch provided) The Whitehouse Hotel, Wellington. Noted.

New Web Accessibility Guidelines(WCAG 2.1) 30th October, 2pm – 4pm, Lord Hill Hotel, Shrewsbury, SY2 6AX.

Resolved that the Clerk will attend if possible.

19.093 Date of the Next Meeting 04.11.19

Items for the agenda to be notified to the clerk by 25.10.19.

Chairman.....04.11.19

