

## Explanation of variances – pro forma

Name of smaller authority: **OFFWELL PARISH COUNCIL**  
 County area (local councils and): **DEVON**

Insert figures from Section 2 of the AGAR in all **Blue** highlighted boxes

Next, please provide full explanations, including numerical values, for the following that will be flagged in the green boxes where relevant:

- variances of more than 15% between totals for individual boxes (except variances of less than £200);
- **New from 2020/21:** variances of £100,000 or more require explanation regardless of the % variation year on year;
- a breakdown of approved reserves on the next tab if the total reserves (Box 7) figure is more than twice the annual precept/rates & levies value (Box 2).

|   | 2019/20<br>£ | 2020/21<br>£ | Variance<br>£ | Variance<br>% | Explanation<br>Required? | Automatic responses trigger below based on figures<br>input. <b>DO NOT OVERWRITE THESE BOXES</b> | Explanation from smaller authority (must include narrative and supporting figures)   |
|---|--------------|--------------|---------------|---------------|--------------------------|--|--|
| 1 Balances Brought Forward                                | 8,933        | 9,766        |               |               |                          |  |  |
| 2 Precept or Rates and Levies                             | 5,287        | 6,028        | 741           | 14.02%        | NO                       |  |  |
| 3 Total Other Receipts                                    | 1,928        | 1,000        | -928          | 48.13%        | YES                      |  | In 2019/20 the Parish Council received £1928 Community Infrastructure Levy (CIL) Neighbourhood Proportion Monies from East Devon District Council. In 2020/21 no such CIL monies were received, only a £1,000 Locality Grant from Devon County Council |
| 4 Staff Costs   | 3,757        | 3,770        | 13            | 0.35%         | NO                       |  |  |
| 5 Loan Interest/Capital Repayment                         | 0            | 0            | 0             | 0.00%         | NO                       |  |  |
| 6 All Other Payments                                      | 2,625        | 9,187        | 6,562         | 249.98%       | YES                      |  | The reason for the large variance is that in 2020/21 the Parish Council purchased New noticeboards at a cost of £3,894.79, a children's playground item of equipment at a cost of £2,250 and also had a new website designed at a cost of £1,000.      |
| 7 Balances Carried Forward                                | 9,766        | 3,837        |               |               | NO                       | VARIANCE EXPLANATION NOT REQUIRED  |  |
| 8 Total Cash and Short Term Investments                   | 9,766        | 3,837        |               |               |                          | VARIANCE EXPLANATION NOT REQUIRED  |  |
| 9 Total Fixed Assets plus Other Long Term Investments and | 13,434       | 17,329       | 3,895         | 28.99%        | YES                      |  | The increase in the fixed assets relates to the new noticeboards.  |
| 10 Total Borrowings                                       | 0            | 0            | 0             | 0.00%         | NO                       |  |  |

Rounding errors of up to £2 are tolerable

Variances of £200 or less are tolerable