Duns Tew Parish Council

Prepared by: _____ Date: _____

Name and Role (Clerk/RFO etc)

Approved by: _____ Date: _____

Name and Role (RFO/Chair of Finance etc)

	Bank Reconciliation at 31/03/2025			
	Cash in Hand 01/04/2024			41,115.95
	ADD Receipts 01/04/2024 - 31/03/2025			33,717.58
				74,833.53
	SUBTRACT Payments 01/04/2024 - 31/03/2025			44,870.65
A	**Cash in Hand 31/03/2025** (per Cash Book)			**29,962.88**
	Cash in hand per Bank Statements			
	Petty Cash	31/03/2024	0.00	
	Unity Trust Bank	31/03/2024	29,962.88	
				29,962.88
	Less unpresented payments			
				29,962.88
	Plus unpresented receipts			
B	**Adjusted Bank Balance**			**29,962.88**
	A = B Checks out OK			

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