



# SEAMER PARISH COUNCIL

[www.seamercrossgates.org.uk](http://www.seamercrossgates.org.uk)

**MINUTES:** of the Meeting of the Council held at Crossgates Community Centre, Curlew Drive, Crossgates, Scarborough, YO12 4TL on 14 March 2023 commencing at 7.00pm.

**PRESENT:** Councillor L Wallis (Chairman) in the Chair;  
Councillors V Milner (Vice-Chairman), WH Smith, J Stockdale and J White;  
County Councillor H Phillips, 2 members of the public and the clerk.

## 195 APOLOGIES FOR ABSENCE

RESOLVED that:

- (i) apologies for absence given in advance of the meeting by Councillors K Elbourne and D Raine be received.
- (ii) the previously circulated reasons given for absence by Councillors Elbourne and Raine be approved.
- (iii) apologies for lateness given in advance of the meeting by Councillor Stockdale be received.

## 196 DECLARATIONS OF INTEREST

RESOLVED that it be noted:

- (i) no declaration of interest not already declared under the Council's Code of Conduct or Members' Register of Disclosable Pecuniary Interests was received.
- (ii) no application for dispensation from restrictions on participation in discussion and/or voting was received.

## 197 MINUTES

RESOLVED that the previously circulated minutes of the meeting of the Council held on 14 February 2023 be approved as a correct record and signed by the Chairman.

## 198 PUBLIC PARTICIPATION

*Councillor Stockdale joined the meeting during discussion of this item.*

The following matter was raised by a member of the public and discussed:

- (a) Further to minute 47(a)(ii)(1) of 14 September 2021, ongoing concerns relating to the Planning Authority's decision and the developer's implementation of Planning Decision 21/01919/FL of 11 July 2022, Installation of ground mounted photovoltaic arrays with associated infrastructure, internal access track, fencing and landscaping (Solar Farm), [Eastgate House Farm], Land off Stoney Hags Road, Seamer.

RESOLVED that:

- (i) the contribution of the member of the public be received, with thanks.
- (ii) it be noted:
  - (1) further to minutes 34(i) & (viii) of 10 November 2020, the Council had received and noted the Eastgate Solar Farm proposal, including the pre-[planning] consultation.
  - (2) the Council was consulted by the Planning Authority, as a statutory consultee on the application on 1 September 2021 and, having considered it, resolved on 14 September 2021 that no objection and no comment be raised.
  - (3) in the event of evidence, rather than speculation, of non-compliance with the planning decision, a concerned individual could make a Planning Complaint to the Planning Authority, currently Scarborough Borough Council and from 1 April 2023 North Yorkshire Council.

## 199 REPORT OF COUNTY COUNCILLOR H PHILLIPS

The Council considered a verbal report by Councillor Phillips, concerning North Yorkshire Council's:

- (a) budget setting process.
- (b) constitution.

- (c) planning arrangements.
- (d) taxi licencing arrangements.

RESOLVED that

- (i) the verbal report be received, with thanks.
- (ii) further to minute 140(b)(iii) of 8 November 2022, Councillor Phillips' offer to explore permission for the Friends of Seamer Village to go onto and undertake maintenance, including weed spraying on the roundabout at Main Street, Seamer, be accepted with thanks.

## **200 JUBILEE ALLOTMENTS**

### **(a) Tenants' Participation**

None.

## **201 FUTURE MEETINGS**

The Council consider arrangements for future meetings.

RESOLVED that the proposed schedule of meetings be approved and:

- (i) the next ordinary meeting of the Council be held at 7.00pm on Tuesday 11 April 2023.
- (ii) the annual Parish Meeting (Assembly) be held at 7.00pm on Tuesday 25 April 2023.
- (iii) the Annual Meeting of the Council be held at 7.00pm on Tuesday 9 May 2023.
- (iv) further to Standing Order 3, further ordinary meetings of the Council be convened for 7.00pm on the second Tuesday of each month, commencing 13 June 2023.

## **202 STANDING ORDERS**

Further to minute 181 of the last meeting, the Council:

- (a) reviewed its Standing Orders.
- (b) considered amending SO 5.j. to more efficiently rationalise Council business.

RESOLVED that the updated Standing Orders, amending SO 5.j. to more efficiently rationalise Council business, be approved and adopted.

## **203 DRAFT PARISH CHARTER CONSULTATION**

Further to minute 185(v) of the last meeting, the Council considered its response to the Draft Parish Charter Consultation.

RESOLVED that:

- (i) the following responses be made:
  - (1) What is the name of your city/town/parish council or parish meeting?  
Seamer Parish Council.
  - (2) To what extent do you agree with the principles of partnership working as set out in section 3.0 of the draft charter[?]  
e) Strongly agree.
  - (3) To what extent do you agree with the principles of communication as set out in section 4.0 of the draft charter[?]  
b) Somewhat disagree.
  - (4) To what extent do you agree with the principles of consultation and engagement as set out in section [5.0] of the draft charter[?]  
b) Somewhat disagree.
  - (5) To what extent do you agree with the principles for financial arrangements as set out in Section [6.0] of the draft charter[?]  
b) Somewhat disagree.
  - (6) To what extent do you agree with the principles for managing and maintaining local services and assets as set out in Section [7.0] of the draft charter[?]  
e) Strongly agree.
  - (7) To what extent do you agree with the principles for practical support for parishes as set out in Section [8.0] of the draft charter[?]  
c) Neither agree nor disagree.

- (8) a) To what extent do you agree with the proposed Terms of Reference for the North Yorkshire Council and Parishes Joint Liaison Group set out in Appendix 1 of the draft charter[?]  
b) Somewhat disagree.
- b) Again, with reference to the proposed arrangements for the North Yorkshire Council and Parishes Joint Liaison Group set out in Appendix 1 of the draft charter, it is intended that anyone interested would have the opportunity to participate. Are there any suggestions that could improve achieving this aim?  
No.
- (9) The draft charter sets out a number of key areas where North Yorkshire Council and parishes intend to develop more detailed working relationships, including and not limited to the following:
- Local Council Elections and Polls
  - Financial Arrangements
  - Planning
  - Community Services including highways and lighting
- Are there any other areas you feel should be considered – please specify below.  
No.
- (10) Would your city, town, parish council or parish meeting choose to formally adopt (endorse) a final version of the charter, assuming it was based on the principles and details in this draft charter? If there are particular reasons or comments, please include these in the text box under Q11.  
Yes.
- (11) If there is other feedback you would like to give on the draft charter please give details below.
- The Council's intention to formally adopt a final version of the charter, is based on resolution of the following issues:
- Concerning Q3 relating to the principles of communication and Q4 relating to the principles of consultation and engagement, the Council's responses reflect a need for further clarity concerning methods of attendance ie in person, virtual or hybrid and, if in person, the likely distance to venues and funding for city/town/parish council or parish meeting representatives' attendance.
- Concerning Q5 relating to the principles for financial arrangements, the Council's response reflects its concern at the proposed parish sector responsibility for "the full cost of any parish sector by-election within their parish".
- Concerning Q8. a) relating to the proposed Terms of Reference for the Joint Liaison Group, the Council's response reflects an apparent duplication of Yorkshire Local Council Associations (YLCA) branch and accompanying Parish Clerk, and YLCA and Society of Local Council Clerks representation, respectively, at Sections 4 & 6.
- (ii) Councillor Phillips' congratulations for the commitment of the Council in considering and responding fully to the consultation be received and accepted with thanks.

## **204 CORONATION OF THEIR MAJESTIES KING CHARLES III AND THE QUEEN CONSORT**

Further to minute 183 of the last meeting, the Council considered a report by the Chairman.

RESOLVED that:

- (i) the appointment of a representative of St Martin's Church a partner Member of the Working Group, under delegation in consultation with the Councillor Members of the Working Group, be noted, pending the clerk's availability to liaise with and appoint other partner Members.
- (ii) the confirmation of bookings for an evening of entertainment with Dave Marshall and a buffet to be held at Crossgates Community Centre on Saturday 6 May 2023 be approved.
- (iii) the confirmation and making of bookings for a "Big Lunch" to be held at Seamer and Irton War Memorial Hall, if possible with musical accompaniment, on Sunday 7 May 2023, be approved.
- (iv) the decoration of The Green and Crossgates Community Centre with bunting etc be approved.

- (v) the offer of the Memorial Hall Committee to decorate the Memorial Hall be accepted with thanks.
- (vi) the approval of bookings, orders and expenditure, within the £1,000 sum of the County Council Locality Budget grant, be delegated to the clerk, in consultation with the Councillor Members of the Coronation Celebrations Working Group.

## 205 HIGHWAYS

### (a) Byward Drive Parking

Further to minute 184(a) of the last meeting, the Council considered a verbal report by Councillor Phillips.

RESOLVED that:

- (i) the verbal report be received, with thanks.
- (ii) it be noted the County Council's Highways Customer Communications Officer acknowledged the issue and resolved to seek consideration of proportionate restrictions.

### (b) Deterioration in kerbs, embankments and ruts near junction Seamer Moor Lane & A170

RESOLVED that, further to minute 184(b) of the last meeting, this item be further deferred to the next meeting for discussion by Councillor Phillips with the County Council's Highways Customer Communications Officer.

## 206 CORRESPONDENCE

The Council considered the following correspondence/communications received since the last meeting:

- (a) Monthly Police Report.
- (b) NISA Making a Difference – Coronation Funding Opportunity.
- (c) Yorkshire Naturalists' Union – proposed Jubilee Allotments meeting with British Mycological Society (national society for the study of fungi) holding its Autumn Meeting in East Ayton.
- (d) Letter of thanks from the Treasurer of Seamer Methodist Church.

RESOLVED that:

- (i) the reports and correspondence be received.
- (ii) it be noted the Police report now included the total incidents attended and a map showing the Eastfield and Filey (Rural Police) Neighbourhood Team's policing area.
- (iii) the Police be updated as to Councillor Phillips' responsibility for the Seamer Division of the County / North Yorkshire Council, for planning/liaison purposes concerning the Travellers' horse fair.
- (iv) the NISA Making a Difference – Coronation Funding be forwarded for the attention of local voluntary community organisations.
- (v) the Jubilee Allotment tenants be informed of the communication from Yorkshire Naturalists' Union and requested to express any interest in being involved in any such discussion.
- (vi) Seamer Methodist Church's thanks for the Council's contribution towards the Christmas 2022 Services and Events leaflet for Seamer, Crossgates and Irton be noted.

## 207 PLANNING MATTERS

### (a) Planning Applications

#### (i) Applications considered and resolved under delegation

RESOLVED that, further to Standing Order 15(b)(xv), the following planning applications responded to and the responses made to the Planning Authority under delegation since the last meeting be noted:

- (1) 22/02524/FL Conversion of vehicle workshop to 1no. dwelling and 1no. holiday let, with associated extensions and alterations, Cornerways, Ratten Row, Seamer.

RESOLVED that no objection and no comment be raised.

- (2) 22/02422/HS Retrospective single storey extension to rear, 75 Napier Crescent, Seamer.

RESOLVED that no objection and no comment be raised.

**(ii) Current applications**

(1) Further to minute 207(a)(i)(1), above, an amended application:

- (a) 22/02524/FL Conversion of vehicle workshop to 1no. dwelling and 1no. holiday let, with associated extensions and alterations, Cornerways, Ratten Row, Seamer

RESOLVED that:

- (i) no objection be raised.  
(ii) the Council had some concerns about the potential overdevelopment of the site, given the scale of the amendment to the original application.

(2) Further to minute 34(a)(i)(2) of 18 May 2022, concerning Planning Application 22/00698/FL, for which the Council responded under delegation with no objection or comment but the application was refused by the Planning Authority, a new application:

- (a) 23/00272/FL Retrospective application for the siting of 3 no. static caravans for seasonal occupation by rural workers, Stockdales Potatoes, Star Carr Farm House, Spital Road, Seamer.

*Councillor Stockdale declared a Non-Registerable Interest, relating to the financial interest of a relative, and left the meeting for the Council's consideration of this matter.*

RESOLVED that no objection and no comment be raised.

*Councillor Stockdale returned to the meeting.*

**208 OUTSIDE BODIES**

**(a) Seamer and Irton War Memorial Hall**

RESOLVED that, further to minutes 187(a)(ii) & (iii) of the last meeting, the voluntary appointments of Miss F Rogers as Chair and Mrs H Groves as Booking Secretary be noted.

**209 FINANCIAL MATTERS**

**(a) Accounts for payment and income received**

RESOLVED that:

- (i) the accounts received for payment and income received since the last meeting be approved.
- (ii) further to Financial Regulation 4.4:
- (1) £280 be vired, being £260 from the Clerk Salary (net) budget and £20 from the Clerk Car Allowance budget, to the Tax & NIC budget.
  - (2) £40 vired from the Clerk Car Allowance budget to the Office Equipment budget.
  - (3) £5 be vired from the Clerk Car Allowance budget to the Stationery Mags Misc budget.
  - (4) £15 be vired from the Clerk Car Allowance budget to the Office Printer Inks budget.
  - (5) £100 be vired, being £65 from the Planters – Crossgates CC budget and £35 from The Green FOSV - grounds maintenance budget, to the Property & Market Rent Evaluation budget.
  - (6) £440 be committed to the Old School/House Repairs/Improvements budget from reserves.
  - (7) £5 be vired from The Green FOSV - grounds maintenance budget to The Green Equipment/Maintenance budget.
  - (8) £5 be vired from The Green FOSV - grounds maintenance budget to the Garden/Allotment Competition budget.
  - (9) £290 be vired from the Allotments Maintenance budget and committed with £2,500 from reserves to the Parks and Open Spaces budget.

- (10) £10 be vired from the Crossgates Community Centre Hire of Room budget to the Public Seats budget.
- (11) £20 be vired from the Insurance budget to the Defibrillators budget.
- (12) £500 be vired, being £440 from the Community Grant budget and £60 from the Allotments Maintenance budget, to the Christmas Celebrations budget.
- (13) £400 be vired from the Highway Verges budget to the Road Grit Bins budget.
- (iii) the Council receive a report by the Clerk & Responsible Financial Officer at the next meeting, confirming the earmarked reserves and virements within the revised budget for the current year, 2022/23.
- (iv) the clerk be delegated to:
  - (1) approve further income received within the current financial year to 31 March 2023, in consultation with the Chairman and Vice-Chairman, subject to reporting to the Council at the next meeting.
  - (2) approve further payments for invoices received within the current financial year to 31 March 2023, in consultation with the Chairman and Vice-Chairman, subject to:
    - (a) such invoice being consistent with a quotation or estimate accepted by the Council, including under delegation, following completion of works;
    - or
    - (b) such invoice being consistent with a professional fee accepted by the Council, including under delegation;
    - and
    - (c) reporting to the Council at the next meeting.

## **210 EXCLUSION OF THE PUBLIC**

RESOLVED that, under Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, the public be excluded from the meeting and no person may report on the meeting for the following items of business, on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted:

- (a) relating to any individual [*minute 213(b)(iii)*].
- (b) which was likely to reveal the identity of an individual [*minute 212*].
- (c) relating to the financial or business affairs of any particular person (including the authority holding that information) [*minutes 211 - 217*].

## **211 CHAIN FENCE AT CORNER OF MAIN STREET AND STOCKSHILL, SEAMER**

Under Financial Regulation 11.1(a)(iv) and further to minute 155(b)(iii)(1) of 13 December 2022, the Council considered a quotation for repair of the fence and extending the existing contract with JW Joinery Ltd.

RESOLVED that:

- (i) the quotation be accepted and the works awarded to JW Joinery Ltd as an extension of the existing contract.
- (ii) Further to minute 209(a)(ii) of this meeting, a further £500 be committed to the Parks and Open Spaces budget from reserves.

## **212 OLD SCHOOL HOUSE**

### **(a) Roofing**

Further to minute 191(b) of the last meeting, the Council considered correspondence received via and from the Agent, concerning the roof of the Old School and House.

RESOLVED that:

- (i) Councillor White be duly authorised to undertake a 'walk round' inspection of the site with the roofing contractor engaged by the Agent.
- (ii) Councillor Smith be duly authorised to inspect the roof in the company of the Agent.
- (iii) the Agent be instructed to make these arrangements and seek relevant quotations.
- (iv) the clerk be delegated to accept quotations and place orders in this matter, in consultation with all Members and then the Chairman & Vice-Chairman.

**213 PLAYGROUNDS AND EQUIPMENT**

Further to minute 192 of the last meeting, the Council considered a verbal report by the clerk concerning maintenance and installations.

**(a) Recreation Ground**

RESOLVED that it be noted quotations remained awaited from Miracle Design & Play Ltd concerning the Multiplay and would be followed up by the clerk.

**(b) The Green**

RESOLVED that:

- (i) it be noted with thanks HAGS-SMP Limited had agreed to attend on 3 April 2023 to change the full bearing assembly of the Tempest carousel/roundabout at no charge to the Council.
- (ii) further to minute 16(vii) of 12 April 2022, options be explored to provide a childproof closure to the pedestrian access gate.
- (iii) the Council's insurers be consulted.

**(c) Outdoor Gyms**

RESOLVED that it be noted graphics for the user information and workout recommendations for each piece of equipment remained awaited from Wicksteed Leisure Ltd, and would be followed up by the clerk for inclusion in the new signage.

**214 NOTICEBOARDS**

Further to minute 193(i) & (ii) of the last meeting, the Council considered reports by the clerk.

RESOLVED that:

- (i) the report and verbal report be received.
- (ii) the following decisions taken under the general urgency delegation under Standing Order 15(b)(xvii) and Financial Regulation 4.1.f), in consultation with all Members and then the Chairman & Vice-Chairman, be noted:
  - (1) under Financial Regulation 11.1 a) iv) and further to minute 157(ii)(1) of 13 December 2022, to accept Stockdale Construction Ltd's quotation and place an order for the installation of relevant noticeboards, subject to any necessary planning permission and/or licence, as an extension of the existing contract.
  - (2) subject to any necessary planning permission:
    - (a) to agree and sign a Licence with the Borough Council for the siting of noticeboards at Hadrian's Walk, Curlew Drive and Eastgate Park, Stoney Hags Road.
    - (b) to approve the consequent payment to the Borough Council, in the sum of £50 towards the Licence.
  - (3) subject to any necessary planning permission, to agree and sign a Licence with the County Council for the siting of a noticeboard on Pasture Lane.
  - (4) subject to any necessary planning permission and/or Licence, to proceed with the installation of noticeboards on the bus shelters on the B1261, eastbound between Rowan Fields & Station View and westbound, between the Byways roundabout & Crab Lane, Crossgates.
- (iii) it be noted clarification of the advice provided by the Planning Authority was awaited.

**215 MARKET RENT AND MARKET (ASSET) VALUATIONS**

Further to minute 194(i) of the last meeting, the Council considered a verbal report by the clerk.

RESOLVED that:

- (i) the duration of the proposed updated tenancy agreement be 15 years.
- (ii) Cranswicks' terms of engagement be received for and considered by the Council at the May 2023 meeting.

*Councillor Milner left the meeting at this point and was thanked for her attendance by the Chairman.*

**216 SEAMER AND IRTON WAR MEMORIAL HALL**

Further to minute 157 of 13 December 2022, the Council considered a verbal report by the clerk:

RESOLVED that:

- (i) it be noted Stockdale Construction Ltd had completed the toilet and drainage works, subject to replacing the lid to the pump/wet well with a sealed lid, suitably recessed to take vinyl floor covering, which was scheduled for 15 March 2023.
- (ii) a decision taken as a Management Trustee Member, on behalf of the Seamer & Irton War Memorial Hall Management Committee, under the general urgency delegation under Standing Order 15(b)(xvii) and Financial Regulation 4.1.f), in consultation with the Chairman & Vice-Chairman and Cllr White (further to minute 176(b)(iii) of the last meeting), and under Financial Regulation 11.1.a)iv and further to minute 155(b)(iii)(1) of 13 December 2022, to place an order with JW Joinery Ltd for joinery and related eg plastering works, as an extension to the existing contract be noted.
- (iii) a Community Fund grant in the sum of £2,798.20 for the toilet and drainage works be approved for payment, subject to inclusion on the schedule for the next meeting.

## **217 ALTERNATIVE ACCESS TO SEAMER & IRTON COMMUNITY PRIMARY SCHOOL**

Further to minute 138 of 8 November 2022, the Council considered a verbal report by the clerk.

RESOLVED that it be noted:

- (i) there had been no change in the situation, at the time of the latest discussion between the clerk and the Borough Council's Agent, during the first full week of February.
- (ii) correspondence had been sent to and received from the County Council's Corporate Directors for Business & Environmental Services and Children & Young People's Service, with responsibility for Highways and Education, respectively, following the last meeting.
- (iii) a meeting was being arranged with the Corporate Director for Business & Environmental Services.

*The meeting closed at 9:25 pm*

The next meeting of the Council will be held at Seamer & Irton War Memorial Hall, Main Street, Seamer, Scarborough, YO12 4QD, on 11 April 2023 commencing at 7.00pm

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*Chairman*

*11 April 2023*