



# Cantley, Limpenhoe and Southwood Parish Council

19 Willow Close, Brundall, Norfolk, NR13 5PZ

Email: cantleyparishcouncil@gmail.com Tel: 01603 712943

Clerk to the Council: Mrs Melanie Eversfield

**Under the Council's protocol on the use of media equipment at meetings held in public, this meeting may be filmed, recorded or photographed. Anyone who wishes to do so must inform the Chairman and ensure that it is done in a manner clearly visible to anyone present. The wishes of any individual not to be recorded or filmed must be appropriately respected. A copy of the Council's Filming at Meetings Guidance is available on request.**

**To members of the Council,**

You are hereby summoned to attend a meeting of Cantley, Limpenhoe and Southwood Parish Council at **Cantley Village Hall**, **Thursday 16<sup>th</sup> January 2020, 7pm** for the purpose of transacting the following business:

*M Eversfield*

**Parish Clerk  
9<sup>th</sup> January 2020**

- 1) **Public Forum**
- 2) **To consider apologies for absence**
- 3) **Declaration of interest for items on the agenda and applications for dispensation**
- 4) **To confirm the minutes of the meeting held on Thursday 20<sup>th</sup> December 2019**
- 5) **Urgent items to be raised through the Chair, if any**
- 6) **Update on matters arising from minutes, if any**
  - a) Tree Survey Quotes – Awaiting prices – defer until February 2020 Meeting
  - b) Limpenhoe Village Hall Noticeboard – Awaiting response from LVHC
- 7) **Highways and Transport**
  - a) Sugar Beet Factory Campaign Traffic
  - b) Parish Ranger Visit
- 8) **To consider any Parish Council business relating to Cantley Staithe, if any.**
- 9) **Finance**
  - a) To receive and note accounts, budget comparison and bank reconciliation to 31<sup>st</sup> December 2019.
  - b) To consider correspondence regarding allocation of grant to Cantley Village Hall, if any.
  - c) To consider adding village defibrillator, located at The Reedcutter, to Parish Council Insurance.
  - d) To consider insurance renewal for 2020.
  - e) To consider payment of the following:

i) Mrs M Eversfield	Salary & Expenses – November 2019	£214.69 SO
ii) HMRC	PAYE – November 2019	£53.80
iii) ESPO	Screen and Filing Cabinet	£177.60
iv) Cantley Village Hall	Hall Hire from Sept 2018 – Dec 2019	£166.00
v) Limpenhoe Village Hall	Hall Hire for March 2019 & 2020	£30.00
- 10) **Planning**
  - c) 20191959 – Single storey cart lodge – Oak Lea, 11 Burnt House Road, Cantley, NR13 3RT
  - d) Correspondence from Broadland District Council re. Greater Norwich Local Plan Briefing.
- 11) **Ongoing Matters, if any.**
  - e) Churchyard Grass Cutting update and to note Parish Council's involvement is as grant giver only.
  - f) Network Rail and feedback from 14<sup>th</sup> January 2020 information event.
  - g) Limpenhoe Village Green – Feedback from meeting with Norwich Fringe Project.
- 12) **Correspondence**
  - a) Limpenhoe Village Hall re. Thank you.
- 13) **Items for Next Meeting's Agenda**
- 14) **To confirm date of next meeting: Thursday 20<sup>th</sup> February 2020 at 7.00pm at Cantley Village Hall**