

CUDDESDON AND DENTON PARISH COUNCIL MEETING

4th May 2021 at 7.30pm using video teleconferencing

Present:	Chris Luke (Chairman)	CL
	Colin Hessey	CH
	David Keene	DK
	Paddy McGuinness	PM
	Richard Palmer	RP
	Arthur Smith-Fitchett	ASF
	Tim Bearder (OCC)	TB
	Elizabeth Gillespie (SODC)	EG
	Mike Mount (Clerk)	MM

Apologies: Paul Sellar PS

33 DECLARATIONS OF INTEREST

There were no new declarations of interest.

34 PUBLIC COMMENTS

Edward Day reported that Ripon College was now open again for students, following easing of the covid restrictions. There was an advertisement for a new senior member because Mark Chapman was reducing his workload prior to retirement.

35 DISTRICT COUNCIL (EG)

- SODC were going to start holding face to face meetings soon.
- The enforcement section of the planning department needed strengthening.
- There were concerns over the long-term future of the Three Horseshoes pub in Garsington following its recent purchase.

36 COUNTY COUNCIL (TB)

- Trees had been blown down recently in the high wind and TB would supply the phone number to call if there were any future road blockages, such as caused by fallen trees.
- TB was aware there was still an issue with surface water drainage on Denton Hill.

37 APPROVAL OF THE MINUTES OF THE PREVIOUS MEETING

The minutes of the previous meeting were approved.

38 MATTERS ARISING

38.1 Change of Bank

Unity Trust were not prepared to reduce their £6 monthly charge. It was agreed that the Parish Council would continue to bank with Barclays.

CGL

38.2 Land Ownership

- The Land Registry website had a map which included ID numbers identifying land in the UK. There was an ID number for Cuddesdon Green, but not for Denton Green or the recreation ground.
- MM had requested an index search for Denton Green.
- Documents had been discovered showing conveyances to the Parish Council for the recreation ground and Cuddesdon Green:
Recreation Ground: 1898 £120
Cuddesdon Green: 1976 £100

38.3 Defibrillator

South Central Ambulance had advised that the defibrillator needed to be registered on a national database run by the British Heart Foundation. **Action: MM**

38.4 Commemorative Bench

Angela Montgomery had identified a local carpenter to make the bench.

38.5 Virtual Meetings

It was agreed that the meeting in June would be virtual because of the difficulties of holding it face to face.

39 PLANNING

The planning application at Willow Cottage to construct an extension (P20/S3991/HH) had been withdrawn. The listed building application at the same location for internal changes (P20/S3992/LB) had been granted.

40 ANNUAL MEETING BUSINESS

40.1 It was agreed that the standing orders required modification as previously agreed.

Action: MM

40.2 The revised financial regulations were approved.

40.3 It was agreed that the risk assessment required no changes.

40.4 It was agreed that the insurance cover was satisfactory.

40.5 It was agreed that the freedom of information procedures required no changes.

40.6 It was agreed that the website access required no changes.

40.7 It was agreed that the internal controls required no changes.

40.8 It was agreed that the GDPR policy required no changes.

40.9 There were no current councillor declarations of interest.

40.10 Membership of other bodies:

CL was a member of the fete committee

ASF was a trustee of the village charity

40.11 It was agreed that the meetings for the coming year would normally be at 7.30pm in the village hall on the first Tuesday of each month except August.

41 FINANCE

41.1 Payments

SODC	Dog bin emptying Jan-Mar	£107.64
M Mount	Dog signs	£19.86
Landscape Group	Grass cutting Apr	£302.88

CGC

41.2 Receipts

SODC	First half of precept	£4,100.00
OCC	Grass cutting grant	£554.73

41.3 Approval of Financial Documents

- a) The annual accounts were approved, including the asset register.
- b) The certificate of exemption from an external audit was approved.
- c) The annual governance statement of the annual return was approved.
- d) The accounting statements of the annual return were approved.
- e) The annual bank reconciliation was approved.
- f) The annual return variances were approved.
- g) The annual budget was approved.
- h) It was agreed that the period during which the public would have the right to view the Parish Council's financial documents would be from 3rd June to 14th July.
- i) It was agreed that the internal audit satisfied the internal audit review.

42 COUNCILLORS' REPORTS

ASF reported that a branch had broken from a tree at Wellbourne and was hanging in a position which might be a danger to traffic.

CL reported that there was likely to be a raffle this year even though there was not going to be a fete, and the raffle was planned to be drawn at a village hall event at the end of June.

Chairman:  Clerk: 

Date: 20/6/21 Date: 20.6.21