

## SHOREHAM

Parish Clerk:

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## PARISH

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## COUNCIL

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### **MINUTES of a MEETING of SHOREHAM PARISH COUNCIL**

at Shoreham Village Hall on 6<sup>th</sup> December 2017 from 7:30pm

Present: J Histed (in the Chair), R Blamey, A Collins, A Hibbins, B Jeffery, M S Parkes and L Spence

Also Present: 4 members of the public  
District Councillor John Edwards-Winser  
County Councillor Roger Gough

Clerk: Sarah Moon

Question Time:

1. Apologies for absence were received from Cllr McDonnell (holiday).
2. There were no disclosures of interest from members.
3. Roy Blamey was elected Vice Chair of the Parish Council receiving four votes to Andrew Hibbins' two.
4. The minutes of the meeting held on Wednesday 1<sup>st</sup> November (copies previously distributed) were received and authorised for signature by the Chairman.
5. The actions arising from the meeting held on Wednesday 1<sup>st</sup> November 2017 were reviewed.
6. District/County Councillor Reports  
District Councillor J Edwards-Winser reported that he had received confirmation from Sevenoaks District Council that no negotiations with Mr Muscat were taking place or were planned to take place with regard to selling the woodland adjoining the recently purchased land at Timberden Bottom.  
The District Councillor also stated that he is now a member of the Planning Advisory Committee and informed the Parish Council that planning fees are soon set to double. This will only however, bring the fees into line with other districts.  
Finally, the District Councillor reported that both he and Cllr Blamey had recently attended a housing forum at Sevenoaks District Council.

County Cllr Roger Gough reported that he had spoken with Mr Barfoot of KCC in relation to the diversion of footpath SR22. He confirmed that this case was now current and that the formal consultation process should start in the New Year.  
Regarding the traffic and parking proposals, KCC no longer deal with yellow lines so Cllr Gough will need to commission Sevenoaks District Council to pursue the yellow lines outside the village hall. This should go to JTB in March. With regard to the other matters (20 mph

speed limit, width restrictions and reflective chevrons) KCC are hopeful that they will be able to move this along early 2018.

The County Councillor also reported that KCC are due to consult on reducing subsidies on buses. The 421 service is on the list of those buses that may be affected, though he emphasised that the exact scale of this is uncertain, and he is in the process of trying to find out what will happen with this service.

7. Chairman's Report

There was no report from the Chairman.

8. Report from the Clerk.

- (a) The budget for 2018/2019 is currently being drafted for consideration at the Finance Meeting scheduled for 20<sup>th</sup> December and for approval at January's Parish Council meeting.
- (b) Various organisations and individuals have been written to in relation to the proposed developments at Timberden Bottom.
- (c) The consultation for the Shoreham Neighbourhood Area Designation is now up and running. The consultation will close Friday 15<sup>th</sup> December.
- (d) The Community Payback Scheme have paid three visits to Shoreham and have so far been involved with cutting back scrub at the rear of the Recreation Ground, clearing the area around the tennis shelter, removing overhanging branches and ivy from fences around the tennis court and play areas, removing vegetation encroaching onto the roof of the Village Hall, sanding play equipment and goal posts in preparation for painting and clearing leaves in the car park.
- (e) Confirmation that the steps in Dunstall Woods shall soon be repaired has been received from KCC.
- (f) Three tree surgeons have inspected the goat willow in the allotments and quotes shall be considered at the next Parish Council meeting.
- (g) The December/January edition of the 'Shoreham Post' has been produced and distributed within the Gazette. Separate copies have been sent to Well Hill for circulation.
- (h) Meenfield Wood and Pilots Wood are in the process of being nominated as an asset of community value.
- (i) Shoreham House have been written to asking whether they consent to a noticeboard being affixed on the Church Street side of their fence.
- (j) English Heritage have confirmed no permission is required to add a name to the war memorial. Engravers to add the name are still being sought, the plaque being too large to fit in some machines.

A motion to extend the meeting past 10.00pm was passed

9. Working Parties

- (a) A working party to consider boundary issues on the allotments was formed. The following individuals agreed to form the working party, with other members of the community being drafted in as and when required.

R Blamey  
A Collins  
J Histed  
B Jeffery  
M S Parkes  
L Spence

- (b) A working party to undertake research into ways to conserve the AONB and Green Belt was formed. The following individuals agreed to form the working party, with other members of the community being drafted in as and when required.

R Blamey  
A Collins

A Hibbins  
J Histed  
B Jeffery  
M S Parkes

10. Recreation Ground  
The posters relating to dog mess on the Recreation Ground as recommended by the Amenities and Services Committee at their meeting held on 15<sup>th</sup> November 2017 were approved by full council. Cllr Jeffery volunteered to get several posters printed on to a durable material for installation around the Recreation Ground.
11. Cabinet Meeting  
Cllr Spence agreed to represent Shoreham Parish Council at the Sevenoaks District Council Cabinet Meeting on 7<sup>th</sup> December where the issue of the sale of council owned land will be discussed and to report back any information gleaned at January's Parish Council meeting.
12. Correspondence/Information
  - (a) A letter of thanks has been received from the Citizens Advice Bureau in respect of the £25 grant recently awarded to them.
  - (b) A summary in relation to the monitoring of the oil leak following a theft last year has been received for the period August – October 2017. No impacts relating to the theft have been noted in the river.
  - (c) An email has been received from the Village Hall Committee expressing their disappointment at not being awarded a grant to assist with boarding up of the attic space to house village archives.
  - (d) Issue 4 of the Allotment & Leisure Gardener has been received.
  - (e) The November issue of The Clerk magazine has been received.
  - (f) The Winter 2017 issue of the Countryside Voice magazine has been received.
13. Financial Matters  
Accounts/Payments: The Schedule of Payments was agreed and authorised.
14. Dates of next meetings (all starting at 7:30pm unless otherwise stated)
  - (a) Planning Committee Meeting (if required) and Finance Committee Meeting: Wednesday 20<sup>th</sup> December 2017, Shoreham Village Hall
  - (b) Planning Committee and Council Meeting: Wednesday 3<sup>rd</sup> January 2017, Shoreham Village Hall
  - (c) Planning Committee and Amenities Meeting: Wednesday 17<sup>th</sup> January 2017, Shoreham Village Hall

The meeting closed at 22.21

Sarah Moon, Clerk to Shoreham Parish Council