

Neighbourhood Development Plan (NDP) Steering Group
MINUTES
Monday 23rd November 2020

197. **Attendance:** Cllr Souter (ES), Karen Addison (KA), Ivan Royle (IR).
198. **Public Attendance:** The Parish Clerk (Gail Foster) was in attendance.
199. **Welcome and introduction:**
199.1. ES welcomed everyone to the meeting.
200. **Apologies for absence:**
200.1. Richard Eastham, Feria Urbanism and TVBC Community Engagement Officer, Imogen Colley had sent apologies.
201. **Declarations of Interests:**
201.1. No changes were declared.
202. **Points from the floor:**
202.1. None.
203. **To approve the minutes of the last meeting:**
203.1. It was Unanimously agreed that the minutes of the meeting of 02nd November and the accompanying Annex Document A be approved and they would be publicised on the website. **Action: Clerk.**
203.2. The comments in the Annex document would need to be reviewed in detail with the consultant before the next meeting. This would be actioned if possible during the week commencing 30th November. Convenient dates would be identified with all. **Action: KA.**
204. **To confirm the meeting dates for 2021:**
204.1. The fourth Monday of the month was re-confirmed for the next year. The dates would be publicised on the website. **Action: Clerk.**
205. **Any other business for consideration at the next meeting:**
205.1. It was noted that there was not a December meeting scheduled, and that it was hoped that a new draft of the plan would be available before Christmas. If it was received from Feria Urbanism before the holidays it would be reviewed by the Steering Group. If no major amendments were required it would be advisable to publicize promptly so that parishioners could read and review over the festive period. The Clerk advised that no further NDP SG meeting would be required in order to approve the draft as it would only be a draft and not a final version. Permission to publicize would be required from the Parish Council and an agenda item would be added to the December meeting of Full Council so that they may consider if, in principle, they would be happy for the draft to go live prior to their review. **Action: Clerk.**
205.2. KA advised that she had been liaising with the Chairman of Over Wallop Parish Council and had offered assistance with their NDP if and when it was required.
205.3. The Clerk was thanked by ES for the effort in transcribing the lengthy comments from the TVBC Planning Officer at the last meeting. Sarah Hughes had been sent a copy and asked if she could confirm in writing if any amendments or additions should be made.
205.4. Potential new members of the Steering Group were mentioned and it was agreed that provided the individuals concerned were happy to join the steering Group they would be adopted at the next meeting. An advert asking the parish for new members would be sent out. **Action: ES & Clerk**

206. Points from the floor.

206.1. None.

207. To confirm the date of the next meeting:

207.1. The next meeting would be held on Monday 25th January 2021 unless a revised plan was received from Feria Consulting which required a decision to be made by the Steering Group.

208. The meeting was closed at 19.27pm.

Date of next monthly meeting: Monday 25th January 2021 at 7.00pm via Zoom.

This a draft pending approval at the next Steering Group meeting.

DRAFT