

**Minutes of the Parish Council Meeting
held on Monday 7th December 2020
Online (Zoom Meeting)**

Present:

Charles Mathew	(CM)	Chairman
Matthew Judson	(MJ)	Councillor - Vice Chairman
Graham Dixon-Brown	(GDB)	Councillor
Jose Eaton	(JE)	Councillor
Gill Sellars	(GS)	Councillor
Trudi Gasser	(TG)	Parish Clerk

In Attendance: 5 Members of the public

All or part of the meeting may be filmed, photographed or audio recorded. If any member of the public has an objection to being filmed or photographed, please would they make themselves known to the Chairman or the Clerk before the start of or during the meeting.

MIN REF	ITEM
20/107	APOLOGIES FOR ABSENCE
	Steve Good (SG) WODC District Councillor Hilary Fenton (HF) WODC District Councillor – no apologies received
20/108	VACANCY ON THE PC
	CM thanked the applicants. The Pc had voted on their preference - It was resolved that Keith Hickson (KH) would be co-opted onto the PC. TG to inform Keith Butler and arrange for the relevant documents to be forwarded to KH for completion.
20/109	DECLARATIONS OF INTEREST
	<ul style="list-style-type: none"> • CM owns property near the Leys, the Green and the School • GDB lives on the B4449 • GS lives on the B4449 and is on the Village Hall Committee
20/110	APPROVAL OF MINUTES OF 2ND NOVEMBER 2020
	The Minutes were approved. No Matters Arising.
20/111	REPORTS FROM DISTRICT/COUNTY COUNCILLORS
	DISTRICT: No DCs present. SG had submitted a report: As of about 3 o'clock today the Homeseeker Plus website seems to have gone down and whilst I have reported it and chased up, enquiries are ongoing and efforts are being made to reinstate the site just as quickly as possible. Please bear with us as we try and work our way out of this problem.

MIN REF	ITEM
	<p>COUNTY: Discussions on the expansion of Bartholomew School and Stanton Harcourt Primary School were taking place.</p>
20/112	<p>PLANNING</p> <p><i>Current Planning Applications:</i></p> <p>No New applications</p> <p>HAYFIELD GREEN MEMORIAL: The 14th Jan RAF memorial unveiling event has been assessed from a Covid Tier Two perspective and the RAF has confirmed it is comfortable with the plans for an outdoor socially distanced business event. They will be bringing the Brize Norton Station band.</p> <p>CM asked for Councillors to confirm their availability and suggested members of the Parish.</p> <p>CEMETERY ENTRANCE FLOODING: Contact had been made with Hayfield Homes regarding the entrance to the cemetery flooding. Their response was:</p> <p>It was acknowledged on-site that the drainage concern is not something which has been caused by Hayfield. However, we do have the ability to improve the situation. Therefore, OCC have asked us to provide 2 no. gullies, 1 either side of the entrance, connecting into a soak away at the back of the parking bay. We can then reshape the path to provide a channel line between the gullies and roll the path over to tie back into the existing. We already have road space available to undertake these works on the 14th/15th December and therefore, we have agreed to undertake these works.</p> <p>CEMETERY PARKING: Visit had been made to the office to report contractor vehicles using the space to park their vehicles; the office had denied any responsibility. TG had written to Hayfield Homes to request that this is stopped immediately. TG to circulate response when received.</p> <p>TG to obtain quotes for signage for 'Parking for Cemetery only'.</p>
20/113	<p>QUESTIONS FROM MEMBERS OF THE PUBLIC</p> <ol style="list-style-type: none"> 1. It was resolved to close the meeting to take questions (see appendix). 2. It was resolved to reconvene the meeting.
20/114	<p>FOOTPATHS/BRIDLEWAYS/BYWAYS COMMITTEE</p> <p>A proposal had been received from Mike Parker which outlines the parameters of the proposal to promote a PC subcommittee to review the current footpaths/bridleways/byways in the parish, record them accordingly and seek new footpaths to be registered (before the current opportunity to do so elapses):</p> <p>ESTABLISHMENT AND PURPOSE OF A WALKS SUB COMMITTEE OF THE PARISH COUNCIL</p> <p>Objective</p>

MIN REF	ITEM
	<p>To review the current footpaths/bridleways/ byways in the parish, record them accordingly and seek new footpaths to be registered (before the current opportunity to do so elapses).</p> <p>Background</p> <p>The festival committee has agreed to fund a walks map- as a A3 folded leaflet (similar to the ones recently produced for the village and the church)- which will show the walks available to local residents from Stanton Harcourt and Sutton. (The area likely to be covered will include Eynsham and South Leigh in the north, the Thames in the south-east and Northmoor in the south.)</p> <ol style="list-style-type: none"> 1. Many of the walks are currently inadequately signed and some are difficult to navigate. So we will be investigating the best ways to produce, fix and source more signs and remove obstacles to walkers. 2. The government is embarking on a review of footpaths/bridleways which will provide the opportunity to establish a “permanent” network of paths / right of ways and the possibility of establishing some new rights of way to link existing footpaths. <p>Actions required</p> <ol style="list-style-type: none"> 1. The parish council endorse the festival committee`s production of a walks leaflet and establishes a sub committee to carry out the review and assist in implementing the Objective detailed above. 2. The sub committee also investigates the production, fixing and sourcing direction signs where needed. 3. The sub committee chair liaises with the Countryside department at the County Council and the Ramblers` Association on the investigation and subsequent registration of the network of paths and bridleways in the parish as part of the government`s scheme, and liaises with adjacent parishes where walks may cross/finish! <p>MJ offered support and suggested that Mike contact the BHS regarding bridleways.</p> <p>CM proposed that the committee be formed – all agreed.</p> <p>CM asked that the committee report back to the PC every couple of months with updates.</p>
20/115	COVID-19
	<p>Volunteer Group – update:</p> <ul style="list-style-type: none"> • The group is still going strong – a couple of volunteers had been added to the group. <p>Playground Closure:</p> <ul style="list-style-type: none"> • MJ confirmed that no issue had been reported. <p>Implications on the PC:</p> <ul style="list-style-type: none"> • The PC would continue to review Government guidance on holding public meetings including Annual Meeting.

MIN REF	ITEM
20/116	UPDATES
	<p>VILLAGE VOICE: CM welcomed Sarah Watts (head of the Editorial Team) to the meeting.</p> <p>The policy would need some tweaking – TG and Sarah to work together and present a revised version at the next meeting for approval.</p> <p>Sarah explained the intention for Village Voice to become a paper free publication, however, this wouldn't be achieved for some time as some hard copies would need to be produced.</p> <p>CM expressed his thanks on behalf of the PC to Sarah and her team for an excellent first issue.</p> <p>MAINTENANCE: Seasonal work on the benches was being carried out.</p> <p>LITTERPICKS: The next litter pick is scheduled for Saturday 12th December. Due to Covid restrictions, it will be limited to a smaller group.</p> <p>B4449 PROJECT: GBD confirmed that road signs on the B4449 had been cleaned. It was also reported that there appeared to be an increase in the number of lorries.</p>
20/117	COUNCILLOR RESPONSIBILITIES
JE	JE suggested that the PC fund a small gift to Hitesh and Anita for all their hard work in the parish during the pandemic. This was welcomed by all – CM to progress.
GDB	Nothing to report.
MJ	Nothing to report.
GS	Nothing to report.
CM	Nothing to report.
20/118	FINANCE UPDATE
	<p>PC discussed the following:</p> <ol style="list-style-type: none"> 1. Spend to date 2. Next year's budget - potential projects for next year's budget, suggestions to be forwarded to TG by midday tomorrow. <p>TG to prepare a revised spreadsheet with draft budget for 21/22 which will be circulated for approval at the January meeting. The precept for 21/22 will also need to be approved at the January meeting.</p>
20/119	CORRESPONDENCE
	Nothing to report.
20/120	OTHER BUSINESS (for information only)
	Nothing to report

MIN REF	ITEM
	NEXT MEETING The next ordinary Meeting of the Parish Council Monday 4 th January 2021 - details to be confirmed nearer the date of the meeting.

Signed

Date

APPENDIX A TO MINUTES: PUBLIC SESSION NOTES

Village Hall Pedestrian Entrance:

It was suggested that an entrance be created at the top of the village hall carpark to allow pedestrians easy access to the village shop, rather than having to walk around the fence to the main entrance.

CM confirmed that the PC would obtain costings and consider whether the work would be viable

Hayfield Homes Memorial Unveiling:

It was questioned whether anyone can attend the unveiling.

CM to seek clarification.