Dear Cllrs,

The agenda for next Tuesday includes the above two issues.

**Risk Management**
I attach a copy of
a. the cover report that explained the generally accepted approach to Risk Management that was considered by the previous Council in July 2012
b. a copy of the Risk Register that was constructed in 2012 and last reviewed in April 2014.

There has been significant change since then. Not in the nature of the risks the Parish Council might face, but in the status of the Established Controls, and hence the Further Actions the Council may consider are now appropriate.

**ACTION:**
I have NOT made any attempt to amend or update the Risk Register, thereby leaving it to the meeting to do so, where it considers it is necessary.

**Skills Audit**
I attach a copy of the report considered by the previous Council in February 2014. At the end of the report is a table that identifies the 'assessment' eg 'met/NOT met' across eleven different 'skills' together with a statement where support can be sought if necessary.

As with the Risk Register, there is the potential for substantial change to the 'assessments' against each of the 'skills' that were identified in 2014, as we now have a new Parish Council. Members may even identify new
ACTION:
Again, I have NOT made any attempt to amend or update the Skills Audit, thereby leaving it to the meeting to do so, where it considers it is necessary.

In both the above cases there is no 'right' or 'wrong' answer/assessment. The outcome will depend very much on personal views, interpretations, and understandin. It is therefore essential that the final position is delivered, as far as possible, through discussion and concensus. I would not suggest that this can be easily delivered through email correspondence.

If you have any questions on the underlying principles, construction, content etc of either report, please do not hesitate to contact me.

Chris Pottinger
Clerk, Hannington Parish Council