

Shipton Parish Council

www.shiptonvillage.com

shiptonparishcouncil@gmail.com

PUBLIC NOTICE IS GIVEN FOR THE ANNUAL PARISH COUNCIL MEETING OF SHIPTON PARISH COUNCIL COMBINED WITH THE ANNUAL PARISH MEETING BEFOREHAND.

To Members of the Parish Council

You are summoned to attend a meeting of Shipton Parish Council to be held on **Friday 13th May 2022 at 6.30pm for the transaction of the business stated below.** This meeting is taking place in the Reading Room. **Please note this will be the Annual Parish Meeting followed by the Annual Parish Council Meeting.**

Signed: *Hazel McKinna* Acting Clerk to the Parish Council

Date: 9th May 2022

Members of the Press and Public are cordially invited to attend.

ANNUAL PARISH MEETING AGENDA

1	Welcome and Introductions
2	Apologies for Absence: To receive apologies for absence
3	Minutes of Previous Meeting: resolve to approve draft minutes of the previous Parish Meeting.
4	Annual Report of the Chairman of Shipton Parish Council
5	Reports from County and District Councillors
6	Local Community Reports to be received from: - Reading Room Committee - Coln Rivergroup and St Oswald's Church
7	Open Forum – Questions from the floor
8	Closing Comments from The Chairman

ANNUAL MEETING OF SHIPTON PARISH COUNCIL AGENDA

1	Welcome and apologies
2	To elect the Chairman and to receive the Declaration of Acceptance of Office
3	To elect the Vice Chairman and receive the Declaration of Acceptance of Office
4	To confirm all Members, and that Register of Interests are current
5	Declarations of Interests: To receive disclosures of personal, pecuniary, and prejudicial interests from Councillors on matters to be considered at the meeting.
6	Minutes of Previous Meetings: To resolve to approve the minutes of the previous meeting held in 2021.
7	Matters Arising from the Minutes
8	To appoint the Parish Clerk and RFO
9	To allocate Councillor Responsibilities <ul style="list-style-type: none">- Highways- Trees- Communications- PROW
10	To allocate non-Councillor Responsibilities <ul style="list-style-type: none">- Snow warden
11	To consider any necessary changes to current policies and council documents
12	To receive an annual finance update
13	To note and consider any planning applications since the last meeting
14	Village Grass Cutting and Maintenance Report
16	Date of next PC General Meeting – 21st July 2022