

## **Allhallows Parish Council**

24 Burdett Ave Shorne Gravesend DA12 3HP  
Tel: 01474 825067 e-mail: [allhallowspc@gmail.com](mailto:allhallowspc@gmail.com)

**PERSONNEL COMMITTEE MEETING TO BE HELD ON  
WEDNESDAY 18<sup>th</sup> MARCH 2015 AT ALLHALLOWS VILLAGE HALL AT 6:30pm**

### **AGENDA**

1. To receive apologies for absence.
2. To Receive Declarations Pecuniary Interest (DPI's) and/or Other Significant Interests (OSI's) from members concerning specific items on the agenda.
3. To consider any dispensation requests for members with DPI's in relation to the Personnel Committee agenda.
4. To approve the minutes of the Personnel Committee meeting held 10<sup>th</sup> September 2014
5. Matters arising from the above minutes not on the agenda.
6. To note the action point update from the last meeting.
7. Date and venue for next meeting

### **CONFIDENTIAL SECTION**

*Motion under the Public Bodies (Admission to Meetings) Act 1960, that the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.*

8. Staff end of year appraisals
  - a. Request for member input to the year end appraisals for Caretakers line managed by the Parish Clerk
  - b. End of probationary period/end of year appraisal for Parish Clerk and employment contract.
  - c. Staff annual salary reviews – to discuss salary increment progressions for 2015/2016.
9. National Salary Award implemented from 1<sup>st</sup> January 2015  
To note increases in Caretakers' salaries in line with National Salary Award.