

## Avenbury Parish Council

**CLERK TO THE COUNCIL: JENNIFER EVA [avenburyparishclerk@gmail.com](mailto:avenburyparishclerk@gmail.com)**

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**To Members of Avenbury Parish Council:** Notice is hereby given that the next meeting of the Parish Council will be held on Tuesday 18<sup>th</sup> March 2025, commencing at 7.00 pm, in The Public Hall, Bromyard.

All members of the Council are hereby summoned to attend for the purpose of considering and resolving the business to be transacted at the meeting. The meeting is open to the press and members of the public to put questions or raise concerns regarding matters on this agenda or for future consideration. There is no expectation on the council to respond to any comments made at this time.

Under the Openness of Local Government Bodies Regulations 2014, any members of the public are allowed to take photographs, film and audio record the proceedings and report on all public meetings (including on social media). This permission does not extend to private meetings or parts of meetings which are not open to the public.

All recordings and photograph equipment should be taken away if a public meeting moves into a session which is not open to the public. If you are recording the meeting, you are asked to act in a reasonable manner and not disrupt the conduct of meetings for example by using intrusive lighting, flash photograph or asking people to repeat statements for the benefit of the recording. You may not make oral commentary during the meeting. The Chairman has the power to control public recording and/or reporting so it does not disrupt the meeting. Recording must be clearly visible to anyone at the meeting.

### **BUSINESS OF THE AGENDA**

#### **1. APOLOGIES**

To receive and approve apologies for absence.

#### **2. DECLARATIONS OF INTEREST**

To receive any Declarations of Interest and written Requests for Dispensations

#### **3. MINUTES OF THE PREVIOUS MEETINGS**

To approve the Minutes from the previous Parish Council Meeting on Tuesday 21<sup>st</sup> January 2025.

#### **4. WARD COUNCILLOR UPDATE**

To receive and note the March update received from Ward Councillor Rebecca Tully.

#### **5. PUBLIC QUESTION TIME**

The time allocated is at the discretion of the Chairman. Residents are invited to give their views and question the Parish Council on issues on this Agenda, or raise issues for future consideration, at the discretion of the Chairman. Members of the public may not take part in the Parish Council meeting itself.

#### **6. FINANCE**

- a) To consider the approval of the latest finance report (*inc. bank statements, reconciliations, spend to date and bank statements*).
- b) To consider invoices for payment (*via internet banking*).
  - Parish Council Website ... Renewal of domain ... £64.99 +vat for 2-years.
  - Clerk's salary for March & April.
  - Payment Mr K Nason for website administration.

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- c) To note regular invoices paid between meetings.
- d) To confirm Ruth Mullett as the Council's internal auditor for 2024/25 at a fee of £200 – and to sign the Letter of Engagement.

### 7. ROADS / FOOTPATHS

- a) To consider matters relating to local highways or footpaths that need to be reported to
- b) Herefordshire Council.
- c) To note: Herefordshire Council will invest additional funds to repair the county's road network, which will include the B4214. Details of how this will affect the parish are unknown at this time.

### 8. VE & VJ DAY 2025

To consider any action to commemorate VE & VJ Day 2025.

### 9. CORRESPONDENCE - to note any information or correspondence received.

- a) Talk Community Newsletter - 13 March 2025
- b) Wyescapes Landscape Recovery Project survey
- c) Flood Pod visiting Herefordshire - Fri 28 and sat 29th March 2025
- d) Locality Steward Weekly Briefings
- e) Herefordshire Council Local Plan & NPPF update
- f) Parish Summit, Tuesday, 8th April 2025, 5:30pm – 9:00pm

### 10. NEXT ORDINARY MEETING

- a) To note the date of the Annual Meeting: 20<sup>th</sup> May, 7 PM, Bromyard Public Hall.
- b) To raise items for the next meeting (*no discussion*).

Jennifer Eva, Clerk to the Council

13<sup>th</sup> March 2025