

ULLESTHORPE PARISH COUNCIL

Minutes of the Meeting of Ullesthorpe Parish Council held at the Ullesthorpe Memorial Hall on 30th April 2024 at 7.30pm

Present Councillors: Simon Smith, Hugh Robertson, Julie Kavanagh and Hugh Edgley (co-opted under agenda item 24-062). Also present was Katherine Clarke (Parish Clerk) and one resident.

24-061 To receive apologies from members of council and accept valid reasons for absence

Apologies for absence received from County and District Cllr. Rosita Page.

24-062 To co-opt a Parish Councillor and receive a Declaration of Acceptance of Office

It was agreed unanimously to co-opt Hugh Edgley to fill the ordinary vacancy. Cllr. Edgley signed a Declaration of Acceptance of Office which was countersigned by the Clerk.

24-063 Declarations of interest

- a. To receive members' declarations of interest:** Cllr. Smith declared an interest in any matters relating to the allotments, Joint Burial Committee, Marc Smith Charity and the pre-school. Cllr. Kavanagh declared an interest in any matters relating to the Playing Fields Association, the Joint Burial Committee and the Village Hall Committee. Cllr. Edgley declared an interest in the planning application 24/00304/OUT.
- b. To receive and consider members' requests for dispensations:** Dispensations granted for Cllr. Smith, Cllr. Kavanagh and Cllr. Edgley to discuss and vote on items relating to their declared interests.

24-064 To receive an update on the casual vacancy

One expression of interest has been received. UPC will place new notices on the board.

PUBLIC PARTICIPATION SESSION

24-065 To adjourn the meeting for contributions from other representatives and members of the public

- Clare Robertson Smith attended the meeting as the Chairman of the VH Board of Trustees and read out a letter she sent to UPC on 30.04.24 regarding the Ullesthorpe Hall Upgrade Project and the predicted costings. She also showed UPC the plans and advised that three quotes have been obtained for the works and a contractor has been selected. There is no plan to upgrade the toilets at this time, this will for part of Phase 2 of the Project. The installation of solar panels may have to wait until further funding is secured. The Clerk advised that she would ask LRALC to ask for feedback on the installation of solar panels in their newsletter. Clare concluded the discussion by advising that the Village Hall Committee run the hall and would like to ask UPC for assistance with funding the project, a considerable amount of funds have already been secured by the Committee.

Clare Robertson Smith left the meeting at this point.

- Cllr. Smith stated that it was an informative update and that UPC should be supportive as the hall is a community asset, however the timescale isn't great as the precept requirement has been set for 2023/24. It was agreed that before any commitment is made the budget needs to be looked at, the

Clerk will update the budget and prepare the annual accounts for 2023/24 for the May meeting.

COUNCIL SESSION

24-066 To receive and approve the minutes of the meeting held on 4th March 2024

Cllr. Kavanagh proposed signing the minutes of the meeting held on 4th March 2024 as accurate, Cllr. Robertson Smith seconded the proposal. The minutes are to be signed electronically.

24-067 Matters arising from the minutes of the meeting held on 4th March 2024 not included on the agenda

- It was noted that the village hall has not been added to the agenda as a standard item.
- The future of the Parish Council mower was discussed, Cllr. Smith suggested it may be prudent to obtain a valuation.
- The overgrown hedgerow on South Avenue has been reported to the executors of the estate by the Estate Agent.

24-068 Matters arising from County and District Cllr. Rosita Page

Cllr. Page has been in regular contact via phone and email throughout the month with the Councillors and the Clerk updating and advising on issues concerning UPC and assisting with any concerns UPC have raised.

24-069 Financial Matters:

a. To note the bank reconciliation to 30th April 2024

The reconciled balance on the Parish Council bank accounts on 30th April 2024 is £29,577.85.

b. To review and consider payment of accounts

Cllr. Coombes proposed payment of the following accounts, Cllr. Smith seconded the proposal:

CHQ. NO.	ACCOUNT	DETAIL	AMOUNT
001645	LRALC	Annual Subscription 2024/25	£522.02
001646	Joint Burial Committee	Annual Contribution 2023/24	£1,885.68
001647	Npower	Streetlighting MPAN 1	£477.70
001648	Npower	Streetlighting MPAN 2	£556.96
001649	Clear Insurance	Annual Insurance Premium	£569.24
001650	Glasdon UK	Railway Cutting Bench	£490.73
001510	K Clarke	Parish Clerk salary and expenses	£531.56

c. To note receipts

TYPE	RECEIPT	DETAIL	AMOUNT
BACS	Harborough District Council	Precept (payment 1 of 2)	£8,450.00
BACS	NatWest	Reserve Account Interest	£56.37

d. Any other financial matters

- It was discussed that UPC need to decide on the future of the streetlight on Frolesworth Road.
- It was noted that Claybrooke Parva Parish Council have agreed to pay one third of the legal costs incurred in relation to the Joint Burial Committee.

24-070 Planning Matters

a. Planning applications:

- **To consider planning application 24/00304/OUT**

Outline application for the erection of two dwellings (custom/self-build) (access only to be considered)

Land adjacent Manor Road, Ullesthorpe

Resolved: The Parish Council objects to the application and has comments to submit.

b. Any other planning matters

- It was noted that planning application 24/00139/FUL for the erection of seven new dwellinghouses on Ashby Road has been refused permission by Harborough District Council.
- Matthew Bills from Harborough District Council has confirmed that the Neighbourhood Plan Designated Area can be amended but a new 6-week consultation would be required.

24-071 To receive an update and discuss matters arising regarding Claybrooke Joint Burial Committee

Cllr. Smith advised that a meeting was held on 13th February 2024 and a working party was held on 3rd March 2024. The next meeting is on 7th May 2024. Cllr. Smith advised that a new bank account has been opened.

24-072 To receive an update regarding Ullesthorpe Playing Fields Association

Cllr. Kavanagh advised that the Treasurer is working on access to the bank account.

24-073 To receive an update and discuss matters arising regarding the railway cutting

- The bench has been delivered and UPC are liaising with the contractor for an installation date.
- Phil Hague has a plaque for the archway.
- It was noted that some items of waste materials have been abandoned in the cutting.

24-074 To receive an update and discuss matters arising regarding village maintenance

- Cllr. Smith will send the Clerk images of the damaged Frolesworth Road signage.
- It was noted that there is signage missing on Manor Road.
- It was noted that the Parish Council could consider relocating the dog waste bin on Claybrooke Road as it is adjacent to a refuse bin.
- Gullies and gutters need to be cleared on Claybrooke Road, Cllr. Smith will send images to the Clerk.

24-075 To discuss Parish Councillor training

- The Clerk will register Cllr. Kavanagh for Cemetery Training with LRACL on 4th June 2024 from 10am to 12pm.
- The Clerk will send Cllr. Edgley a list of training dates.

24-076 To discuss speeding concerns

- It was reported that there has been a collision at the Main Road / Frolesworth Road junction, speeding continues to be an issue on Frolesworth Road.
- Cllr. Edgley noted that Sapcote has introduced speed reduction measures and it would be interesting to find out how their Parish Council approached this.

24-077 To discuss social media communications

Now Marion Coombes has resigned as a Parish Councillor, there is no one to manage the Facebook page. A decision as to who will take over will be deferred until the Annual Meeting of the Parish Council.

24-078 To receive the Clerk's report on correspondence and consider any recommendations

Correspondence has been received from a resident who is concerned about the decline of swifts in the area and would like to suggest swift nest boxes are provided.

24-079 To consider items for inclusion on the agenda for the next meeting

Updates on matters arising from agenda items above inc. Village Hall.

24-080 To set the date of the next meeting of the Parish Council

The date of the next meeting of the Parish Council is the annual meeting at 7.45pm on Monday 20th May 2024 at Ullesthorpe Memorial Hall. This meeting will follow the Annual Parish Meeting at 7.30pm.

24-081 To resolve to discuss items of a confidential nature to be debated in the absence of the press and public. Under the Public Bodies (Admission to the Meetings) Act 1960 (due to the matters being protected by legal and professional privilege).

No matters raised.

Cllr. Smith closed the meeting at 9.29pm.

APPROVED AS ACCURATE ON 28.05.24.