



Minutes

Ordinary Meeting of Chadwick End Parish Council

Held on: Thursday 2nd July at 2pm
Place: Online

Present: Cllrs Rob Horsfield (Chair), Jeff Davies, Marjorie Walsh, and Mike Playdon
In attendance: Kerry Finlayson (Parish Clerk) **Members of the public:** 0

66/20 WELCOME and APOLOGIES

Councillors received and accepted apologies from Pat Burrows as he had no internet access.
Cllr Horsfield welcomed back Cllr Walsh.

67/20 DECLARATION OF INTEREST

There were no interests declared in any item of business on the agenda

68/20 CONFIRMATION OF MINUTES

The minutes of the Ordinary Parish Council meeting held on 16th June 2020 were **confirmed** and **signed** by the Clerk (Covid-19)

Proposed Cllr Davies **Seconded Cllr Horsfield** **All in favour**

69/20 FINANCIAL MATTERS

Cllrs received and noted the finance report from the RFO.

i. Payments & Receipts

Invoice	To	For	£
35	Clerk	Salary June	
36	Nest June	Pension	
37	Fortress June	Waste	37.87
38	Maintain	Hall Refurb	1,235.00
39	J Bowen Electrical	Hall Refurb	4,090.00
40	Thistlewood	Grounds	60.00
41	Clerk	Allowance etc. Jul	34.00

Invoice	Receipt	Payee	Details	TOTAL
I0002	7	R Horsfield	Costco	18.00
I0001	8	K Finlayson	Costco	18.00

Proposed Cllr Davies **Seconded Cllr Horsfield** **All in favour**

ii. Bank reconciliation

The accounts had been reconciled with a current balance of £38,028.78

The current budget position was noted with a spend of around £11k to date against a budget of £44k.

Virement of £120 from Insurance to Office Costs was approved.

Proposed Cllr Davies **Seconded Cllr Playdon** **All in favour**

iii. Regular Payments - as per report

Proposed Cllr Davies **Seconded Cllr Walsh** **All in favour**

- 70/20 VILLAGE HALL**
- i. Refurbishment Update
Cllrs received and noted the report from Cllr Horsfield.
Cllr Walsh would co-ordinate with the contractor with regards to paint/carpet colours
It was agreed that a professional floor cleaner would be need to be hired up to a cost of £200.
Proposed Cllr Horsfield Seconded Cllr Davies All in favour
 - ii. External Cladding
Cllr Horsfield was awaiting a 3rd quote.
 - iii. Legionella Testing
Cllrs agreed that full testing should be undertaken before the hall re-opened up to a cost of £250.
Proposed Cllr Playdon Seconded Cllr Walsh All in favour
- 71/20 PLAYGROUND**
Cllr Davies had a meeting arranged to look at re-designing the playground and would report back once he had an indicative cost.
There were some queries over what had to be done to re-open the playground safely. It was then agreed that the playground would be re-opened once the recommended signage from SMBC was in place, the playground had been jet-washed down and a risk-assessment had been undertaken.
- 72/20 ANNUAL REVIEW OF RISK ASSESSMENTS**
- o Fire Risk Assessment
All assessments would be done once the hall was ready to re-open.
- 73/20 SOCIAL ACTIVITIES**
- o Carol Concert - this had been agreed to take place on Wednesday 9th December with the Knowle Choir who would not charge a fee but it was agreed that a donation would be paid.
 - o Pub Quiz - this would depend on when the hall re-opened.
- 74/20 COUNCILLORS' REPORTS AND ITEMS FOR FUTURE AGENDAS**
Nothing to report
- 75/20 DATE OF THE NEXT MEETING**
- o 11 August 2020 - 2pm
- 76/20 CLOSURE OF THE MEETING TO THE PUBLIC AND PRESS**
The meeting was closed at 15.08
Proposed Cllr Walsh Seconded Cllr Davies All in favour
- Dated:**
- Signed:** 11 August 2020