

CLIFFSEND PARISH COUNCIL

Minutes of the Parish Council Meeting Held on Thursday 3rd November 2016 at 7.34 pm in the Village Hall

Members Present. -Parish Councillors Blaydes, Chairman, Hovenden (Vice Chairman), Searle, & Lyon

In Attendance - Ashley Stacey, Clerk/Responsible Finance Officer, 3 members of the community.

78/16-17 Welcome & Apologies

Cllr Blaydes opened the meeting and explained the safety procedures. There were apologies from **Cllr Shonk, Rogers & Townend**.

79/16-17 Declarations of interest

None. **Cllr Blaydes** proposed that Mr Taylor be co-opted onto the Council. Seconded **Cllr Searle**, All in favour. **Cllr Taylor** read the declaration of acceptance.

80/16-17 Adoption of minutes of 6th October 2016 as being a true record.

Proposed **Cllr Searle**, Seconded **Cllr. Hovenden** – All in favour, except for **Cllr Lyon & Cllr Taylor** who were unable to vote. The Chairman duly signed the minutes.

81/16-17 Matters arising from the above minutes.

Cllr Hovenden advised that Mr Ratnasingham's bench has now been sited. **Cllr Blaydes** thanked **Cllr Hovenden** for all her hard work on getting that sorted.

Noticeboards – works have not yet started due to the weather.

Dog bag dispensers- have been fitted.

Southern Water – work has begun following our complaint.

Car park – work has been completed as reported, and a gap has been left to allow cars to get through. A bollard has also been knocked down which has been reported to TDC.

26 Old Hall Drive – planning application has now been approved.

82/16-17 Reports

F & GP Committee Report – as F & GP meeting 19.18pm.

District Cllr – none present

Community Warden – none present

Cllrs Reports- **Cllr Lyon** reported that the pothole has been filled and the white lines have been completed round the car park. Hedge on Foads Hill between Greystones Road and railway line has still not been cut. Clerk to chase up.

83/16-17 Public Questions – no decisions made

Resident asked where he could find information on what was spent last year. **Cllr Hovenden** advised that the audited CPC finances available for viewing by request and **Cllr Searle** gave an update on the website.

Mrs Jones advised there is a car in the car park which looks abandoned – **Cllr Lyon** will check MOT dates and report if necessary.

84/16-17 Financial Matters

Checked by **Cllr. Blaydes & Cllr. Hovenden**

Payments proposed by **Cllr. Hovenden** and seconded by **Cllr. Blaydes** - all in favour, Cheques were signed by **Cllr. Searle & Cllr. Lyon**.

Chq No 682	A Stacey Wages £386.54
Chq No 683	HMRC- £92.14
Chq No 684	A Stacey - £46.88
Chq No 685	CVHF - £10.50
Chq No 686	P Lawrence - £288.00
Chq No 687	CVHF - £252.00

Clerk advised that due to the 3 councillors resignations in September there were no councillor members of the finance committee, it was agreed that **Cllr Blaydes, Cllr Hovenden, Cllr Taylor** agreed to serve on this committee along with the Clerk. Clerk presented the 1/4ly budget for approval. Members agreed this.

85/16-17 Current Topics

Councillor Reports - **Cllr Blaydes** advised he had attended the parish forum, The Local Plan, Budget 2017-18, new homes bonuses, Precepts, Costs, East Kent Merger was discussed. Full minutes are available via TDC. **Cllr Blaydes** propose that Cliffsend be involved in discussions with TDC with regard to Community Assets - discussed at Parish Forum. Seconded **Cllr Hovenden** all in favour. Clerk to contact TDC.

Cllr Hovenden advised that she had considered that the street cleaner at Minster be employed to work some hours in Cliffsend. **Cllr Hovenden** proposed this be investigated, Seconded **Cllr Searle**, all in favour. Clerk to investigate.

Cllr Hovenden proposed **Cllr Taylor** attend the KALC AGM with her. All members agreed.

Cllr Hovenden advised that she heard that the two mast companies with the planning applications in are proposing to consider a joint mast. She also advised that the Sportsman pub is due to close.

Website

Cllr Searle gave an update on the current position on the website. She is currently locked out, and unable to update the system and is working on the 90 pages which are to be migrated. There have been a lot of migration issues and Cllr Searle has been working hard with KCC EIS to resolve these. **Cllr Searle** confirmed that she is attending two training courses, KALC (Transparency Code) and KCC EIS for the new website workshop.

Cllr Blaydes advised that the members have met and there are concerns about the amount of work that the website produces for **Cllr Searle**. **Cllr Blaydes** proposed that a grant application be submitted to KCC for funding 3 hours month for help with the website. Seconded Cllr Lyon, 3 in favour. **Cllr Hovenden** and **Cllr Taylor** abstained.

Cllr Blaydes proposed that Donna Price provide 10 hours support for January and December at £15.00 per hour. Seconded, **Cllr Lyon**, three in favour. **Cllr Hovenden** voted against as the job has not been advertised. **Cllr Hovenden** advised that she would like the finance committee to consider this.

Cllr Taylor abstained as he did not have enough information. It will be reviewed in January.

Cllr Blaydes thanked **Cllr Searle** for all her efforts.

Mosquitoes

Cllr Blaydes confirmed that he had received an email from a resident regarding the mosquitoes. Clerk to speak to TDC to chase up second spraying.

86/16-17 Clerks Report

No report

87/16-17 Correspondence

Remembrance Day Service - no one is available to attend.

Cllr Blaydes proposed that from January 2017 the PC meeting be moved from the first Thursday to the second Thursday of the month. Seconded **Cllr Lyon** – All in favour.

Cllr Blaydes proposed that if the planning committee is required the meeting will take place in the committee room and be advertised on boards and website. Seconded Cllr Lyon all in favour.

Meeting closed at 21.16 hrs.

Date of next meeting 1st December 2016 at 7.30pm,

**Clerk to the Council: Mrs Ashley Stacey, 3 Rossetti Road, Birchington CT7 9ER,
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