

**Ivinghoe Parish Council**

**Minutes of a Meeting Held on Tuesday 2<sup>nd</sup> August 2016**

**Present:** Councillor K Groom (Chairman), Councillor C Bamber (Vice Chairman), Councillor S Lott, Councillor A Stone and Councillor P Roach.  
 District Councillor C Poll and District Councillor D Town.  
 Mr Richard Freeman – NDP.  
 Mrs Bridget Knight – Clerk.

**Apologies:** Bucks County Councillor A Davies, District Councillor S Jenkins, Cllr A Dicker and Cllr R Benton.

**Speaker:** Kirsty Feasey – Active In Bucks

Items on Agenda			
1. Active In Bucks		<p>Kirsty Feasey – Active In Bucks addressed the council. Starting Thursday 10<sup>th</sup> August there will be an Activator from Active In Bucks working at the Ivinghoe Community Allotment to welcome residents from the local area to attend between 10-12. Active in Bucks are also setting up community allotments in two other villages and working within each LAF.</p> <p>Cllr Lott stated that the grand opening is a few days before the Ivinghoe Allotments open day, the publicity pictures being used on the Active in Bucks facebook page are not pictures of their plot. Also the facebook page should state Ivinghoe Community Allotment, to avoid confusion with existing allotments. Cllr Roach queried who they are targeting and Cllr Bamber asked about numbers expected and Active in are expecting a small group between 6-8 people from Ivinghoe area.</p> <p>Cllr Groom has purchased Daphne’s shed on the plot personally, she will allow the Active In group to use the shed as their own but Cllr Groom owns it. Cllr Groom will meet with Kirsty on Thursday to give her the key.</p>	
2. Public Question Time	2.1	None.	Clerk
3. Attendance and Apologies	3.1	Apologies were received from Bucks County Councillor A Davies, District Councillor S Jenkins, Cllr A Dicker and Cllr R Benton.	Clerk
4. Declaration of interest	4.1	None.	Clerk
5. To receive reports from District and County Councillors	5.1	<p>District Councillor Town reported that AVDC are engaging 3<sup>rd</sup> party consultants to challenge High Wycombe and possibly Central Beds, Dacorum or Greater London Councils with regard to unmet housing needs. High Wycombe has 5,000 unmet housing needs. Luton has 11,000 unmet needs at the moment and are not asking for any AVDC yet. District Cllr Town stated that the local area is meant to have links with Luton but said that he does not know anyone in the Ivinghoe area that works in Luton, most people travel North or South and some to Aylesbury from here. District Cllr Town urged people to comment on the VALP.</p> <p>Cllr Groom mentioned that historically a few pilots and airport staff may have lived in Ivinghoe. Cllr Groom mentioned that David Broadley - Forward Plans Dept has written to IPC regarding sites for homes and wants a reply by 10<sup>th</sup> August. The date was considered unfair because very short notice and many councils do not meet in August, he has agreed to delay the deadline and meet with Cllr Groom, Sheena Bexton and possibly Richard Freeman or another Councillor on 23<sup>rd</sup> August.</p> <p>District Councillor Poll clarified that if Ivinghoe cannot find sites for homes they will not get pushed into another area such as Pitstone. Cllr Groom stated either IPC find the sites or AVDC will find the sites. VALP roadshow is on 11<sup>th</sup> August in Aylesbury Town between 4-8pm at Gateway which District Councillor Poll will attend. Comments were made that the roadshows are not near Ivinghoe, the nearest one being in Wendover and very often during the day</p>	Clerk

		making it difficult for working people to attend. District Councillor Poll will feedback that a session is needed nearer to Ivinghoe.	
6. To approve the minutes of the previous meeting	6.1	It was PROPOSED, SECONDED and APPROVED that the minutes held on 5 <sup>th</sup> July and 19 <sup>th</sup> July were correct and were signed by the Chairman.	Clerk
7. Planning Applications	7.1	<b>16/01788/AOP – Handpost Cottage, Church Road, Ivinghoe – 3 new houses and associated parking.</b> Withdrawn.	Clerk/ All
	7.2	<b>16/01889/APP – Land Adjacent to The Baulk, Ivinghoe – one new dwelling and double detached garage with associated parking area with proposed parking spaces for 4 and 5, The Baulk.</b> Refused.	
	7.3	<b>16/01551/APP - Wards Coombe, Main Road, North Dagnall - demolition of existing garage and outbuildings and erection of detached garage/car port/store building and poolside changing room/plant room building.</b> Approved.	
	7.4	<b>16/02087/APP – 24 Wellcroft, Ivinghoe - single storey rear extension to bungalow with rear patio and alterations to front garden.</b> No update.	
	7.5	<b>16/02145/APP - Coppice Cottage, Ringshall Road, Dagnall - demolition of ground floor side extension and existing first floor. Erection of first floor rear extension.</b> No update.	
	7.6	<b>16/02576/APP – Land Rear Windmill Lodge, High Street, Ivinghoe – demolition of the existing double garage. Erection of a 2 bedroom chalet bungalow with associated parking. Erection of a detached single garage with additional parking to serve Windmill Lodge.</b>  A discussion ensued: Cllr Lott reported there had been a good site and were able to view the site from all angles. It's classified as a garden site and not a brown field site. The design is different to surrounding buildings and in 2007 there was flooding in the area, the area is still at low risk of flooding and a full environmental/flood risk assessment would need to be done. The effects on the surrounding properties would be detrimental and would reduce their light. Cllr Lott is mindful that housing is needed in the area.  Cllr Bamber said in her opinion it is unsuitable and effects a major listed building and would increase the footprint and changing the views in the conservation area. Also possible issue with drainage. Not in favour.  Cllr Roach felt the plans are obtrusive to existing buildings.  Cllr Stone agreed with the previous comments and raised concerns about the access.  Cllr Groom has concerns about the access and stated that on balance she feels the plans would do more harm than good. Very concerned about the possible effects on the nearby listed building also could be classed as garden grabbing.	

		<p>Refused. PROPOSED Councillor Lott SECONDED Councillor Roach carried unanimously.</p> <p>Wall supports at Vicarage – will be urgently reported Philip Dales, Enforcement Officer.</p>	
8. Neighbourhood Development Plan	8.1	<p>Richard Freeman reported that following the recent letter from David Broadley there are two options to either amend and allocate sites or give the District Council the decision.</p> <p>There will be a meeting on the 23<sup>rd</sup> August which David Broadley, Sheena Bexton, Cllr Groom and Richard Freeman will attend. If Richard Freeman is away a Councillor will attend instead. The plan is to take a decision after the meeting either at September's IPC meeting or another special meeting.</p> <p>Richard Freeman will continue to work on the draft plan and edit it, then pause until after the decision is taken. The analysis has shown that there is a preference for brown field sites or small parcels of land or as a last resort green field sites. The plan should be signed off in Summer 2017.</p> <p>District Councillor Poll confirmed that by the 10<sup>th</sup> August sites must be found by parishes or AVDC take responsibility for this. Cheddington has a reserve site which is not very popular. It is very important that VALP is passed and goes through or it will rely on NPPF and lose control. After VALP is accepted the next couple of years there will be a review of numbers and plans.</p>	Clerk
9. Footpaths, Bridleways, Trees and Playgrounds	9.1 9.2 9.3 9.4 9.5 9.6 9.7 9.8	<p>Lots of fly tipping of asbestos on the bridleway in Ivinghoe Aston – has been reported and will be removed.</p> <p>Great Gap footpath is overgrown and people are walking on road to avoid -will be cut back.</p> <p>Cllr Christine Thomas from Edlesborough has been in contact regarding the footpath around the RAF base whether it is Ivinghoe or Edlesborough's responsibility. The Clerk will contact Rights of Way for decision.</p> <p>Planters – Jez Leonard has installed the planters and mixed views, mostly positive.</p> <p>Basket Swing – has been repaired by Caloo.</p> <p>Playground signs will be ordered from Signs Realm at cost of £75 + VAT. Also signs to encourage people to take picnic rubbish home will be designed and quotes obtained for.</p> <p>Cllr Lott mentioned the pallet which has been placed at the back of the hub in the bushes. Cllr Groom said that the brambles need to be cut back in October and the pallet can be given to the Scouts or removed when the brambles are cut back.</p> <p>WI Picnic bench – waiting for manufacturer to get back to Clerk.</p>	Clerk        Clerk
10. Highways, Streets and Transport (to include Street Lighting and Speed Watch)	10.1 10.2 10.3	<p>Media Briefing – not much response. Cllr Poll had a few ideas to get more interest.</p> <p>Clerk to write to Rt Hon John Bercow MP and Cllr Bamber to prepare letter to Mike Freestone and draft a letter to residents in Station Road.</p> <p>A meeting has been arranged with PC Duthie on 4<sup>th</sup> August – Cllr Bamber and Cllr Groom to attend.</p>	Clerk/ KG/CB
11. Letter from Neil Gibson, Bucks CC	11.1	<p>A representative of Neil Gibson, Bucks CC wants to attend a meeting with IPC. Pitstone PC asked whether IPC want to co-host the meeting, it was decided although the offer is greatly appreciated because Pitstone are devolved and IPC are not there could be a conflict of interests. The Clerk to reply to Pistone Clerk.</p>	PR/KG /Clerk
12. Allotments	12.1 12.2 12.3	<p>Councillor Stone recently inspected the allotments and reported they are looking very good, except for one plot. The Clerk to write to one holder regarding his plot.</p> <p>Clerk reported that one new plot holder has not returned the terms and conditions.</p> <p>Allotment rents will increase by 5% in September and the terms and conditions reviewed to mention that carpet is not suitable to cover plots.</p>	KG/ Clerk

13. Website	13.1 13.2 13.3 13.4	Councillor Lott reported that due to Elke's holiday and changing the domain registration deadline the website should be live from 14 <sup>th</sup> August. There are still pages which need to be done, Cllr Stone offered to help. Still need personal pages for Councillors with a 200 word personal statement about why they are a councillor etc. Photos of Councillors still need to be taken. Twitter password and facebook information will be given to Cllr Lott to set up link.	Clerk																																																						
14. Financial Matters, Payment of Accounts and Balances.	14.1	<p>The following accounts and expenses were submitted and UNANIMOUSLY APPROVED for payment:</p> <table border="1" data-bbox="472 439 1315 936"> <thead> <tr> <th>Payee</th> <th>Description</th> <th>Total Paid</th> </tr> </thead> <tbody> <tr> <td>Lonsdale</td> <td>Beacon Magazine printing - July 2016</td> <td>£374.70</td> </tr> <tr> <td>J Leonard Ltd</td> <td>Fitting of planters in Ivinghoe</td> <td>£185.00</td> </tr> <tr> <td>Mrs B Knight</td> <td>Clerks Salary &amp; Expenses</td> <td>£646.30</td> </tr> <tr> <td>Bucks CC Pensions</td> <td>Employer &amp; Employee Contribution Aug 16</td> <td>£121.39</td> </tr> <tr> <td>Karen Groom</td> <td>IPC Office Mobile</td> <td>£16.60</td> </tr> <tr> <td>A J Groom &amp; Son Ltd</td> <td>Ivinghoe Lawn mowing</td> <td>£120.00</td> </tr> <tr> <td>A J Groom &amp; Son Ltd</td> <td>IA Grass Cutting</td> <td>£132.00</td> </tr> <tr> <td>Breez - Mrs L Palfrey</td> <td>Beacon Magazine August 2016 Issue</td> <td>£250.00</td> </tr> <tr> <td>Michael Roach</td> <td>Litter Collection - invoice due 2/8/16</td> <td>£99.00</td> </tr> <tr> <td><b>NDP</b></td> <td></td> <td></td> </tr> <tr> <td>People &amp; Places</td> <td>NDP Data Entry Costs</td> <td>£1,680.00</td> </tr> </tbody> </table> <p><b>Balances – 2 August 2016</b></p> <table border="1" data-bbox="472 1032 951 1576"> <thead> <tr> <th colspan="2">Income:</th> </tr> </thead> <tbody> <tr> <td>Lawn Hire</td> <td>£25.00</td> </tr> <tr> <td>Beacon Adverts</td> <td>£0.00</td> </tr> <tr> <td>Ivinghoe Town Hall Rent</td> <td>£150.00</td> </tr> <tr> <th colspan="2">Balances</th> </tr> <tr> <td>Community ac</td> <td>£1,130.54</td> </tr> <tr> <td>BMM ac</td> <td>£78,484.50</td> </tr> <tr> <td>BMM Beacon ac</td> <td>£489.15</td> </tr> <tr> <td><b>Total at 02/08/16</b></td> <td><b>£80,104.19</b></td> </tr> </tbody> </table> <p>The meeting closed at 9pm.</p>	Payee	Description	Total Paid	Lonsdale	Beacon Magazine printing - July 2016	£374.70	J Leonard Ltd	Fitting of planters in Ivinghoe	£185.00	Mrs B Knight	Clerks Salary & Expenses	£646.30	Bucks CC Pensions	Employer & Employee Contribution Aug 16	£121.39	Karen Groom	IPC Office Mobile	£16.60	A J Groom & Son Ltd	Ivinghoe Lawn mowing	£120.00	A J Groom & Son Ltd	IA Grass Cutting	£132.00	Breez - Mrs L Palfrey	Beacon Magazine August 2016 Issue	£250.00	Michael Roach	Litter Collection - invoice due 2/8/16	£99.00	<b>NDP</b>			People & Places	NDP Data Entry Costs	£1,680.00	Income:		Lawn Hire	£25.00	Beacon Adverts	£0.00	Ivinghoe Town Hall Rent	£150.00	Balances		Community ac	£1,130.54	BMM ac	£78,484.50	BMM Beacon ac	£489.15	<b>Total at 02/08/16</b>	<b>£80,104.19</b>	Clerk
Payee	Description	Total Paid																																																							
Lonsdale	Beacon Magazine printing - July 2016	£374.70																																																							
J Leonard Ltd	Fitting of planters in Ivinghoe	£185.00																																																							
Mrs B Knight	Clerks Salary & Expenses	£646.30																																																							
Bucks CC Pensions	Employer & Employee Contribution Aug 16	£121.39																																																							
Karen Groom	IPC Office Mobile	£16.60																																																							
A J Groom & Son Ltd	Ivinghoe Lawn mowing	£120.00																																																							
A J Groom & Son Ltd	IA Grass Cutting	£132.00																																																							
Breez - Mrs L Palfrey	Beacon Magazine August 2016 Issue	£250.00																																																							
Michael Roach	Litter Collection - invoice due 2/8/16	£99.00																																																							
<b>NDP</b>																																																									
People & Places	NDP Data Entry Costs	£1,680.00																																																							
Income:																																																									
Lawn Hire	£25.00																																																								
Beacon Adverts	£0.00																																																								
Ivinghoe Town Hall Rent	£150.00																																																								
Balances																																																									
Community ac	£1,130.54																																																								
BMM ac	£78,484.50																																																								
BMM Beacon ac	£489.15																																																								
<b>Total at 02/08/16</b>	<b>£80,104.19</b>																																																								
15. Report from the Clerk & Correspondence	16.1	The correspondence list was circulated prior to the meeting.	Clerk																																																						
16. Date of Next Meetings		Tuesday 6 <sup>th</sup> September – Ivinghoe Old School Tuesday 4 <sup>th</sup> October – Ivinghoe Old School																																																							