SHUTTINGTON PARISH COUNCIL

Clerk
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MINUTES OF THE ANNUAL PARISH COUNCIL MEETING HELD AT SHUTTINGTON & ALVECOTE PARISH HALL ON WEDNESDAY 18th June 2025

Present Cllrs. B. Frost (Chair), G. Barber, A. White, L. Sly, M. Smith, County Councillor S. Shaw
Three members of the Public
Clerk J. Daniel

150. Apologies Cllr. S. Hall, Borough Councillor D. Humphreys

151. Declaration of Pecuniary & Non-Pecuniary Interests
Cllr. B. Frost, A. White and G. Barber declared a Village Hall interest.

152. Approval of draft minutes meeting 21st May 2025
Minutes of the Council meeting on 21st May 2025, having been previously circulated, were approved and signed by the Chair.
Proposed G. Barber Seconded A. White

153. Updates
Parish
The £3,500 received from NWBC is a grant from Borough Councillor D. Humphreys for fencing at Alvecote play area.
A letter was sent to Cadent on22nd May 2025 advising them that the rent is to be increased to £20 per annum from 1st January 2026. This is in line with the terms of the lease, being no more than 5% of the current figure. The letter and an invoice, was sent recorded delivery to advise them of this with six months-notice. A stamped addressed envelope was also enclosed.
Clerk has replaced the defib. pads in the defibrillator at the Wolverstan Arms.
County
Cllr. Shaw has spoken to County regarding the street lighting but has been informed it is the responsibility of the Borough Council.
He will pass on to Highways the details of the damage Elan Homes have caused to the road. Highways should enforce Elan to repair the damage.
Railings – matter is still ongoing.

154. Open Forum/Public Participation
With regard to the Milner Drive flower meadow the pond may need topping up. Discussion took place about the meadows use but it is not suitable for grow-your-own/allotments. Also,

some form of remembrance memorial has been requested by some residents. This is to be reviewed in July.
Clerk to contact NWBC again regarding 106 monies, to ask what the Parish Council is entitled to.

155. Police Report

No detailed Police report had been received, but one that covered the number of calls for North Warwickshire. There was one call received from Shuttington and four from Alvecote. No details advised.

156. To consider Elan Homes recent work and correspondence

Fencing had been removed that belonged to the Parish Council without any permission. Clerk forwarded a letter to them from the Chair concerning this, and an apology was received. They confirmed that the fencing would be replaced.
Elan also advised that they plan to remove the fencing alongside the play area and replace with acoustic fencing, but no plan has yet been received.
Councillors are unsure whether the foul drainage has been connected through the Parish Council piping.
The brickwork built in the ditch opposite the Village Hall should have some protection around it to avoid it being a safety hazard.
Where the footpath now comes out of the development it needs a barrier to avoid potential accidents. Elan Homes say this is a matter for Highways.

157. To consider Tamworth Solar Scheme correspondence

In previous correspondence to the Parish Council Tamworth Solar had indicated they would make an annual payment for Community Benefits. Clerk to contact and ask for further information.

158. Planning

No new planning applications relating to Shuttington or Alvecote.

159. Correspondence

Received – Lloyds' bank statements.
All emails received had been forwarded and the correspondence list circulated by the Clerk.

160. Invoices

Invoices approved as per the correspondence list including staff costs, Zurich insurance and Vaughan Davies Accountants Ltd.

161. Councillors' items of urgency

No particular items reported.

162. Date of next meeting

Council meeting 16th July 2025.

Signed _____

Chair