



West Tytherley, Frenchmoor & Buckholt Parish Council

Monday 11 April 2022 7:00pm in the **King Edward's Hall, West Tytherley**

Present: Fiona Collier – Chair (FC), Jennie Newell (JN), Nigel MacPherson (NM), Lucia Homer (LH), John Camilleri (JC), and Deborah Hook (DH)

Also: Melanie Camilleri (Clerk/RFO), Cllr Nick Adams-King (Deputy Leader TVBC), Cllr Ian Jeffrey (TVBC), and 9 members of the public.

35/22 **Apologies for Absence.** Cllr Karen James - whose husband recently died very suddenly. FC reported that she'd extended condolences on behalf of the Parish Council and sent Cllr James flowers.

Cllr Tim Koetser was absent.

36/22 **Declarations of interest:** NM declared an interest in Agenda item 49/22 as he knows one of the applicants.

37/22 **Minutes:** the Minutes of the Parish Council Meeting held on **14 March 2022** were approved.

38/22 **Public Forum**

39/22 **To receive a report from Councillor Ian Jeffrey (TVBC):** Cllr Jeffrey summarised key points from MidTest Matters edition 33, drawing particular attention to 'Support for financially pressured families' on pages 7-8. With the enormous pressure on the cost of living and the fuel crisis, TVBC has compiled a list of services available locally that can help. MC will highlight this article to the community in a Newsletter and social media.

This edition has already been circulated to all councillors and published on the WTPC website. FC reported that she'd also printed-off copies for a couple of members of the community who do not have access to the internet.

40/22 **Councillor Nick Adams-King (Deputy Leader TVBC)**

i) To receive a report :-

- Job raised for Dean Road. Date yet to be advised.
- Still awaiting date of meeting to discuss FP3 issue.
- Support for Ukrainian refugees: HCC providing support and assessing homes once refugees have arrived. TVBC will support if the placement breaks down, including working with Housing Associations to rehome in emergency situations. Ongoing support needed in financial terms - to buy specialist equipment e.g mine clearing.

ii) Has a Deputy Leader's Grant award available from mid-May onwards. WTPC will be at the top of his list. If WTPC need matching funding for TVBC Grants, he can provide it through this route.

41/22 **NDP**

i) The Referendum took place on 17 March 2022 across West Dean and West Tytherley. Turnout 26.64%.

The question: Do you want Test Valley Borough Council and Wiltshire Council to use the neighbourhood plan for West Dean and West Tytherley to help decide planning applications in the neighbourhood area?

Yes: 176 (94.1%) No: 11 (5.9%)

The TVBC Counting Officer declared that more than half of those voting have voted in favour of the West Dean and West Tytherley Neighbourhood Plan.

ii) Alan Bannister, was asked to confirm next steps:-

- Forwards required by MPs and each Chairs of the two PCs.
- Clarify with TVBC how and when minor (non-material) errors can be updated (before the final adopted NDP is printed).
- Copies of all printed historic and pre-adopted NDPs circulating in the community to be collected up. Only the Definitive copy to be in circulation and published on the website.

FC proposed that she will meet-up with Mr Bannister to discuss in further detail.

MC reported the following additional future considerations:-

- TVBC indicate communities should review their NDP every 5 years or sooner (if significant change)
- Material modifications which do not alter the overall strategy of the plan but adds detail to existing policies require a Reg 16 consultation. It will be for the examiner to make the final decision as to whether the modifications require a referendum
- Material considerations such as a new of changes to the settlement boundary or new policy areas are required to follow the same process as Reg 16, examination, and referendum.
- To be mindful that TVBC Local Plan 2040 is at the Reg 18 Stage (Consultation closed noon 08 April 2022)

iii) JC proposed that WTPC and WDPC set-up a joint planning group for the purpose of considering all future planning applications across the two parishes and due consideration to the adopted joint Plan. The group to be made up of Councillors as well as non-councillors (with local knowledge) operating under a Terms of Reference.

This was unanimously agreed. A decision is now awaited from WDPC on this matter who convene Thurs 14 April.

42/22

Planning

i) Consideration to new planning applications and treeworks

22/00711/LBWS: The Old Rectory, rectory Hill, West Tytherley, SP5 1NF

PROPOSAL: Reinstatement of historic doorway and windows to form new internal bathrooms

After a brief discussion voting took place by a show of hands. It was unanimously agreed to SUPPORT this application.

22/00854/FULLS and 22/00855/LBWS: Norman Court, Walnut Tree House, Standing Hill, West Tytherley, Salisbury

PROPOSAL: Single storey and first floor extensions, removal of chimney, erection of patio area, changes to parking area, conversion of barn to annex, and external alterations

The applicant attending the Parish Council meeting was invited to address the councillors.

JC proposed that he should make an onsite visit and defer further discussion and voting pending the outcome of that visit. The applicant agreed to liaise directly with JC as to a convenient date and time.

It was unanimously agreed to hold an **EGM on Monday 25 April 7:30pm** in the Village Hall for this purpose.

43/22

War Memorial Maintenance

- i) Cllr Hook reported that she'd held a site visit with Cullens who'd inspected and assessed the condition. A report will follow.
- ii) Cullens had offered a 12-month service maintenance contract for £200. FC requested sight of this contract for all councillors to consider.

44/22

Finance

- i) The Cash Flow Report and payments were unanimously approved.

Bank balances

Main Account (as at 31 March 2022): £13,550.89

Savings Account (as at 31 March 2022): £1,239.45

Rec Ground Capital Fund (as at 31 March 2022): £8,066.75

Payee	Detail	Amount £	Method
M Camilleri	Gross Salary + office expenses	730.90	Standing Order
M Camilleri	NJC pay scales review wef 01 April 2021	25.14	1055
Total debit		£756.04	

- ii) MC delivered a detailed report on status of 2021/22 end of year accounts and audit preparation
- iii) FC reported that she'd attended the HCC Resilience Meeting 23 March. As a result, West Tytherley will now be the parish which HCC will focus on for their 'fit for purpose' resilience planning. FC has already requested two generators from SSE through their Community Resilience Grant application. Locations of generators to be considered. DH will be attending a further HCC Resilience Meeting meeting on 04 May where SSE will be presenting.

45/22

Councillors Reports

JN

Has set-up crowd funding page for Toilet Twinning. Awaiting call from the Toilet Twinning charity scheme before it goes live.

Winterslow Cubs – 'History' talk being arranged to take place in the Village Hall – potentially 10 May.

LH

Expressed her thanks to Mr Blackmore for cutting the hedge outside the Village Hall.

NM

Listed Lengthsman jobs:-

- Frenchmoor Noticeboard refurb
- VH Noticeboard repair
- Pressure wash the play area
- Cut grass at the WM

FC

Has sent a letter to Norman Court reminding them of riparian responsibilities as landowner.

Great British Spring Clean postponed from Sunday 03 April due to poor weather.

DH

Romsey Youth has offered entrance to their Club, but transport is potentially an issue. FC asked DH to contact Julie Neilson for community transport options (NB: the driver would need an enhanced DBS check)

- 46/21 Queens Platinum Jubilee 03 June – 06 June**
i) FC reported that an Oak sapling will be purchased with the aim of planting at the Rec Grd over this holiday period. FC invited a member of the community to carry out the planting. FC also reported that she will send a card to the Queen on behalf of WTPC.
- 47/22 Correspondence, AOB, urgent matters**
i) MC reported that RoSPA annual safety inspection is due in May. They don't set a date and a report will be sent to the Clerk's office.
ii) An Agenda to be put together and invitations issued in readiness for the Annual Parish Meeting taking place on 09 May 2022 at 6:00pm.
- 48/22 It was unanimously resolved** to close Agenda item 49/22 to members of the public and press under the Public Bodies (Admission to Meetings) Act 1960 Sec 1 (2) by reason of the personal nature of the business to be discussed
- 49/22 To consider applications for WTPC's Clerk/RFO vacancy wef 01 May**
It was unanimously agreed that all three applicants will all be invited to interview on Monday 25 April.
- 50/22 Date of next meeting**
The **Annual Parish Council Meeting for West Tytherley, Frenchmoor & Buckholt Parish Council** will be held on **Monday 09 May 2022 at 7:00pm** in the **King Edward's**

Being no further business, FC closed the meeting at 8:40pm

DRAFT MINUTES TO BE SIGNED AT THE NEXT PARISH COUNCIL MEETING

Minutes published on the Parish Council's website wtparishcouncil.org