

BRANDON TOWN COUNCIL

Minutes of the Full Brandon Town Council Meeting
held at the Church Institute, London Road, Brandon on Monday 13th December 2021 at 7pm

Present: Cllr S Skinner (Chair), Cllr S Annear, Cllr L Atkins, Cllr B Brabbs, Cllr P Etherington, Cllr V Lukaniuk, Cllr D Moore, Cllr D Palmer, Cllr P Ridgwell, Cllr N Vant, Cllr C Whiteman, Cllr P Wittam

Also Present: 10+ members of the public.

The Chairman opened the meeting by thanking Cllr Annear, Cllr Atkins and the Town Council staff for their efforts erecting the Christmas decorations. He also thanked Cllr Lukaniuk for delivering equipment to Newmarket which saved considerable time.

1 APOLOGIES for absence and approval of reasons tendered.

Cllr J Hughes, Cllr J Lloyd-Blackwell

2 DECLARATION OF INTEREST and additions to Members Register of Interest.

Cllr S Skinner - Pecuniary interest – item 11. Cllr D Palmer – Pecuniary interest – item 10 and Non-pecuniary interest – item 13. Cllr N Vant – Non-pecuniary interest – item 15.

3 TO RECEIVE A REPORT FROM SQN LDR GEARY - RAF LAKENHEATH

Sqn Ldr Geary did not attend the meeting but wished to report the following items: -

The F35A arrival is planned for this week but is subject to change (weather conditions here and in the US, sea conditions etc).

The Sqn Ldr has been working with Suffolk Police, MOD Police, West Suffolk Council, Suffolk Highways (Network Assurance) and the LRF in an attempt to mitigate the risk of congestion and Road Traffic Accidents, particularly around the A1065, when the F35As arrive later this week. There will be a Suffolk Police and MOD Police presence on the day to deal with any road traffic incidents that may occur. His top tip to local residents is to try and avoid the area on the day of the aircraft arrival.

The 494th Fighter Squadron have returned from overseas operations and they currently have a detachment from the 336th Fighter Squadron operating from RAF Lakenheath; hence residents will have seen an increase in aircraft sorties over the last couple of weeks.

During 21st November, RAF Lakenheath personnel supported 21 Remembrance events around the Counties of Suffolk and Norfolk. Sqn Ldr Geary and Capt. Trujillio-Castrillo thoroughly enjoyed attending the Brandon Remembrance Day Event. It was great to see the community turning out in such large numbers and the vicar did a wonderful job of highlighting the importance that young people play in remembering the fallen – thank you.

RAF Lakenheath and RAF Mildenhall hosted a joint Thanksgiving Eve Service at Ely Cathedral on 24th November and hosted a joint Yuletide Event at RAF Lakenheath on 3rd December.

Signed.....

4 TO RECEIVE, CONFIRM AND SIGN MINUTES

- Of the Brandon Town Council Meeting of Monday 8th November 2021.

Proposer: Cllr P Etherington

Seconder: Cllr L Atkins

Resolution Record No: **BTC/123/13/Dec/21**

CARRIED: By majority vote: 10 for, 2 unable to vote.

BRANDON TOWN COUNCIL RESOLVES THAT THE MINUTES OF THE FULL COUNCIL MEETING OF MONDAY 8TH NOVEMBER 2021 BE APPROVED.

5 MATTERS ARISING for information exchange only of the Full Council Meeting of 8th November 2021.

Cllr Lukaniuk made a report of various lighting column and lighting luminaire issues. A general discussion took place regarding the various lighting issues in Brandon.

6 URGENT BUSINESS any items the Chairman considers a matter of urgent business.

Cllr Wittam made comments regarding the cemetery consultation packs to which Cllr Etherington made a reply. Cllr Whiteman raised the issue regarding road traffic movements in Brandon.

Cllr Palmer stated that Suffolk County Council have done a survey. Cllr Wittam is to contact Inspector Shipman regarding these concerns. Cllr Ridgwell stated the revised bin collection dates.

7 TO RECEIVE WRITTEN REPORT from the Town Clerk.

Report was received.

8 PUBLIC FORUM monthly event limited to 3 minutes duration maximum per resident, this will include reports from County, District and Town Councillors also Community Group Representatives.

Proposer: Cllr S Skinner

Seconder: Cllr V Lukaniuk

Resolution Record No: **BTC/124/13/Dec/21**

CARRIED: Unanimous

THAT THE MEETING BE ADJOURNED FOR THE PUBLIC FORUM.

A resident wished to make it known that their property afforded them vehicular access over the footpath at the rear of the Church Institute/Brandon cinema.

Another resident brought to the attention of Council the poor state of road markings in Brandon and that many drains had collapsed. Cllr Lukaniuk was arranging to meet the resident along with Cllr Wittam to resolve the issues outlined.

Cllr Lukaniuk in his role of County Councillor reported a number of road issues which he was dealing with. He informed the meeting that a large quantity of materials were being shipped from Ely to Bury St Edmunds via Brandon which he felt is a priority to be dealt with.

Cllr Wittam reported that little was happening from District but had also noted the problems with drains in Brandon.

Cllr Palmer stated that Cllr Lukaniuk was very proactive regarding highways issues.

Signed.....

THE CHAIRMAN RECONVENED THE MEETING.

9 CORRESPONDENCE

The Royal British Legion – RBL Poppy Appeal – Donation. A general discussion took place and it was agreed universally that £100 be donated from the Chairman’s Fund to the RBL Poppy Appeal.

Proposer: Cllr S Skinner

Seconder: Cllr P Wittam

Resolution Record No: **BTC/125/13/Dec/21**

CARRIED: Unanimous

10 PRESENTATION by Brandon Remembrance Playing Fields on their activities and future developments.

The Chair Cllr Skinner introduced the presentation by Brandon Remembrance Playing Fields and asked the members present to make themselves known. The Chair of the Remembrance Playing Fields gave a short presentation regarding responsibilities and activities undertaken using Brandon Town Council and Football Association funding. A short question and answer session ensued with Councillors asking pertinent questions. Cllr Annear established that the Social Club is owned by Brandon Remembrance Playing Fields and Cllr Whiteman queried how many football teams use the pitches. This was established to be thirteen. He also asked that as the pitches are on Brandon Remembrance Playing Fields could anyone use the pitches, to which he was told they could be used by anyone.

11 ACCOUNTS To approve the payments for November 2021.

Proposer: Cllr P Wittam

Seconder: Cllr P Etherington

Resolution Record No: **BTC/126/13/Dec/21**

CARRIED: Unanimous

BRANDON TOWN COUNCIL APPROVES THE PAYMENTS FOR NOVEMBER 2021.

Invoice Date	Invoice No	Supplier	Expense Type	Nett	VAT	Gross	Payment
01/10/2021	2164	FX Live Ltd	Snow Machine - Xmas Final Pay	£365.00	£73.00	£438.00	BACS
02/11/2021	5325	Vinyl Fencing Ltd	Fencing - Christmas Tree	£1,245.00	£249.00	£1,494.00	BACS
09/11/2021	49757	Karnival Costumes	Elf Costume - Xmas Event	£34.11	£6.83	£40.94	BACS
11/11/2021		Mildenhall Mon.	Overpayment of Memorial	£18.00	£0.00	£18.00	BACS
04/11/2021	2021/0050	Church Institute	Hire of Hall for Council Meet.	£45.00	£0.00	£45.00	BACS
11/11/2021		Shoestring Theatre	Grant	£620.00	£0.00	£620.00	BACS
11/11/2021		1st Brandon Scout	Grant	£2,000.00	£0.00	£2,000.00	BACS
25/11/2021	BC211164	Link Global Services Ltd	Christmas Lighting	£111.00	£22.20	£133.20	BACS
24/11/2021	208	Wired Electrical Sers.	Christmas Lighting	£800.00	£0.00	£800.00	BACS
29/11/2021	INV-2239	Hugofox Limited	New Website	£399.00	£79.80	£478.80	BACS

Signed.....

21/10/2021	M047 M6	BT	Phone OSH	£39.50	£7.90	£47.40	Direct Debit
22/10/2021	M023 8&	BT	Phone OSH	£19.50	£3.90	£23.40	Direct Debit
07/11/2021	Q015 9Q	BT	Phone OSH	£161.19	£32.23	£193.42	Direct Debit
01/11/2021	116166	Cranberry Comms.	Microsoft 365 Subscription	£108.80	£21.76	£130.56	Direct Debit
07/11/2021		Siemens	Photocopier - Quarterly Rental	£472.00	£94.40	£566.40	Direct Debit
09/11/2021	A292-0002	E.ON	Electric Pillar 8 Market Hill	£51.18	£2.56	£53.74	Direct Debit
09/11/2021	5A54-0002	E.ON	Electric Pillar 9 Market Hill	£4.04	£0.20	£4.24	Direct Debit
09/11/2021	6C32-0001	E.ON	Electric OSH	£66.95	£3.35	£70.30	Direct Debit
09/11/2021	3E73-0003	E.ON	Electric New Yard	£79.02	£3.95	£82.97	Direct Debit
28/11/2021	1143729	West Suffolk Council	Trade Waste	£69.60	£0.00	£69.60	Direct Debit
19/10/2021	148251	Barcham Trees Plc	Trees for BIB Planters on H/S	£1,855.00	£371.00	£2,226.00	BACS
27/10/2021	63968	BladeMaster	Service Mower Blades	£18.00	£3.60	£21.60	BACS
03/11/2021	3754 AHA743	Travis Perkins Ltd	Christmas Event	£13.08	£2.62	£15.70	BACS
23/11/2021	3754 AHC225	Travis Perkins Ltd	Storm Weights	£20.48	£4.10	£24.58	BACS
26/11/2021	3754 AAK412	Travis Perkins Ltd	MEWP Hire - Tree	£167.90	£29.20	£197.10	BACS
04/11/2021	BC211118	Link Global Services Ltd	Christmas Lighting	£2,946.75	£589.35	£3,536.10	BACS
05/11/2021	9396	Brandon Life Ltd	Advert for Christmas Event	£100.00	£0.00	£100.00	BACS
05/11/2021	SINV01821695	Ian Smith Group	A4 Paper	£28.90	£5.78	£34.68	BACS
24/11/2021	SCRN00980468	Ian Smith Group	C.N. re overcharge on paper	-£5.40	-£1.08	-£6.48	BACS
14/11/2021	SI-2622	Betts of Brandon Ltd	Santas Grotto - Xmas Event	£1,763.33	£352.67	£2,116.00	BACS
15/11/2021	1190025	J & D Green	Window Cleaning OSH	£20.00	£0.00	£20.00	BACS
15/11/2021	54526	Chase Timber Products	Christmas Event - Screws	£12.00	£2.40	£14.40	BACS
19/11/2021	90727	Sky High Access Ltd	MEWP Hire - Christmas Lights	£290.00	£58.00	£348.00	BACS
19/11/2021	61665	Budget Computers	Maintenance of Comp. Net.	£50.00	£0.00	£50.00	BACS
25/11/2021		Mr G Cock	Reim. Zoom, Dig Ocn, Stamps	£178.98	£14.30	£193.28	BACS
29/11/2021		Mrs A Barnes	Reim. Rem. Day & Christmas	£67.67	£4.83	£72.50	BACS
30/11/2021		Mr S Skinner	Reim. 50 x Christmas Trees	£1,000.00	£0.00	£1,000.00	BACS
30/11/2021	228311	Fengate Fasteners Ltd	Christmas Event	£34.98	£7.00	£41.98	BACS
30/11/2021	228312	Fengate Fasteners Ltd	Bins, Lights, Ladder Stabiliser	£674.95	£134.99	£809.94	BACS
30/11/2021	20210001131	Finevale Service Station	Fuel	£61.16	£12.23	£73.39	BACS
05/12/2021		HMRC	NICS	£1,790.66	£0.00	£1,790.66	BACS

12 TO RECEIVE INCOME AND EXPENDITURE STATEMENT AGAINST BUDGET FOR OCTOBER 2021

The Income and Expenditure Statement against Budget for October 2021 was received.

13 GRANT APPLICATION discussion to consider S137 grants from Alumah CIO and Brandon Allotments Association.

The Chair suggested that Council discussed each application separately but bore in mind that the S137 fund was depleted to the point that both applications could not be considered in full. Therefore, it was suggested that the available money be divided equally between the two applicants. A member of Alumah gave a short description of their activities and Councillors were able to pose some questions to them.

Proposer: Cllr V Lukaniuk

Seconder: Cllr P Wittam

Resolution Record No: **BTC/127/13/Dec/21**

CARRIED: By majority vote: 10 for, 1 against, 1 abstention.

BRANDON TOWN COUNCIL RESOLVES TO APPROVE A PARTIAL GRANT OF £1250.00 TO ALUMAH CIO.

Signed.....

A short discussion took place and a vote ensued regarding the Brandon Allotments Association application.

Proposer: Cllr P Wittam

Seconder: Cllr V Lukaniuk

Resolution Record No: **BTC/128/13/Dec/21**

CARRIED: Unanimous

BRANDON TOWN COUNCIL RESOLVES TO APPROVE A PARTIAL GRANT OF £1250.00 TO BRANDON ALLOTMENTS ASSOCIATION.

14 TO NOTE MINUTES OF PLANNING COMMITTEE MEETING of 6th December 2021.
The minutes from the last Planning Meeting were noted and received.

The meeting was suspended at 8.35pm.

15 TO CONSIDER the responses from the developer of the Bingo Site re Planning Application DC/21/0761/FUL – Breckland Bingo and Social Club, London Road, Brandon.

A resident read out a letter of correspondence sent to the Chairman on 4th December regarding the development of land adjacent to the Church Institute. Copies were made available to Council. Cllr Brabbs outlined the right of access as confirmed by West Suffolk. Cllr Lukaniuk reiterated that the Church and local residents will have continued usage of vehicular access along the pathway. Cllr Brabbs stated that the footpath had been confirmed in 1985 by Suffolk County Council and added that the soakaway which the developer had stated which did not exist had been opened in 2021 and had performed the duty as described by Brandon Town Council previously. He stated that the site had been greatly reduced in area from when the original outline planning permission had been given and therefore the housing density had increased. A general discussion ensued regarding the issues which Brandon Town Council had raised with West Suffolk about the development. Brandon Town Council was not satisfied that these issues had been answered fully. A vote then ensued. A response is to be sent to West Suffolk Planning Department on 14th December.

Proposer: Cllr S Skinner

Seconder: Cllr P Etherington

Resolution Record No: **BTC/129/13/Dec/21**

CARRIED: By majority vote: 10 for, 1 against, 1 abstention.

BRANDON TOWN COUNCIL'S POSITION REGARDING THE CLARIFICATION OF THE ORIGINAL POINTS RAISED HAS NOT CHANGED AS THE ISSUES IN GENERAL HAVE NOT BEEN ADDRESSED.

16 RESOLUTION TO EXCLUDE THE PUBLIC AND PRESS

That pursuant to the Public Bodies (Admission to Meetings) Act 1960, the Public and Press be excluded from the Meeting temporarily due to the confidential nature of the business to be discussed concerning QUOTES: LAND: STAFF: CONTRACT.

Proposer: Cllr S Skinner

Seconder: Cllr P Etherington

Resolution Record No: **BTC/130/13/Dec/21**

CARRIED: Unanimous

Signed.....

BRANDON TOWN COUNCIL

Confidential Minutes
of the Full Brandon Town Council Meeting
held at the Church Institute, London Road, Brandon on Monday 13th December 2021 at 7pm

THIS PAGE IS CONFIDENTIAL
ONLY THE RESOLUTIONS MAYBE DISPLAYED
AS A MATTER OF PUBLIC RECORD

17 TO RECEIVE AND CONFIRM CONFIDENTIAL MINUTES

- Of the Brandon Town Council Meeting of Monday 8th November 2021.

Proposer: Cllr P Wittam

Seconder: Cllr P Etherington

Resolution Record No: **BTC/131/13/Dec/21**

CARRIED: By majority vote: 10 for, 2 unable to vote.

BRANDON TOWN COUNCIL RESOLVES THAT THE CONFIDENTIAL MINUTES OF THE
FULL COUNCIL MEETING OF MONDAY 8TH NOVEMBER 2021 BE APPROVED.

18 MATTERS ARISING

Cllr Annear queried the position regarding staffing matters.

The meeting closed at 9.20pm

Signed.....