



## **Hamble-le- Rice Parish Council**

Memorial Hall, High Street, Hamble-le-Rice, Southampton SO31 4JE

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**A meeting of the Parish Council will be held on Monday 23rd October 2017 7.00pm at Roy Underdown Pavilion, Baron Road, Hamble-le-Rice**

### **AGENDA**

1. a. Apologies for absence
- b. Declaration of interest and approved dispensations
- c. To approve minutes of the Full Council Meeting 9<sup>th</sup> October 2017

#### 2. Public Session

#### **Community and Partnership**

3. Community orchard – Report attached.
4. Response to the Highways England consultation – Response attached
5. Eastleigh's Local Plan – Engagement Exercise and feedback from the Business engagement meeting – 18<sup>th</sup> October 2017 – Information attached
6. We R Hamble Consultations and the emerging Community Plan – feedback from workshop session

#### **Updates**

7. Clerks Report – Report attached

#### **Planning**

8. Planning applications

H/17/81598	Proposed two storey rear extension, detached garage and workshop
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	11 VERDON AVENUE, HAMBLE-LE-RICE, SOUTHAMPTON, SO31 4HW

**Finance, compliance and governance**

10. Safeguarding and vulnerable adult's policy – Report attached

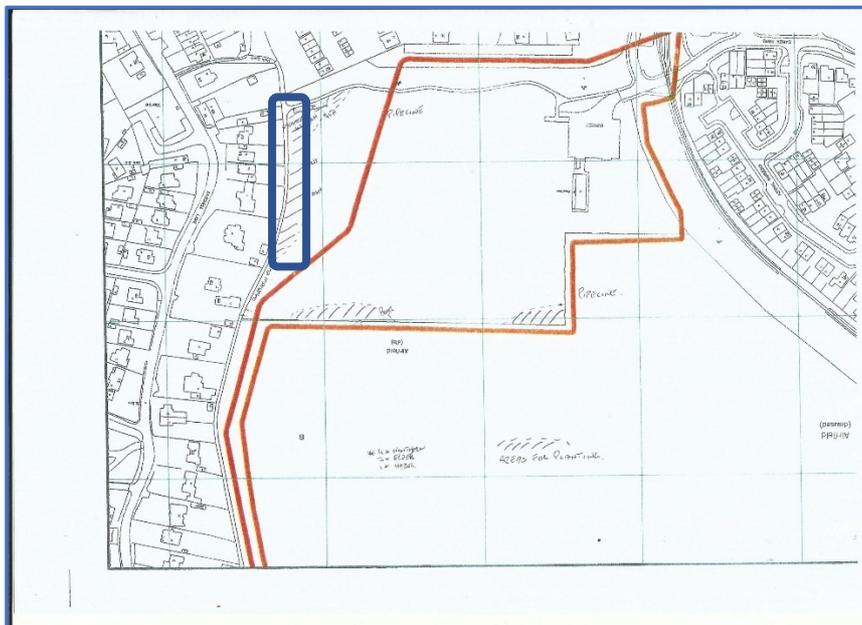
**Exempt Business** - To propose and pass a resolution in accordance with the Public Bodies (Admission to Meetings) Act 1960 to exclude the public and press for the discussion of the following matters where publicity might be prejudicial to the special nature of the business.

Amanda Jobling  
Clerk to the Parish Council

Date

**BACKGROUND**

In the Council meeting held on 25<sup>th</sup> June 2017 Hamble Parish Council resolved to create a Community Orchard at the East End of the College Playing Fields on the stretch of rough grass running from the South footpath to the North end near the Old Airfield. See shape in blue



The Action Plan in the 25<sup>th</sup> September Meeting included the following:

Workstream	Priority	Who	Start	End	Status	Commentary
<p><u>Environmental strategy:</u></p> <p>Biodiversity strategy including Tree Management and Community Orchard</p> <p>Renewables and Recycling</p>	2	Ass Clerk with appointed consultants – Hampshire Wildlife Trust and Paula Saunderson	July 2017	TBA	G for Phase 1 Orchard	Strong theme emerging from the consultation exercise. Important that we start on key aspects. The biodiversity aspects have been commissioned and work on <u>phase 1 of the Orchard is scheduled for no later than the end of November.</u> Other work on recycling etc needs discussion with EBC

The August/September Parish Magazine advised the intention to develop a community orchard with its potential location being at the east end of College Playing Fields and the October Magazine mentions a Village Design Statement in which the Orchard can be included.

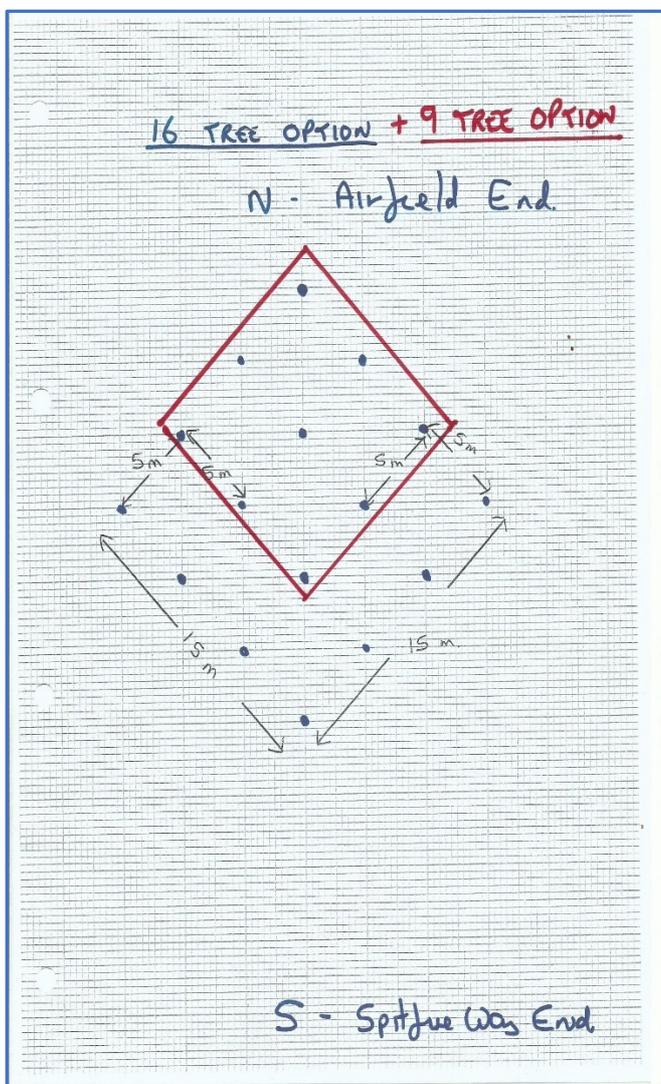
**APPROACH to the work**

Further research into how successful Community Orchards have been set up was undertaken, and a site visit was undertaken to nearby Orchard at Marchwood (in own time). It is felt by the Clerk & Asst Clerk this would be a good example to ultimately aim for, albeit they had a very different approach to establishing the Orchard. They had a much longer lead time and the involvement of their District Council Open Spaces staff to dig the holes, and very well-established links to the local schools who were involved in early research. Due to Section 106 funding they also have a very well protected site and a lovely display board.



**OUR SITE** has been investigated for Soil (PH 6.5 is good, & Loam depth- 60cm is good), Size (can take 35-40 in total), Water sources, Topography, Wind, Shelter and Weather conditions, and the level of protection it affords from hazards (Rabbits, Deer, Footballs, Vandalism & Commercial Dog Walking). The impact of possible gravel extraction on the nearby Airfield has not been considered.

**THE TREES ROOTSTOCK.** On recommendation from Marchwood Parish, Mike Foard of Southern Fruit Trees has been appointed as the supplier and technical expert. He attended the site and recommended the provision of an initial supply of Half Standard Bare Rootstock Trees planted in a rhomboid shape with 5m gaps between trees from all angles. Half Standard Trees already have a stem of 1.2-1.5m with branches removed and these were thought to be more likely to withstand the rigours of our site.



**PRICING OF A TREE PACK.** A Tree Pack needs to consist of The Bare Rootstock, A Wooden Stake, Rubber tree ties, and a Rabbit Guard, and Bonemeal. This is priced at around £50 per pack. Any extra protection – such as posts and weld mesh - would be an extra cost (see Options at the end of this report).

**PLANTING.** The trees need to be planted on the day of arrival in a 60cm (2ft) cubic hole which is best hand dug so that the soil is not compacted. The Rabbit Guard & Stakes are carefully placed and tied in after the tree is planted. The stake is planted on the windward side to support the tree and does not afford protection from hazards. The initial phase, depending on size, is likely to include 3 Apples & 3 Pears (early, mid and late season), and 3 Plums. And depending on budget could include Greengages & Quince. Later phases can include Cob Nut, Walnut, Mulberries & Cherries. The choice is determined by the pollination mix.

**DATES FOR PLANTING.** The recommendations are to set aside 2 mid-week days (Tuesday & Wednesday) in w/c 13<sup>th</sup> November or 20<sup>th</sup> November for planting to allow for bad weather as planting new trees into waterlogged holes will

affect success rates. The intention would be to plant on the 1<sup>st</sup> day with the 2<sup>nd</sup> day as contingency and erecting protection if chosen. Starting around 10am to allow for any fog to burn off, and the trees to arrive from Liss.

**PROTECTION.** Various levels of protection are available in a large range of designs. Some costs for additional protection are shown in the Implementation Options table below.



Basic Protection



Better Protection

**TRAINING & MANAGEMENT.** Managing an Orchard is a fairly skilled task and Mike Foard has offered to help one of our Groundstaff become an expert in this field, which will be excellent for their personal development. Correct care and pruning of the trees is essential for success, and strimmers are a definite no in an Orchard. Grass in between is kept low and around the base of the tree should be a mulch of matting & clean wood trimmings. A few bespoke pruning tools which are shown in the Groundstaff Training Manual will also be required. The Training Manual has been compiled from Natural England

**PHASE 1 – IMPLEMENTATION.** The Options depend on:

- the amount of money donated for Tree Packs
- the availability of Groundstaff and/or able-bodied volunteers to dig the holes and undertake planting/staking
- funds to purchase extra Protection if required
- funds for a few dedicated tools (just for use in the Orchard to lessen the risk of disease)

**OPTIONS.** The table below shows various Options in terms of numbers and levels of protection

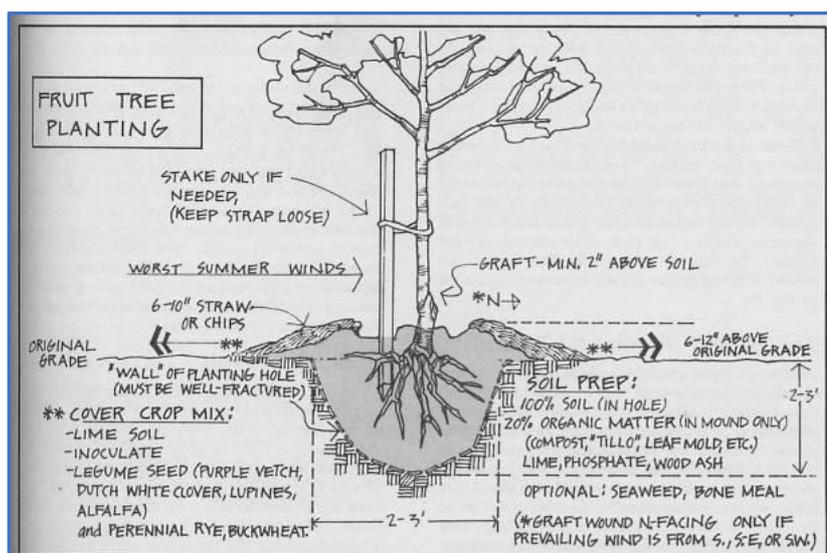
**FUNDING.** A budget of £500 was allocated in the June Meeting and BP have donated £250 to be spent on the tree stock itself (not tools). So the total is £750 and another donor will donate any shortfall if Option 6 is chosen. It is assumed tools can be purchased from existing groundstaff equipment budget.

Option No.	No of Trees	Likely Mix	PROTECTIO N?	PRICE OF PACKS at £50 per	Basic Protection (just	Better Protection 3Stakes &	Approx Funds Required £
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HPC COMMUNITY ORCHARD PROJECT

				pack	welded mesh) = £10 per tree	welded mesh= £15 per tree	
1.	9 TREES (packs)	3 Apples, 3 Pears, 3 Plums	No Protection	£450	-	-	£450
2.			Basic Protection	£450	£90	-	£540
3.			Better Protection	£450	-	£135	£585
4.	12 TREES	3 Apples, 3 Pears, 3 Plums, 2x Greengage	No Protection	£600	-	-	£600
5.			Basic Protection	£600	£120	-	£720
6.			Better Protection	£600	-	£180	£780
7.	16 TREES	To be determined	No protection	£800	-	-	£800
8.			Basic Protection	£800	£160	-	£960
9.			Better Protection	£800	-	£240	£1040

**RECOMMENDATION.** The recommendation is to approve Option 6 so that detailed planning can take place, trees ordered, protection purchased, and a date chosen for planting.



**Recommendation:**

1. To approve the Council's response to the Highways England current consultation exercise and who to copy our response to.
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The following is prepared for consideration.

**Introduction**

The Council welcomes the consultation on junction 8 of the M27 and the wider road network. The interrelationship between the strategic and local road network is critically important and proposals should be carried out in tandem with HCC and SCC to ensure that the objective of achieving an effective highways network is achieved. It is accepted that background traffic growth will impact adversely on the road network and that without a package of demand management measures and alternative transport solutions that traffic congestion will only worsen. An integrated approach to sustainable transport linked to growth should be at the heart of an area wide transport plan.

**Public Transport**

Given this it is important that alternatives to car use are promoted with a strong emphasis on improving the connectivity of public transport for short urban journeys. Within Hamble we have a number of challenges in this regard which results in additional car trips along Hamble Lane and onto Windhover Roundabout. This includes the following:

- No early morning bus service for college students to Eastleigh Town
- No integrated bus services out of Hamble to the wider area throughout the week.
- Low frequency rail service to Southampton with people driving to Parkway
- Lack of parking at Hamble Station acts as a deterrent to taking the train on the local rail network.

Measures to reduce bus priority/lanes in Southampton will only slow journey times down further and discourage people from the wider hinterland from using public transport. Removal of bus or cycle lanes should not be considered.

Options for a Park and Ride scheme should be considered as a priority and explored with EBC as part of its emerging Local Plan. Schemes in Winchester demonstrate high usage with the potential of reducing traffic at peak times. A detailed study of potential sites should be undertaken given the recognition of the problems on Hamble Lane which currently have no package of mitigation identified within the emerging plan.

**Crossing Southampton Water**

Delays into Southampton from Hamble are exacerbated by people not taking the Woolston Road Bridge because of the cost and delay in paying the tolls. At the very least investment in plate recognition and the "Dart Charge model" should be adopted or the tolls abolished. Speeding up this route would encourage more people to use it reducing trip rates on the A3024 and the Northam Bridge. This could be more cost effective than upgrading Network Rails bridge and would reduce emissions in the AQMA (Air Quality Management Areas)

### **Local Road Network**

Traffic currently diverts from Windhover down to Portsmouth Road to join the A3025. This is generating delays in both directions. Upgrading and reconnecting the stretch of Botley Road at Burrow Down Gardens would enable traffic from Hedge End to bypass Windhover altogether and remove traffic from the Portsmouth Road junction. The impact of crossing traffic has a significant effect on traffic flows up Hamble Lane especially at peak periods and the absence of a large enough central refuge prevents traffic passing down Hamble Lane.

The policy of holding traffic back onto the Motorway through the "gated junctions" needs to be challenged. Although more traffic at junctions along the route potentially would add to a reduction in air quality an approach that enable a low consistent speed rather than stop and starts would help to reduce emissions.

Junctions at Windhover need to be reviewed. All junctions should be signal controlled to allow safe access onto and off the roundabout and enable pedestrians and cyclists to cross safely. The exit junction from Windhover down Hamble Lane should be reconfigured as the current layout is tight.

Providence Hill /Bridge Road currently suffer heavy congestion in both directions around the Swanwick turn. Employers in Hamble have confirmed that many of their staff live and work in Locks Heath/Warsash and divert onto the motorway to avoid lengthy delays caused by Swanwick Lane. Cutting off access to Swanwick Lane from Botley Road end, would reduce traffic at this junction and divert traffic back to the top end of Bridge Road in Locks Heath. A reduction in travel time along this stretch would reduce what is essentially a single junction trip relieving pressure on Junction 9.

### **Junction 8 and Windhover.**

Traffic heading westbound on the M27 frequently exits at Junction 8 and re-joins using the slip road back onto the motorway to reduce waiting time in peak period traffic. This prevents traffic coming down Bert Brett's Road and causes delays on Windhover and its junctions. Signal controls for traffic heading straight on would reduce this with a running lane for traffic heading up Bert Bett's Way. This would enable traffic to get onto the roundabout far quicker.

A more radical proposal would be to consider grade separation at Windhover with a through route from Bert Betts Way straight through onto the A3024 with local traffic moving around a modified Windhover Roundabout. If the Botley Road route was opened up this could have more impact than other options.

### **General**

There has already and is further housing growth planned both within SCC and within EBC's emerging Local Plan. Funding from Highways England and the two Highways Authorities should come together to provide a framework for looking at an area wide transport model based on the Smarter Choices type approach that brings together developers contributions, CIL and central government funding.

Progress could also be made in Hamble with the creation of a village wide travel plan bringing the business community together with a package of measures. Providing funding for the work and to support the measures in a travel plan would be a more cost effective approach than hard engineering. Hamble Parish Council would welcome a coordinated consideration of this by the highway and planning authorities. In conjunction with this work

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- [Home](#)
- [Planning & Building](#)
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- [Shaping your community](#)

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  - [Latest News](#)
  - [Consultations](#)
  - [Local Plan Newsletter](#)
  - [SLAA Sites Submission](#)
  - [Shaping your community](#)
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- [Public Realm Projects](#)
- [Built Heritage](#)
- [Eastleigh Town Regeneration](#)
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## Shaping your community

What matters most to you and your family or business? Please get involved with ‘Shaping your Community’

Page last updated at 13 October 2017 at 11:31

 Shaping Your Community

## Shaping your community - what is this?

We value the views of our residents and businesses and want to ensure that we involve you in shaping plans for the future of the borough. Shaping your community is a two way process of engagement to enable both sharing and gathering of information. We hope the information on this page will help explain the purpose of a local plan and will help us gain a better understanding of what you value and feel is most important to you within your community and the new communities which will develop over the coming years.

**Please note, this engagement is very different to a formal consultation process. All local plans have a formal consultation process. The next consultation period will take place after we have formally agreed a draft local plan. The next consultation will take place during 2018 and at that time, you will have the opportunity to comment on specific options and details set out in the draft local plan.**

In the meantime we want to understand your priorities, the information you provide now along with a wide range of evidence from technical studies will be considered in the preparation of the draft local plan.

To help us understand this, please complete this short survey (closing date Sunday 19 November):

 TAKE THE SURVEY 01

if you **live or work** in Eastleigh Borough

 TAKE THE SURVEY 01

if you own a **business** in Eastleigh Borough

## Why are we doing this?

Eastleigh Borough Council is working on a new Local Plan for the Borough. All Local Authorities must have a Local Plan which sets out how it is going to deliver space for businesses, new homes and all the facilities that are needed to support this whilst also protecting and enhancing the local environment. The plan is there to make sure that development happens in a coordinated way, and is collectively delivering all that is required for the Borough, not just houses but all the necessary community facilities and infrastructure such as roads and doctors surgeries. You can find out more by watching our short video.

 Local Plan Holder 01

## Eastleigh's Local Plan

Eastleigh has since been working on a new plan to make sure we find enough space for all the new homes that are required, for businesses to locate and grow so people have jobs and to work out what other facilities are required.

The Borough Council works with a wide range of organisations when developing its local plan such as:

- other local councils such as parishes, town and county councils
- land owners and developers
- utilities providers
- Highways England
- Natural England

- The Environment Agency
- community and residents groups
- local businesses.

In 2015/2016 the council consulted on a range of issues and options, in the early stages of developing the plan.

A range of issues and concerns were raised which can be viewed [here](#).

In July this year the Council put forward a preferred option for how it will deliver the necessary homes, jobs and facilities. Full Council discussed proposals and agreement was made to continue with the technical studies required, particularly those looking at the potential impact on traffic and aspects of the environment.

You can find more information [here](#).

The Council also agreed that we, while waiting for the technical studies, would carry out further engagement with communities to both:

- ensure better understanding of what a local plan is, and why it has an impact on everyone who lives and works in the Borough; and to
- gain a better understanding of what you value and need most within your community and the new communities which will develop over the coming years.

## More information

- [Key facts about the Borough](#)
- [Frequently asked questions](#)

**Eastleigh Borough Council, Eastleigh House, Upper Market Street, Eastleigh, SO50 9YN.**

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### APPENDIX 3 - Response to comments made at Issues and Options stage

1. *The following text is an updated extract from a report taken to Cabinet on 6<sup>th</sup> April 2017 entitled “Eastleigh Borough Local Plan 2011-36: Progress report and response to consultation representations”. The full original report can be found [here](#).*
2. In December 2015, the Council undertook public consultation on a Local Plan [Issues and Options paper](#). The [Cabinet report of 16 June 2016](#) sets out at paragraph 9 - 11 the most significant comments made. These are set out below (*in italics*) with the Council’s initial response (in standard text). In many cases this response refers to further evidence gathering which is underway.
3. *Questions regarding whether the housing requirement is correct.*
4. The latest housing target for the Borough is that set out in the PUSH Spatial Position Statement: 14,950 dwellings (2011 – 2034), or 650 dwellings per annum. This was informed by the PUSH report ‘Objectively Assessed Need for Housing’ (2016), and by an assessment of the appropriate strategic spatial distribution of housing based on the ‘urban areas first’ approach, transport, infrastructure and environmental factors. These assessments were undertaken in line with national planning policy and the ‘duty to co-operate’. The PUSH reports referred to above are available [here](#).
5. The ‘Objectively Assessed Need for Housing’ has been updated in response to more recent evidence. The housing target of 650 dwellings per annum still exceeds the updated ‘Objectively Assessed Need for Housing’.
6. *Support for need for further work on travelling communities, employment and retail development.*
7. The Council is progressing an assessment of the need for retail space and travellers’ pitches. The PUSH Spatial Position Statement sets a target for employment space in the Borough: 114,000 sq m (2011 – 2034). This is based on PUSH’s Economic and Employment Land Evidence Report (GL Hearn, March 2016). This in turn has been informed by the positive economic forecasts underpinning the Solent LEP Strategy, by the distribution of housing, and by an assessment of the property market, which are the factors identified at paragraph 5.29 of the Issues and Options paper. PUSH’s target for the Borough is broadly the same as the 115,500 – 142,100 sq m to 2036 suggested at paragraph 5.28 of the Issues and Options paper.

#### *Spatial Options:*

8. *Mixed response to option A (spread development across extensions to settlements);*

*Significant concerns by majority of respondents to options B and C (north of Bishopstoke / Fair Oak);*

*Mixed response to options D and E (south of Bishopstoke; north of West End);*

*Broad support for option F (expanding Hedge End to east and Botley to north);*

9. The concerns raised on different options were as follows, with most factors being referred to in relation to options B and C, and some being referred to for the other options. Concerns included unsustainable locations, lack of accessibility, impact on countryside, landscape, gaps, village character / identity / urban sprawl, ecology (including rivers, ancient woodlands), the South Downs National Park, equestrian activities, flooding, open recreational spaces, transport / congestion, infrastructure (e.g. schools, health, water/sewage) and infrastructure costs. Specific concerns were raised regarding the desirability and deliverability of the new link road associated with options B and C in terms of some of the above factors, and the rail bridge constraint. Where support for options was expressed, this generally related to the sustainable location, provision of infrastructure, and potential links to the motorway and rail stations.
10. The Council recognises that these are all relevant planning considerations, along with other considerations set out in national planning policy. They are all being taken into account in the Council's on-going work on undertaking a Strategic Land Availability Assessment (SLAA) and gathering other evidence in support of the emerging proposals. This evidence is being placed on the Council's website as soon as it is available. The SLAA can be found [here](#).
11. This work will inform the Council's decision on which options to select and the reasons for that selection. This will be subject to the formal 'proposed submission' public consultation, with further representations considered at the public examination (see below).
12. *Significant concerns raised on option G (Hamble Airfield), particularly regarding traffic.*
13. The site is allocated in the Hampshire Minerals and Waste Plan (2013) for sand and gravel extraction. It is therefore very unlikely it would be able to deliver a significant number of homes during the plan period. In any case the Hampshire Plan anticipates that following extraction it will be restored to open space uses. On 15<sup>th</sup> December 2016 the Council endorsed the Development Distribution Strategy and Principles, including the statement that "There should be no significant additional development in the Hamble peninsula... [given transport, mineral and countryside gap issues]". Therefore, at this stage in the plan making process it is considered that this option should not be progressed.
14. *Strong support for option H (Eastleigh Riverside), with some suggesting housing rather than employment development. Generally supportive comments regarding the Chickenhall Lane Link Road.*
15. This area is in long established employment use and fulfils an important economic use. The area is bisected by the airport public safety zone. It is likely to be difficult to introduce significant residential uses in to this environment. The area has the potential to deliver a link road to by-pass the

town, relieve congestion, and enhance links to the M27 and Southampton International Airport, raising the economic profile of the area. The Local Plan will safeguard the route of this road. To rely on new development coming forward, there will need to be strong evidence that the road can be delivered. The Council continues to assess and review the prospects of this area.

16. *Substantial concerns about transport, in particular traffic congestion. Specific concerns regarding new link roads, including the North of Bishopstoke bypass, including the impact on the landscape / rural character, environment (including River Itchen), flood risk, doubts as to whether it would relieve congestion and the Allbrook rail bridge constraint.*
17. The Council fully recognises the importance of planning for transport alongside major new development. If the Allbrook and north of Bishopstoke / Fair Oak Strategic Growth Option were pursued this would be in association with a new link road which will help relieve congestion on Bishopstoke Road. The Council is assessing the relative merits of different development options in transport terms, including the potential for options to support improved public transport and more local facilities (to support some walking and cycling). The intention is to use the 'sub regional transport model' to identify in more detail the likely effects on the road network and the measures that would be needed to manage this. Further environmental studies have been commissioned to understand more fully the effects of and design requirements for the north of Bishopstoke bypass in relation to the issues raised. With regard to the Allbrook rail bridge, measures are proposed to improve the 'sight lines' and warnings approaching the bridge, that would enable existing and additional HGVs and buses to pass more easily. As set out in the Council's summary of infrastructure discussions<sup>1</sup> (see also Appendix 8) at this stage neither the highways authority (Hampshire County Council) nor Network Rail have objected in principle to the development or stated that the bridge itself needs substantial alteration. However, these are initial responses and further transport modelling and assessment is required.
18. *Some concerns regarding Botley by-pass.*
19. This was based on a misunderstanding that the road would extend on to Kings Copse Avenue.
20. *Significant concerns about the capacity of community facilities, particularly school and health facilities.*
21. The Council fully recognises that the capacity of these facilities will need to be expanded alongside major new development. The Council's summary of infrastructure discussions sets out the position of service providers. For example, Hampshire County Council has provided advice on the scale of new school facilities needed for strategic growth options. The West Hampshire Clinical Commissioning Group is working with the Council to improve primary and community based health facilities. It is usual for developers to contribute

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<sup>1</sup> [Consultation with Infrastructure Providers and Regulators 2015-2016 \(December 2016\).](#)

towards such facilities alongside other funding streams (e.g. from Government). This is being factored in to the assessment and planning of strategic growth options and smaller sites.

22. *Concerns regarding the sustainability appraisal (methodology, scoring and whether all options had been tested) and the habitat regulations assessment (high level and does not fully take into account key issues such as the River Itchen). The PUSH water study is needed.*
23. The Issues and Options Sustainability Appraisal assessed options on the quantum of development (section 5); locations for development (section 6) and topic policies (section 7). The work streams described in this report, and the PUSH water study (which is now nearing completion) will enable further and more detailed testing of options for the next iteration of the sustainability appraisal. This will be available for the next public consultation on the plan.
24. *Characteristics of Borough / Research: amendments and additions proposed.*
25. Noted. These will be reviewed and amended as needed.
26. *Additional strategic issues and constraints identified: specific housing needs of certain groups; protected status of South Downs National Park; environmental impacts; access in the Hamble area; quality of the countryside; air quality; rivers; countryside gaps; capacity of infrastructure; impact of development in the surrounding areas.*
27. These are all issues which are being assessed as part of the work underway on compiling a robust evidence base in support of the emerging plan proposals. For example, the sub regional transport model will be used to assess traffic impacts in the Borough and surrounding areas; the landscape impact on the South Downs, and the environmental quality of different areas in the Borough, is being assessed. This will help inform which areas to protect and which are more suitable for development.
28. *Local Plan Vision: some considered this did not reflect the scale and location of development proposed. Amendments proposed.*
29. The vision has been reviewed in the emerging draft preferred option local plan document.
30. *Housing requirement: methodology; relationship to PUSH Strategy; over provision of housing; development industry consider at or above 743 dwellings per annum is the minimum.*
31. The December 2015 Issues and Options paper anticipated a range of potential dwelling targets. The PUSH Spatial Position Paper (approved in June 2016) sets a target for Eastleigh Borough which falls within this range. The Position Paper is based on an objectively assessed need for homes consistent with national policy, and on a strategic consideration of the potential for different areas to accommodate growth in the light of transport, infrastructure and environmental factors. The Position Paper reflects the 'duty

to co-operate' amongst Councils within South Hampshire. It sets a target for 650 dwellings per annum in Eastleigh Borough, which equates to 16,250 dwellings (2011-2036). This is above the PUSH objectively assessed need for the Borough and also higher than the more recently updated figure. It means Eastleigh Borough is making a contribution to meeting needs across the wider housing market area. The Council considers the PUSH Spatial Position Statement provides a good foundation for the preparation of the Local Plan. It is acknowledged that there is a 4% shortfall in housing provision across the wider Southampton housing market area (to 2034). The Council will consider whether it can meet any more of this remaining need although notes that the Borough already has a high target and a range of environmental and other constraints.

32. *Travelling Communities: questioning the need for new sites or suggesting joint working to meet needs.*
33. The Council is assessing the need for sites in line with national policy, and continues to liaise with adjoining Councils.
34. *Employment needs: queries regarding scale of growth (either greater ambition or taking account of changing working practices); and whether there is capacity / locations to accommodate it. Marine sector needs noted. Support for retaining major employment sites.*
35. The PUSH Spatial Position Statement sets targets for economic development. They are based on the ambitious targets in the Solent Local Enterprise Partnership's Strategy to achieve a growth rate of 2.7%, and also recognise changing working practices. The Council considers that this sets a positive basis for the preparation of the Local Plan. The Council is currently considering the appropriate locations for this growth, taking account of existing (draft) allocations, and the need to retain major employment sites (including marine sites).
36. *Retail needs: Some agreed a study is needed; others queried whether there was further needs, and sought no increase in Hedge End retail park given congestion and pollution issues. Impact on other centres is also relevant.*
37. The Council has commissioned a retail needs study and will consider the outcomes, reflecting the 'town centres first' where possible approach. As with other supporting evidence, this study will be published on the Council's website [here](#) once it is finalised (see also Appendix 12).
38. *Other spatial options: developers are promoting other sites, the Council should consider all reasonable alternatives, not just sites for 200 or more dwellings. Some preference for dispersal option. Other development options proposed.*
39. The Council is has considered all sites (including sites of under 200 dwellings) proposed by developers as part of the update of the SLAA.

40. *Strong community support for protecting countryside gaps, and coastal areas. Urban uses in the countryside are inappropriate.*
41. The Council supports these propositions which are being taken into account in the work producing a robust evidence base in support of the emerging plan policies and proposals.
42. *Housing: considerable interest in proportion of affordable housing sought and size threshold applied, with support for varying the approach across the Borough. Support for seeking a proportion of specialist and smaller housing for an older population. Mixed views regarding houses in multiple occupation.*
43. The Council has commissioned a study of the need for affordable and other housing and will use its findings to support an appropriate policy approach in the emerging draft preferred option local plan document.
44. *Densities / Building Standards: varied support for higher densities, support in areas of higher accessibility; sustainability standards should undergo need / viability test; provision of homes for disabled people is important.*
45. The Council supports higher development densities in areas of higher accessibility and is considering the need to apply national sustainability and accessibility standards for new homes.
46. *Transport: no support for a reduction in parking standards. Queries on accuracy of transport model. Comments regarding traffic congestion on Hamble Lane, and the need for highway improvements.*
47. The Council considers the sub regional transport model to be robust. It is also supported by Hampshire County Council and Highways England. The model will be used to help identify the need for highway improvements. On 15<sup>th</sup> December 2016, the Council endorsed the statement that “There should be no significant additional development in the Hamble peninsula...”, partially for transport reasons (see paragraph 13 above).
48. *Environment: Support for multifunctional benefits of green infrastructure, protection of national parks and ecology designations, sustainable drainage, protecting water and air quality. Heritage policies should accord with NPPF.*
49. The Council agrees with all these statements, and is preparing a Green Infrastructure Strategy which will be published on the Council’s website once finalised.
50. *Public consultation process has been inadequate and lacked transparency. Some alternatives have been excluded.*
51. The Council considers the Issues and Options consultation was clear, comprehensive and set out a wide range of alternative strategic growth options. The Council consulted widely, contacting over 4,000 individuals and organisations, receiving around 3,300 representations. The Council will continue to undertake wide ranging public consultation as it progresses the local plan.

52. *Community facilities: support for multi-use facilities.*
53. The Council supports this principle.

**From:** [Sally Schofield](#)  
**To:** [Clerk - Hamble Parish Council](#), [Cllr Cohen](#)  
**Date:** 2 Oct 2017 at 12:44  
**Subject:** Cash on deposit - proposal for £85,000 x 2

Suggest we place £85k each into Nationwide and Cambridge & Counties which will leave £140k across the two Barclays accounts. If we want to reduce the exposure with Barclays further we could always put £40-£50k into the Redwood Account which would still leave £90k to £100k as working balance with Barclays

We need to get one more councillor to agree - or could take to full council on Monday (though not strictly necessary if agenda is full!)

Instant Access  
Nationwide  
Annual interest  
Monthly interest  
0.40% AER  
0.40% gross p.a.  
0.35% AER  
0.35% gross p.a.  
[http://www.nationwidecommercial.co.uk/savings/instant\\_saver](http://www.nationwidecommercial.co.uk/savings/instant_saver)

31-day Notice account

Cambridge and Counties  
Where the balance on the account is £10,000 or more, the interest rate will be 1.10% Gross/AER (monthly 1.09%) variable.

Interestingly, the interest can be paid into our normal business account (which is useful)

<https://ccbank.co.uk/savings/31-day-notice-account-2/>

35 day Notice Account  
Redwood Bank

Annual

35 days

1.00%

Monthly

35 days

1.00%

<https://redwoodbank.co.uk/savings/notice-accounts/>

Sally Schofield  
07776 482865

**Recommendation:**

1. To note the cost of works incurred at RUP and the outstanding items

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2. To adopt a risk based approach to our working balances by moving £85k to Nationwide and Cambridge & Counties and a further 50k into the Redwood Account.
3. Identify the type of lighting needed at Coronation Parade and undertake to accept a new metered supply with the associated costs
4. Note the reduction in the parking spaces at Coronation Parade.
5. To Note the potential cost changes at Coronation Parade.
6. To consider the request to accommodate Folland CC at College Playing Fields rather than Mount Pleasant.

**Matters arising from the last meetings**

1. At the last meeting the Clerk raised a problem that had occurred with the Roy Underdown Pavilion linked to the Gas Safety certificate. The impact of which was that the gas supply to the hot water boiler was capped pending remedial works. The problem arose from inadequate ventilation plus other miscellaneous repairs/recommendations. Given the size of the current vents in the door it was necessary to replace the wooden door with a metal door. This was ordered from Lathams Steel security and was placed as an urgent order given that teams have booked the playing fields and facilities for the season. Arrangements have been made to install the door and other works are recommended. Progress in securing quotes for replacement water heaters have been slow in coming back but with the prospect of renewing the heaters the outstanding works could be minimised.

Item	Cost	Commentary
Replacement door and delivery	£1074.58	Mandatory for compliance
Installation and fixing of door	£200	
Servicing costs	£535.20	
Replace defective cold water valve	TBC	Recommended
Pressure relief valves on feed pipe work to both water heaters	TBC	Recommended
Gas pipe work to heaters needs to be bracketed	TBC	Mandatory for compliance
Expansion vessels need to be moved and supported	TBC	Recommended
Ignition probe in poor condition - renew	TBC	Recommended

2. Investigations are underway by Eastleigh Borough Council to review the structural stability of the gun emplacement at Hamble Point. Severe cracking in the main slab is causing concern and options to deal with it are being considered.
3. Hype – we have received notification from the YMCA stating that they will no longer be offering the HYPE service from the Roy Underdown Pavilion but will instead base the service at the Pilands Wood Community Centre. They have requested that their thanks are passed to the Council and to confirm that they will continue to provide the service through outreach in Hamble. Further details have been requested about how the service is being promoted locally and a representative will be invited to attend a future meeting to update members.
4. At the Council's next meeting we are due to meet with the Foreshore Users Group. Can Council confirm how they wish this event to be advertised and managed?
5. A planning appeal has been lodged with EBC for The Lanterns, 9 Satchell Lane, Hamble. The application was refused on the following grounds:

*The proposed development, due to its siting, design, massing, scale and materials would create an incongruous and visually dominant feature into the Satchell Lane street scene, which will be detrimental to the prevailing character and appearance of the locality. As such the proposal is contrary to Saved Policy 59.BE of the Eastleigh Borough Local Plan Review (2001-2011), Policy DM1 of the Eastleigh Borough Local Plan Review (2011-2029) and the thrust of the National Planning Policy Framework.*

*The proposal would result in a large building bulk adjacent to a residential property, which would be detrimental to the outlook from, and light available to, the residents of 11 Satchell Lane. As such the proposal is contrary to Saved Policy 59.BE of the Eastleigh Borough Local Plan Review [2001-2011], Policy DM1 of the Eastleigh Borough Local Plan [2011-2029], Quality Places Supplementary Planning Document and The National Planning Policy Framework.*

6. With the payment of the second precept tranche the Council's balance is now significant and the Council's Risk Assessment states that we should seek to protect balances in excess of the Bank of England guarantee which is capped at £85,000. Councillor Schofield has identified a number of accounts that money could be placed with. The approach would leave the Council with a working balance of around £90,000 which is approximately 3.5 months of expenditure. Please see the attached.

It is important that we take these steps but it is unlikely that work can start on it for a month or so. The experience of sorting out organisational mandates is not easy and will require an amount of time to resolve.

7. Coronation Parade update. Due to topography of the junction with Hamble Lane (gradient falls towards shops) surface water drainage has been identified as problematic if the table is installed. As a result it is being removed from the scheme with an estimated 12k saving. This saving will fund the additional costs of the lighting for the trees.

EBC have requested that we confirm the following issues linked to the 5 proposed trees: Supply agreement needs to be set up with SSE and there needs to be an understanding of consumption, duration and switch on times etc.

- Up-lights or socket connection for temp lighting (Xmas lighting)
- Are lights intended to be all year round such as up lighters or tree wrapping for Xmas or both?
- Electrics to be metered or unmetered.
- Who's paying for the supply - Parish paying for a metered supply?

Costs are being sought for this additional work. Initial estimate suggests it could be in excess of £10k.

In addition EBC have notified us that due to safety concerns the number of parking spaces in the Coach Road lay by needs to be reduced and will only accommodate 4 parking spaces rather than the 6 originally intended.

8. Land transfer adjoining the former Barclays Bank building. Work has now commenced on the demolition of the former building. The land transfer document is being prepared and details have been circulated to members of the Asset Management Committee prior to the meeting. As the land is designated as open space it has been necessary to advertise the disposal in the local press and the period of notice will need to expire before the contract can be engrossed.
9. Following the last meeting the Clerk advised Cushman and Wakefield of the Councils decision regarding the use of College Playing Field for Follands FC and the Councils commitment to work with GE to look at options for Folland CC at Mount Pleasant. Tom Burnage has requested on behalf of GE that the Council considered the use of Collage Playing Field for Folland CC which given the existing square makes sense. The only fixed asset would be practice nets. Council is asked to consider this.
10. Hamble Village Memorial Hall Trustees met last week and expressed concerns at the changes discussed with the Chairman of the Trustees. The Clerk has written to the Trustees setting out the objectives of the changes and has offered to attend their next meeting. Not with standing that it has become clear that the current arrangement does not benefit from a legal lease/tenancy which means that responsibilities and indeed the area being rented is unclear. Council is advised that the Clerk will seek to remedy this through the drafting of a tenancy or lease and update Council on progress with the proposed changes.
11. The office has been approached about the status of the street trader operating outside the Royal Southern Yacht Club. The trader has been licensed by Eastleigh Borough Council for the period of a year. A copy of the license has been requested. The licensing arrangements are such that the Parish Council is not consulted and will not be on renewal. If the Council wants to make representations it will need to do that separately.



## **Child Protection and Vulnerable Person Safeguarding Policy**

### **1.0 Introduction**

As an organisation that works with children and/or vulnerable people, Hamble Parish Council's Councillors, staff, and volunteers have both a moral and a legal obligation to ensure the highest possible standard of care for those children who use our services. Children and other vulnerable groups of people may be abused regardless of their age, racial origin, social class, gender, culture, religious belief, disability or sexual identity. Most abuse is committed by those who are known to the child and who are trusted by the child. This can be from within or outside the family.

Indicators of abuse from the Local Safeguarding Children's Board can be found online at: [http://4lscb.proceduresonline.com/chapters/p\\_rec\\_sig\\_harm.html](http://4lscb.proceduresonline.com/chapters/p_rec_sig_harm.html)

Hamble Parish Council is committed to providing safe activities and sporting opportunities for young people. To this end this Child Protection and Vulnerable Person Policy Document has been compiled. It should be read in conjunction with any other relevant policies or codes of practice. External Contractors, working on behalf of the Council, will be asked to adopt a suitable Child Protection and Vulnerable Person Policy if their work brings them into contact with children.

A vulnerable adult is a person "who is or may be in need of community care services by reason of mental or other disability, age or illness; and who is or may be unable to take care of himself or herself or unable to protect him or herself against significant harm or exploitation. (1997 Consultation paper "Who Decides" issued by the Lord Chancellor's Department).

The Safeguarding Vulnerable Groups Act 2006 is available at:  
<http://www.legislation.gov.uk/ukpga/2006/47/contents>

The purpose of the policy is to safeguard children who come into contact with representatives of the Council and to facilitate the best possible professional practice from the council, its staff, contractors and volunteers. For the purpose of this policy "a child" means anyone under the age of 18 (The Children's Act 1989). This policy does not apply to employees of the Council who are under the age of 18. Such employees are covered by employment policies and legislation.

### **2.0 Policy Statement**

The Council is committed to ensuring that children and vulnerable persons are protected and kept safe from harm whilst they are engaged in any activity associated with the Council.

We will endeavour to achieve this by:

- Ensuring that our staff and volunteers are carefully selected, trained and supervised.
- Ensuring our councillors, staff and volunteers, whom work directly with children, undergo a DBS (Disclosure and Barring Service) check.
- Sharing information about child protection and good practice with partner organisations, councillors, employees, volunteers, parents and carers.

Note: The Criminal Records Bureau (CRB) and the Independent Safeguarding Authority (ISA) have merged into the Disclosure and Barring Service

Decisions on which employees/volunteers will be DBS checked will be taken by the Council's Clerk. Decisions on which Councillors will be DBS checked will be taken by the Clerk in consultation with the Councillor

DBS checks will be carried out in line with best practice and to meet the needs of the Council's service. Information about DBS checks is available online at: <https://www.gov.uk/government/organisations/disclosure-and-barring-service/about>

## **2.1 Policy Aims**

This Child Protection and Vulnerable Persons Policy is provided as part of an induction package to all councillors and those employed by this Council, whether paid or unpaid, who will have direct contact with children. The aims are:

- To create a healthy and safe environment at all activities, sport programmes and coaching sessions.
- To ensure children and vulnerable persons are listened to, and kept safe from harm.
- To support and encourage parents to voice their opinions regarding the welfare of their children and to raise their awareness of the importance of asking questions about the clubs and activities to which they send their children.
- To ensure councillors, staff and volunteers, who work with children, are well informed, supported and enabled to provide the best possible practice.

## **2.2 Objectives**

The objectives are:

- To raise the level of awareness of councillors, staff and volunteers about child abuse and its various forms.
- To raise the level of awareness of councillors, staff and volunteers about what children are entitled to be protected from.
- To ensure that, in conjunction with the Child Protection Code of Practice, all councillors, staff and volunteers are able to recognise signs which could signify the abuse of a child.
- To promote the general welfare, health and full development of children during all sessions.

- To develop effective procedures in recording and responding to accidents and complaints and to alleged or suspected incidents of abuse.

### **3.0 Employment Issues**

#### **3.1 Recruitment and Selection of Staff/Volunteers**

All applicants who will work with children and/or vulnerable persons in the course of their job will undertake a DBS check to ensure that there are no irregularities in their background which may give cause for concern. The checks will be repeated every four years. All new employees whether paid or unpaid will be provided with the Child Protection and Vulnerable Person Policy and asked to sign to confirm that they will abide by it.

Application forms are designed to ascertain as much information as possible, such as, but not limited to:

- Past career, relevant interests, any gaps in employment and reasons for leaving, educational, national governing body, First Aid qualifications and child protection training.
- Consent for a DBS check
- At least one reference is taken up, and where relevant followed up by letter or telephone. References taken up will ascertain the person's suitability to work with children.
- It is made clear that all information remains confidential.
- Personal identification will be confirmed by reference to a passport, driving licence, birth or marriage certificate, National Insurance number or utility bill.

#### **3.2 Induction and Training**

The recruitment and selection process is followed up by relevant training.

- Staff are made aware that child abuse can and does occur and that it could be perpetrated by colleagues, who are members of staff or volunteers within the Council.
- Staff are made aware that children can find it very difficult to talk about abuse. They need to be listened to, taken seriously, and have their concerns acted upon.
- Staff are made aware of what they need to do in response to any concerns they may have.

#### **3.3 Supervision**

In general, staff work most effectively where there is a supervisory structure that ensures they are supported, managed and developed. The Council will ensure that staff are sensitive to any concerns about abuse, act on them immediately in accordance with this policy and offer support to those who report such matters.

It is the responsibility of staff to monitor good practice; this can be done in a number of ways, for example:

- Observation of working or coaching practice
- Annual appraisals
- Provide feedback on performance against work programme
- Feedback from participants attending activities

## 4 Good Practice

It is possible to reduce situations where abuse may occur. The following are more specific examples of care which should be taken when working with children:

### 4.1 You should:

- Always be publicly open when working with children. Avoid any situations where you and an individual child are completely unobserved (encourage an open environment).
- Where possible, children should not be left unattended however this will depend on age and circumstances.
- In a sports situation, where possible, parents should take on the responsibility for their children in the changing rooms. If groups have to be supervised in the changing rooms, ensure that you work in pairs, and do not enter changing rooms of the opposite sex, when supervising children.
- Where there are mixed groups, supervision, where possible, should be by a male **and** female member of staff.
- You must respect the rights, dignity and worth of every person and treat everyone equally.

### 4.2 You should never:

- Engage in rough, physical or sexually provocative games
- Share a bedroom with a child
- Allow or engage in any form of inappropriate contact
- Allow children to use inappropriate language unchallenged
- Make sexually suggestive comments to a child, even in fun
- Allow allegations made by a child to go unchallenged, unrecorded or not acted upon
- Do things of a personal nature that children can do for themselves
- Enter the changing rooms of the opposite sex when supervising children, unless in an emergency

*Failure to follow these guidelines may well result in formal action under the Council's disciplinary procedures*

Everyone should be aware that it is **not good practice to:**

- Spend any time alone with children away from others. When talking to children on your own ensure you can be seen by others.
- Take children alone on car journeys, however short.
- Take children to your home where they will be alone with you.

**If exceptionally any of these situations are expected to occur, plans on how to ensure the child is safe and sound must be made with your manager and enacted with the knowledge of the parents.**

## **5.0 Users of Hamble Parish Council's Facilities**

- All hirers and users of Council facilities will be made aware of the Council's Child Protection and Vulnerable Adult Policy at the time of booking.
- Regular hirers and users of the Council facilities will be required to produce evidence at the time of booking the Council facilities, of their own Child Protection and Vulnerable Adult policy if the purpose of the hire, use or activity is for children or vulnerable adults.
- Hire agreements for regular hirers or users will be reviewed annually on 1 July.
- New and current long-term hirers who do not currently have their own Child Protection and Vulnerable Adult policy, can find information from the Local Safeguarding Children's Board as to how to produce such a policy at the following links:  
<http://www.4lscb.org.uk/>  
<http://4lscb.proceduresonline.com/>
- Current hirers who do not have their own Child Protection and Vulnerable Adult policy will have a period of twelve weeks from the adoption of this policy to provide the Council with a copy of their policy.
- The Council will require the name and contact details of the lead organiser for the hiring.
- The lead organiser for such regular hirings will be required to confirm that they are in possession of a valid DBS check, by signing the appropriate section in the hire agreement.
- Should the lead organiser for regular hirings change, confirmation of possession of a valid DBS check will be required by signing a new hire agreement.
- Failure to comply with these requirements may result in the hirer or user being refused permission to use the Council's facilities.

## **6.0 What to do if you have concerns**

All staff, volunteers and elected Members of the Council have a responsibility to report concerns to the Clerk and/or the Chairman of the Council, who will refer the matter to the Police or Hampshire County Council Children's Services or Adult Services, as the appropriate authority, the contact details of which are shown at the foot of this policy.

## **7.0 Review of Policy**

This policy will be reviewed at the Annual Council Meeting or when new legislation or guidance is issued.

## **Declaration**

Hamble Parish Council is fully committed to safeguarding the well-being of children by protecting them from physical, sexual and emotional harm.

As a councillor, employee or volunteer of the Council it is therefore important that you have taken the time to thoroughly read this Child Protection and Vulnerable Person Policy. By being made aware of the policy, it is our intention to ensure that **all** councillors, employees and volunteers are pro-active in providing a safe environment for the young people in their care. Any disciplinary measures required as a result of this policy will be dealt with in accordance with normal disciplinary procedures.

(Should there be a need to investigate an alleged breach of this policy occurring during an Active Sports activity, the Council will liaise with the relevant sports national governing body (County or Regional Officer) and the Local Authority within whose boundaries the alleged incident took place).

**This Policy was approved by Hamble Council on 23<sup>rd</sup> October 2017 (Minute reference TBC)**

## **USEFUL CONTACTS**

### **Hampshire County Council:**

Children's Services	Tel 0300 555 1384
Adult Services	Tel 0300 555 1386
Out of Hours Service	Tel 0300 555 1373

### **Hampshire Constabulary:**

**In an EMERGENCY 999**

**Non-Emergency 101**

*This template has been compiled from:  
The Hampshire ALC's Child Protection Policy (2012)  
Hound Parish Council's Child Protection and Vulnerable Person Policy (2015)*

**Recommendation:**

1. To approve the Child Protection and Vulnerable Person Safeguarding Policy and follow its provisions in fulfilling your role as a Councillor.
- 

**Introduction**

1. As a public body the Council is subject to the Children's Act and its requirement to keep children safe. This obligation also applies to vulnerable adults.
2. Based on current activity it has not been necessary for staff or members to be DBS checked as lone working with children or vulnerable adults is not part of the our current operations.
3. Not with standing that the Council does need to understand its broad responsibilities and general duties and set these out publically.
4. Importantly it also needs to cover those people that use our facilities and they need to demonstrate that they have controls and arrangements in place, people that are DBS checked and arrangements in place on the day of hiring. Where this cannot be met the hiring agreement needs to be terminated having allowed time for the necessary work to be done.