



Claydon with Clattercote
CLAYDON WITH CLATTERCOTE PARISH COUNCIL
MINUTES 11 MARCH, 2025

Start 19:30

Present Cllrs Gary Denham, Rebecca Meyrick & David Knight,

79. Apologies for absence

Cllr Ferdani

RESOLVED to note the apologies

80. Members' declarations of interest for items on the agenda:

NONE

81. Public participation session.

1. Question re gateways: how many are budgeted for, what will cost be. Cllr D. clarified the allocated budget and that we are awaiting costings and permissions from OCC
2. Parishoner expressed delight at seeing bulbs come up; also expressed thanks for the bench replacing her fathers memorial one.
3. Parishoner raised issue of dog fouling through the village. Enquiry regarding use of signage to deter this. Suggestion made regarding a 'clean up' campaign.
4. Parishoner enquired regard progress on repair of road outside sewage works. This matter is with Highways – reported last September but still no action.

82. approve the minutes of the Parish Council (PC) meeting held on 14 January 2025

RESOLVED to approve the minutes.

83. To approve the minutes of the Extraordinary (PC) meeting held on 31 January 2025

Not approved. Date error: amend to 30/1/25.

Error in numbering needs correcting.

Cllr Denham to make corrections to 77.

84. Report from District Councillor

Report from Chris Brant, District Councillor

- Cllr Brant reported he hadn't received any agenda or minutes from previous meeting. Resolved to routinely send out to DC and CC as standard procedure.
- Cllr Brant briefed the meeting on the Local Regeneration plans. New Government white paper is abolishing District Councils and creating Unitary Councils. This is the biggest change since 1974.

Future shape is as yet unclear. Options for plans were explained and how this may impact on planning.

- Cllr Brant suggested we copy him into all correspondence with OCC and CDC in order that he might be able to put pressure on and expedite things. Discussion regarding Claydons frustration at the lack of response from OCC, Highways and CDC.
- Cllr Brant enquired regarding village clean up plans (as referred to in his recent electronic communication across the locality). Explained that the village volunteering group lead on this and no dates yet in place. Suggestion regarding a 'clean up after your dog' campaign to piggy back onto this

85. Report from County Councillor

County Councillor not present at meeting. No report sent through.

86. Actions from previous meetings

	Note updates in boxes below
Flooding around Church Lane	Nothing received from OCC Highways despite repeated communication by Cllr Denham. Photos recently sent through showing the flooding and the area frozen over in winter months. Suggested council talk to Cllr Reynolds for support. Cllr Brant also suggested contact with Tony Brummer, Flood Officer for CDC. Resolved: Cllr Denham to send correspondence through to Cllr Brant
Nest Boxes by sewage tree works	Plans to install this month, March 2025
Village Event	Cllr is planning to coordinate a village event 30/8/25 if this works for the Car Raley vehicles. If this fails event will need to be deferred to 2026
Tree Survey Actions	Waiting for confirmation from supplier as to when works will be completed. Request from parishioner that stump grinding of the elm stumps by sewage works be carried out at the same time.

Glamping Bus, Haybridge Wharf Farm	<p>Planning enforcement were emailed regarding this August 24 following complaints from parishioners. Reply received Jan 25 which did not answer our questions nor clarify situation.</p> <p>Resolved for Cllr Denham to further enquire and cc in Cllr Brant</p>
Emergency Plan	<p>inf. From OCC has been received regarding this. Resolved to move to the work plan. Sub group to be formed to undertake this project.</p>
Village Gateways	<p>Waiting for costings from OCC before decision can be made whether to install these or not. Allocated budget in place.</p> <p>Resolved to:</p> <p>Look at Deeds to playing fields to check if roads have been adopted or not.</p> <p>Talk to local land owners</p> <p>Post to be made on FB when all information gathered in order to properly assess local opinion.</p>
Purchase of a vehicle activated sign	<p>Mixed views received from villagers.</p> <p>Investigate OCC survey (installation of rumble strips) to assess traffic speeds.</p> <p>Explore 'speed watch' also</p>
Installation of an RC car track at Claydon Playing Field	<p>Cllr Denham has been on a 'walk around' with parishioner to assess options.</p> <p>To be added to Council meeting Agenda when parishioner available to discuss/present.</p>
Update from HS2 working group	<p>Cllr Knight informed meeting that Claydon would be eligible for a Community and environment Fund. Plans to apply for £20K grant. Priority plans include path extension from Dog Lane to Clattercote House, and to create improved/new access to Playing Field to make safer the existing route to Playing Field.</p> <p>Work ongoing.</p>

87. Agenda

To approve the appointment of an Internal Auditor	Three quotes sought: Mrs J Olds – no capacity Mr T Gill – experienced auditor and council Chairman -£325 Mrs T Chartress – 200 RESOLVED to appoint Mrs T Chartress.
Vacancy of a parish councillor	no election was called, but no response to vacancy yet. Vacancy has been advertised. NOTED
To review and approve the amended asset register	G. Denham to report: Boundary Wall and Goal Posts to be added a nominal value of £1. NOTED
To note purchase of 4no Westminster Benches and 1no picnic table.	Note receipt of grant of £2,000 from OCC councillor priority fund Council agreed to approve.
To consider the insurance renewal for 2025/2026	Zurich renewal notice not due until September. Prices going up annually and the meeting agreed to research more quotes to ensure best deal.

88. Finance

Confirmation of the total bank balances as at 05 Mar 2025 of £37,250.69 and £43.20.

a) To approve any payments made since the last meeting.

Date	Payee	Description	Amount
28/01/2025	Claydon Church Room	Church Room Hire	£135.00
28/01/2025	K Houlihan	Clerk	£162.00
28/01/2025	A Hoggins	Remembrance wreath	£20.00
10/02/2025	David McBrien - Core Clean	Playground Cleaning	£300.00
10/02/2025	K Houlihan	Clerk	£252.00
03/03/2025	Sloane and Sons	Benches	£1,046.40

b) To approve the payments to be made

Date	Payee	Description	Amount
03/03/2025	K Houlihan	Clerk (Feb and March)	£360.00

c) To note any receipts since the last meeting

Date	Payer	Description	Amount
20/12/2024	Trust for Oxfordshire	Tree planting grant	£554.68
09/01/2025	Lloyds Bank	Interest	£32.76
09/01/2025	M Ferdani	Allotment	£5.00
24/01/2025	J Smith	Allotment	£10.00
27/01/2025	J Taggart	Allotment	£10.00
27/01/2025	D Van Overdijk	Allotment	£10.00
30/01/2025	LM Bryer	Allotment	£10.00
03/02/2025	D Buckle	Allotment	£5.00
10/02/2025	Lloyds Bank	Interest	£33.81

d) RFO Report (Cllr Denham)

Payments noted. Lloyds are now charging monthly for the account. Cllr Denham to research alternative banking to see if free banking possible.

89. To consider any planning applications received.

None received.

90. Community group report

None received.

91. Review annual timetable and consider future agenda items : DEFERRED

92. TO EXCLUDE THE PUBLIC AND PRESS DUE TO THE CONFIDENTIAL NATURE OF THE BUSINESS TO BE TRANSACTED. (Public Bodies Admissions to meetings Act 1960)

93. To consider and approve the appointment and contract of a permanent Clerk and RFO

Approved. Lawrence Wooten appointed as Parish Clerk. To start 1/4/25

94. Agree date of next meeting

13/5/25

Meeting Closed 21:45