



CANNOCK WOOD PARISH COUNCIL

You are hereby summoned to attend the next meeting of the Parish Council to be held at 7.30pm on Thursday 17th February 2022 @ Cannock Wood & Gentleshaw Village Hall Buds Road Gentleshaw

If members of the public have a question/query or wish to give a report to the Parish Council. Please contact the Clerk by email to parish.council@cannockwood.org with the details, at least 48 hours prior to the scheduled meeting.

AGENDA

1. **Welcome**
2. **Apologies**
3. **Declaration of members' Interests**
 - a. Register of Interests: Councillors are reminded of the need to update their Register of Members Interests Forms.
 - b. To declare any Personal and Prejudicial Interest in items on the agenda and their nature. (Councillors with a Prejudicial Interest must leave the room at the relevant items). Where a member indicates they have a prejudicial interest but wish to make representation regarding the item before leaving the meeting, those representations must be made under item (c) Public Speaking below
4. **Public Speaking**
 - a. At the start of the meeting a period of not more than fifteen minutes will be made available for members of the public and members and members of the Council to comment on **any matter in the agenda**.
 - b. If a County Council or District Council Member is in attendance, they will be given the opportunity to raise any relevant matter. Members declaring a prejudicial interest who wish to make representation or give evidence under the Code of Conduct relating to Agenda items shall do so at this stage.
 - c. Neighbourhood Plan
5. **Minutes** - To approve the minutes from the meeting held on the 20th January 2022 as a true and correct record.
6. **Matters Arising from the Previous Meeting Not on the Agenda**
To discuss items from the minutes not covered on the Agenda
7. **Highways & Maintenance – potholes – hedgerows**
8. **Resignation of Councillor – Casual Vacancy**

9.To receive reports from Councillor’s who have attended outside meetings.

10.Planning Applications for consideration and ratification

| Application No. | Location/address | Details of Application | CWCP comment | Status |
|------------------------|------------------------------------|---|---------------------|---------------|
| CH/22/0011 | 58 Hayfield Hill Cannock Wood | Alterations to include: Replacement roof, 2 storey side & rear extension, new bay window & canopy to the front of the property | | |
| CH/22/0013 | 22 Pineside Avenue Cannock Wood | Single storey extension | | |
| CH/22/0025 | 35 Slang Lane Cannock Wood | Demolition of existing garage, proposed 2 storey side extension & single storey rear extension | | |

11. Finance

a) Accounts paid and to be paid.

| Date | Cheque Number | Payee | Details | Amount | VAT |
|--------------|----------------------|---------------------|-------------------------|---------------|------------|
| 17.02.22 | 001285 Cancelled | - | - | - | - |
| 17.02.22 | 001286 | C E Gracey | Clerk’s February salary | 160.90 | - |
| 17.02.22 | 001287 | HMRC | Clerk’s PAYE | 33.00 | |
| 17.02.22 | 001288 | Staffordshire Signs | NHP Signage | 43.20 | 7.20 |
| Total | | | | £ | |

b) To approve the income received –

c) To approve the financial statement 1st April to 31st January 2022

1st April to 31st January 2022 (figures to be confirmed as soon as the bank statement arrives)

| | | | |
|--------------------------|----------|---|-----------|
| Bank Reconciliation | | Cash Book Balance | |
| Current Account | | C/fwd(Incs) Election Reserves | 34,068.05 |
| Reserve Account | 4,247.71 | Receipts | 18,196.80 |
| Less unpresented cheques | .00 | Payments | |
| <u>Total</u> | <u>£</u> | <u>Balance @ 31st January 2022</u> | <u>£</u> |

d) To Rescind minute number 299/202d from Meeting 20th January 2022 & To consider Grant Application from Cannock Chase Shed

e) To consider Grant Application from Burntwood Community First Responders

12. Parking outside the school – Consider SID post

13. Anti-social behavior on the playing fields/ CW&GVH Car park

14. Correspondence – Items of correspondence received during the month are emailed to Councillors, as received and for this month included the following:

- SPCA Bulletin emailed to council 24th January 2022
- Email from resident regarding councilor vacancy emailed to council 27th January 2022
- Email from resident regarding the procedure for filling the councilor vacancy emailed to council 27th January 2022
- Email from a resident interested in the vacancy, emailed to council 26th January 2022
- Email from resident enquiring about election information, emailed to council 27th January 2022
- Email from resident enquiring about the bus service emailed to council 4th February 2022
- Email from RBL re planting a tree for the Queen's Platinum Jubilee emailed to council 4th February 2022
- SPCA bulletin emailed to council 4th February 2022
- SPCA Bulletin emailed to council 7th February 2022
- Email from resident regarding the bus service emailed to council 9th February 2022

15. Queens Platinum Jubilee

16. Park Gate Inn – Asset of Community Value

**17. Consider adoption of policies & posting on the website –
Complaint Procedure
Co-option Procedure**

18. Climate change

19. Items for Discussion/Future Agenda items,

**20. Date of the next Parish Council Meeting Thursday 17th March 2022 @
CW&GVH Buds Road Gentleshaw @ 7.30pm**

I hope you will be able to attend the meeting

Cllr. Mrs Sue Janes - Chairman
Cannock Wood Parish Council