

**Members of Dymchurch Parish Council are summoned to the Annual Parish Council meeting of Dymchurch Parish Council to be held at 7pm on Monday 9<sup>th</sup> May 2022 at the Methodist Church Chapel Road Dymchurch**

# **AGENDA**

- 1. ELECTION OF THE CHAIR OF DYMCHURCH PARISH COUNCIL**
- 2. APOLOGIES.** Members are reminded of the need to tender apologies with the reason for absence direct to the Clerk if they are unable to attend.
- 3. DECLARATIONS OF INTEREST**
  - a.** To declare any personal interests in items on the agenda and their nature.
  - b.** To declare any prejudicial interests in items on the agenda – any councillors with prejudicial interests must leave the room for the relevant items.
- 4. PROPOSAL TO ELECT A VICE CHAIR OF THE COUNCIL**

Members will decide if they will elect a vice chair of the Council and if so, propose a member to hold that office
- 5. ACCEPTANCE OF THE MINUTES OF THE COUNCIL MEETING HELD ON THE 4<sup>th</sup> April 2022**
- 6. ACKNOWLEDGEMENT AND ACCEPTANCE OF STANDING ORDERS**
- 7. ACKNOWLEDGEMENT AND ACCEPTANCE OF THE CODE OF CONDUCT**
- 8. ACKNOWLEDGEMENT AND ACCEPTANCE OF COUNCILS FINANCIAL REGULATIONS**

Members are directed in particular to paragraph 6.23 which will be explained by the Parish Clerk.
- 9. APPOINTMENT OF COUNCILLORS TO OTHER COMMITTEES/RESPONSIBLE BODIES**
  - a.** Shepway Area Committee and Planning user group Representative
  - b.** Village Hall Committee
  - c.** Marsh Form Representative
  - d.** Twinning Association Representative

**10. CONFIRMATION OF MEMBERS OF COUNCIL COMMITTEES**

- a. Assets and Amenities Committee
- b. Personnel Committee

**11. CONFIRMATION OF MEMBERS OF WORKING GROUPS AND ADVISORY GROUPS**

- a. Pavilion Working Group
- b. Beach Advisory Group

**12. PUBLIC SESSION- Questions from members of the public**

**13. UPDATE ON AGREED ACTIONS AND CLERKS REPORT**

**14. CORRESPONDENCE AND COMMUNICATION- In circulation**

**15. PLANNING**

22/0636/FH/CON	Martello Tower Number 25, Dymchurch Road, Dymchurch	Approval of details pursuant to condition 10 (Flood Evacuation Plan) of planning permission Y18/1256/FH - Change of use of Martello Tower into a holiday let with external alterations including glazed panels and window openings together with the provision for on-site parking spaces	09/05/2022
22/0553/FH	Sandwell House, The Oval, Dymchurch, Romney Marsh, TN29 0LR	Lawful Development Certificate (proposed) for existing conservatory to be replaced with sunroom	09/05/2022
22/0435/FH/CON	Martello Tower Number 25, Dymchurch Road, Dymchurch, Kent	Approval of details pursuant to conditions 2 (plans) 3, (details of roof structure, eaves, soffits, windows, material finishings, entrance door & security gate, bin store, roof materials & pavement finish), 6 ( archaeological watching brief), 7 (ground floor not to be used for sleeping accommodation) 8, (to be used for holiday let purposes no longer than 1 month) 9 (glazing details) 12, (parking space for holiday let use) 13, (bin store for holiday let use) of planning permission Y18/1256/FH Change of use of Martello Tower into a holiday let.	09/05/2022

**16. FINANCE**

- a. Breakdown of expenditure/income since last meeting

- b. Authorisation of Payments- Members will review the list of invoices for payment and identify two Councillors to authorise the payments online.
- c. Additional Expenditure items in addition to those specified in the above report.

**17. PARISH COUNCIL NOTICE BOARDS**

Members will consider purchase of three new notice boards for- The Fairground, The Fairway and Redoubt Way.

**18. DYMCHURCH OFFICE STORAGE AND WASTE CLEARANCE**

- a. Members will consider purchase of a replacement lock up for rear yard of council offices
- b. Members will consider quote for clearance of waste and debris from rear yard of Council Offices.

**19. SIGNAGE AND SIGNS IN AREA OF THE FAIRWAY DYMCHURCH**

Members will consider options to educate drivers on speeding in this area of the Village

**20. CYCLING LOWER WALL DYMCHURCH**

Members will discuss the complaint of persons cycling along the lower part of the wall and consider solutions

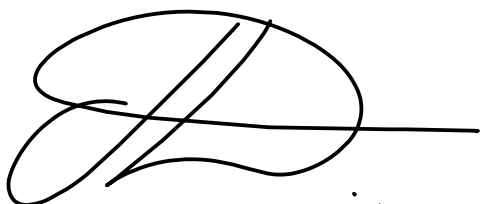
**21. Queens Jubilee – 2<sup>nd</sup> June 2022**

Members will discuss any matters relating to the Jubilee and consider lamp post decorations.

**22. ITEMS FOR CONSIDERATION AT THE NEXT MEETING.**

**23. DATE OF NEXT MEETING-Monday 6<sup>th</sup> June 2022**

**24. CLOSED SESSION- To Consider Clerks annual pay award in line with National Pay Guidelines  
Authorisation for annual salary increase for the Parish Clerk from 1<sup>st</sup> June in line with National Guidelines.**



Mr J. Lawrence

PARISH CLERK

28/04/2022