

## **Grewelthorpe Parish Council**

Draft Minutes of the Ordinary Meeting of  
Grewelthorpe Parish Council held on **Tuesday 6<sup>th</sup> September 2022** at **7:30 pm**  
in the cafe, Grewelthorpe Village Hall

**Attendees:** Cllr Dawson ( Chair), Cllr Hodges (Vice-Chair), Cllr Harrison, Cllr Stelling, County Cllr Atkinson, The Clerk and two members of the public.

### **2223/041 To receive apologies and approve reasons for absence.**

Apologies were received and approved from Cllr Laing and District Cllr Simms

### **2223/042 Declarations of interest**

- a) To receive any declarations of interest not already declared under council's code of conduct or members Register of Disclosable Pecuniary Interests
- b) To receive, consider and decide upon any applications of dispensation

There were no declarations of interest.

### **2223/043 To confirm the minutes of the Parish Council Meeting held on Monday 11th July 2022 as a true and correct record.**

**Resolved:** These were confirmed unanimously as a true and accurate record and signed by the Chair.

### **2223/044 To confirm the minutes of the Extraordinary Parish Council Meeting held on Wednesday 27<sup>th</sup> July 2022 as a true and correct record.**

**Resolved:** These were confirmed unanimously as a true and accurate record and signed by the Chair.

### **2223/045 To receive reports from Ward Councillors**

County Cllr Atkinson reported as follows. Regarding HBC, they were still undecided on whether there would be a town council following 1<sup>st</sup> April 2023. HBC were suffering from staff shortages, especially in Planning. It had been noted that Planning Enforcement activity had dropped off over the period. NYCC were supporting the IT department. There were still problems with the new Ripon Leisure Centre.

Regarding NYCC a committee was sorting out the levelling up of council tax from 2023. There were also committees looking at planning and rubbish. It was hoped to have an elected mayor in place by May 2024. There was to be an 8-week public consultation with parish councils to discuss what could be delegated to them as regards decision making. Superfast Broadband Stage 3 had been completed. Superfast Broadband Stage 4 was due to commence imminently and was expected to finish in 2024. NYCC would be writing to parish councils to remind them that it is resident's responsibility to ensure their hedges are cut so as not to overhang footpaths.

In response to a question regarding the strength of mobile signals, County Cllr Atkinson suggested that improvements were happening gradually. The question of parking outside the Village Hall was raised. This was proving problematic for farm vehicles passing, and there were also concerns raised about the access for emergency vehicles. Would it be possible for there to be parking only on one side of the road? County Cllr Atkinson informed the meeting that there was resistance to painting yellow lines on the road in villages to avoid "urbanisation" of rural areas. The Clerk was requested to ask Area 6 Highways for their advice and also to ask about large lorries passing through the village; a picture of one had been sent to him by Cllr Dawson. He was also requested to ask them about the feasibility of stop signs / give way signs at both triangles in the village.

**Action: The Clerk**

County Cllr Atkinson was asked to feedback to Area 6 Highways the Parish Council's displeasure at the closure of the main route into the village with no forewarning.

**Action: County Cllr Atkinson**

### **2223/046 Public Participation**

There were no questions from the members of the public present.

### **2223/047 To discuss the village's waste bin requirements following the meeting with a representative from HBC on 19<sup>th</sup> August.**

Cllr Dawson reported that a meeting had taken place with a member of HBC, and the options for the village regarding the siting of the bins discussed. There were three courses of action the Parish Council could pursue. Firstly to keep the bins but look at more suitable sites for them. Secondly to keep the bins but to have them without casing. This would mean that there would be wheelie bins permanently in situ. Thirdly to have no bins at all.

After discussion it was decided that the bin on the Village Green should be moved back towards its previous site, but to ensure that it did not interfere with sight lines for residents pulling out onto the road from neighbouring properties. It was also agreed that the bin in front of the Church should stay in its current position, as it was felt that there was no suitable repositioning for it in that area. However the Parish Council agreed to review its position in six months if there were still issues with the site.

**Resolved:** The Clerk would write to HBC informing them of the Parish Council's position.

**Action: The Clerk**

### **2222/048 To receive a report from the Community Speedwatch Champion**

Cllr Hodges reported that the Committee had received an email from North Yorkshire Police explaining that there was a backlog, but that they were hoping to respond within the next couple of weeks.

**Carried Forward**

### **2223/049 Financial Matters**

a) To approve the bank reconciliation and budget comparison for September 2022

**Resolved:** The bank reconciliation and budget comparison was unanimously approved. The bank balance stood at £7,466.24 after approving all cheques on the schedule of payments. The Clerk noted that the second half of the precept was due in September which would give the balance an uplift.

b) To approve the Schedule of Payments as follows.

|                               |              |                          |  |   |        |
|-------------------------------|--------------|--------------------------|--|---|--------|
| Meeting Room Hire             | Unrestricted | Room Hire                |  | £ | 33.75  |
| Keith Pettitt (August Salary) | Unrestricted | Salary and related costs |  | £ | 185.53 |
| HMRC (August)                 | Unrestricted | Salary and related costs |  | £ | 39.80  |
| Keith Pettitt (Sept Expenses) | Unrestricted | Office expenses          |  | £ | 60.75  |
| YLCA                          | Unrestricted | Training                 |  | £ | 66.80  |

**Resolved:** The payments were unanimously approved

c) To approve the budget process for FY 23/24.

The Clerk reported that he intended to have the process started and the results circulated before the November meeting.

**Resolved:** The process was unanimously agreed.

- d) To agree to remain opted in for the SAAA sector led auditor appointment regime.

**Resolved:** The Parish Council agreed unanimously to continue to opt in.

- e) To review the Commuted Sums Report

The Clerk was asked to clarify whether payments that were designated as “past spend date “ were still available. He was also asked check whether payments designated for the Chapel School Room were due solely for the use of the Village Hall. Cllr Hodges was asked to liaise with the Village Hall committee on how the monies could best be invested.

**Action: The Clerk / Cllr Hodges**

- f) To agree the HBC Annual Children’s Play Area Inspection.

**Resolved:** The go-ahead for the inspection was unanimously approved. In addition confirmation that a councillor had checked over the Play Area would be an agenda item for each meeting. It was agreed to await the findings of any report before performing any maintenance on the area.

- g) To note that the Parish Council now has electronic banking and to give the Clerk authority to make certain payments where necessary.

**Resolved:** It was agreed unanimously that the Clerk, upon receipt of three supporting emails from councillors could make payments electronically to invoices that were within budget.

#### **2223/050 Governance**

- a) To review the latest notes from the Asset Meeting on 17<sup>th</sup> August 2022 including issues with Area 6 Highways and to decide further actions.

The majority of action points had been raised with Area 6 Highways or Commuted Sums. It was agreed that Cllr Harrison pursue his contact for replacement duck signs and that the Clerk would pursue Area 6 Highways for the removal of the solidified salt from the bins.

**Action: Cllr Harrison / The Clerk**

#### **2223/051 Planning Matters**

- a) To discuss the ongoing building works at Askham Barn.

The Clerk had written a number of times to HBC regarding the work being undertaken but had not received a satisfactory response. He would continue to press the matter, copying in County Cllr Atkinson.

**Action: The Clerk**

- b) To discuss Application 6.18.117.A.FUL 22/03026/FUL. Conversion of attached barn to form 1 dwelling at Fir Tree Farm Holiday Homes Fir Tree Farm Grewelthorpe.

**Resolved:** The Parish Council had no objection to this application.

#### **2223/052 Correspondence**

- a) To discuss the correspondence from Nidderdale ponds.

**Resolved:** The Clerk would confirm that the Parish Council write to Nidderdale Ponds agreeing to a Pond Enterprise Day and asking for suggested dates so that the school may be involved.

**Action: The Clerk**

b) To discuss correspondence regarding the defibrillator.

**Resolved:** The Clerk would order new pads for the defibrillator.

**Action: The Clerk**

**2223/053 To receive information on the following ongoing issues and decide further action where necessary:**

a) To update the meeting on the pond jetty.

**Resolved:** The jetty had been removed

b) To update the meeting on signage regarding dog fouling by the playground and pond.

The Clerk had obtained a quote for A3 size signs. He was requested to look at A4 size and as to whether planning was required. He had also obtained a number of stickers from HBC which Cllr Stelling would position in the relevant areas.

**Action The Clerk / Cllr Stelling**

c) To update the meeting on the Crown Inn ACV status.

The Clerk had written to HBC and was awaiting a response from their legal department.

**Carried Forward**

d) To discuss the response from the YLCA regarding the litter picking service.

The response from YLCA was noted.

e) To discuss the updating of the electronic version of the Community Resilience Plan

Cllr Hodges would update the document.

**Action: Cllr Hodges**

f) To update the meeting on efforts to remove the algae from the pond.

**Resolved:** The water seemed clearer.

g) To discuss the response from the YLCA regarding the 30-mph zone.

The Clerk reported that he was awaiting a response from YLCA's consultants.

**Carried Forward**

**2223/054 To discuss items raised by Councillors**

a) To discuss Neighbourhood Plans

The Clerk was asked to clarify whether we already had a Neighbourhood Plan with County Cllr Atkinson.

**Action: The Clerk**

b) To discuss Christmas lights in the village

Cllr Dawson would contact various parishioners and report back at the November meeting.

**Action: Cllr Dawson**

c) To discuss the response from Area 6 Highways regarding the lack of notification on the Ripon Road closure.

This item had been covered in 2223/045.

d) To discuss the setting up of an email to residents (SD).

It was agreed to investigate setting up a link from the village Facebook page to the Parish Council website.

**Action: The Clerk**

e) To discuss the setting up of specific PC emails for Councillors.

The Clerk would seek advice from the YLCA.

**Action: The Clerk**

**2223/055 To confirm the dates of the next planning and ordinary meetings of the Parish Council as Wednesday October 19th and Wednesday November 9<sup>th</sup>.**

These dates were agreed.

The meeting closed at 21:01