



Agenda for the Meeting of
WEST MEON PARISH
COUNCIL MEETING
06th January 2026 @ 6:30PM



To All Members of the Council: Cllrs V Burke, H Davies (Chair), S Fowler, R Gedye, S.Hickmore, J Humphreys, T.Main and G.Silk.

You are hereby summoned to attend the Meeting of West Meon Parish Council to be held on Tuesday, 6th January 6.30pm, at West Meon Village Hall, Headon View, West Meon, Petersfield, GU32 1LQ, for the purpose of transacting the following business.

Bernice Gibson-Ost

Bernice Gibson-Ost,
Clerk to West Meon PC
31st December 2025

MEMBERS OF THE PUBLIC ARE INVITED TO ATTEND
PUBLIC PARTICIPATION IS ALLOWED ONLY BY INVITATION OF THE COUNCIL FOR A
MAXIMUM OF TEN MINUTES

2601-1 Apologies for absence.

2601-2 Chair's remarks.

2601-3 To receive Declarations of Disclosable Pecuniary Interests relating to items on the agenda.

2601-4 PUBLIC SESSION

1. To suspend Standing Orders for no more than ten minutes, to allow for public questions.
2. To resume Standing Orders.

2601-5 REPORTS FROM OUTSIDE BODIES

1. To receive a District Council report (if available).
2. To receive a County Council report (if available).

2601-6 MINUTES

To approve the minutes of the meeting held on 2nd December 2025.

2601-7 CO-OPTION

To co-opt a member to fill the vacancy.

2601-8 CLERK'S REPORT

To receive the Clerk's report on activities and correspondence.

2601-9 FINANCE

1. To note the bank account reconciliation as of: - 31st December 2025.

2. To note the receipts and payments to 31st December 2025 – Appendix A
3. To note payment of accounts planned for January 2026: -

Payee	Description	Amount			Payment
		Net	VAT	Gross	Method
Unity	Bank charge	£6.00	£0.00	£6.00	DD
Clerk	Clerks Salary	£747.42	£0.00	£747.42	FP
Nest	Pension	£27.12	£0.00	£27.12	DD
CB Reid	Payroll (529243)	£30.00	£6.00	£36.00	FP
Hugo Fox Ltd	Website	£9.99	£2.00	£11.99	DD
HMRC	PAYE	£688.27	£0.00	£688.27	DD
Gallagher	Insurance	£2155.43	£0.00	£2155.43	FP
Starboard Systems	Scribe Accounting Software	£420.00	£84.00	£504.00	FP
VWM Village Hall	Hall Hire	£25.00	£0.00	£25.00	FP
S Fowler	Expenses: Xmas Lights	£162.87	£0.00	£162.87	FP
Defib Store	Defib Pads: High Street	£135.00	£27.00	£162.00	FP

4. To note the increase in insurance renewal cost, revised based on the replacement value figures held in the Asset Register.
5. To note the purchase of replacement defibrillator pads that expire 28th January 2026 and located in the phone box in the High Street, West Meon.
6. To note the Q3 Budget position.
7. To consider the 2026/27 budget and to set the parish precept, such that the charge for a Band D property remains at the same level as in 2025/26.

2601-10 PLANNING and DEVELOPMENT CONTROL

1. To consider Planning Applications referred by South Downs National Park:
 - a. [SDNP/25/05075/MPO](#): Street Record Storeys Meadow West Meon Hampshire. **Proposal:** Deed of Variation to s106 deed of variation - 1-10 (inc) Storeys Meadow, West Meon, Petersfield, Hampshire, GU32 1AP (HP736042) dated 11th March 2011 to amend this to insert a working mortgage exclusion clause in line with the industry standard form approved by the National Federation of Housing. This is required in order to meet current lender requirements. Could you also vary the disposal provisions to make it clearer that a charge and a transfer are not prevented?
 - b. [SDNP/25/05009/CND](#): Shafts Farm East End West Meon Hampshire GU32 1LU. **Proposal:** Variation of condition 2 of planning consent SDNP/21/00675/HOUS - Date of Decision: 30/04/2021 - Vary approved plans Update drawing number.
2. To note decisions made by South Downs National Park:
 - a. [SDNP/25/00636/FUL](#): Meon Hut Service Station, Alton Road, West Meon, Hampshire, GU32 1JX **Proposed** Demolition of Existing Dwelling and Creation of EV Charging Hub, Plus Extensions and Alterations to Petrol Filing Station Store. Decision: **Approved**
 - b. [SDNP/24/02599/FUL](#): Lion Hill House Alton Road West Meon Hampshire GU32 1JF. Proposal: AMENDED DESCRIPTION) 2 bedroom single storey dwelling at the land to the rear of Lion Hill House, West Meon (formerly The Red Lion Public House). (Renewal of planning permission SDNP/20/03665/FUL). Decision: **Approved.**
3. To note appeals made to South Downs National Park: None
4. To note enforcement cases (to be circulated if available).

LEGAL

2601-11 Leases & Village Hall Status:

- a. To note the report circulated by the Clerk setting out key dates in the history of the Recreation Ground, Village Hall, Sports Hall and Rifle Club, and to authorise the Clerk to submit the report to HALC Legal Advisory Team.
- b. Clerk's overtime: To consider and approve the Clerk's overtime for collating and presenting the information, capped at 10 hours (10 hours worked).

COMMUNITY AND RECREATION

2601-12 PLAY EQUIPMENT: To consider: -

- a. the invitation from Winchester City Council to include the parish play areas in the 2026 annual inspections, carried out by The Play Inspection Company.
- b. Whether to include optional extras (DDA assessment, play value assessment, and/or estimated life expectancy assessment).

2601-13 OPEN GROUND MAINTENANCE: To consider the draft Grounds Maintenance Specification document (circulated), covering mowing and strimming/weeding. To delegate authority to the Clerk, in consultation with the Chair, to agree any minor amendments, and to authorise the Clerk to invite quotations.

2601-14 Oak Tree – Tree Works Planning Application: To consider the quotation from Sapling Arboriculture of £105 + VAT for preparation and submission of the planning application for tree works. If approved, to authorise the Clerk to engage Sapling Arboriculture to proceed and submit the application.

WORKING GROUPS

2601-15 WEST MEON WATER MEADOWS: to receive an update following a call between HIOWWT (Hampshire & Isle of Wight Wildlife Trust, Cllr Main and the Clerk.

2601-16 TRAFFIC AND ROAD SAFETY: A32/A272 Average Speed Cameras and Traffic Noise: To consider the request from Danny Chambers MP, for the Parish Council's comments on correspondence submitted by a District Councillor regarding the effectiveness of the A32/A272 average speed camera schemes (West Meon Hut area); and potential measures to address traffic noise nuisance. To agree the Parish Council's response.

2601-17 BIODIVERSITY: to receive an update following a report received from HIOWWT.

2601-18 HUB MEETING: To confirm which Councillors will be attending the next Parish Council Hub Meeting, 7th January 2026.

2601-19 FUTURE MEETINGS: To agree future meeting dates and times for 2026.

Supporting papers

- Minutes of meeting of 2nd December 2025
- Bank reconciliation as of 31st December 2025
- Budget Report as of 31st December 2025
- 2026/27 Draft Budget and Precept Calculation
- Draft Grounds Maintenance Specification
- Report for Legal Services
- Clerk's report
- Payments, Bank Reconciliations
- Planning report
- District Council report
- County Council report

- Enforcement Cases Report (if available)

Appendix A: Receipts and Payments to 31st December

Payee	Description	Amount		
		Net	VAT	Gross
Unity Deposit	Transfer to Current	£10,000.00	£0.00	£10,000.00
J D Stiles	Christmas Trees (6)	£135.00	£24.00	£159.00
Sapling Arboriculture	Tree Assessment	£780.20	£156.04	£936.24
WM Village Hall	Biffa Waste (Shared Cost)	£160.21	£0.00	£160.21
WM Village Hall	Hall Hire	£25.00	£0.00	£25.00
CB Reid	Payroll	£30.00	£6.00	£36.00
Clerk	Salary	£712.24	£0.00	£712.24
Nest	Pension	£23.87	£0.00	£23.87
First Rescue Training	Defibrillator Pads Village Hall	£105.00	£21.00	£126.00
Parish Parochial Church	Grant Parish News	£500.00	£0.00	£500.00
Parish Parochial Church	Grant Mowing	£450.00	£0.00	£450.00
Royal British Legion Poppy Appeal	Donation	£30.00	£0.00	£30.00
Unity Bank	Bank Charges	£6.00	£0.00	£6.00
Meon Valley Community Bus	Grant	£1,000.00	£0.00	£1,000.00
Hugo Fox	Website	£9.99	£2.00	£11.99

Unity Account Balances 31st December 2025

Name	Sort Code	Account	Product Name	Balance
West Meon Parish Council	608301	20486293	Instant Access	TBA
West Meon Parish Council	608301	20302319	Current T1	TBA