

# WELLINGTON (SOMERSET) BOWLING CLUB

Executive Committee Meeting held at 9.30am on Friday 14<sup>th</sup> June 2024  
in the clubhouse.

## REPORT

### 1 Members:

Role	Name	Initials	Role	Name	Initials
President	Ann Cowling	AC	Admin Co-ordinator	Jay Merrell	JCM
Chair	Paul Kelly	PK	Bowls Co-ordinator	Graham Brown	GB
Treasurer	Phil Ellis	PE	Asset Co-ordinator	Alan Moore	AM
Asst. Treasurer	Derek Alford	DA			
Functions Co-ordinator	Steve Lovell	SL	Admin. Assistant	Vacant	

### 2 Apologies. Phil Ellis, Alan Moore

### 3 Acceptance of the minutes of the previous meeting held on 3<sup>rd</sup> May 2024 agreed.

### 4 Matters arising from the minutes (not included elsewhere on the agenda)- Nil

### 5 Chair's Report (Paul Kelly)-

- a) I am delighted to see the green is now being well used, especially with the competitions progressing.
- b) The attendance at the Open Days was disappointing, but we now have 11 potential new members being coached. Thanks to all members who helped with the Open Days.
- c) Feedback from Somerset and Devon following their men's friendly yesterday was incredibly positive. Hosting these matches is very prestigious for the club. Thanks again to the members who helped especially the bar and catering teams of Steve, Janet, Pat and Angie. This is a huge amount of effort for the caterers, and I am going to investigate whether it is viable to employ private caterers for these events in future?

### 6 Club President's Report (Ann Cowling)

- a) I would like to reiterate Paul's thanks to those who helped with the county fixture, especially the bar and catering teams whose involvement extended to around 14 hours effort.
- b) I was impressed by the maroon jackets that the Somerset players were wearing which matches our club colours, I am going to investigate whether it might be feasible to purchase some for the club. The Ladies have expressed an interest in jackets with detachable sleeves.

### 7 Admin Coordinator's Report (Jay Merrell)

- a) **Admin Assistant** – Position remains vacant.
- b) **Club Sponsorship**- Easyfunding website has raised £177.44 so far.
- c) **Bowlr**- Delighted to report that Janet Moore (competition secretary) is fully utilising the new competitions module on Bowlr to manage our internal competitions. Full utilisation of the availability module has not yet been achieved but parts of it are being used by the selectors.
- d) **Club Trustees**- The draft deed of appointment has been approved by Derek Vile. I am arranging for the six signatories and witnesses to sign the document.
- e) **Webmaster** (Jay Merrell)- Much engagement regarding Bowlr (see above).
- f) **Publicity Officer** (Martin Speakman)- NTR
- g) **Membership Secretary** (Lynda Manning)- NTR
- h) **Welfare Officer** (Steve Lovell)- NTR.
- i) **Safeguarding Officer** (Henry Richbell)- NTR

## **8 Bowls Coordinator's Report (Graham Brown)-**

Subgroup members report the following month's activities.

### **Men's Captain (Eddie Dilly)**

- a) Further request to reconsider the cost of the tea and biscuits meal cost, which at £3 is considered too great a margin on expense. The executive discussed this at length and agreed tea and biscuits should remain at £3 but that more biscuits would be made available. Members must remember that the price includes tea and biscuits for the away team as well. The exceedingly small profit made from tea and biscuits is fed back into the club to cover our operating costs. Our match fees are very competitive compared to other clubs in the area.
- b) Having been to other clubs, our club house is felt to be a little "clinical." Could changes be made to make it more welcoming, without losing the functionality for hosting events e.g. curling. The Executive have agreed to purchase some curtains and artificial flowers to brighten the room up a bit. A suggestion that we purchase a retractable wall and carpet to divide the room up a bit was considered too expensive and likely to adversely impact large events.
- c) Is there any possibility of adding extra covered seating to the green surrounds as seen at several other clubs? Once the hedge next to Corams Lane has been removed in the autumn we will look at purchasing some covered seating, or making ourselves if we have any keen carpenters within the membership?

### **Ladies' Captain (Brenda Wilson)**

- d) Request for more ladies making themselves available for matches. Notably the friendly against Bridgewater on Wednesday 19th June. However, thanks to all ladies who have supported the club so far this season.

**Mixed Friendlies Captain (Ian Hollingsworth)-** Nothing to report.

**Indoor Secretary (Janet Moore)-** Nothing to report

**Fixtures Secretary (Vacant)**

- e) Jay Merrell has agreed to continue in the role for the time being.
- f) Consider whether we should resurrect the Leopards team in next year's Exeter and District men's over 60s triples league. With the shortage of teams currently in the league this would not necessitate weekly matches and would provide an opportunity for newer members. The Executive agreed this would be discussed at the members question and answer session on Tuesday 25<sup>th</sup> June.

**Competitions Secretary (Janet Moore)-** Competitions progressing.

### **Bowls Coordinator (Graham Brown)**

- g) The revamped notice boards seem to be working well, with most members confirming availability in a timely manner. This makes the captains and selectors job so much easier but please remember to let the captain know if you are unavailable, rather than leaving it for them to discover. Similarly with away fixtures it is the passenger's responsibility to contact their driver in good time to confirm arrangements.
- h) The trial of emailing most league teams selected has received positive feedback and we will endeavour to maintain the service. As previously stated, this will not replace the manual system, which will continue to run in parallel, and members are still required to tick the notice board copy to reaffirm availability.
- i) The rearranged Open Day took place on 9th June, unfortunately despite readvertising the event it was not as well supported as last year. However, over the two days 11 potential new members attended, all of which have asked to partake in the free coaching sessions.

**Coaches-** Nothing to report

### **Selection (Graham Brown)**

- j) Selectors continue to meet on a weekly basis. Availability for most leagues is encouraging, but more players are still needed for the Saturday Somerset League teams, to cover forthcoming holiday absences.
- k) Availability sheets have been posted for the remainder of the season so can everyone please reassess your commitments and sign accordingly.

- l) As we progress through the first part of the season most of our league teams are performing well and are prominently placed in their respective divisions. Thanks to all members who have supported the club, and we look forward to your continued support.

#### **9 Asset Coordinator's Report (Alan Moore)-**

- a) I have not heard from Greengauge about a date for the Indoor Carpet. I will chase when I return.
- b) A replacement gate near the corner of the green is required. Some quotes will be obtained for consideration.

#### **10 Functions Coordinator's Report (Steve Lovell)**

- a) On the whole a very quiet month the first open day was very wet, but we had several people turn up they were treated to coffee and cake, on that note I would like to thank all those that made cakes for the day very much appreciated, second attempt seen a few people so thanks to all who sorted these out. Bingo night went well.
- b) I have investigated coffee machine vending only one company I will bring the paperwork down with quotes on.
- c) We have had a busy week with touring sides coming to play kicking off with Somerset v Devon on Thursday Afternoon finishing with triples on Thursday evening.
- d) Dishwasher seems to be all working I need to make some notes on how to use, we have not had a great deal of time to try it successfully yet.
- e) We have one new member for Bar staff Paul who is being trained up at the moment and 2 others later.
- f) Also 2 members have put themselves forward to help in the Kitchen Pat Harvey and Gill Stamp thanks to all of you for volunteering.
- g) Steve will be standing down as Functions coordinator at the November AGM, please can members consider whether they would like to take on this important and rewarding role. Now would be an ideal time to volunteer and shadow Steve until the AGM.

#### **11 Greenkeeper's Report (Paul Kelly)-**

- a) Standard treatments have been applied.
- b) No diseases have been identified.
- c) The verticutter has proved to be an extremely useful tool for maintaining the best possible playing surface.

#### **12 Matters requiring attention May/June**

- a) Nil

#### **13 Any Other Business**

- a) Next President- Mike Groves was unanimously voted into to take over from Geoff Stamp as vice-President. Mike will take over from Ann as club President at the November AGM.
- b) Club badges- Brian has received a quote for some club sew on badges. The Executive felt we already have enough sew-on badges but offer our thanks to Brian for pursuing this.
- c) Club Open Days 26<sup>th</sup> May and 9<sup>th</sup> June- Any feedback/ lessons learned?
- d) A laptop and printer have been ordered from Micro-Check computers.
- e) Dishwasher- A replacement dishwasher has been installed in the kitchen.
- f) Club Sponsorship- Anything else beyond admin coordinator's report- We are going to investigate how much it will cost to have a sponsorship leaflet designed and made for us.
- g) Q&A session on Tuesday 25<sup>th</sup> June- Paul is going to chair this meeting which all members are invited to. Please be seated between 6.30pm and 7.00pm. The bar will be open.
- h) Consideration will be given to moving club night to a Friday night, perhaps to include a bring and share evening once per month. This will be discussed at the members Q&A on the 25<sup>th</sup>, it is likely two rinks will remain free to be booked by members wishing to play competition matches.
- i) Could members consider turning up to support our Ladies taking part in the Southey Trophy on Sunday 16<sup>th</sup> June 10.30am.
- j) Indoor honours board- In hand and should be ready in the autumn.

**14 Membership applications-** Being dealt with by the treasurer and membership secretary.

#### **15 Reserved Business**

- a) Treasurer's Report
- b) Safeguarding – Safeguarding Officer Nil
- c) Confidential matters- Nil

**16** Date of Next Executive Meeting Friday **12<sup>th</sup> July 2024**