

## CUDESODN AND DENTON PARISH COUNCIL MEETING

2nd March 2021 at 7.30pm using video teleconferencing

Present:	Chris Luke (Chairman)	CL
	David Keene	DK
	Paddy McGuinness	PM
	Richard Palmer	RP
	Arthur Smith-Fitchett	ASF
	Tim Bearder (OCC)	TB
	Elizabeth Gillespie (SODC)	EG
	Mike Mount (Clerk)	MM
Apologies:	Colin Hessey	CH
	Paul Sellar	PS

### **17 DECLARATIONS OF INTEREST**

CL declared an interest in the woodland near the White Cottage in Denton, since his father owned the adjacent land.

### **18 COUNTY COUNCIL (TB)**

- TB said that the Neighbourhood Plan had been approved and so could now go to referendum.
- Repairs were being done to the railway bridge in Horspath and TB was endeavouring to make sure the bridge was not demolished.
- CL asked TB to investigate repair of the potholes on the road between Denton and Chippinghurst.
- CL also asked about some exposed BT fibre by Denton Brook and TB agreed to investigate this.

### **19 DISTRICT COUNCIL (EG)**

EG was a member of the Planning Committee and she would try to make sure that any Local Plan developments were proportionate.

### **20 APPROVAL OF THE MINUTES OF THE PREVIOUS MEETING**

The minutes of the previous meeting were approved.

### **21 PLANNING**

- SODC had been advised that the Parish Council supported the revised application for a new extension and other alterations at Willow Cottage in Denton (P20/S3991/HH and P20/S3992/LB).
- There was a new application at Dovehouse Farm (P20/S0435/DIS) for the discharge of conditions from the original application. This required no comment.



- Three applications had been granted by SODC:
  - A new rear extension and other changes at Chiltern View, Denton Hill (P20/S3927/HH).
  - Amendments to the application for conversion of the barns at Dove House Farm (P20/S4425/LB).
  - Variation of conditions for the original application at Dove House Farm (P20/S4472/FUL).

## 22 FINANCE

### 22.1 Payments

SODC	Dog bin emptying Oct-Dec	£107.64
M Mount	Clerk's expenses 2020/21	£7.80

OALC had sent their annual subscription invoice for £146.16. This would be paid in April.

### 22.2 Receipt

HMRC	VAT refund	£176.28
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### 22.3 Clerk's Salary

It was agreed that the Clerk's salary for 2021/22 would be £1798.68.

### 22.4 Internal Audit

- The internal audit had been satisfactorily completed.
- The internal auditor had recommended various changes:
  - Revision of the meeting agenda: It was agreed that detail should be included about planning and finances, but that matters arising should be retained, and there would not be a separate section on village matters.
  - Registration with the Information Commissioner's Office, costing £40: It was agreed this should be done. **Action: MM**
  - Revision of the standing orders and financial regulations **Action: MM**
  - Separation of the financial information by year on the website **Action: MM**
  - Having a check sheet for playground inspection **Action: MM**
  - More information in the minutes about setting the precept **Action: MM**
  - Having a parish council debit card: No decision was made about this, but it was agreed to investigate electronic banking **Action: MM**
  - Backing up information on the cloud **Action: MM**
  - Holding reserves, for example for elections and insurance excesses: It was agreed that a list should be drawn up. **Action: MM**
  - Having a councillor responsible for internal financial control: It was suggested that CH should be asked to do this. **Action: MM**
  - The public land in the asset list to include their land registry reference numbers **Action: MM**
  - Councillor responsibilities to be listed on the website: since no councillors had specific responsibilities it was agreed that this would not be done.

## 23 VILLAGE MATTERS

### 23.1 Defibrillator

- The motion activated light had been installed
- The manufacturer had issued a recall notice for the defibrillator because the battery indicator showed its charge was low although it was full. The manufacture was going to correct this.

### 23.2 Dove House Farm Development

- Thames Water had confirmed that their view was that the sewage pipe across Denton Green had sufficient spare capacity to take the additional flow.

CGL

- The developer had sent drawings showing the road layout and drainage to the west of the site, and it was agreed these were satisfactory.
- The developer had been contacted about the significant flow of water along the road near Wellbourne and he had worked to reduce this.

### 23.3 Highways

TB had contacted Highways about the blocked drain on Denton Hill and the road condition at Upper Farm but they would not commit to any rectification work.

### 23.4 Improvement of the Path at Denton Brook

Work on this was scheduled to take place soon.

### 23.5 Ownership of the Woodland next to Denton Brook near the White Cottage

- CL did not take part in this discussion, since he had declared an interest.
  - It was not clear if anyone owned the strip of woodland immediately to the south-west of the brook. It was agreed that OALC would be asked about the Parish Council's responsibility for this.
- Action: MM**

### 23.6 Asset Inspection

MM had checked the assets and they all appeared to be in order.

### 23.7 Offer of a Christmas Tree

A resident had offered a tree from their garden for next Christmas.

### 23.8 Footbridge near Upper Farm

MM had again reported the bad condition of the footbridge to OCC.

### 23.9 Grass Cutting

The Landscape Group had confirmed that their prices were not being increased this year and the first cut would be in March.

### 23.10 The Annual Parish Meeting

It was agreed that the annual parish meeting should be a remote meeting on Zoom held on 6th April at 8.00pm, after a shortened parish council meeting.

## 24 COUNCILLORS' REPORTS

RP was concerned that the post box at the top of Denton Hill had been moved and was now less accessible. Everyone agreed to look at this.

ASF had noticed that there was a considerable amount of dog mess on the path next to Denton Brook. It was agreed that a note about this would be put in the Newsletter and the purchase of suitable signs would be investigated.

**Action: MM**

ASF asked for white plastic posts to be obtained to replace damaged ones on the verge in the High Street.

**Action: MM**

## 25 CLERK'S BUSINESS

- The Clerk agreed to send documents in pdf format in future to avoid their corruption.
- A group from Wheatley had said they would do some litter picking near Coombe Wood.

Chairman:



Clerk:



Date:

8/4/21

Date:

8.4.21