

**MINUTES OF AN ORDINARY MEETING OF AVENBURY PARISH COUNCIL
HELD ON TUESDAY 23rd JULY 2024, AT 7PM IN THE PUBLIC HALL**

MEMBERS PRESENT: Cllrs Gill Churchill, Yvonne Berry, George Churchill, and Ian Jones.

ALSO, PRESENT: Jennifer Eva (Parish Clerk).

1. APOLOGIES

- 1.1 Apologies for absence were received and accepted from Cllr Mark Berry (work).

2. DECLARATIONS OF INTEREST

- 2.1 None.
2.2 Register of Interests (ROI) – Councillors noted the need to update their ROIs.

3. MINUTES OF THE PREVIOUS MEETINGS

- 3.1 To approve the Minutes from the previous Parish Council Meetings
a. Tuesday 21st May 2024.
b. Tuesday 28th May 2024.

It was RESOLVED to accept and sign the Minutes of 21st May and 28th May 2024.

4. PUBLIC QUESTION TIME

None.

5. FINANCE

- 5.1 July finance report (inc. bank statements, reconciliations, spend to date).
Members considered the July finance report in detail and **RESOLVED** to accept it.
- 5.2 Invoices for payment via internet banking or cheque.
Members **RESOLVED** to approve a list of payments, as table below.

Payee	Details	Budget Heading	Excl. VAT	VAT £	Total Amount
HMRC	PAYE	Salary	174.00	-	174.00
J Eva	Clerk's Salary	Salary			

Members noted the direct debit payment of £35.00, on 3rd June 2024, for the annual fee to the Information Commissioner.

- 5.3 Nomination of a councillor to carry out the monthly internal financial control check.
It was RESOLVED for Cllr George Churchill to carry out the monthly checks.
- 5.4 To consider the appointment of Ruth Mullet as the Council's Internal Auditor for 2024/25.
It was RESOLVED to appoint Ruth Mullet as the Council's Internal Auditor for 2024/25.

6. PLANNING MATTERS

- 6.1 Members considered the following application for determination by Herefordshire Council.
- a. [P241686/RM Land Adjacent to Malvern View Munderfield, Bromyard, HR7 4JY](#)
Application for approval of reserved matters following outline approval 192995 - for the erection of a self-build single dwelling house with garage and access.

Type: Approval of Reserved Matters.

It was RESOLVED to SUPPORT this application.

- 6.2 Appeal to the Secretary of State in relation to application P190111
- a. Members noted that the Hearing for this appeal will open on 13th August 2024 and will be held at Hereford Group Training Association, Holmer Road, Hereford, HR4 9SX. The Hearing is scheduled to last for 1 day(s) and will start at 10:00am. The appeal will be determined on the basis of a hearing and a site visit by an Inspector.

Application No & Site: P190111 - Land at Flaggoners Green, South of the A44, West of

Panniers Lane, East of Chanctonbury and North of Pencombe Lane, Bromyard, Herefordshire.

Description: Outline planning application for the erection of up to 120 dwellings with public open space, landscaping, and sustainable drainage system (SuDS) and vehicular access point from the A44. All matters reserved except for means of access.

Appeal Reference: APP/W1850/W/23/3334520

- b. Appointment of a representative
Members considered appointing a representative to attend the Hearing and speak on behalf of the Parish Council in relation to its views on this matter.

It was RESOLVED to appoint Cllr. Gill Churchill to attend the Hearing and represent the views of the Parish Council on this matter.

7. RISK REGISTER REVIEW

- 7.1 Members reviewed the risk register and **RESOLVED** to add Cloud Storage to the list for safe storage of the Council's documents. The Clerk set this up with a provider that suits the Parish Council's needs.

8. ROADS / FOOTPATHS – to consider any issues for reporting to Herefordshire Council.

8.1 Highways/Footpaths

- Potholes - it was **RESOLVED** to report the existing potholes along the B4214, near the old gala field.
- Highways signage – it was **RESOLVED** to request HC to clear the vegetation which is obscuring the speed limit signs.

- 8.2 Members noted correspondence from Mr Thompson, Volunteer Footpaths Officer for Stoke Lacy, in relation to a damaged bridge PROW AV1B. The Clerk has reported this issue directly to HC (ref FS-Case-631868166) and will check for updates via the HC reporting portal.

9. GROUNDS MAINTENANCE - to consider any additional work required. None required.

10. CORRESPONDENCE

Members noted the following information received by email.

- Talk Community Newsletter 18th July 2024.

- Locality Steward Update.
- Hedge Lecture recording from Professor Dover.
- OPCC Survey.

11. COMMUNITY TRANSPORT BROMYARD

11.1 To consider a request for a donation towards the running costs.

Members considered this request at length and acknowledged the service that Community Transport provides to the local area. As the Parish Council has not budgeted for this type of unforeseen expenditure, and does not have a *donations policy*, members **RESOLVED** that would not be possible to provide a financial donation at this time.

12. NEXT ORDINARY MEETING

12.1 Members noted date of the next ordinary meeting – Tuesday 17th September 2024.

12.2 Members to contact the Clerk with any additional items for inclusion on the next agenda.

With no further business the meeting was closed at 7.46pm

Signed by Cllr Gill Churchill Dated