



Dear Councillors Bracegirdle, Bright, Buxton, Callingham, Elson, Forde, Moore, Scott, and Sellars,

You are summoned to attend the next meeting of the **Amenities Committee** to be held on **Wednesday 11th September 2024, commencing at 7pm**. This meeting will be held in the large hall of Balderton Village Centre, Coronation Street, Balderton, NG24 3BD

Members of the public and press are entitled to be at the following meeting Public Bodies (Admission to Meeting) Act 1960 Section 1 extended by the Local Government Act 1972 Section 100 unless precluded by the Parish Council by resolution during whole or part of the proceedings. Such entitlement does not however include the right to speak on any matter except at the beginning of the meeting (public open forum). As issues raised during the public session may not relate to items on the agenda no resolution for action can be taken.

Marion Fox Goddard, Balderton Parish Clerk, Thursday 5th September 2024

AGENDA

57. To receive declarations of any intentions to record the meeting.
58. To receive apologies for absence.
59. To receive declarations of interest.
60. Public Open Forum (20 minutes) - **Balderton Parish Council is committed to community engagement and therefore warmly invites members of public to contribute during this part of the meeting.**
61. To approve the minutes of the Amenities Committee meeting held on June 12th, 2024.
62. To note the clerk's report.
63. To receive an update on Safer Streets 5 and note that the Safer Streets 5 spare bin must be installed by 31/3/2025.
64. To consider a request to buy Parish Council land behind Orchid Close
65. To consider which shredder option purchase to recommend to Full Council.
66. To discuss the Macmillan Coffee morning (27th September)
67. To note the following correspondence
 - a. Email regarding dog fouling
 - b. Email regarding use of the field for a hovercraft
 - c. Invite to workshop about the Nottinghamshire and Nottingham Local Nature Recovery Strategy

Balderton Parish Council Amenities Committee

Minutes of meeting held on Wednesday 12th June 2024 at 7pm

Attendees:

Balderton Parish Councillors: Vanessa Bracegirdle, Jane Buxton, Mandie Elson (Chair), Debbie Moore (Vice-chair). Dean Scott, and Joy Sellars

Staff: Marion Fox Goddard (Parish Clerk)

Public: 5 residents

41. Declarations to record the meeting

The clerk recorded the meeting.

42. Apologies for absence

Apologies were received from Councillors Bright and Callingham.

43. Declarations of interest – none.

44. a. Election of Chair and Vice Chair for this committee.

A nomination was received, seconded and it was unanimously agreed for Cllr Elson to be Chair. The Vice Chair decision was deferred as Cllr Moore had not arrived.

45. Public Open Forum

An allotment holder asked if he didn't sign the new allotment agreement, would he have to return his key. The clerk explained that the new agreement will be going out to all existing allotment holders (not those who have taken an allotment in 2024) for agreement. However, there may be a few tweaks to it following feedback from the two allotment representatives and some other allotment holders (hosepipe clarification, glass green houses, clarification around locking the site). An allotment subcommittee is due to be held on July 2nd when there will be more time for further discussion on this. The meeting will include a 20-minute public forum.

A bowls club member introduced himself and explained that he had come to discuss item 55.

44.b. Election of Chair and Vice Chair for this committee.

A nomination was received, seconded and it was unanimously agreed for Cllr Moore to be Vice Chair.

46. Minutes of the Amenities Committee held on April 10th, 2024

The minutes were approved as an accurate record and Councillor Elson duly signed them.

55. Consideration of a request from Balderton Bowls Club – access without climbing over boards

It was agreed to investigate costs of providing a solution closer to the entry point for the green, a lift out option being preferred. The clerk explained that this would be done in

autumn/winter 2024 as the grounds team have a lot of seasonal work to do under list of jobs already planned. Cost to be discussed with the bowls club when we have put a quote together. In the meantime, the lawnmower access point is an option the bowls club can consider.

47. Clerk's update¹

The following report was noted.

	Item	Update
1	Millennium Clock	Cllr Hall has a contact at Lidl who has said that they may contribute to the cost of the clock – <i>Councillor Sellars to send details of the proposed clock to the clerk so she can contact Lidl.</i>
2	Fencing around Heron Way carpark	Work to replace this had been delayed due to rainfall and the holes being full of water and Safer Streets 5 installations taking priority. <i>Councillors requested that this is top of the grounds team's list – Clerk will discuss with them.</i>
3	Lake	Covenant – Clerk will bring a report to full council. See item 53 – Litter at the lake
4	Allotments	The old community allotment has been cleared and 2 quarter plots created. One has been let; the other has been offered. See 48 – Allotment agreement.
5	Safer Streets	Youth Pod concrete base has been laid. Feedback has been mainly positive about the pod however there was a small fire in the bin next to it since the last meeting. The police and N&SDC investigated this and N&SDC's antisocial behaviour team are regularly visiting the pod. The new CCTV system at Balderton Village Centre and the centrally controlled CCTV that N&SDC monitor (funded by SS5) are helping to tackle issues. The new bench at the lake (near peg 18) and the new bin on Mallard Green have been installed as agreed by the Amenities Committee in April. A planning application has been submitted to N&SDC for the lighting and CCTV column at Heron Way car park. The water safety day which had been planned for July 4 th has been postponed until September due to the general election.
6	Church Wall	RIBA stage 4 report has been ordered following the receipt of the report which detailed the condition of the churchyard walls.
7	Memorial safety testing/Cemetery management.	Training has been booked for this month so tests can be done going forward. We will do some communications work around this to let visitors to the cemetery and St Giles know why the tests are necessary. We have joined the Institute of Cemetery and Crematorium Management.
8	Village Centre	LED lights have been installed in the main building, changing rooms and workshop. Replacement heaters were not required so the funding for this was switched to upgrade lights in the workshop to LED. The police are investigating an incidence of dangerous driving in the car park on 29/5/24. The new CCTV cameras have helped the police identify who was involved. Ad hoc bookings are picking up and we are in the process of setting up a large (4 afternoon/evenings per week regular booking).
9	Tree Survey	Extensive amount of work is required across our sites. Some trees need to be tackled as soon as possible. Some can wait and further quotes will be sought as the cost of the tree work is more than we budgeted for this financial year. We may be able to delay some of the work until future financial years based on the report we have received. I will be working on this in future months. See item 51c – quote for work required before the Autumn.
10	Public Toilet (onside of dance school)	Vandalism – flooded 30/5/24. N&SDC's Community Protection Officer has viewed the CCTV and is liaising with the police on this. <i>The new CCTV cameras have helped the police identify who was involved and their parents have been contacted.</i>
11	Dog bins	A resident has reported that the dog bin on London Road, near Highfields School has a damaged lid. <i>A replacement is on order and should arrive in 4 weeks.</i> The grounds staff are due to inspect all the bins in the parish.

¹ Note: *Italics indicate where report has been updated (verbal during meeting) since agenda pack issued.*

	Item	Update

48. Update on the new allotment agreement

This item was covered during the public forum - See item 45.

49. Coronation Street playing field update

Newark and Sherwood District Council has advised the Parish Council to commission a drainage specialist so the issue can be investigated, and advice given on options available to resolve the problem. The committee agreed quotes should be obtained for Full Council consideration.

50. Millenium Clock update

This item was covered during the clerk's report - See item 47 (1).

51. Trees

- a. The committee noted the clerk's report on this - See item 47 (9).
- b. The committee agreed to recommend the draft Tree Management Policy to Full Council for adoption.
- c. The committee agreed to proceed with the urgent tree work (1 tree at Coronation Street Park – removal of major dead wood and 1 tree at Mount Road Cemetery – crown reduction – both trees pose a risk due to their location and potential for injuring pedestrians beneath. The remaining trees work in these two areas will also be ordered but will not be done until after bird nesting season. Notices will be put up and social media posts will be put out before the work is completed. The clerk will get quotes for the remainder of the work as the first quote is significantly above the budget for tree work.

52. Graffiti

The committee agreed to ask Cllrs Forde and Hall if a day of action could be held in Balderton again this year (last year this included graffiti removal).

53. Balderton Lake – Litter

The committee agreed that litter picking at the lake should be included in the grounds team work weekly if possible (when bins are emptied). Clerk to discuss with the head groundsman.

54. Defibrillators

- a. **Ghent House** – defibrillator missing. The clerk has been in touch with the Newark Advertiser to see if they can do an article to reach out to find it. It is thought that someone who has used it before may have taken it. Newark Community First Aid are working to find how to change the code before we put in the defibrillator that has been decommissioned at Chuter Ede School. The Clerk explained that the costs for the consumables is raising as our defibrillators are no longer produced; at some point a cost benefit analysis will be required so the council can decide on replacements.
- b. **Chuter Ede School** – the headmaster is investigating if we can access the power that goes to the electric gates if we move the defibrillator closer to them.

- c. **New Defibrillator at Heron Way car park** – The committee agreed this would be a good idea. Clerk to liaise with Newark Community First Aid to find the best option to take to Full Council for consideration.

56. Correspondence

- a. Request to use paddle boards on the lake –The committee agreed not to allow this as the lake has been designated for wildlife and angling. Many residents campaigned not to have kayaks on the lake so the committee felt paddle boarding would not be suitable. The byelaws for the lake state ‘No person shall in the ground: (a) Bathe, wade or wash in the lake or adjoining drainage dyke, stream; or (d) place on any ornamental lake, pond, stream or other water, any boat other than a model yacht or toy boat in pursuance of an agreement with the Council.
- b. Request for picnic bench near behind Grebe Close to be moved – The committee decided not to move the bench as the new CCTV will cover the area (Clerk to send plan to person who made the request).
- c. Emails regarding a camper van on Heron Way car park. The committee agreed to monitor this. The clerk will ask the head groundsman to feedback to the clerk on this.

The meeting closed at 8.15pm.

Item 62: September Clerk's Report		
	Item	Update
1	Millennium Clock	Cllr Hall has a contact at Lidl who has said that they may contribute to the cost of the clock – Cllr Sellars has got indicative costings. <i>Update to be given in the meeting.</i>
2	Fencing around Heron Way carpark	The fencing has been replaced.
3	Lake	<p>Covenant – Clerk will bring a report to full council. The Preliminary Ecological Appraisal and Habitat Management Plan for Balderton Lake has been done by EMEC and we are awaiting their report. The grounds staff have started their autumnal grounds work trimming hedges. Head Groundsman will be able to give an update at the meeting.</p> <p>A meeting is planned with Grove Angling Club later this month to discuss what can be done to tackle poaching, pond weed and any other emerging issues.</p>
4	Allotments	New allotment agreement has been sent to all allotment holders who took on their plots prior to 2024. Signed copies are being returned and we plan to send requests to those outstanding this week. 7 allotments have been given up and we are offering these to Balderton residents on the waiting list. Bond payments have been returned where allotments have been handed back in a condition that requires no work. Four have not received their full bond back as the plots have been allowed to get overgrown and not been maintained as per the agreement. This system is working well. More details will be given at the next Allotment Subcommittee which will be held in October.
5	Safer Streets	See Item 62 - covers CCTV column at Heron Way car park, Neighbourhood Watch and the Water Safety Day.
6	Church Wall	RIBA stage 4 report has been received. A planning application has been submitted for the required works. Once we have the permissions in place quotes will be sought for the work required.
7	Memorial safety testing/Cemetery management.	The clerk and Head Groundsman have attended memorial safety testing training so tests can be done going forward. We plan to cover this in the next newsletter and social media/signage to let visitors to the cemetery and St Giles know why the tests are necessary. A space has been reserved for ICCM Cemetery Management and Compliance Course in December.
8	Village Centre	A new regular user is starting using the centre on 4 afternoon/evenings per week which will mean we will exceed the Village Centre income forecast for 2024/25. The Fire Risk Assessment has been conducted and I will be working on the advice from this. Staff were given a toolbox talk on Fire Safety.
9	Tree Survey	Urgent tree work was completed in July. The grounds team are due to refresh their chainsaw training this month and will be completing the tree work that they can complete. I will bring quotes to full council for the remainder of the work.
10	Dog bins	The dog bin on London Road, near Highfields School has been replaced. The grounds staff have inspected all the dog bins in the parish. A total of 6 bins have been replaced in August.
11	Litter pick	On Saturday 14th September, Balderton Parish Councillors are hosting a community litter pick. Members of the community have been asked to join councillors to help tidy up Balderton via Facebook and posters. Meeting point Balderton Village Centre. Residents who registered an interest to join litter picks (following a call for volunteers in the March newsletter) have been invited.
12	Remembrance Sunday	Plans are underway for this. Invites are due to go out this month. The road closure has been applied for and traffic management booked.
13	Defibrillators	Work is underway to find funders, but schemes investigated so far are not suitable for the sites we are locating the defibrillators at.

Item 63 Safer Street's 5 Update

1. Neighbourhood Watch

Newark and Sherwood District Council's Community Safety Team have secured funding in addition to Safer Streets funding to help us launch a Neighborhood Watch Scheme. We will be working on this in the Autumn/Winter, including training for volunteers who want to help.

2. Water Safety Day at Balderton Lake

Newark and Sherwood District Council are leading in the organisation of this day. We will assist with communications to residents who live nearby and promote the day through social media.

Councillors are asked to help with delivery of information to local homes and putting up posters.

3. CCTV and Lighting at Heron Way Car Park

a. Reasoning for installation of the CCTV and lights

Balderton Parish Council applied for Safer Streets 5 funding in partnership with N&SDC and Nottinghamshire Police to tackle antisocial behaviour and wildlife crime which affect fauna, wildlife and quality of life of residents in the area.

Using evidence from the camera, Nottinghamshire Police and Newark and Sherwood District Council's Public Protection Team will work to tackle wildlife crime and antisocial behaviour when it is reported to them.

b. Planning consent

- i. Following advice from the planning authority (Newark and Sherwood District Council), we submitted a Lawful Development Application. CCTV and Lighting was approved early in August and preparations are underway to deliver the CCTV and lighting.
- ii. Concerns were raised by 2 residents of Balderton and 1 resident of Fernwood. Nottinghamshire Wildlife Trust's officer sent the following comment:

'Can you please ensure that an appropriate lighting scheme be installed to ensure that Balderton Gravel Pit Local Wildlife Site (2/641) does not experience a significant amount of artificial light. Artificial lighting may have implications for roosting and foraging bats in the area and crepuscular and nocturnal birds. Floodlighting will deter bats from using their usual foraging areas as this can increase the chances of them being predated. Lighting in the vicinity of a bat roost that causes disturbance could constitute an offence. Full consideration should be given to guidelines contained in 'Bats and Lighting in the UK' produced by the Bat Conservation Trust'.

<https://www.bats.org.uk/news/2023/08/bats-and-artificial-lighting-at-night-ilp-guidance-note-update-released>

c. Advice on Lighting

Before submitting the application, advice was sought from the planning authorities ecology/planning officer. Their advice was used when submitting the application to ensure wildlife and neighbouring properties were considered.

Impact on Neighbour Amenity - Both lighting columns will have lanterns which have 200mm deep rear shield / louvre to mitigate backwards light pollution onto the surrounding environment and residential properties.

Impact on Ecology - The lighting design complies with the recommendations of the institution of lighting professionals (ILPL) "guidance notes for the reduction of obtrusive light" reference gn01: 2011 for environmental zone - e2. The lighting design has been undertaken using the ILPL guidance note 08/18 'Bats and artificial lighting in the UK'.

The luminaires shall be mounted post top directly onto the lighting column and be positioned at 0 degrees (horizontal) to maintain the required design standards and luminous intensity class. Luminaires have a luminous intensity above imax 90 and 95 of 0 (zero) to mitigate light pollution. The installation of rear shields / louvres onto the luminaires are further methods to mitigate light pollution and light spillage onto ecological / open space areas. All luminaires will have warm white (3000k) LEDs to satisfy the ecological requirements and ILP guidance note 08/18 'bats and artificial lighting in the UK' by reducing the blue light component.

d. Timings/Costs

I am due to meet with the contractor and will bring detail cost and installation details to Full Council at the end of September. This work will be fully funded from external funding and does not come out of the precept.

Marion Fox Goddard

Parish Clerk

September 5th 2024

From: REDACTED

Sent: Monday, June 10, 2024 8:36 PM

To: Clerk - Balderton Parish Council <clerk@baldertonparishcouncil.gov.uk>

Subject: Coronation Street Parking Field - Dog Poo

Hello Marion,

I hope you are well and apologies for the rather unsavoury topic of this e-mail.

I write on behalf of Balderton Cricket Club regarding what is sadly a deteriorating situation on the playing field regarding dog poo. On every home match, we always inspect the playing area and have to clear up an increasing amount of dog poo. As well as being a very unpleasant job, it is a serious health and safety issue. Some of us are old enough to know REDACTED, who lost the sight in one eye through dog poo on a football field.

It is bad enough for adults, but Monday night is junior cricket and another 4 lots were cleared up this evening, prompting this e-mail. We have a duty of care for the youngsters we are coaching and as a club we are very concerned about the condition of the field. The situation has been getting worse and tonight 3 of the piles were within 10 yards of the dog poo bin and next to the CCTV mounted on the dance school.

Please review the signage around the field as a starting point. We do need more enforcement and using the CCTV for some prosecutions would soon get the message across to the irresponsible and inconsiderate owners who are letting their dogs foul the playing field. Can you discuss this and any other options with the council and come back to the club regarding ideas and actions for improvement?

Many thanks,

REDACTED

From: Clerk - Balderton Parish Council

Sent: Wednesday, June xx, 2024 1:03 PM

To: REDACTED

Subject: RE: Coronation Street Parking Field - Dog Poo

Good afternoon,

I hope you're well. Thank you for your e-mail. I am sorry to hear this has worsened and offer the following feedback :

1. I have the following signage on order for every entrance to the field is at the moment (funding by the Safer Streets 5 bid that we are involved with):



2. The use of CCTV is useful if we need to know when and where an offence has occurred to try to identify the culprit. Having somebody sitting trawling through hours of CCTV to possibly identify someone, isn't possible I'm afraid.
3. I have reached out to Newark and Sherwood District Council who enforce the order which covers the park to see if they can organise some more patrols. Also to ask we can work together on a social media advert to raise awareness of the issue and ask people to be responsible owners.
4. We have already discussed a responsible ownership session for Coronation Street park with N&SDC - I'm just waiting on confirmation when this will be delivered.

I have added your email to the next Amenities agenda. There is an Amenities Committee tonight at 7pm but the agenda has already been published. You are welcome to join the meeting though and raise this during the public forum.

Best wishes,

Marion Fox Goddard

From: REDACTED

Sent: Monday, August 19, 2024 2:46 PM

Cc: REDACTED

Subject: HOVERCRAFTING

Dear Clerk to the Parish Council,

I'm writing to enquire if your Parish Council has any suitable field area within your parish area to facilitate the use of providing a hovercraft experience activity for your residents and villagers. We'd like to reach as many adults and juniors as possible to give them an amazing WOW factor experience.

We have operated locally over school fields and other venues which have included football pitches and cricket wickets without any damage to the surfaces. The hovercraft hovers over any surface as I'm sure you know.

Initially we see this as a one-off exercise to get it around the district area and we'll be inviting several of the larger parishes to do the same. Naturally we'll have to apply a charge to cover our fuel and expenses but with your help we can reduce our charges. These will only be short taster sessions. Primarily we would be looking for weekday daytime use and during the school holiday period. Is this something you can help with? In the early days of our start-up, we even had written support from the REDACTED.

I'm sure you will have to convey this email/information to the appropriate councillor with responsibility. They can then contact me on REDACTED and check out our

website at www.newarklokiyhoverflights.com or FB Newark Loki Hoverflights LTD.

I've included some attachments on risk assessment and environmental impact assessments and a copy of our £5 million PLI.

Thanks and Kind regards

REDACTED Director and pilot

Newark Loki Hoverflights Ltd

From: @nottsc.gov.uk> **On Behalf Of** LNRSNN

Sent: 29 August 2024 10:35

Cc:

Subject: Nottinghamshire & Nottingham Local Nature Recovery Strategy - ONLINE engagement workshop for Parish Councils - Monday 16th September 2pm - 4pm

Dear Parish/Town Clerk

I am contacting you regarding an upcoming workshop about the **Nottinghamshire and Nottingham Local Nature Recovery Strategy**.

Nottinghamshire County Council is one of the 48 Responsible Authorities across England that has been charged with producing a Local Nature Recovery Strategy. For more details see this page on the County Council website - [Local Nature Recovery Strategy](#)

The main purpose is to help reverse the ongoing decline of nature in England by establishing priorities for nature recovery and identifying locations to create or improve habitat most likely to provide the greatest benefit for nature and the wider environment. The LNRS will inform the delivery of mandatory Biodiversity Net Gain (BNG), guide public and private investment, and help to guide local planning policy for nature recovery.

To help produce the LNRS, and to ensure that it works for all, we need to write it with the involvement of key groups:

- people who understand the ecology and biodiversity of the area
- people who own, manage or otherwise influence the use of land on which there might be opportunities
- the wider public, as this will need broad support.

We need to understand the constraints and the barriers, as well as the possibilities and opportunities.

To that end, we have appointed **RSK Nature Positive** to help run a series of workshops and public events to ensure that we involve the views of as many people as possible. Simon Garrett, lead consultant from RSK, is copied into this email.

We would like to invite you to an **ONLINE workshop** specifically aimed at **Notts Parish and Town Councils**.

The proposed date for this workshop is:

- **Monday 16th September – from 2pm to 4pm**

The workshop will be held via **Microsoft Teams** and the link will be sent to you the week before.

We will have facilitated discussions on the constraints and opportunities for nature recovery on both a general scale, but also discussing possible locations for particular projects, as well as how nature recovery may impact the work that you do.

We want to build on work that has been done in the past, as well as open up to new ideas. It may be appropriate for more than one person to come from your organisation, and that's fine as long as you let us know.

If you are able to attend on that date, please reply with the **names, job titles and emails of people expected**.

If you can't attend, please note there will also be an **online survey open to everyone**, with an opportunity to tell us about any potential sites for nature recovery in your parish. Details of this will be provided in due course. But if you can attend that would be the best way to ensure that your views help to shape the LNRS for the benefit of all.

Kind regards

Local Nature Recovery Strategy Coordinator

Place Department | Nottinghamshire County Council

County Hall | West Bridgford | Nottingham | NG2 7QP

[Local Nature Recovery Strategy](#)
