

Minutes of the Parish Council Meeting for Mattingley Parish Council

16 May 2016

Heckfield Hall, Heckfield 6.30pm.

Present:

Cllr Janice Hughes (JH)
Cllr David Sexton (DS)
Cllr Alan Woolford (AW)
Cllr Keith Alderman (KA)
Cllr Adam Knight (AK)
Cllr Bob Aylmer (BA)

Mr Ron Darley (RD) Parish Clerk

No members of the public

Meeting chaired by Cllr Janice Hughes

REF	AGENDA ITEM	ACTION
16/64	Public Open Session <i>10 minutes allowed for any issue or query to be raised by the public.</i> The purchaser of the land adjacent to The Lanterns was present, and RD explained the reasons for delay viz that there had been a lack of communication in the legal department of HCC who had been sent the necessary documentation in April. RD undertook to advise the purchaser when the necessary notices were posted.	
16/65	Receive Police Report	
16/66	Apologies were received from County Cllr David Simpson.	
16/67	Declaration of interest in items on the Agenda <i>Declaration by members of any personal prejudicial, pecuniary interests or non-personal interest in any Agenda item</i>	
16/68	Election of Chair for 2016-2017 The outgoing Chairman asked for nominations. JH was Proposed by BA and seconded by KA. All in favour of JH being elected. JH accepted office of Chair and signed acceptance of office.	
16/69	Election of Vice Chair for 2016-2017 JH called for nominations. KA was proposed by AK and seconded by BA. All in favour of KA being elected.	
16/70	Confirm the Minutes of the Council Meeting held on 18 th April 2016. – the	

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	minutes were confirmed and approved. Proposed KA, Seconded AK, Signed JH.	
16/71	<p>Realignment of roles and distribution of areas of responsibility for Councillors and representative for HDAPTC meetings – The following responsibilities were agreed:</p> <p>Highways & Footpaths – BA Planning- AK Hound Green – KA Hazeley Heath & Hazeley Bottom – DS Glebe Wood – KA Finance – AW/RD NALC - KA HDAPTC – BA</p>	
16/72	<p>Council to consider complaint from resident regarding deliveries to Whitewater Nursery - lorries delivering & internal machinery unloading and moving within the Nursery over the weekend from 6.30 am until 8pm, including over the bank holiday. AK will keep a record of delivery in unsocial hours. Resident to be asked to do the same.</p> <p>The problems caused by lorries not using the appropriate route to the Nursery was also covered. It was agreed (i) to check the appropriateness of the wording of the large direction sign installed by Highways (ii) to check whether a different post code might help.</p>	
16/73	<p>Council to consider approval of the 2015/16 Income & Expenditure Account and Signing Section 1 (Annual Governance Statement) and Section 2 (Accounting Statements 2015/16) of the Annual Return for submission to the Audit Commission. RD presented completed audited annual return for Council's consideration. Councillors approved. JH signed Annual Return.</p>	
16/74	<p>Council to consider and approve cheque payments Current account balance as at 1 May 2015 £13,851.80. - Cheques to approve and sign: CQ No. 286: £252.42: R. Darley Net Salary May 2016 CQ No. 287: £63.20: HMRC: PAYE on May 2016 salaries CQ No. 288: £28.80: R Darley: Expenses May 2016 CQ No 289: £24.00: Heckfield Hall: hall hire 18/4/2016 CQ No 290 £748.66: Premier Grounds Maint:Hound Green grass cutting CQ No 275: -£274.87: Mislaidd: stopped by bank (Replacement CQ issued). CQ No 291: £274.97: R. Darley: Replacement of stopped CQ275. CQ No 292: £81.00: Boundstone Engraving via D. Sexton: Bus shelter plaques</p>	
16/75	<p>Council to discuss proposed planning changes: It was agreed to endorse the HALC response to proposed planning changes.</p>	
16/76	<p>Council to consider and decide upon the following planning applications: It was agreed to make no objections to all the following applications:</p>	

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	<p>16/00348/HOU: 5 Council Houses Reading Road Mattingley: Retrospective Application: Installation of air source heat pump to rear elevation of existing dwelling.</p> <p>16/00589/HOU: Acorns Hound Green: Loft Conversion.</p> <p>16/00636/CA: Thistledown Hazeley Heath: Removal of Leylandi hedge and removal of dead/dying trees in copse.</p> <p>16/00904/HOU: Crabtree Lodge Hazeley Heath: Demolition of the orangery and first floor annex on the rear elevation. New projected gables on the front and rear elevation; first floor extension to form Bedroom2; single storey extension to form the boot room and new orangery at the rear elevation.</p> <p>The Clerk undertook to check the weekly Planning Lists received from HDC and report any new applications to MPC councillors weekly.</p> <p>Decisions: The following decisions were noted:</p> <p>15/02794: /FUL: Feldgate Hazeley Lea: Installation of a horse walker: GRANTED.</p> <p>15/02899/FUL: Wedgewood Farm Kennels Wedgewood Farm Hazeley Heath: Erection of new stables block with enlarged stable yard following demolition of existing dog boarding kennels: GRANTED.</p> <p>16/00197/HOU: The Bungalow Aldermoor Farm Reading Road, Heckfield: Remove existing attached garage and link, raise roof and provide two storey side extension, front porch and rear balcony and first floor accommodation : GRANTED.</p> <p>16/00589/HOU: Acorns Hound Green Mattingley: Loft Conversion: GRANTED.</p> <p>16/00657/CON: Bartletts Farm Reading Road, Mattingley: Further information for Discharge of condition 1 - details of materials- pursuant to 15/02982/PRIOR Application for prior approval under Part 3 of the Town and Country Planning (General Permitted Development) Order 2015 (as amended) of Proposed Change of use from agricultural building to dwelling under Class C3: Decision: Condition Discharged.</p> <p>16/00700/PDTEL: Hill Farm Hazeley Heath: Notification under the Electronic Communications Code Regulations 2003 to utilise permitted development rights to install and replace telecommunications equipment at M3 Pylon, Hill Farm, Hockbridge. Decision: NO OBJECTION.</p>	
16/77	<p>Councillors/Clerk to report on areas of responsibility:</p> <p>BA: reported that all gates & styles had been installed & that Carl Westby had recommended release of s106 funding. Three map boards are to be</p>	

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	<p>procured (i) Hound Green (ii) Hazeley Heath & (iii) Mattingley.</p> <p>KA: reported (i) that SSE had detailed works they proposed to carry out work to clear power lines at Hound Green & it was agreed that this work should go ahead KA to send RD a copy of the proposals (ii) that agreement of the format of the Glebe Wood Lease would be received from the solicitors soon (iii) that an article was required for the Whitewater Benefice magazine. It was agreed that DS would obtain wording from the HH Management Group.</p> <p>AW: asked that an effort be made to procure additional map boards and that was agreed – a total of 5 boards in all.</p> <p>AW: confirmed that a verbal quote had been received for installing a bridge over the Hound Green ditch (£270); only one needed as access from the Hound Green Close end will be over the existing concrete structure. AW was asked to secure a written quote for the work to go ahead.</p> <p>AW: reported that Trimming & flaying of hedges along a footpath could be procured for the sum of £120 + VAT and cutting of hedges in May and October would cost £240.</p> <p>AW also reported that the cost of laying scalplings on the private road alongside Hound Green past The Lanterns would cost £950. KA will approach landowners for a contribution.</p> <p>AW reported that clearing the ditch along Vicarage Lane would cost £320 and it was agreed to proceed with the work.</p> <p>AW reported that a hold had been placed on buying an additional bins until the matter had been clarified with HDC ie whether they will provide a number of the bins. The marginal re-location of the bins so that they are on highway land was agreed.</p> <p>There was general concern about the state of Hound Green and associated complaints. RD was asked to invite Paul Howe to the next MPC meeting, having viewed the Green and come up with ideas for its management. MPC has its own ideas.</p> <p>DS undertook to ensure that the memorial plaque for the former clerk would be secured in time for installation when the H/G furniture is received in September.</p> <p>BA confirmed that he had requested signage to prevent horses using and digging up a footpath. He undertook to take follow up action.</p> <p>RD had circulated a proposed response to a Consultation Questionnaire relating to prospective closure of some household recycling sites. The response was agreed in general, but the response to Proposal 3 Q4i s to amended to reflect “Geographical location & distance from other sites” as Preference 1, and the other three as of equal secondary importance.</p> <p>RD/AW will review the budget and input additional expenditures agreed at this meeting – for presentation at the next meeting.</p> <p>AK reported that the dragons teeth will be installed in 2/3 weeks time.</p> <p>AK reported that a meeting of 2/3 residents to discuss proposed re-siting and</p>	

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	use of the K6 telephone box did not take place as some did not attend. An attempt is to be made to ascertain the electricity supply to the phone box has been switched off.	
16/78	INFO ONLY – Matters Arising from Council Meeting 18th April 2016: updates were given during the meeting. The current state of play is recorded in the Appendix to these minutes.	
16/79	INFO ONLY - Matters arising from the Annual Parish Assembly held on 18th April 2016: No action required.	

Meeting closed 9.45 pm

Next MPC Meeting: 20 June 2016 – 7.30pm at Heckfield Hall,

Signed.....

Chairman

Date.....

Outstanding Matters as at 16 May 2016:	
Glebe Wood lease documents. KA reported that confirmation of approval draft lease would be received shortly from the local solicitor.	KA
Installation of dragons' teeth: AK reported that dragon's teeth should be installed within 3-4 weeks at a cost of £800.	KA
Contact with Robert Thain regarding HARAHA & site choice: AK to report: No progress.	AK
The future of the red K6 telephone box. AK reported that a meeting of 2/3 residents to discuss proposed re-siting and use of the K6 telephone box did not take place as some did not attend. An attempt is to be made to ascertain the electricity supply to the phone box has been switched off.	AK
Hound Green furniture and bird/bat boxes. The furniture and bat & bird boxes have been ordered.. HDC has confirmed that the planned installation date is 1 September. The memorial plaque for JWH will be installed at the same time. RD has asked for a financial statement of the balance of s106 money remaining.	BARD
Litter bins:. AW reported that a hold had been placed on buying an additional 5 bins until the matter had been clarified with HDC ie whether they will provide & empty a number of the bins. The marginal re-location of the bins so that they are on highway land was agreed.	RD/AW
Compensation for telephone poles on the village green, Hound Green. Thompson Broadbent have confirmed that a claim has been made against SSE. behalf of MPC on a no win, no fee basis.	RD
Hound Green: provision of bridge(s) over the ditch: (railway sleepers with handrails, provide accessibility for wheelchairs for access by the disabled (as reflected in the funding) & pushchairs etc across the ditch AW: confirmed that a verbal quote had been received for installing a bridge over the Hound Green ditch (£270); only one needed as access from the Hound Green Close end will be over the existing concrete structure. AW was asked to secure a written quote for the work to go ahead.	AW
Plaques confirming that work in refurbishing the bus shelters in Hazeley Green had been completed & by whom.. DS confirmed that the plaques had been installed.to seek a quote for producing the signs.	Delete
Provision of a spreadsheet to monitor progress against target dates on	

projects/action items agreed by MPC. A spreadsheet has been drafted, and is being simplified/shortened..	RD
Contingency plan to cover the eventuality of a Clerk's departure A draft has been completed and will be circulated to councillors for comment	RD
Memorial plaque to the former Clerk. The plaque will be ready for installation as soon as the furniture is Hound Green furniture is received.	DS
Sale of Land at Hound Green: Delays caused by lack of communication within the legal department at HCC. Requisite notices will be displayed before the end of May.	RD
Parking problems at Hazeley Bottom: Photographs supplied by DS. RD to write to RSPB regarding the unsightly parking and asking whether the existing length of white posts could be increased to prevent it. Action pending.	RD
Broadband Speed: KA/AK to provide feedback on a planned meeting arising from a resident's complaint about broadband speed in the parish. It had been reported that residents can now order faster broader band – but it does not work.	Delete
Transfer of bank account & electronic banking. Action to be taken asap.	
The Lengthsman Scheme: MPC appears to be in the Yateley PC "Lengthsman cluster." Pending a visit to Hartley Wintney PC, which has opted into the scheme, RD to ask HALC for a "round robin" to other parishes seeking their experience of the lengthsman scheme.	RD
Cutting of footpaths around West End Farm, AW: reported that Trimming & flaying of hedges along a footpath could be procured for the sum of £120 + VAT and cutting of edges in May and October would cost £240.	BA/DS
Horses using footpaths: The ROWO has been informed and standard notices requested.. BA to hasten.	AW/BA
Private Road Improvement: AW reported that the cost of laying scalplings on the private road alongside Hound Green past The Lanterns would cost £950. KA will approach landowners for a contribution.	BA
Ditch Clearing along Vicarage Lane: AW reported that clearing the would cost £320 and it was agreed to proceed with the work.	AW/KA
The General State of Hound Green: RD was asked to invite Paul Howe to the next MPC meeting, having viewed the Green and come up with ideas for its management. MPC has its own ideas.	RD
HCC Review of Household Waste Sites: A proposed response to a Consultation Questionnaire relating to prospective closure of some household recycling sites was	

agreed subject to the response to Proposal 3 being amended to reflect “Geographical location & distance from other sites” as Preference 1, and the other three as of equal secondary importance.	RD
Budget Review: budget to be reviewed and input additional expenditures agreed at May meeting – for presentation at the June meeting.	RD/RW