




**Minutes of Dalton Parish Council Finance & Employment  
Committee  
held on Thursday 4<sup>th</sup> April 2019**

	<p><b>Present:</b> Councillors IC Barron (Chair), D Pickering, S Pickering, J Carrington and R Gleadhall (Ex Officio)</p> <p><b>In attendance:</b> Mrs R Chico and Mrs Joanne Holsey, Relief Parish Clerks.</p>
FE132/18	<p><u>APOLOGIES FOR ABSENCE</u></p> <p>Apologies and reasons for absence were received and accepted from Cllr Malia.</p>
FE133/18	<p><u>MINUTES OF THE PARISH COUNCIL MEETING HELD ON 7<sup>TH</sup> FEBRUARY 2019</u></p> <p>The minutes had already been approved at March's Meeting</p>
FE134/18	<p><u>DECLARATIONS OF DISCLOSABLE PECUNIARY INTEREST</u></p> <p>None</p>
FE135/18	<p><u>ITEMS FOR WHICH A RESOLUTION MAY BE PASSED TO EXCLUDE PRESS AND PUBLIC</u></p> <p>Item 7.1 &amp; 7.3 – staff related matters</p>
FE136/18	<p><u>FINANCE AND EMPLOYMENT COMMITTEE TERMS OF REFERENCE</u></p> <p><b>RESOLVED:</b> that draft terms of reference are brought to the next meeting for discussion.</p>
FE137/18	<p><u>REVIEW AND ACCEPT THE FINANCIAL RISK ASSESSMENT</u></p> <p><b>RESOLVED:</b> that the risk assessment be recommended for approval to Parish and be placed on the next agenda.</p>
FE138/18	<p><u>STAFFING UPDATE</u></p> <p>Members were advised that it was the Clerks understanding that staff were moving to salaries with effect from April 2019 however could not see that this had been minuted. Members were also advised that the National Minimum Wage had also increased with effect from April.</p> <p><b>RESOLVED:</b> the following: -</p> 



	<p>(i) Litter pickers to be paid the increased rate for National Minimum Wage with effect from April.</p> <p>(ii) Caretakers salaries to remain the same.</p> <p>(iii) All staff to move to monthly salaries commencing 26<sup>th</sup> April, then 26<sup>th</sup> monthly.</p>
FE139/18	<p><u>BRECKS COMMUNITY CENTRE</u></p> <p>Members were advised during the recent renovation works contractors undertaking the work had identified several leaks in the heating pipework within the roof space and advised that it needed replacing as a matter of urgency. The contractors wanted an immediate decision to undertake the works however due to the amount of the quote, approximately £3400.00, it was prudent to ascertain other quotes to ensure best value for Council.</p> <p><b>RESOLVED</b>: that the Clerk obtains three quotes and brings them to the next parish meeting.</p>
FE140/18	<p><u>CONSIDER AN EMAIL FROM A RESIDENT REGARDING THE HIRE OF RUBY COOK FOR FOOTBALL TRAINING AND MATCHES</u></p> <p>Deferred until after next parish meeting</p>
FE141/18	<p><u>DISCUSS AND AGREE FOOTBALL PRICING STRUCTURE FOR RUBY COOK</u></p> <p>Deferred until after next parish meeting</p>
FE142/18	<p><u>RECEIVE BANK RECONCILIATION FOR FEBRUARY 2019</u></p> <p><b>RESOLVED</b>: that the Bank Reconciliation be received.</p>
FE143/18	<p><u>FREQUENCY OF EMPLOYMENT AND FINANCE COMMITTEE</u></p> <p><b>RESOLVED</b>: that the frequency of the meetings remain unchanged for the time being however to be given consideration in the future.</p>
FE144/18	<p><u>NOTE THE DATE OF THE NEXT MEETING</u></p> <p>Next meeting Thursday 2<sup>nd</sup> May 2019.</p>
<p><b>The following items were considered in the absence of the press and public in accordance with the Public Bodies (Admission to Meetings) Act 1960, s1 (2))</b></p>	
FE145/18	<p><u>STAFFING</u></p> <p>7.1 - update provided.</p> <p>7.3 – <b>RESOLVED</b>: that a recommendation is made to Parish for the actuary fee to be paid for SYPS to look at the cost of the scheme and that the scheme is available to both Clerks &amp; RFO.</p>

