

## Explanation of variances – pro forma

Name of smaller authority:     Melchet Park & Plaitford Parish Council    

County area (local councils and parish meetings only):                 Hampshire                

Please provide **full explanations, including numerical values**, for the following:

- variances of more than 15% between totals for individual boxes (except variances of less than £200);
- a breakdown of approved reserves if the total reserves (Box 7) figure is more than twice the annual precept/rates & levies value (Box 2).

<b>Section 2</b>	<b>2016/17 £</b>	<b>2017/18 £</b>	<b>Variance £</b>	<b>Variance %</b>	<b>Detailed explanation of variance (with amounts £)</b>
<b>Box 2</b> <i>Precept or Rates and Levies</i>	3000	3200	£200	6.6%	
<b>Box 3</b> <i>Total other receipts</i>	31	795	£764	2460%	Received a grant towards cost of establishing a web presence of £759
<b>Box 4</b> <i>Staff costs</i>	2020	2412	£392	19.4%	Increase in salary of £293 due to overtime relating to the website. Increase in training costs due to attending additional seminars in preparation for the new audit arrangements (£40), for GDPR (£40), for Code of Conduct (£60) less a seminar not attended this year on general updating (-£40)
<b>Box 5</b> <i>Loan interest/ capital repayments</i>	Not applicable	Not applicable			
<b>Box 6</b> <i>All other payments</i>	1424	1365	-£59		Almost no difference since purchase of laptop (£383) was balanced by not making a grant to the village hall (£450 in previous year)
<b>Box 9</b> <i>Total fixed assets &amp; long term investments &amp; assets</i>	1387	1770	£383	27.6%	Increase due to purchase of a laptop (£383)
<b>Box 10</b> <i>Total borrowings</i>	Nil	Nil			
<b>Explanation for 'high' reserves</b>	Box 7 is more than twice Box 2 because the authority held the following breakdown of reserves at the year end: <b>N/A</b>				