

GRANTLEY, SAWLEY, SKELDING & EAVESTONE PARISH COUNCIL

INCLUDING THE VILLAGE OF RISPLITH

Clerk: David Taylor,

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Minutes of the Ordinary Meeting of the Parish Council held on Thursday 13th January 2022 at 7.30pm Sawley Village Hall

(2021/2 – 127) **Present** were Cllr Martin Kirbitson (Chairman), Cllr Mark Smeeden (Vice Chairman), Cllr Jim Wigginton and Cllr Simon Learoyd.

(2021/2 – 128) Also present were David Taylor, Clerk, Cllr Margret Atkinson and 0 members of the public.

(2021/2 – 129) **Apologies** were received from Cllr Will Parry

(2021/2 – 130) No **Declarations of Interest** were received and so no **Dispensations** were required.

(2021/2 – 131) It was **resolved** that the minutes of the meeting held on 23rd November 2021, having been circulated for consideration beforehand were true and correct records. The Chairman signed them accordingly.

Reports:

(2021/2 – 132) Cllr Margaret Atkinson **Reported** from North Yorkshire County Council and Harrogate Borough Council that:-

1. 200 care workers across the county have been redeployed to other jobs due to their refusal to be vaccinated.
2. There will be a bonus for care sector workers.
3. There will be elections on 5th May 2022. These will include both Parish Councils and the new North Yorkshire Authority.
4. The North Yorkshire Authority will come into being on 5th May 2023 when both HBC and NYCC will cease to exist.
5. There is a great deal of work involved in this transition.
6. Knaresborough swimming pool is to be rebuilt.
7. Ripon swimming pool is due to open later this month.
8. The Harrogate Conference Centre is due to have substantial money spent on it in order to upgrade its facilities.
9. There will be a new fitness suite at the Harrogate Hydro.

(2021/2 – 133) The Clerk **reported** that:-

10. The HSBC safeguarding process is now, seemingly, at an end, having swallowed up a great deal of time. Before the disruption of taking the step of moving accounts to another bank, the Clerk will watch and see what the HSBC service like in the coming months.
11. The Parish Council now has another point of contact at Ripon Police. The Clerk is going to invite her to attend a future meeting.
12. Parish Council Elections will take place in May 2022.
13. It would be preferable to have two new Council members in place before then. Cllr Smeeden reported that there is a community social media group in Grantley and he will investigate this as a means of seeking possible candidates.

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14. The clerk will invoice NYCC for using Picking Gill. It was **resolved** to increase the rent to £750.00 as there had not been a rent increase for many years.
15. The Clerk will make a VAT Claim before the end of the financial year.
16. The Clerk will make further contact the tree surgeon regarding the tree on Sawley Village Green.

(2021/2 – 134) The meeting received a revised “**Terms and Conditions for the use of Sawley Village Green**” document that had been worked on since the last meeting. It was resolved to approve the revised document and the Clerk shall mark it “Revised 13.01.2022 by Grantley & Sawley Parish Council”

(2021/2 – 135) The purchase of goalposts for Sawley Village Green was **considered**. It was decided that more information was required before the Parish Council could make a decision on the matter. I.e. What type of posts; mobile or fixed? If mobile, where would they be stored when not in use. What size was suitable? How many – 1 or 2?

(2021/2 – 136) The purchase of a new notice board for Sawley Village Green was **further considered**. It was heard that the Sawley Village Hall Committee was opposed to the proposed design of notice board because it was out of keeping with the village. It was therefore **decided** to wait for a proposed design that the SVHC would be satisfied with. Upon receipt of a proposed supplier, cost and model the Parish Council will consider the matter further.

(2021/2 – 137) The inclusion of a Public Participation session in future Parish Council meetings) was **further considered**. It was decided to leave this matter in abeyance for the moment.

(2021/2 – 138) DTMS play area inspection reports were **received** and two points of note were identified.

1. Both Grantley and Sawley Play areas require re-painting, The clerk shall ask Frank Ferris in the first instance and failing that DTMS for an estimate for the work.

2. The cushioned surface on the Sawley play area required attention. The Clerk is to seek quotations to repair this.

(2021/2 – 139) The meeting **received and noted** a report from Time Assured concerning the clock at St Michael and All Angels Church, Sawley which has recently been serviced.

To consider the following Correspondence received:

(2021/2 – 140) Letter via email – 07.01.2022 - Queens Silver Jubilee – **Noted**. Cllr Smeeden will find out how much trees will cost to plant one each in both villages. Because of the time of year, if the cost is reasonable he should go ahead having conferred via email with the other Councillors.

(2021/2 – 141) Local Government Reform Briefings for Parish and Town Councils and Parish Meetings 1-3 December 2021. - **Noted**

(2021/2 – 142) Local Government Reform - Town and Parish Councils and Parish Meetings FAQs December 2021. - **Noted**

Financial Matters:

(2021/2 – 143) As recorded earlier, it was resolved to increase the rent charged for Picking Gill to £750.00 per annum.

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(2021/2 – 144) The Draft Budget for the year 2022/2023 as circulated was presented to the meeting. It was **resolved to approve** this budget. It appears in "**Appendix A**", below.

(2021/2 – 145) The accounts for payment as listed on "**Appendix B**", below, were approved for payment.

(2021/2 – 146) **A Bank Reconciliation** to the period 13th January 2022 (including all payments up to and over £100.00) was **received and unanimously approved**. The Chairman was authorised to sign it when possible accordingly. This appears at "**Appendix C**", below.

(2021/2 – 147) **A Spending v Budget report** to the period 13th January 2022 was **received and approved** by the Council.

Planning Matters:

***NB- Planning applications.** All Comments and returns from the Parish Council can be seen on the HBC planning portal. Please see the note below for the meaning of Return Options.*

The following Planning Notices were received:-

(2021/2 – 148) Planning Decision Notice. 21.04244.FUL. Rear extension and associated works. The Old Forge Sawley. Mr And Mrs M Button. **Permission Refused - Noted**

The following Planning Applications were considered:-

(2021/2 – 149) **Planning Application 21-05040-DVCON**. Variation of condition 2 (Approved plans) Site of Grantley Thwaites. Mr M Robinson. The meeting **resolved** to return **Option B** - The Parish Council objects on the planning grounds set out overleaf – Please see "**Appendix D**", below.

(2021/2 – 150) **Planning Application 21-05523-FUL**. Demolition of 2 no existing extensions. White House Sawley Moor Lane Sawley. Mr D Shackleton. The meeting **resolved** to return **Option A** – The Parish Council has no objections.

(2021/2 – 151) The Clerk requested that agenda items to be considered at the next meeting of the Parish Council should be sent direct to via email or post to arrive no later than 1 week prior.

(2021/2 – 152) **It was confirmed** that the next regular meeting of the Parish Council would a regular meeting on March 10th 2022 at 7.30pm at Sawley Village Hall.

This appears at "**Appendix E**", below

(2021/2 – 153) The meeting closed at 9.15pm.

These minutes were recorded and prepared by the Clerk to the Parish Council, David Taylor.

Signed as a true record by Cllr Martin Kirbitson, Chairman

Date:

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At the Regular Meeting of the Grantley and Sawley Parish Council held on **10th March 2022** it was resolved by unanimous vote to approve these Minutes, copies of which had been previously circulated to Members, as a true and correct record. These Minutes were then signed by the Chairman accordingly.

The signed Minutes are held in the Parish Council minute book at the Clerk's address, below, and can be viewed by prior appointment.

Clerk : David Taylor. 57 Whitcliffe Lane, Ripon, HG4 2LB. 01765 601693

When returning a standard form Parish Council Notification consultation decision there are four options that the Council can return. These are:-

Option A – The Parish Council has no objections.

Option B – The Parish Council objects on the planning grounds set out overleaf.

Option C – The Parish Council does not object to or support the application but wishes to make comments or seek safeguards set out overleaf.

Option D - The Parish Council supports the application.

GRANTLEY, SAWLEY, SKELDING & EAVESTONE PARISH COUNCIL**INCLUDING THE VILLAGE OF RISPLITH**MINUTES – 10th January 2022**Appendix "A" – Budget for the Parish Council year 2022 / 2023****Grantley, Sawley, Skelding & Eavestone Parish Council****Ordinary Expenditure - Budget 2022-2023**

		<u>FY: 2020 - 2021</u>		<u>FY: 2021 - 2022</u>		<u>FY: 2022 - 2023</u>
Payroll & Costs						
1	Clerk's Wages (inc. PAYE)	£	3,253.80	£	4,855.50	£ 4,855.50
2	York Acc Ripon	£	144.00	£	144.00	£ 144.00
3	Clerk's Expenses	£	60.00	£	60.00	£ 70.00
4	Bank Charges	£	-	£	-	£ 60.00
Office and Admin						
5	SOFEXP	£	258.00	£	300.00	£ 300.00
6	Annual audit fee	£	75.00	£	75.00	£ 100.00
7	Insurance	£	360.00	£	360.00	£ 360.00
8	Room Hire	£	90.00	£	90.00	£ 90.00
Membership & Subscriptions						
9	YLCA	£	210.00	£	215.00	£ 230.00
10	SLCC	£	45.00	£	45.00	£ 45.00
Training						
11	Councillors	£	345.00	£	250.00	£ 250.00
12	Clerk	£	115.00	£	50.00	£ 50.00
Parrish Maintenance						
13	Parish Caretaker (DTMS)	£	1,200.00	£	1,200.00	£ 1,200.00
14	Grasscutting	£	2,746.00	£	2,746.00	£ 2,746.00
15	Difibfilators	£	200.00	£	200.00	£ 200.00
	Other Village Maintenance					
16	Costs	£	500.00	£	500.00	£ 500.00
17	Play Area	£	250.00	£	250.00	£ 500.00
18	Donation to Ripon CAB	£	100.00	£	100.00	£ 100.00
19	Friends of Nidderdale AONB	£	35.00	£	35.00	£ 35.00
20	Build New Website	£	-	£	300.00	£ -
Total		£	9,986.80	£	11,775.50	£ 11,835.50

Ordinary Income - Budget 2022-2023

NYCC - Picking Gill Rent	£	550.00	£	550.00	£	550.00
Harrogate Borough Council - Precept	£	7,231.80	£	8,750.00	£	9,000.00
Interest	£	6.00			£	60.00
VAT	£	653.00	£	600.00	£	600.00
Total Income	£	8,440.80	£	9,900.00	£	10,210.00

Appendix "B" – Schedule of accounts approved for payment.

- a. Clerk's Salary
- b. Standing Office Expenses
- c. DTMS Caretaker Services Nov & Dec 2021
- d. Time Assured Ltd

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Appendix "C" –

Bank Reconciliation as at 13.01.2022. Including all payments (up to and over £100.00)

NB: Not including Parish Room Funds

HSBC a/c *****16	£	2,706.67	
HSBC a/c *****08	£	10,624.65	
	£	13,331.32	£ 13,331.32
Less Unpresented Cheques	SCD "1" £	150.00	
Sub Total			£ 13,481.32
Cash Book at 11.11.2021			
HSBC a/c *****16	£	5,936.38	
HSBC a/c *****08	£	10,624.39	
Sub Total	£	16,560.77	£ 16,560.77
Add receipts	SCD "2" £	0.26	
	£	16,561.03	
Subtract payments	SCD "3" £	3,229.71	£ 13,331.32
Current State			£ 13,481.32

SCD "2"

1	HBC	Precept		£	4,375.00
2	HSBC	Interest	01.06.2021	£	0.27
				£	4,375.27

SCD "1"

2	New Park Trees	Quote		£	150.00
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SCD "3"

1	Time Assured	29.11.2021	£	162.00
2	YAR	29.11.2021	£	36.00
3	Playscheme	29.11.2021	£	420.00
4	DNTaylor - Salary Nov	29.11.2021	£	469.43
5	YAR	29.11.2021	£	36.00
6	Wickstead	29.11.2021	£	19.80
7	DN Taylor - Website	29.11.2021	£	300.00
8	DN Taylor - Stofex Nov	29.11.2021	£	27.95
9	DTMS Group	29.11.2021	£	234.60
10	DTMS Group	29.11.2021	£	265.20
11	YLCA	29.11.2021	£	7.50
12	HSBC Charges	22.12.2021	£	5.00
13	DN Taylor - Stofex Dec	03.01.2022	£	24.80
14	DNTaylor - Salary Dec	03.01.2022	£	473.43
15	Farm & Land Services	03.01.2022	£	576.00
16	Farm & Land Services	03.01.2022	£	172.00
			£	3,229.71

Appendix "D" –

B The Parish Council objects on the planning grounds set out below:

1. The Parish Council considers that the revised proposals to further enlarge the replacement dwelling being erected on this site represents a retrograde step in terms of design details and proportions compared with the scheme originally approved (ref. 19/00189/FUL) on this open and prominent site within the Nidderdale Moors AONB. The increased height and mass of the proposed building; the addition of a large and ill-proportioned front porch; the changes to the fenestration including its relationship to eaves height and the substitution of the arched barn door style glazed opening on the front elevation with a standard style patio door are considered to be harmful elements that results in a development that detracts from the character and appearance of this part of the Nidderdale Moors AONB and conflict with Policies HP3, GS6 and NE3 of the adopted Harrogate District Local Plan.

2. Furthermore, the Parish Council notes that the revised scheme includes a substantial office space for the operation of the applicant's road planing business. This would appear to introduce a new element indicative of a mixed use development on the site. The Parish Council is concerned that the land and premises may be used as a base for the parking, storage and maintenance of heavy plant and vehicles used in connection with the business to the detriment of the visual amenity of the AONB and give rise to additional traffic on the narrow roads serving Grantley. The Parish Council considers that HBC should look further into this element before determining the submitted application.

Appendix "E" –

Schedule of Meetings 2022

All meetings that are held at Sawley Village Hall are held on the 2nd Thursday of the month unless otherwise stated

Tuesday 10 th March 2022	Ordinary Meeting at Sawley Village Hall.
Thursday 12 th May 2022	Annual Meeting of the Council and Annual Village Meetings at Sawley Village Hall.
Thursday 14 st July 2022	Ordinary Meeting at <u>Sawley</u> Village Hall.
Thursday 15 th September 2022	Ordinary Meeting at <u>Sawley</u> Village Hall.
Thursday 10 th November 2022	Ordinary Meeting at <u>Sawley</u> Village Hall.

All meetings will start at 7.30pm unless otherwise advised

Ordinary Meetings will be held every other month with extra Planning Meetings where necessary.

Village Meetings will be held in succession before the **Annual Meeting of the Parish Council** which will commence no sooner than 7.45pm.