

Draft Minutes of the Ordinary of the Parish Council held on Thursday 17th

November 2022 at 7.30pm

Held at St John's Church, Bishop Thornton.

(2022 - 23 – 091) Present were Cllr Carolyn Sandford (Chair), Cllr Nick Tither (Vice Chair), Cllr. Julia Fulford, Cllr. Kevin Reynard & Cllr. Blair Robertson.

(2022 - 23 – 092) Also present were David Taylor, Clerk. There were no members of the public.

(2022 - 23 – 093) No **apologies** were received.

(2022 - 23 – 094) It was **resolved** that the minutes of the meetings held on 13th October 2022 having been circulated for consideration beforehand were true and correct records. The Chair was authorised to sign them accordingly.

(2022 - 23 – 095) It was **reported** to the Clerk that some, if not most documents that were sent out prior to meetings were not being received or if they were they unable to be opened by some of the Councillors present. The Clerk said that he would investigate this and seek an alternative means of delivery if necessary.

(2022 - 23 – 096) The Clerk **heard** that in a recent medical emergency in the community it was apparent that many residents do not know the whereabouts of the defibrillators that have been installed by the Parish Council. It was **resolved** that the Clerk shall ensure that the Yorkshire Ambulance Service know the whereabouts of the units. Also that he should investigate the distribution of flyers and posters locally.

Reports:

(2022 - 23 – 097) The meeting **heard** with sadness that Cllr Margaret Atkinson, of the Harrogate Borough Council and North Yorkshire County Council had recently passed away. The Councillors asked the Clerk to write to Margaret's husband and offer their condolences.

(2022 - 23 – 098) Cllr Tither **reported** on the Shaw Mills traffic situation that:-

- a. There are now "No footway" signs installed on the bridge.
- b. The replacement rumble strips have still not been installed.
- c. The white lines through the village have still not been installed.

These items have been promised by Area 6 at North Yorkshire Highways by the end of 2022 and paid for by grant funding by the Parish Council.

It was **resolved** that the Clerk should write to Area 6 and ask for the work to be finished as agreed.

(2022 - 23 – 099) Cllr Sandford **reported** on the public right of way (PROW) at Flask House Farm that:-

- a. Gate had been locked and an electric fence installed across the PROW in question.
- b. Cllr Sandford had written to NYCC PROW department by email who she felt were not particularly helpful. They told her to make her comments through the 'portal'.
- c. The electric fence has since been removed and the gate unlocked.

Correspondence:

(2022 - 23 – 100) Received by email - The YLCA re: A model councillor-officer Protocol was read, considered and noted. The contents were agreed in principle.

(2022 - 23 – 101) Received by email – Commissioner Zoe re: appeal for Parents to have early & positive conversations with their Teens was read, considered and noted.

(2022 - 23 – 102) Received by email - 20mph in 2023 Budget: Ask County Councillors for at least £1 million in Phase 1 was read, considered and noted. It was **resolved** that the Clerk shall write to the Clerks of Markington with Wallerthwaite, Clint cum Hamlets and Grantley & Sawley Parish Councils and seek their co-operation in working together to achieve this goal of '20s plenty'.

(2022 - 23 – 103) Received by email from YLCA re: North Yorkshire Council was read, considered and noted.

Financial Matters:

(2022 - 23 – 104) It was **resolved** that the Clerk should draw up a draft budget for the forthcoming year – 2023 – 2024. There should be a minimal increase in the precept, if at all. The budget should maintain a correct level of reserves and provide for the maintenance of Parish assets.

(2022 - 23 – 105) The accounts for payment as listed on "**Appendix A**", below, were approved for payment.

(2022 - 23 – 106) A Bank Reconciliation to the period 17th December 2022_(including all payments up to and over £100.00) was **received and unanimously approved**. The Chair signed it accordingly. This appears at "**Appendix B**", below.

(2022 - 23 – 107) A Spending v Budget report to the period 17th December 2022_was **received and approved** by the Council.

Planning Matters:

(2022 - 23 – 108) Cllr Tither **said** that the YLCA training seminar on the planning system was very useful and informative. He will circulate the presentation slides to councillors for information.

(2022 - 23 – 109) Planning Application 22/02007/ Conversion of previous farmhouse and outbuildings, etc. Far Gill Moor Farm Warsill. HG3 3LF. Mr & Mrs Simon Young It was resolved that the Clerk shall write a letter to the Planning Authority asking for their reasoning in the judgement.

(2022 - 23 – 110) Councillors questioned the planning application on Throstle Nest Farm, say that they could not find the application. The Clerk is to investigate and report back.

(2022 - 23 – 111) With regard to "**The Mill**" **development at Shaw Mills**, attention was drawn to the Design and access statement there is very serious feeling in the community that the conditions regarding parking will be implemented. Cllr Tither said that there will be a site meeting with the developers. This will be organised along with HBC.

(2022 - 23 – 112) It was **confirmed** that the next regular meeting of the Parish Council would be an ordinary meeting on Tuesday January 17th 2023 at 7.30pm.

(2022 - 23 – 113) It was **resolved** to approve the schedule of meetings for 2023, which appears at "**Appendix D**", below. The Clerk shall inform both Warsill Parish Hall and St Johns Church, Bishop Thornton.

(2022 - 23 – 114) The meeting closed at 9.55pm.

These minutes were recorded and prepared by the Clerk to the Bishop Thornton, Shaw Mills & Warsill Parish Council, David Taylor.

Signed as a true record by Cllr Carolyn Sandford, Chair.

Date:

At the Regular Meeting of the Bishop Thornton, Shaw Mills & Warsill Parish Council held on **24th January 2023** it was resolved by unanimous vote to approve these Minutes, copies of which had been previously circulated to Members, as a true and correct record. These Minutes were then signed by the Chairman accordingly.

The signed Minutes are held in the Parish Council minute book at the Clerk's address, below, and can be viewed by prior appointment.

Clerk : David Taylor. Thornfield, 57 Whitcliffe Lane, Ripon, HG4 2LB. 01765 601693

When returning a standard form Parish Council Notification consultation decision there are four options that the Council can return. These are:-

Option A – The Parish Council has no objections.

Option B – The Parish Council objects on the planning grounds set out overleaf.

Option C – The Parish Council does not object to or support the application but wishes to make comments or seek safeguards set out overleaf.

Option D - The Parish Council supports the application.

Appendix "A" – Schedule of accounts approved for payment.

1. DN Taylor – Clerks Salary
2. DN Taylor – Standing Office Expenses
3. Yorkshire Accountants Ripon
4. Warsill Parish Hall
5. Parish of Cayton

Appendix "B" –

Bank Reconciliation as at 15th November 2022 Including all payments (up to and over £100.00)

Barclays - *****534	£	4,069.94	
Less Accs Outstanding - See Shed '1'	£	-	
Sub Total			£ 4,069.94

Cash Book - 13th October 2022

Barclays - *****534	£	4,783.95	
Add receipts - See Shed '3'	£	-	
Sub Total	£	4,783.95	£ 4,783.95
Subtract payments - See Shed '2'	£	714.01	
	£	4,069.94	
Subtract A/cs Outstanding - Shed "1"	£	-	

Current State	£	4,069.94
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Shed 1	£	-
Total		

Shed 2

DN Taylor	Clerk Salary - Oct 2022	14.11.2022	£	480.73
DN Taylor	StOfEx - Oct 2022	14.11.2022	£	27.28
Yorkshire Acc				
Ripon	Payroll Management	14.11.2022	£	36.00
Warsill Parish Hall	Meeting Venue Hire	14.11.2022	£	120.00
Parish of Cayton	Meeting Venue Hire	14.11.2022	£	50.00
Total			£ 714.01	

Shed 3

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Appendix "C" –

**Schedule of Forthcoming Meetings of Bishop Thornton,
Shaw Mills & Warsill Parish Council.
2023**

Tuesday January 24 th 2023	Ordinary Meeting of Bishop Thornton Shaw Mills & Warsill Parish Council. St John's Church, Bishop Thornton.
Tuesday March 21 st 2023	Ordinary Meeting of Bishop Thornton Shaw Mills & Warsill Parish Council. St John's Church, Bishop Thornton.
Tuesday May 23 rd 2023	Annual Meeting and Ordinary Meeting of Bishop Thornton Shaw Mills & Warsill Parish Council. Warsill Village Hall. Annual Village meetings of Bishop Thornton Shaw Mills & Warsill villages. Warsill Village Hall.
Tuesday July 25 th 2023	Ordinary Meeting of Bishop Thornton Shaw Mills & Warsill Parish Council. Warsill Village Hall.
Tuesday September 26 th 2023	Ordinary Meeting of Bishop Thornton Shaw Mills & Warsill Parish Council. Warsill Village Hall.
Tuesday November 21 th 2023	Ordinary Meeting of Bishop Thornton Shaw Mills & Warsill Parish Council. St John's Church, Bishop Thornton.

All meetings that are held at Warsill Parish Room or St Johns Church Bishop Thornton unless otherwise stated.

All meetings start at 7.30pm unless otherwise advised There will be a public participation session lasting 15 minutes prior to the start of each meeting.

Ordinary Meetings will be held every other month. Extra Planning Meetings will be held where necessary.