
Fountains Abbey Parish Council

Clerk: David Taylor
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Minutes of the Ordinary Meeting of the Parish Council held on Thursday 1st July 2019 at 7.30pm at Studley Roger Village Hall

(2019 – 027) The Chairman welcomed all present to the meeting.

(2019 – 028) **Present** were Cllr Derrick Slater (Chairman), Cllr Vic Lawson and Cllr Charles Johnson.

(2019 – 029) Also present were David Taylor, Clerk, Cllr Margret Atkinson and 1 member of the public. Also present was Justin Scully General Manager of Fountains Abbey Estate, National Trust.

(2019 – 030) No **Apologies** were received.

(2019 – 031) No **Declarations of Interest** were received and therefore no **Dispensations** were required

(2019 – 032) It was **resolved** that the minutes of the meeting held on 13th May 2019, having been circulated for consideration beforehand were true and correct records. The Chairman signed them accordingly.

(2019 – 033) Cllr Margaret Atkinson **reported** on the following from North Yorkshire County Council:-

- a. North Yorkshire have bought the Magistrates Court in Northallerton and will be using it from August while the old County Council buildings are refurbished.
- b. Brierley homes (owned by NYCC) are building more homes to make more income for NYCC.
- c. Superfast Broadband is now doing Phase 3 and intend for 95% to be supplied after this is finished – the final homes will have to be connected by a wireless network.
- d. The Pension fund is in an excellent state (not like some Councils).
- e. We are working hard on many of the roads and in future going to manage all the work from County Council.

(2019 – 034) Cllr Margaret Atkinson also **reported** on the following from Harrogate Borough Council:-

- f. Council Offices are on sale again.
- g. Ripon Pool was approved and work will be starting on ground stability, etc.
- h. This last year 259 affordable homes have been provided of which the Council built 16 and bought 29.
- i. District Plan is still awaited to come back from the Inspector to go out for consultation on the amendments.
- j. The AONB 5year Management Plan is still in progress.

(2019 – 035) The Clerk:

- a. **Reported** that a certificate of exemption for smaller authorities had to be signed as part of the Annual Audit process. It was resolved to sign the certificate accordingly.
- b. Enquired about the window replacement at the village hall. It was noted that the next window to be replaced would be the roadside/gable end window. It was also noted that there was damp in the chimney breast.

(2019 – 036) The meeting considered the proposed solution to the Studley Roger congestion problem.

Fountains Abbey Parish Council

MINUTES OF THE MEETING HELD ON 1ST JULY 2019

The meeting heard that there had been a meeting with representatives from NYCC Highways, NY Fire and Rescue Service, Justin Scully (National Trust) and the Parish Council. As a result of this meeting it was proposed to paint white lines through the village and place "Road narrows on both sides" signs at either end of the village.

Councillors **resolved** to approve the plans for the above works but to ask why the white lines do not encompass the round about and why there is a break in the area of the village hall. **Clerk to Action.**

(2019 – 037) Justin Scully told the meeting that he would amend leaflets and other information that would divert walkers from starting a walk from Studley Roger. He would also alter traffic sign where appropriate, change arrangements for parking on shoot days in order to reduce traffic in the village.

He also told the meeting that the National Trust has internally approved the extension of the park at the Studley Roger gate into the main estate. Planning Application should follow shortly.

(2019 – 038) It was **resolved** to approve the amendment to the Parish Council standing orders. The wording of the amendment appears at Appendix C, below.

(2019 – 039) It was **resolved** to have the defibrillator box installed on the roadside end wall of the Studley Roger Village Hall. **Clerk to Action.**

Justin Scully said that he would organise for the Fountains Abbey Estate defibrillator trainer to give a training course on the use of the unit to local residents.

(2019 – 040) It was **resolved** to renew the Parish Council insurance policy as per the policy renewal terms received. **Clerk to Action.**

(2019 – 041) It was **resolved** that the Clerk should check that the defibrillator is on the insurance policy.

(2019 – 042) The following Correspondence was considered:

(2019 – 043) Financial Matters:

- a. It was **resolved** to approve for payment the accounts listed on "Appendix A", below.
- b. It was **resolved** to approve the bank reconciliation to period as shown below at "Appendix B".

(2019 – 044) The following Planning Notices were **considered**:-

- a. Planning Enforcement Notice - 19/00344/BRPC15, 26 Studley Roger - **Noted**
- b. Decision Notification - 18/017545/DVCON, The Byre Studley Roger, Mr D Elsy – **Permission Granted Subject to Conditions - Noted**
- c. TPO NO 82/2018 The Old Post House, 25 Studley Roger, Ripon, HG4 3AY - - **Noted**

(2019 – 045) The following Planning Applications were **considered**:-

- a. Planning Application - 19/02410/FUL, Fountains Abbey Visitors Centre, The National Trust. **Resolved to return Option A**
- b. Planning Application - 19/02208/FUL, Installation of additional play equipment within the existing picnic, play and interpretation area at Fountains Abbey Visitors Centre. The National Trust. **Resolved to return Option A**

(2019 – 046) It was **confirmed** that the next regular meeting of the Parish Council would be on 7th October 2019

(2019 – 047) The meeting closed at 8.25pm

Fountains Abbey Parish Council

MINUTES OF THE MEETING HELD ON 1ST JULY 2019

These minutes were recorded and prepared by the Clerk to the Parish Council, David Taylor.

Signed as a true record by Cllr Derrick Slater, Chairman

Date:

At the Regular Meeting of the Fountains Abbey Parish Council held on **7th October 2019** it was resolved by unanimous vote to approve these Minutes, copies of which had been previously circulated to Members, as a true and correct record. These Minutes were then signed by the Chairman accordingly.

The signed Minutes are held in the Parish Council minute book at the Clerk's address, below, and can be viewed by prior appointment.

Clerk : David Taylor. 57 Whitcliffe Lane, Ripon, HG4 2LB. 01765 601693

When returning a standard form Parish Council Notification consultation decision there are four options that the Council can return. These are:-

Option A – The Parish Council has no objections.

Option B – The Parish Council objects on the planning grounds set out overleaf.

Option C – The Parish Council does not object to or support the application but wishes to make comments or seek safeguards set out overleaf.

Option D - The Parish Council supports the application.

Appendix "A" – Schedule of accounts approved for payment.

- i. Clerk's salary & PAYE – Jan, Feb, March, April, May & June
- ii. Redfern PR – Website hosting fee and updates
- iii. Clerk, Stationary.
- iv. Zurich Insurance.
- v. Yorkshire Accountants Ripon – payroll management.
- vi. TP Jones - payroll management (historic)

Fountains Abbey Parish Council

MINUTES OF THE MEETING HELD ON 1ST JULY 2019

Appendix "B" – Bank reconciliation for the period to 1st July 2019

Nat West - 0000000061	£ 2,317.95	
Nat West - 0000000073	£ 855.12	
	£ 3,173.07	£ 3,173.07
Less Accounts Outstanding See Schedule 1	£ 1,308.35	£ 1,308.35
	£ 499.16	
Sub Total		£ 1,864.72

Cash Book

Start of Year 1 Dec 2018

Nat West - 0000000061	£ 854.25	
Nat West - 0000000073	£ 1,417.95	
Sub Total	£ 2,272.20	£ 2,272.20
Add receipts		
HBC 1st 2019/20 Payment	£ 900.00	
Interest	£ 0.87	
	£ 900.87	£ 900.87
Sub Total		£ 3,173.07
Subtract payments	£ -	£ -
		£ 3,173.07
Subtract A/cs Outstanding (Schedule 1)	£ 1,308.35	£ 1,308.35

Current State

£ 1,864.72

Schedule 1

Redfern	Website	£ 135.00	296
DN Taylor	Stationary	£ 66.76	297
DN Taylor	Salary	£ 734.18	298
HMRC	PAYE	£ 119.20	302
Zurich	Insurance	£ 157.81	299
YARipon	Payroll	£ 36.00	300
TP Jones	Payroll	£ 59.40	301

Total £ 1,308.35

Fountains Abbey Parish Council

MINUTES OF THE MEETING HELD ON 1ST JULY 2019

Appendix "C" – Amendment to the Fountains Abbey Parish Council Standing Orders:

To be inserted in standing orders at paragraph marked "Clerk to the Council"

- A. *The Proper Officer (Clerk) shall have delegated authority to submit decisions on Planning Applications to the relevant planning authority where;*
 - i. *the submission dates fall outwith the date for a Parish Council meeting and*
 - ii. *an extension date for filing has been requested by the Clerk and denied by the relevant local planning authority,*
 - iii. *such a decision has subsequently been reached by the Parish Council as a corporate body and*
 - iv. *the decision shall be published within the agenda and minutes of the soonest meeting after the date for submission.*