



Hamble Parish Council, Memorial Hall, High Street, Hamble, Southampton SO31 4JE
023 8045 3422, clerk@hamblepc.org.uk

The next meeting of the Parish Council
will be held at **7pm on Monday 10th September 2018**
at **The Roy Underdown Pavilion, Baron Road, Hamble**

This meeting is open to members of the public.

AGENDA

1. **Welcome**
 - a. Apologies for absence;
 - b. Declaration of interest and approved dispensations; and
 - c. To approve minutes of previous Council Meetings.
2. **Public Session**

COMMUNITY

3. **GE Presentation**
4. **Grant Application: Remembrance Commemoration**
5. **Anti-social Behaviour and the Foreshore**
6. **The Mercury Update**
7. **Recommendations from Planning Committee 24th July**
8. **Neighbourhood Planning – Next Steps?**
9. **Clerk's report**
10. **Recommendations from Asset Management Committee 4th September**
11. **Approve Review Panel Minutes of the 5th July 2018**

PLANNING APPLICATIONS

12. **F/18/83792**
62 SPITFIRE WAY, HAMBLE-LE-RICE, SO31 4RT
Change of use of half of the existing detached garage to a kitchen for training purposes.
13. **H/18/83832 - 76 ASTRAL GARDENS, HAMBLE-LE-RICE, SO31 4RY**
SINGLE STOREY AND TWO STOREY REAR EXTENSION

14. **H/18/83809 - 1 BEAULIEU ROAD, HAMBLE-LE-RICE, SO31 4JL**
Single storey rear extension and ramped path
15. **H/18/83736 - PIPPINS, OAKWOOD WAY, HAMBLE-LE-RICE, SOUTHAMPTON, SO31 4HJ**
Rear and side extension and new rear-facing roof windows
16. **T/18/83585 - Land to rear of 8 Deanfield Close, Hamble, SO31 4JJ**
TPO 125-E - 1 no. Sycamore Prune to 8 metres and prune back to previous locations
17. **H/18/83773 - 5 OYSTER QUAY, HIGH STREET, HAMBLE-LE-RICE, SO31 4BQ**
Construct a new balcony bridge between two existing balconies at the no. 5 Oyster Quay
18. **F/18/83779 - Hamble Football Club at Hamble Parish Community Facilities, Hamble Lane, Hamble, SO31 4TS**
Retrospective single storey extension and erection of a single storey detached building.
19. **F/18/83747 - MERCURY MARINA, SATCHELL LANE, HAMBLE, SO31 4HQ**
Retention of storage & office accommodation (portable units) for temporary 3 year period.

FINANCE & PAYMENTS

20. **Approve the following for June, July and August:**
 - a. Petty Cash and Bank reconciliations;
 - b. To authorise the schedule of Payments; and
 - c. Income and expenditure schedule
21. **Mid-year Review (April to September) and Budget Setting**

EXEMPT BUSINESS - To consider passing a resolution under Section 100A(4) of the Local Government Act 1972 in respect of the following items of business on the grounds that it is likely to involve the disclosure of exempt information as defined in paragraph 3 of Part 1 of Schedule 12A of the Act.

22. **Recommendations from Personnel Committee 20th July**
23. **Recommendations from Asset Management Committee 4th September**
24. **Review Panel Minutes**
25. **Personal Injury Claim**

Dated:

Amanda Jobling

Clerk to Hamble Parish Council

Signed: _____

HAMBLE-LE-RICE PARISH COUNCIL

MEETING FULL COUNCIL
VENUE Roy Underdown Pavilion, Hamble
DATE Monday, 9th July 2018
TIME 7 PM

PRESENT Councillors: S Schofield (Vice Chair); P Beach; M Cross; J Dajka; S Hand; I James; D Rolfe; A Ryan; A Thompson; I Underdown and G Woodall
Mrs A Jobling (Clerk); Mrs J Symes (Deputy Clerk); Mrs J Panakis (Minutes Secretary).
Cllr D Airey (Eastleigh Borough Council); Cllr K House (Eastleigh Borough Council); Cllr A Manning (Eastleigh Borough Council); Mr Matt Blythe (Eastleigh Borough Council).
Members of the Public: 9

167/71/18 **Apologies for Absence**
Apologies had been received from Cllr S Cohen. Cllr Schofield in Chair.

168/71/18 **Declaration of Interest and Approved Dispensations**
The following Declarations of Interest in relation to item 3 on the Agenda were made: Cllr Cross declared an interest; a pecuniary interest was declared by Cllrs Beach, Hand and Rolfe.

169/71/18 **Minutes of the Full Council Meeting held on Monday, 14th May 2018**
These Minutes had been referred back for amendments at the last Full Council meeting. **RESOLVED** that the minutes of this meeting, having been circulated, were approved and signed by the Vice Chairman.
Proposed: Cllr Beach Seconded: Cllr James

170/71/18 **Minutes of Exempt Business of Full Council Meeting held on Monday, 14th May 2018**
RESOLVED that the Exempt Minutes of this meeting, having been circulated, were approved and signed by the Vice Chairman.
Proposed: Cllr Underdown Seconded: Cllr Rolfe

171/71/18 **Minutes of the Full Council Meeting held on Monday, 18th June 2018**
RESOLVED that the Minutes of this meeting, having been circulated, were approved and signed by the Vice Chairman.
Proposed: Cllr Rolfe Seconded: Cllr Hand

172/71/18 **Public Session**
Four members of the public spoke to Item 3 on the Agenda - the Street Trading Application at the Public Hard, Hamble. The following concerns were raised
(1) There was insufficient space for the mobile trading bus at the proposed location;
(2) The area was a public highway, used by pedestrians with high footfall during the summer months creating safety issues;
(3) Property based businesses have business rates and other over heads which a street trader is exempt from. This creates an unfair advantage and could result in established businesses being undermined. This application could damage their business and ultimately undermine their ability to employ local staff;

- (4) Concerns were raised about arrangements for waste disposal and the need to ensure that the trader is required to retain commercial waste removal services;
- (5) The trading times were beyond normal trading hours for a café style business (8 am to 10 pm);
- (6). Access of emergency vehicles at the bottom of the Public Hard would be compromised by this mobile unit;
- (7) The aesthetic of the area could be compromised.

7.11 pm

Cllrs Beach, Hand and Rolfe left the meeting

173/71/18

Street Trading Application at the Public Hard, Hamble

Cllr Schofield explained that the Parish Council could only make representations regarding this application. Eastleigh Borough Council Local Area Committee would make the decision. The Local Government (Miscellaneous Provisions) Act 1982 sets out grounds for refusal which include a lack of space available and consideration as to the number of similar traders within the area. The Council requested that this application be referred to the next meeting of the Local Area Committee on 26th July for consideration and for a statement to be drafted incorporating the views of the Parish Council that the application should not be approved and its parishioners.

CLERK

7.20 pm

Cllrs Beach, Hand and Rolfe returned to the meeting and 2 members of the public left the meeting

174/71/18

Grant Application from Hamble Conservation Volunteers

RESOLVED that the grant for £500 is approved.

Proposed: Cllr James Seconded: Cllr Rolfe

CLERK

175/71/18

Grant Application from River Hamble Games

RESOLVED that the grant for £250 is approved.

Proposed: Cllr Underdown Seconded: Cllr James

CLERK

176/71/18

Mr Matt Blythe – Eastleigh Borough Council Area Manager – Report

The Mercury – the building works would be completed in the next couple of weeks with a further 2 weeks required to complete the interior fit out. The building would be ready during August, with a proper opening scheduled for 22nd September to coincide with events related to Mercury Old Boys Association.

The day to day management would be performed by the Parish Council and a Community Management Agreement would be established to facilitate the legality of this. The building itself is owned by Eastleigh Borough Council who will provide a small budget to the Parish Council to support the day to day running costs. The Legal Management Agreement is currently being drafted by the Borough Council's legal team, so an interim agreement will be produced as this was unlikely to be available on time. The two flats above the building will be let out and managed by Vivid.

Coronation Parade: the new car parking spaces have been designated. The rest of the improvements have had to be transferred to another contractor, which has impeded progress. This is now due to start at the beginning of August and will take 2-3 months to complete. The contractors have been instructed that the businesses on the Parade must remain open during the works and it is hoped that disruption will be kept to a minimum. In the next 10 days work will be done making exploratory bore holes.

Gun Implantation: the Borough Council are investigating with the Environment Agency and Historic England what can be done to repair this site. A response from Historic England about proposed repairs is still awaited.

Speed Limit Reminders Responsibility for this has been transferred from the Engineering Department to the Local Engagement Team, which has caused some delay in producing them.

Local Plan: the consultation on this is running until 6th August: responses on line were encouraged.

177/71/18

Report from the Borough Councillor – Cllr Airey

Osborne Quarters: the conversion to 30, 2 bedroomed bungalows had been approved and traffic calming measures had been agreed. Royal Victoria

Country Park and Cemetery: a better grass cutting regime was being investigated. Presently some areas are well kept, whilst others were not.

Taylor Wimpey Site: a road was now constructed to take the traffic away from Hamble Lane.

178/71/18

LAC Projects

The Clerk proposed that the Council met early in August to identify their projects as the task was too large to complete within an ordinary Full Council Meeting.

CLERK

179/71/18

Community Governance Update

The boundary issues between Hamble and Hound Parish Councils had been agreed and approved.

180/71/18

Hamble River Valley Forum and Hamble Estuary Partnership

RESOLVED that Hamble Parish Council would write to EBC outlining the need for safeguards to be put in place with any on-site biological treatment plant to avoid any incidences of contamination to the River Hamble.

Proposed: Cllr Hand Seconded: Cllr Schofield

CLERK

7.55 pm

Sgt Matthew Moss and Cllr K House joined the meeting

181/71/18

Hamble Valley Trails Project

RESOLVED that the Parish Council would support the project and Cllr Thompson volunteered to represent the Parish Council on this initiative.

Proposed: Cllr Rolfe Seconded: Cllr Dajka

CLERK

182/71/18

Clerk's Report

The contents of the Clerk's Report were noted. The following recommendations were agreed by the Council:

Item 2 – Eastleigh Borough Council's pre-submission Local Plan – **RESOLVED** that the Council delegated authority to the Planning Committee to prepare their response to this document, owing to time constraints.

Proposed: Cllr Underdown Seconded: Cllr Ryan

CLERK

Item 7 – The Mercury Community Hub and Library.

RESOLVED that authorisation be delegated to the Clerk to take over operational responsibility for this building on practical completion. Mr Blythe be asked to provide short legal letter to confirm that operational responsibility is being passed to the Parish Council.

Proposed: Cllr Underdown Seconded Cllr Dajka

CLERK

Item 10 – Creation of a bund to the entrance to Westfield Common.

RESOLVED that authorisation is given for the purchase of screened soil to create a bund at the entrance to Westfield Common to reduce access at a cost of £300 plus VAT.

Proposed: Cllr Cross Seconded: Cllr Rolfe

CLERK

Item 12 – Southern Quay – replacement of ladders.

RESOLVED that the Council approve the additional measures to replace/relocate ladders on the Foreshore at a cost of £4,925 plus VAT which will come from the earmarked reserve for bench replacement.

The Council requested that the Clerk contacted the Harbour Master about the state of the cables and pipes near the ladders and to provide a risk assessment covering the re-location of one of the ladders to outside the exclusion zone.

Proposed: Cllr Underdown Seconded: Cllr Woodall

CLERK

Item 9 – One Community.

RESOLVED that the Parish Council would become an associate of this organisation at a cost of £25 per annum.

Proposed: Cllr Underdown Seconded: Cllr James

CLERK

183/71/18

Police Report

Sgt Moss' report had been circulated to members ahead of the meeting. The Police had plans in place to identify periods when there were likely to be incidents of young people swimming from the Ferry pontoon and were ensuring that patrols were sent to the area at these times.

Crime was low in the area, but noise nuisance events were high. There has been a Police presence in Hamble particularly on Friday and Saturday nights. Sgt Moss explained that resources were deployed according to recorded incidents. He appreciated that it could be hard to get through when ringing 101, however, incidents could be reported by using the sector e-mail address: Eastleigh.police@hampshire.pnn.police.uk The Council suggested that the Police provide an article for the local school's end of term newsletter highlighting water safety.

8.31 pm

Sgt Moss left the meeting

184/71/18

Hampshire County Council Consultation - street lighting and community transport.

Cllr Airey spoke to the meeting on Hampshire County Council's consultation requesting feedback from members. Proposals included: alterations to street lighting hours; reduction in support to bus service No X15 (Netley/Hamble/Eastleigh); a charge to be levied on the Older Persons Bus Passes; the reduction in the production of printed materials such as bus guides and the Hampshire County Council map; the Community Passenger Transport Grants and the removal of services for older people such as 'Dial-a-Ride'. All proposals were cost saving exercises. Members contributed their opinions on the matters. It was agreed that the Clerk and the Vice Chair would meet to draft the Parish Councils response. **CLERK**

Committees and Governance

185/71/18

Asset Management Committee's Recommendations

RESOLVED that the amended Terms of Reference for the Asset Management Committee are approved by the Council.

Signed: _____

Date: _____

Page 4 of 5

8.50 pm Proposed: Cllr Schofield Seconded: Cllr James CLERK
Mr Matt Blythe left the meeting.

186/71/18 Review Panel Outcome
RESOLVED that the proposed Terms of Reference for the Review Panel are approved by the Council.
Proposed: Cllr Woodall Seconded: Cllr Rolfe CLERK

Finance and Payments

187/71/18 Approval of Petty Cash and Bank Reconciliations
The Deputy Clerk reported that the Bank Reconciliation was not available owing to queries still yet to be resolved. The Petty Cash reconciled to £82.16, however, this has not yet been checked by a Councillor.

188/71/18 Schedule of Payments
This was noted.

189/71/18 Income and Expenditure Schedule
This was noted.

190/71/18 Authority to make payments in August
RESOLVED that the Clerk be given delegated powers to make such regular payments as required, in consultation with the Chairman and Vice Chairman, during August.
Proposed: Cllr Hand Seconded: Cllr Beach CLERK

191/71/18 Payment of £40,000 to Eastleigh Borough Council
RESOLVED that this payment can now be made from earmarked reserves.
Proposed: Cllr Underdown Seconded: Cllr Cross CLERK

192/71/18 Exempt Business To consider passing a resolution under Section 100A(4) of the Local Government Act 1972 in respect of the following items of business on the grounds that it is likely to involve the disclosure of exempt information as defined in paragraph 3 or Part 1, of Schedule 12A of the Act.

The Schedule 12A categories have been amended and are now subject to the public interest test, in accordance with the Freedom of Information Act 2000. This came into effect on 1st March 2006. It is considered that the following items are exempt from disclosure and that the public interest in not disclosing the information outweighs the public interest in disclosing the information.

Proposed: Cllr Beach Seconded: Cllr Woodall

The matter to be discussed was as follows: Asset Management Committee - Leases

Meeting ended at 8.55 pm

Agenda Item 5: Anti-social behaviour and the Foreshore

Recommendation: To note the proposed next steps in partnership working with a view to dealing with Anti-Social Behaviour in Hamble.

1. This summer Hamble has seen an unprecedented number of unaccompanied young people coming to the Foreshore during the hot weather to swim. For much of the time swimming has been off of the quay side with numerous instances where young people were swimming within the designated the exclusion zone around the pontoon. A quick review through council minutes shows that this is a long-standing issue that has exercised the village over many years and resulted in the bye law being created to help reduce the risk of harm.
2. What changed this year was that a number of young people were frequently swimming in the no swim zone, were on the pontoon or were getting onto other tenders or boats in the vicinity and despite being asked to desist refused. This resulted in Harbour Authority Staff having to be regularly stationed in the areas and frequent requests for Police attendance. Harbour staff, others working on the river or members of the public were on a few occasions threatened, abused or were involved in an altercation. As a result, the Police had directed patrols to the area at high risk periods.
3. The Parish Office received a number of complaints (formal and informal) which were referred onto the Police about specific issues. These included:
 - Offensive language
 - Items obstructing the walk ways – eg cycles and bags
 - Occupying the seats and benches – displacing other users
 - Trespass on private boats and tenders
 - Intimidating behaviour
4. A number of people want to understand why the Bye Law was not being used. The current notice is misleading in that the notice implied a fine up to £500 which in reality is unlikely to be more than £50. The cost of taking an enforcement case could exceed this sum and the legal advice received was that the fine was not enforceable against minors. In the specific cases where video footage was available and the individuals identified they were 14 years of age. Given this the bye law route was not seen as a viable route and in fact the Council should consider whether it wishes to rescind the bye law?
5. The Harbour Master issued a River Alert highlighting the problems at Hamble and anecdotal evidence suggests that there were fewer river-based visitors to the village this summer as a result. Furthermore, a Dispersal Order was issued by Hampshire Police which gave them powers to remove and ban people from returning to the area for a period of 72 hours. This coincided with a change to the weather which proved to be the most effective deterrent in reducing anti-social behaviour and dangerous swimming.
6. Generally, the views of most people were that they didn't want to stop young people swimming in the river which has been a feature of village life for decades, but a genuine concern about personal safety in the water alongside concerns that the number of young people and the nature of their behaviour intimidated and deterred others from using the area.
7. The Clerk has met with the key agencies towards the end of the summer to consider what can be done in future years that might prove more effective than the measures already adopted. They include some or all of the following:
 - Improved engagement with young people around water safety via the Schools

- Further youth outreach via Youth Options and the new Hamble School facilities
 - Improved joint working with key agencies with a strong focus on community safety issues specific to the peninsula
 - Communication with the community about the safety issues
8. It has also been agreed that HPC will host an event with key partners to review how we currently work, to share information (within the constraints of information sharing protocols) and focus on problem solving across the whole patch rather than at an individual parish level. The lessons of the summer have shown for example that a success in dealing with a group of young people in Hedge End displaced the problem of mopeds to Hamble. We need to be more tactical in our approach:
9. Also, the Council has identified within the LAC Capital Projects the need to consider a design competition for the Foreshore Area. This would be comprehensive in terms of future use of the whole space but with a strong focus on changing the design of the area in the hope that it would reduce or eradicate some of the current problems. It might also help to consider whether some formalised area of the foreshore could be set aside for swimming.

Date: 10.09.2018

Council

Agenda item: 6

The Mercury - update

Timescales for noting

Agree Service Level Agreement model and licence letter

The building is nearly complete and interior fitting will begin shortly.

Key Time Scales:

6 th September	Fire risk assessment
7 th September	Meeting with MOBA – model ship delivered to parish office
14 th September	Signage and window vinyl installation
17 th September	Books delivered
18 th September	Photocopier and display cabinet delivered
20 th & 21 st September	Furniture delivery and IT install
22 nd September	Mercury Old Boys parade and naming ceremony

Dates are awaited for SEE connection, British Gas, landscaping and reception counter

Volunteers will probably be asked to help load some of the books on to the shelves on 20th and 21st September in preparation for the naming ceremony the next day.

The contractors fitting the interior will clean and tidy as necessary before they leave the building.

Outreach Services

Discussions have taken place with Citizens advice service and they have agreed in principle to offer drop in services from the Mercury the first Wednesday of every month.

Barclays will be providing Tea & Teach one to one digital skills coaching once a month from November 2018. Support is also available for interview skills, writing CVs and other life skills on a pre-booked basis.

A meeting is being arranged with the Village Agent for Help the Aged to discuss outreach services and her insight on the needs of the local community.

Service Level Agreement and Licence

Initially the agreement was to be on the basis of a partnership of equal responsibility however we are now moving to an agreement to say effectively that Eastleigh Borough Council are providing a serviced building out of which the Parish Council will operate. This will put less onus on the Parish Council and volunteers but will be a formal partnership for management and development of The Mercury.

A letter has been drafted giving the Parish Council licence to occupy the building until a Service Level Agreement is finalised. Suggested amendments to the licence have been submitted to EBC.

Volunteers

More than 20 completed volunteer application forms have been received. It is expected this number will increase now the building nearing completion and interest is building.

Volunteers were given the opportunity to attend a short site visit on 4th September and the overall feedback was extremely positive.

No-one has come forward yet to take on the volunteer coordinator or event management roles. These essential roles will be split into smaller responsibilities and re-advertised as soon as possible.

One Community has been approached to help source and provide the mandatory training for the volunteers; safeguarding, GDPR, copyright, health and safety, Equality, etc.

An induction programme, a volunteer policy and volunteer agreements will need to be drafted specifically for The Mercury.

Mercury Old Boys Parade

The schedule prepared by the Mercury Old Boys Association is attached; at least 150 members are expected to take part.

Road closure applications have been submitted by the MOBA.

Parking at the Roy Underdown Pavilion has been offered to the MOBA for any drivers and coaches once the passengers have been dropped off

Once the Church service is finished the members of the Association will walk to the Mercury for the short naming ceremony. The ceremony will include speeches from Cllr K House as Leader of the Borough Council, the President of The Mercury Old Boys who will present the model of the Training Ship Mercury to the Parish and the Chair of the Parish Council.

Lending

After discussions with Hampshire Library Service a family membership appears to be the best option, negating the need to hold any information about children and placing responsibility for borrowing with parents.

A suitable free or low cost software, based on bar code scanning, to track book borrowing is being sought. Most of the software packages automatically generate emails to remind borrowers to return overdue books.

Currently it is envisaged that fines will not be imposed on overdue books to minimise administration work and potential conflict for volunteers to manage. However, this policy may have to be reviewed if a high proportion of borrowers fail to return books and stock is depleted.

HAMBLE-LE-RICE PARISH COUNCIL

MINUTES OF THE PLANNING COMMITTEE HELD ON MONDAY, 23RD JULY 2018 AT THE ROY UNDERDOWN PAVILION, COLLEGE PLAYING FIELDS, BARON ROAD, HAMBLE-LE-RICE AT 7.00 PM

PRESENT:

Cllr I Underdown (Chair)
Cllr D Rolfe
Cllr A Thompson

In Attendance

Mrs A Jobling – Clerk to the Council
Mrs J Symes – Assistant Clerk to the Council
Mrs J Panakis – Minutes Secretary

Welcome

94/7/18 Cllr Underdown welcomed all present to the meeting.

Apologies for Absence

95/7/18 Apologies had been received from Cllr Dajka, Cllr James, Cllr Ryan and Cllr Woodall.

Declaration of Interest

96/7/18 None of the members present had a declaration of interest to make in regard to the agenda.

Minutes of the Planning Committee held on 25th June 2018 and Exempt Business of the Planning Committee held on 25th June 2018

97/7/18 Cllr Underdown proposed, Cllr Thompson seconded, all agreed, and IT WAS RESOLVED that the minutes of the above meetings be accepted as a true record. The Minutes were then signed by the Chairman.

Public Session

98/7/18 No members of the public were present at the meeting.

Development of Sites within Hamble Parish

99/7/18 GE Aviation Update The Clerk reported that a meeting had taken place with Cushman and Wakefield consultants acting on behalf of GE Aviation to discuss the Roy Underdown Pavilion and College Playing Fields in relation to the relocation of Folland Cricket Club. A package of measures were outlined which would bring the facilities up to a standard that would avoid an objection from Sport England (Hampshire Cricket Club and English Cricket Board). As part of the meeting they were asked to clarify whether the package of measures would be set aside and not included as part of the developers contributions that would arise from the site. Confirmation on this would follow.

Chairman's Signature: Date:

100/7/18 Cemex Site When the site was allocated in the Waster and Minerals Plan a range of studies were commissioned by local people and groups. This evidence base is still there and the Clerk has been asked whether the Council would wish to refer to it prior to the application being submitted. The idea was welcomed and the Clerk would follow it up.

CLERK

Policy

101/7/18 Neighbourhood Plan Following the recent session on Neighbourhood Planning it was agreed to discuss the matter further at the September Council meeting. Members felt it was informative and helpful.

102/7/18 Traffic Survey Following discussion with HCC it was agreed to discuss a contract with their commercial services team at HCC to assist with a local traffic survey using the £10,000 earmarked by Council at its July meeting.

CLERK

103/7/18 Parish Council's Response to Pre Submission Local Plan A partial response had been drafted and members had been sent a link to view/comment on it. Further work was scheduled before the deadline. It was agreed that a meeting would take place with Cllr Underdown and Thompson prior to submission

CLERK

104/7/18 Terms of Reference for the Footpaths and Cycleways Group It was agreed that the Terms of Reference would be altered as follows: "**Membership** The Working Group will normally comprise of 3 members, which could be more if desired and are usually appointed at the Annual Council Meeting." This document would be taken to the next Full Council Meeting for their approval.

CLERK

Applications from within Hamble Parish

105/7/18 H/18/83503 Sprockmar, Hamble Lane, Hamble-Le-Rice, Southampton SO31 4HT. Two storey rear extension and removal of existing chimney. Cllr Thompson proposed, Cllr Rolfe seconded, and IT WAS RESOLVED that the Planning Committee had no objections to this application.

CLERK.

Applications Outside Hamble Parish

106/7/18 L/18/82982 Police Training Centre, Royal Victoria County Park, Netley Abbey, Southampton SO31 4TS. Listed Building consent: provision of memorial garden. Cllr Rolfe proposed, Cllr Thompson seconded, and IT WAS RESOLVED that the Planning Committee had no objections to the application, however, that any planting of hedges and bulbs in the memorial garden was confined to native species only.

CLERK

107/7/18 Exempt Business To consider passing a resolution under Section 100A (4) of the Local Government Act 1972 in respect of the following items of business on the grounds that it is likely to involve the disclosure of exempt information as defined in paragraph 3 or Part 1, of Schedule 12A of the Act. The Schedule 12A categories have been amended and are now subject to the public interest test, in accordance with the Freedom of Information Act 2000. This came into effect on 1st March 2006. It is considered that the following items are exempt from

Chairman's Signature: Date:

disclosure that that the public interest in not disclosing the information out-weights the public interest in disclosing the information.

Cllr Rolfe proposed, Cllr Thompson seconded, and IT WAS RESOLVED that in view of the confidential nature of the business to be discussed the public and press be excluded.

Notes from the Meeting with Residents of Kingfisher Close
Enforcement Cases

The meeting closed at 7.40 pm.

DRAFT

Chairman's Signature: Date:

Agenda Item 8: Neighbourhood Planning – Next Steps?

Recommendation: To advise on how the Council wishes to proceed with a neighbourhood planning.

1. The Council received a presentation from Liz Bourne a Planning Consultation on Neighbourhood Planning back in July. Her presentation reignited interest in the value of Hamble preparing a neighbourhood Plan, with the Planning Committee at its meeting in July having a further discussion on the merits of proceeding with one. The planning Committee felt that there needed to be a wider discussion on the issue not least given that the range of views that were expressed.
2. In the intervening period officers have met with the lead specialist for Neighbourhood Planning at EBC and following that meeting an advice note has been produced that is attached. It sets out the procedural issues and the key stages in the process as well as some detailed considerations that could be a concern. Usefully it also reflects the changes arising from the updates to the National Planning Policy Framework (NPPF) that took place in back in July.
3. Although the following is not a comprehensive analysis it summarises some key issues

Strengths

- A NP has material weight in decision making
- Community led exercise reflecting local opinion.
- Supports the Development Plan crating local detail and flavour
- Creates a further set of tests that have to be met that can deter developers from looking at growth in the area

Opportunities

- Creating a unique vision for the village that has community support
- Would help to deliver the We R Hamble priorities where they relate to land use
- Consensus building process
- Generate additional income once the Community Infrastructure levy is adopted by EBC (25% of receipts generated)
- Set high design and environmental standards for new builds and renovations/extension
- Focus on local issues of importance such as the natural environment and local wildlife, Foreshore and the waterfront, access and rights of way and future use of the Airfield post gravel extraction
- Develop local sustainable travel plans

Threats

- Potential for legal challenge from land owners
- Change in Parish Council following election in 2020
- Community Forum could develop policies that do not serve the HPC interest (Foreshore)
- Cost of production
- Lack of community interest
- Need to allocate housing sites if a Housing Assessment identifies the need
- Forum is not representative of the community and NP becomes divisive
- EBCs plan not sound and NP has to develop in the absence of development plan

Weakness

- NP are overturned by SoS
 - If the 5 year Housing Land supply is not sustained the NP will not guarantee no unplanned development
 - Will require regular updating to remain Sound – binding the community and Council to a regular process of update.
4. Locally Titchfield is undertaking its final stage of consultation on its prepared plan. It does not allocate housing sites and as a result is similar to HPC. Members are recommended to look at the Plan ahead of the meeting to understand how a HPC plan could look. The Plan can be found on the following link:
<http://titchfieldmatters.org.uk/wp-content/uploads/2018/07/NP-4-Website-amended-app-18-25-July-2018.pdf>

Appendix

Note from Jackson-Hookins, Warren EBC

Agenda Item 9: Clerk's Report

Recommendation:

- A. To approve the list of projects for Hamble and to note those of the wider Local Area Committee (LAC)
- B. Note the Council submission to EBC's Pre Submission Local Plan Consultation.
- C. To consider any responses to EBC consultation on Licensing Policy
- D. To agree an arrangement for the creation of two Wards for Hamble following the outcome of the Community Governance Review

Items for noting

1. **Christmas trees** – an order has been placed for 3 trees for the Square and the Memorial Hall. The total cost of the trees will be £165.00+vat. It is unlikely that the trees at Coronation Parade will be decorated other than the uplifting based on the current timescales for completion and the need for newly planted trees to establish. In the light of this it is not necessary to purchase additional lights for this year. The normal consent from HCC will be sought in the next week or so.
2. **Coronation Parade** – works should start on the 17th September. Letters have been sent to local residents and business owners. The contract will last for between 2 – 3 months.
The Road Traffic Order for Coach Road is currently out for consultation. If there are objections they will go to the November LAC for consideration before the order is made (or not) around December when the works contract will complete.
3. **Community Orchard** – The AMC considered the timing of phase 2 of the Orchard but have decided that at this stage it is difficult to proceed until discussions have taken place with Folland Cricket Club and the proposals for CEMEX are known.
4. **One Community** - Council has now become a member of One Community and has already been able to access training needed for Health and Safety reasons.
5. **Hampshire County Council Hamble Lane Consultation** – HCC has now issued its second stage consultation on changes to Hamble Lane and the associate highway network. Events are planned over the next few weeks inviting residents and businesses to comment on proposals. Responses are needed by the 14th October. Given this the Planning Committee will review the information at its meeting on the 24th September and make its recommendations o Council for the meeting on the 8th October. The deadline is the 14th October 2018.
6. **Traffic survey work** – discussions have taken place with the consultancy team from HCC about the general form of the traffic survey work. It is has been difficult to find a time to meet but it is hoped to conclude discussions with them sometime next week with a view to starting the survey works as soon as possible after this date.
7. **Bartletts Fields play equipment replacement** – The council is currently out to tender for this project. Currently we expect 6 responses to the Invitation to Tender. Cllr Schofield (Chair of AMC) and Thompson (project Sponsor) will meet with staff on the 18th September to open and evaluate the tenders. Following this there will be a public consultation event on the 1st and 2nd October with the results of this being reported back to next council. The successful contractor will be expected to complete the work prior to Christmas.
EBC have been approached to formally request £14,000 of developer's contributions towards the cost of the project. Their assistance has also been sought to help with undertaking a financial checks as part of the Due Diligence.
8. **Grounds work** – Interviews are set for Tuesday 11th September. There is a short list of applicants. With the grounds team down, jobs are being prioritised to the normal daily checks and rubbish clearance, grass cutting and pitch preparation. Over and above this jobs are being reviewed as they come in. the is also a focus on supporting the opening of the Mercury and ensuring that the MOBA Parade is supported. Pruning and other similar types of jobs are being deferred by 6 weeks until the team is back to full complement.

Items for Decision

9. **LAC Project List** - A number of members met with EBC representatives to review the LAC projects list over the summer. The list is used primarily for negotiating Developer Contributions on new developments but they also form the basis of potential joint working.
It was a positive meeting and we were able to update a number of projects within the list. The up to date list of projects is appended. They should advance the priorities identified in the We R Hamble consultation.
An early project focused on improving the parking in an around Cliffe Avenue, Beech Gardens and Norbury Gardens is to undertake a traffic and parking survey. It is hoped that this will be completed over the next few months to enable contributions to be sought from the GE proposal if it proceeds.
10. **Local Plan Consultation** - At the last meeting of Council delegation was given to the Planning Committee to submit the Councils response to EBC's Pre Submission Local Plan Consultation: The final submission was posted on can be found following the attached link:
<http://www.hambleparishcouncil.gov.uk/community/hamble-parish-council-14956/news/parish-council-s-local-plan-response-20922>
11. **Licensing Policy** - EBC are in the throes of revising their licensing policy. Unfortunately amendments are not highlighted so a copy is attached to this report. Members are asked if they wish to submit any comments. There are a number of provisions that deal with the impact of noise and nuisance resulting from licensed premises that members may wish to consider. Street trading is not included as it is covered by other legislation. The Council could suggest that some general principals are included in relation to this activity.
12. **Community Governance Review** - EBC has written stating that following the CGR and the transfer of land from Hound Parish Council to Hamble Parish Council that there was now a need to move away from a single ward to a multiple warded parish (letter dated 22nd August 2018). A copy of the letter from the Monitoring Officer is attached.
The new ward boundary suggested by EBC reflects the new area to be incorporated; however given the makeup of this area it would be a ward with fewer than 50 properties. Given the number of current homes in the parish (2200) and the number of members there is a ratio of 1:183 homes. If we have to ward then it would make sense to have two wards with broadly the same number of homes and an equal distribution of members. This means looking for a ward boundary that will capture approximately 1875 homes. There are some natural boundaries that could be considered and Members are asked for their views.

APPENDIX

Priority Projects Updated List

EBC Licensing Policy

Letter from EBC dated 22.08.2018

BHH CIP LIST - Hamble

Cost Allocation		Priority	When	Size	Project Score		Priority x When x Size		Corporate/Local Objective
	Longer term aspiration	1=Low	1 = Long	1 = Small	£5-£50k	1,2,3			Green Borough Healthy Community Prosperous Place Local First
	Medium term priority, dependent on adequate funding	2 = Medium	2 = Medium	2= Medium	£50-£99k	4,6,8,9			
	Short-term priority for future allocation - subject to LAC approval	3 = High	3 = Short	3 = -Large	£100k+	12,18,19			
	Already allocated								
	To be scored								
	Small Projects								
Project/location	Proposal	Priority	When	Size	Project Score	Project Cost	Justification/comment	Corporate/Local Objective	
Satchell Lane footway	Extension of footpath link required from Satchell Lane end to school and Hamble Rail Station.	3	3	3	27	£100,000.00	CEMEX - DCs???	Healthy Community	
Mt Pleasant recreation ground (District Park)	Redevelopment of whole site.	3	3	3	27	£1,200,000.00		Healthy Community, Local First	
Roy Underdown	Extension to the first floor of the Roy Underdown Pavillion creating a veranda (Increasing size and attracting new users) New boiler(s) and solar panels for Roy Underdown Pavillion. Replacement windows at Roy Underdown Pavillion.	3	3	3	27	£350,000.00	GE will be key	Local First	
Hamble Rail trail - surfacing	Very poor condition - very muddy. Change from hogging to better surface.	3	3	3	27	£350,000.00	Link to Hamble Station improvements	Green Borough	
Provision of Natural Burial Ground.		3	2	3	18	£100,000.00	Link to CEMEX. Need to do preemptive work.	Local First	
Benches	Key locations - Southern Quay and College Playing Field	3	3	2	18	£30,000.00		Local First	
Coach Road estate open spaces	Protection of open spaces and verges from increases in car parking i.e. jnctn Coach Rd/Westfield Common, Grantham Avenue, Norbury Gdns. Subject to traffic study. GE development may have an impact.	2	2	3	12	£200,000.00	Subject to traffic study. GE development may have an impact.	Green Borough	
Hamble Gun Emplacement	To repair and protect the WW2 gun emplacement that forms part of the scheduled monument at Hamble Point	3	2	2	12	£50,000.00	Significant local land mark and historic structure.	Local First	
Hamble Foreshore improvements	Parish led design review of the foreshore with view to improving public realm.	3	2	2	12	£75,000.00		Prosperous Place, Local First	
Hamble Lane	Improve parking at the allotments	2	2	3	12	£100,000.00		Local First, Green Borough	
Copse Ln/School Ln Improvements	New foot way along School Ln from existing to small car park	3	2	2	12				

Bartletts Field play area	Improvements to play facilities. 4 x £5k fencing £10k, surfacing £4k	3	3	2	9	£50,000.00	Looking for funding from LAC	Healthy Community
Hamble Square Projects	Upgrades of infrastructure: lighting £5k, signage £5k, seating £5k, bollards £5k	2	2	2	8	£50,000.00	Parking working group looking at wider Council approach. Need to consider the traffic rights of way. Look to add to corporate list.	Local First
Westfield Common	Detail TBC	3	2	1	6	£22,000.00		Green Borough
Hamble Point car park	Due to coastal erosion the car park needs repair and long term protection. Protection will benefit the Marina, public highway and Hamble Common. An attractive amenity location of benefit to all three parishes. Repair	1	2	2	4	£50,000.00	Needs wider, longer term plan	Green Borough, Healthy Community
Improvements to Village Green	Improvements e.g. picnic benches. Owned by Hamble PC.	1	2	1	2	£5,000.00		Local First
Avro Court Multiplay Unit Refurbishment	Need assessment	1	1	1	1	£5,000.00		Healthy Community
New library	Old Barclays Bank Building, High St, Hamble to be demolished and replaced by library with flats above. Library to be combined with community facilities					£750,000.00	Identified as a priority - currently being delivered	Healthy Community, Prosperous Place
Coronation parade local centre improvements	A range of street furniture and other measures to create an improved pedestrian zone to mitigate impact of increased population. e.g. resurfacing/paving £20k bins£5k, bollards£5k, planters£5k, trees£5k, barriers£5k, seating £5k, cycle parking £5k, traffic improvements e.g. changes to parking kerbing £30k <36m					£150,000.00	Identified as a priority - currently being delivered	Healthy Community, Prosperous Place
	Funding for Hamble Parish Wildlife Map .							
	'You are Here' notice boards detailing attractions and retailers at Square and Foreshore car parks. Also interpretation boards.							
	Clearance of non- native species – Japanese knotweed, bamboo and rhododendrons from parish open spaces. Regeneration of Heather Gardens – recreate historical planting or planting to new design							
	Z plan directory					2,000		
	Provision of bird and bat nesting boxes							
	Community orchard							
	Wild flower meadow planting – funding for seeds and specialist equipment							
Hamble Common	Interpretation board							
Bulb planting in Coach Road/Sydney Avenue Areas								
TOTAL						£3,637,000.00		

BHH CIP LIST - Area Issues

Cost Allocation		Priority	When	Size	Project Score		Priority x When x Size		Corporate/Local Objective
	Longer term aspiration	1=Low	1 = Long	1 = Small	£0-£50k	1,2,3			Green Borough
	Medium term priority, dependent on adequate funding	2 = Medium	2 = Medium	2= Medium	£50-£99k	4,6,8,9			Healthy Community
	Short-term priority for future allocation - subject to LAC approval	3 = High	3 = Short	3 = -Large	£100k+	12,18,19			Prosperous Place
	Already allocated								Local First
	To be scored								
Project/location	Proposal	Priority	When	Size	Project Score	Project Cost	Justification/comment	Corporate/Local Objective	
Air Quality	Prepare strategy for BHH and implement priority actions	3	3	3	27	£200,000	Actions and timeline to be agreed by end June 2018. Likely to include modelling and work with transportation initially.	Green Borough; Excellent Environment for All. Tackling Congestion	
Hamble Rail Station Car Park (south of railway)	Parking to be provided on land south of the Station. Likely to be mix of parking and drop off facilities.	3	2	3	18	£200,000	Reduced traffic onto Hamble Ln, benefitting the whole peninsula. Improved access to rail travel, with improved access from north and south for pedestrians and cyclists and to improve bus connectivity. Policy HA1 in former EBC draft Local Plan.	Green Borough: Excellent Environment for All. Tackling Congestion	
Infrastructure required at any housing sites identified in the forthcoming Local Plan	A range of projects will be required including new and improved signage, bins, seats, dragons teeth, play equipment, exercise equipment, public art.	3	3	2*	18	£50,000.00	*The overall size is likely to be medium even though individual works will be small.	Green Borough: Excellent Environment for All.	
Projects to Reduce Congestion	Provision of, or a contribution towards the cost of providing, sustainable transport measures, to include new provision of, or improvements to existing, footway and cycleway infrastructure and public transport infrastructure and services.	3	2	3	18		Consideration of measures to reduce congestion. Review of location of bus stops? Stop parking opposite bus stops.	Green Borough: Excellent Environment for All. Tackling Congestion	
Community development	3 years at £30k per year. Project to provide community safety projects, life-long learning projects, cultural activities, extended schools initiatives.	3	3	2	18	90,000			
Youthwork initiatives	Youth work project for new communities 3 years at £50k per year	3	2	3	18	150,000			
Area	Electric car charging points in car parks	3	2	3	18		Encourage sustainable transport	Green Borough: Excellent Environment for All.	
HLF bid for footpaths	School Lane to Hamble Point car park	3	2	2	12				
Mobile CCTV	2 mobile CCTV cameras for enviro-crime enforcement	3	2	1	6	£20,000.00	Perceived risk of fly-tipping on the peninsula and difficulties catching offenders.	Green Borough: Excellent Environment for All.	
The Hamble School	Infrastructure relating to increases in youth and community use of the site.					£125,000.00		Local First	

EASTLEIGH BOROUGH COUNCIL

LICENSING ACT 2003 STATEMENT OF LICENSING POLICY

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1. VISION STATEMENT

- 1.1 To support the Corporate Priorities of a Healthy Community, a Prosperous Place and a Clean and Green Borough.

2. INTRODUCTION

- 2.1 The Licensing Act 2003 requires licensing authorities to publish a "statement of licensing policy" every five years, which sets out how they intend to exercise their functions. The policy sets out a general approach to making licensing decisions. Each application will be considered on its own individual merits. The licensing authority only has discretion to determine applications or make other substantive decisions if relevant representations are made. Representations made by "responsible authorities" or "other persons" (including businesses) are only relevant if they relate to one or more of the licensing objectives (see paragraph 2.4 below). Representations must also be submitted strictly within the timeframes advertised in order to be considered.
 - 2.2 The Policy relates to all those licensing activities identified as falling within the provisions of the Act (Part 1 Section 1) namely
 - o Retail sale of alcohol;
 - o Supply of alcohol to club members;
 - o The supply of hot food and/or drink from any premises between 11 p.m. and 5 a.m. ("late night refreshment");
 - o Provision of "Regulated Entertainment" – to the public, to club members

or with a view to profit. "Regulated Entertainment" is defined as:

- A performance of a play;
- An exhibition of a film;
- An indoor sporting event;
- Boxing or wrestling entertainment;
- A performance of live music;
- Any playing of recorded music;
- A performance of dance;
- Provision of facilities for making music;
- Provision of facilities for dancing.

- 2.3 The Legislative Reform (Entertainment Licensing) Order 2014 and the Deregulation Act 2015 provide significant exemptions to some of the activities. This is set out at Chapter 16 of the revised statutory guidance.
- 2.4 The licensing authority has a duty under the Act to carry out its functions with a view to promoting the four licensing objectives, which are:
- Prevention of crime and disorder
 - Public safety
 - Prevention of public nuisance
 - Protection of children from harm.
- 2.5 The licensing authority must also have regard to this Statement of Licensing Policy and any statutory guidance issued by the Secretary of State. The licensing authority may depart from guidance or this policy if, having properly taken it into account, there is good reason to do so and only where it is appropriate to do so to promote one or more of the licensing objectives. Clearly set out reasons will be provided where this approach is adopted.
- 2.6 In promoting the licensing objectives the licensing authority has a number of key aims and purposes which should be principal aims for everyone involved in licensing work and are therefore integral to the Policy. They include:
1. Protecting the public and local residents from crime, anti-social behaviour and noise nuisance caused by irresponsible licensed premises;
 2. Giving the police, licensing officers and responsible authorities the powers they need to effectively manage and police the night-time economy and take action against those premises that are causing problems;
 3. Recognising the important role which licensed premises play in our local communities and economy by minimising the regulatory burden on business, encouraging innovation and supporting responsible premises;

4. Providing a regulatory framework for alcohol which reflects the needs of local communities and empowers local authorities to make and enforce decisions about the most appropriate licensing strategies for their local area; and
5. Encouraging greater community involvement in licensing decisions and giving local residents the opportunity to have their say regarding licensing decisions that may impact upon them.

CONSULTATION

2.7 In accordance with section 5 of the Act and prior to the publication of this Policy the licensing authority consulted with:

- Chief Officer of Police for the area (Hampshire Police)
- Hampshire Fire and Rescue Authority
- Persons/bodies representative of local holders of premises licences;
- Persons/bodies representative of local holders of club premises certificates;
- Persons/bodies representative of local holders of personal licences;

In addition the licensing authority consulted with:

- Health and Safety Executive
- Children's Social Services, HCC
- Hampshire Chamber of Commerce
- Licensing Solicitors used by applicants to EBC
- Planning lead at EBC
- Regulatory Service Leads at EBC
- Strategic Planning officer at EBC
- Local Area Managers at EBC

This Policy will come into effect once adopted by Eastleigh Borough Council and remain in force for a period of 5 years. During this time the policy will be subject to regular review and may be amended.

3. BOROUGH PROFILE

- 3.1 The town of Eastleigh is the administrative town of the borough and has seen extensive redevelopment and improvements to the town's shopping facilities. Eastleigh has excellent transport links. It is at the intersection of the M27 and M3, has two stations on the main London to Bournemouth railway line and Southampton International Airport within its boundaries. The ports of Southampton and Portsmouth are nearby.
- 3.2 The Borough of Eastleigh lies between Southampton Water, the river Hamble and the boundaries of Winchester and Test Valley. It contains considerable

recreation and leisure facilities. Marinas and sailing clubs are found at Hamble, Bursledon and Netley. Three large country parks allow public access to some of South Hampshire's finest countryside and a number of informal countryside areas are provided and managed by the borough council. The attractive villages of Bishopstoke, Botley, Hamble-le-Rice, Netley and Bursledon all have conservation areas within them.

- 3.3 On 31st March 2017 there were 272 licensed premises, 29 Club Premises and 1568 personal licences active on the Eastleigh database.

THE IMPACT OF ALCOHOL ON EASTLEIGH BOROUGH

- 3.4 Public Health England state "Alcohol consumption is a contributing factor to hospital admissions and deaths from a diverse range of conditions. Alcohol misuse is estimated to cost the NHS about £3.5 billion per year and society as a whole £21 billion annually."
- 3.5 The following table compares Eastleigh to the England and South East Region averages on key Indicators on alcohol admissions. In each area Eastleigh is below the average for England with the exception of measure 5.02 Admission episodes for alcohol-specific conditions - Under 18s.

Indicator	Period	Eastleigh	SE Region	England	SE Region range		
					Worst	Range	Best
10.01 - Admission episodes for alcohol-related conditions (Narrow)	2015/16	529	527	647	753	○	374
9.01 - Admission episodes for alcohol-related conditions (Broad)	2015/16	1756	1768	2179	2635	○	1357
6.02 - Admission episodes for alcohol-specific conditions	2015/16	363	449	583	982	○	231

5.02 - Admission episodes for alcohol-specific conditions - Under 18s	2013/14 - 15/16	39.8	36.5	37.4	121.3	○	13.2
4.01 - Alcohol-related mortality	2016	40.8	42.1	46	65.6	○	27.7
2.01 - Alcohol-specific mortality	2014 - 16	8.5	8.2	10.4	18.5	○	3.4

3.6 The following tables show historical data. These show Eastleigh is generally following national trends. An area of concern is measure 5.02 Under 18 admissions where Eastleigh is above the national average. Alcohol-specific and Alcohol-related mortality are worsening compared to the national average.

10.01 - Admission episodes for alcohol-related conditions (Narrow) Eastleigh

Directly standardised rate - per 100,000

Period	Count	Value	Lower CI	Upper CI	South East England	
2008/09	○	493	422	385	462	493 606
2009/10	○	519	436	399	475	506 629
2010/11	○	547	454	417	494	518 643
2011/12	○	566	467	429	507	524 645
2012/13	○	555	454	417	493	513 630
2013/14	○	625	502	463	543	525 640
2014/15	○	633	503	464	544	519 635
2015/16	○	664	529	490	571	527 647

Source: Calculated by Public Health England: Risk Factors Intelligence (RFI) team using data from NHS Digital - Hospital Episode Statistics (HES) and Office for National Statistics (ONS) - Mid Year Population Estimates.

9.01 - Admission episodes for alcohol-related conditions (Broad) Eastleigh

Directly standardised rate - per 100,000

Period	Count	Value	Lower CI	Upper CI	South East England	
2008/09	○	1,169	1,036	977	1,098	1,284 1,639
2009/10	○	1,331	1,152	1,090	1,216	1,383 1,797
2010/11	○	1,480	1,261	1,197	1,328	1,509 1,954
2011/12	○	1,700	1,436	1,368	1,506	1,614 2,020
2012/13	○	1,761	1,467	1,399	1,538	1,616 2,020
2013/14	○	1,890	1,543	1,473	1,614	1,696 2,101
2014/15	○	2,015	1,621	1,550	1,693	1,708 2,126
2015/16	○	2,199	1,756	1,683	1,831	1,768 2,179

Source: Calculated by Public Health England: Risk Factors Intelligence (RFI) team using data from NHS Digital - Hospital Episode Statistics (HES) and Office for National Statistics (ONS) - Mid Year Population Estimates.

6.02 - Admission episodes for alcohol-specific conditions Eastleigh

Directly standardised rate - per 100,000

Period		Count	Value	Lower CI	Upper CI	South East England
2008/09	○	248	207	182	235	337
2009/10	○	335	272	243	302	361
2010/11	○	377	307	277	340	385
2011/12	○	404	330	299	365	439
2012/13	○	425	344	312	378	417
2013/14	○	498	397	363	434	446
2014/15	○	469	371	338	406	424
2015/16	○	458	363	330	397	449

Source: Calculated by Public Health England: Risk Factors Intelligence (RFI) team using data from NHS Digital - Hospital Episode Statistics (HES) and Office for National Statistics (ONS) - Mid Year Population Estimates.

5.02 - Admission episodes for alcohol-specific conditions - Under 18s Eastleigh

Crude rate - per 100,000

Period		Count	Value	Lower CI	Upper CI	South East England
2006/07 - 08/09	○	54	68.0	51.1	88.8	61.1
2007/08 - 09/10	○	53	66.9	50.1	87.5	57.1
2008/09 - 10/11	○	45	56.7	41.3	75.8	50.2
2009/10 - 11/12	○	33	41.2	28.4	57.9	45.2
2010/11 - 12/13	○	24	29.6	19.0	44.0	40.5
2011/12 - 13/14	○	22	26.9	16.8	40.7	39.1
2012/13 - 14/15	○	27	32.7	21.5	47.6	38.0
2013/14 - 15/16	○	33	39.8	27.4	55.9	36.5

Source: Calculated by Public Health England: Risk Factors Intelligence (RFI) team using data from NHS Digital - Hospital Episode Statistics (HES) and Office for National Statistics (ONS) - Mid Year Population Estimates.

4.01 - Alcohol-related mortality Eastleigh

Directly standardised rate - per 100,000

Period		Count	Value	Lower CI	Upper CI	South East England
2008	○	42	37.0	26.6	50.2	42.7
2009	○	39	34.4	24.3	47.2	43.0
2010	○	39	33.6	23.8	46.0	42.4
2011	○	39	33.8	24.0	46.3	42.7
2012	○	40	34.0	24.3	46.4	42.2
2013	○	47	39.2	28.7	52.2	42.5
2014	○	43	34.6	24.9	46.7	40.8
2015	○	46	36.5	26.7	48.8	41.0
2016	○	52	40.8	30.4	53.5	42.1

Source: Calculated by Public Health England: Risk Factors Intelligence (RFI) team from the Office for National Statistics (ONS) Annual Death Extract Public Health Mortality File and ONS Mid Year Population Estimates

2.01 - Alcohol-specific mortalityEastleigh

Directly standardised rate - per 100,000

Period		Count	Value	Lower CI	Upper CI	South East	England
2006 - 08	○	17	4.7	2.8	7.6	8.5	10.9
2007 - 09	○	20	5.7	3.5	8.8	8.6	10.9
2008 - 10	○	21	5.8	3.6	8.8	8.5	10.9
2009 - 11	○	21	5.8	3.6	8.8	8.7	10.7
2010 - 12	○	22	6.0	3.8	9.1	8.5	10.6
2011 - 13	○	22	6.0	3.8	9.1	8.6	10.4
2012 - 14	○	26	7.0	4.6	10.3	8.3	10.3
2013 - 15	○	31	8.2	5.6	11.7	8.3	10.3
2014 - 16	○	33	8.5	5.9	12.0	8.2	10.4

Source: Calculated by Public Health England: Risk Factors Intelligence (RFI) team from the Office for National Statistics (ONS) Annual Death Extract Public Health Mortality File and ONS Mid Year Population Estimates

4. LICENSING PROCESS

- 4.1 Applicants are strongly encouraged to seek advice at the earliest possible stage from the licensing authority and other responsible authorities before making an application.
- 4.2 Applicants will need to comply with the statutory requirements or risk their application being invalid.
- 4.3 The licensing authority will expect individual applicants to address the licensing objectives in their operating schedule, having regard to the type of premises ("premises" may include a vessel i.e. ship or boat), the licensable activities to be provided, the operational procedures, the nature of the location etc..
- 4.4 It is recommended that applicants obtain planning permission and building regulation approval along with all other necessary permissions and licences for the premises prior to an application being submitted.
- 4.5 When formulating their operating schedule applicants will be expected to make themselves aware of any relevant planning and transportation policies, tourism and cultural strategies or local crime prevention strategies and to have taken these into account where appropriate.

PUBLIC HEALTH AS A RESPONSIBLE AUTHORITY

- 4.6 There is not a specific licensing objective related directly to health within the current legislation. When making a representation, the Director of Public Health is most likely to relate such representations to the objectives on public safety and protecting children from harm. This is likely to include the prevention of accidents, injuries and other immediate harms that can result from alcohol consumption, such as unconsciousness or alcohol poisoning.

- 4.7 When determining applications the licensing authority will have regard to any guidance issued by the Government. In particular, account will be taken of the need to encourage cultural diversity, live music, dancing and theatre for the wider cultural benefit of the community as a whole. If representations are made concerning the potential for limited disturbance in a particular neighbourhood, the licensing authority's consideration of those representations will be balanced against the wider benefits to the community. As and when appropriate the licensing authority will consider seeking to licence public spaces within the community in the name of Eastleigh Borough Council.
- 4.8 When determining applications the only conditions which should be imposed on a premises licence or club premises certificate are those that are appropriate and proportionate for the promotion of the licensing objectives. In particular, regard will be had to any Crime Prevention Strategies i.e. the Local Crime and Disorder Reduction Partnership and any Cultural Strategies such as those that are aimed at monitoring the impact of licensing on the provision of regulated entertainment.
- 4.9 The licensing authority acknowledges that the views of vocal minorities should not be allowed to predominate over the general interests of the community.

OPERATING SCHEDULES

- 4.10 The operating schedule must form part of the completed application form for a premises licence. It should include information, which is necessary to enable a responsible authority or other person to assess whether steps have been taken or are proposed in order to promote the licensing objectives.
- 4.11 As and when appropriate the applicant should provide in the operating schedule such further relevant additional information/evidence where there is an apparent departure from the promotion of the licensing objectives.
- 4.12 It is strongly recommended that applicants and/or their legal advisors discuss with Council officers and representatives of responsible authorities the draft operating schedule before it is formally submitted. This will help ensure it properly addresses all relevant issues that might give rise for concern. This may avoid the necessity for a hearing if the application otherwise passes without representation.

In order to guide applicants in submitting applications specific policies are set out below. For the avoidance of doubt the consideration of the below is not limited to applications and may be taken into consideration by the licensing authority generally.

Crime and disorder

The applicant must indicate in the operating schedule the steps he/she proposes to prevent crime and disorder. Normally without exception for premises open between 2300 and 0600, and as appropriate for all other premises, depending on the specific premises and business being carried out, the Council would expect operating schedules to include arrangements for the following measures:

- Use of CCTV both within and outside the premises in accordance with the code of practice issued by the Information Commissioner from time to time e.g. the use of appropriate warning signs
- A search policy
- Procedures for risk assessing promotions and events
- A drugs policy to prevent the use of illegal drugs
- Employment of door supervisors licensed by the Security Industry Authority and other appropriately trained staff
- Participation in an appropriate Watch Scheme or other body designed to ensure effective liaison with the local community if in existence in the area
- Challenge 25 scheme or similar scheme promoted by the government
- Controls on bottles, glasses and containers
- No admissions after a specified time
- A personal licence holder to be on duty at the premises during opening hours

Reason

Prevention of crime is both an objective of the Licensing Act 2003 and an important responsibility of the Council under the Crime & Disorder Act 1998. It is important, therefore, that the applicant be able to demonstrate to the Council the practical steps that will be taken to further this objective.

Drugs

The Council will expect licensees of venues likely to be affected by drugs to take all reasonable steps to prevent the entry of patrons with drugs into licensed premises, to take appropriate steps to prevent drugs changing hands within the premises and to take practical measures to prevent drug misuse.

Exterior Lighting

Exterior lighting and security lighting must be positioned to minimise disturbance caused to neighbouring residential property.

Reason

Bright lights shining into the windows of residential properties can cause disturbance.

Noise

It is self-evident that the risk of disturbance to local residents is greater when licensable activities continue late at night and into the early hours of the

morning. For example the risk of resident's sleep being disturbed by patrons leaving licensed premises is obviously greater at 0200hrs than at 2300hrs.

The policy of the Council is to strike a fair balance between the benefits to a community of a licensed venue and the risk of disturbance to local residents. Consequently in sensitive areas the Council may restrict the hours of operation, as an alternative to extensive sound insulation and noise control measures.

Premises open between 2300 and 0800 will be expected to have:

- (a) Any car park situated in such a way that vehicular movements attributable to the licensable activity will not cause demonstrable adverse impact to local residents; and
- (b) Any smoking area is positioned to minimise both noise and smoke pollution for local residents; and
- (c) An operating schedule that indicates the applicant is taking appropriate steps to comply with the licensing objective of preventing public nuisance.

Exceptions may be made where it can be demonstrated that:

- (a) the licensable activities would not be likely to cause adverse impact especially on local residents, and that, if there is a potential to cause adverse impact, appropriate measures will be put in place to prevent it;
- (b) there will not be any increase in the cumulative adverse impact from these or similar activities, on an adjacent residential area; and
- (c) there is a good level of public transport accessibility to and from the premises at the appropriate times;

Reason

Any activity involving public entertainment or eating or drinking on the premises has the potential to impact adversely on the surrounding area due to noise, smells, or congestion on the footway. It may also be caused by customers being noisy when leaving, dropping litter etc. The impact of noise generated by these activities, especially customers departing either on foot or in cars, is particularly intrusive at night when ambient noise levels are much lower.

Certain areas of the District in particular are sensitive to the impact of licensable activities as they are either residential in character or close to residential areas and background noise levels are low. Many shopping areas are abutted by residential areas, including housing above commercial premises.

Tables and Chairs outside Premises and Beer gardens

The Beer gardens of public houses and particularly rural public houses are an asset to the premises. Similarly, the provision of tables and chairs outside the premises either on the highway or on private land can enhance the attractiveness of the venue. It can have the benefit of encouraging a continental style café culture. However, late at night these same tables and chairs can contribute to noise problems and can be used as weapons. This is because they can encourage patrons and passers-by to loiter rather than disperse. In certain locations they have been taken over by gangs of noisy people.

The placing / leaving of tables and chairs on the public highway will need the consent of Hampshire County Council. On private land consent may not be required, but the operating schedule must adequately address public nuisance when relevant.

There should be no loud speakers outside the building unless agreed by the Council for a specific event and the operating schedule must include measures to control noise e.g. hours of use, if near residential premises. The Council will only generally allow the use of chairs and tables and beer gardens at such times as do not substantially impair the amenities of the residents of neighbouring properties. In predominantly commercial areas such as shopping centres the Council will normally allow hours of operation of 0800 to 2300. At the conclusion of these hours the Council will expect the removal of these tables and chairs.

If these hours lead to adverse impacts on the safety and amenity of local residents they may be reduced either by variation or on review unless appropriate measures have been agreed with the Council and/or relevant responsible authorities to mitigate these impacts.

Reason

This policy is designed to strike a fair balance between the needs of those wishing to enjoy refreshment in the open air and the need to ensure safety and prevent nuisance problems.

Sanitary Accommodation

- Premises are expected to provide sufficient provision of sanitary accommodation (e.g. water closets/urinals) for males and females adequately signed, located, maintained and kept clean. In certain circumstances applicants may wish to erect notices on the premises suggesting customers may wish to avail themselves of the toilet facilities before leaving the premises.

Reason

To prevent public nuisance created by people urinating and defecating in the street, any public place or private land.

Noise Controls

Stricter conditions with regard to noise control will be expected in areas of the District which have denser residential accommodation or low levels of background noise but this will not limit opening hours without regard to the individual merits of any application.

The operating schedule must have regard to the nature of the area where the premises are situated, the type of premises concerned, the licensable activities to be provided, operational procedures and the needs of the local community. The Council will expect the schedule to demonstrate how it is intended that the premises will be "good neighbours" both to residents and to other venues and businesses.

In particular it will expect the applicant to propose practical steps as to how disturbance to local residents will be prevented or minimised. In relation to noise from within the building the Council will expect the applicant to have carried out sound tests where appropriate to ascertain whether there is sound leakage. This noise could relate not only to music but also from air handling equipment or patrons. In premises that provide regulated entertainment or if there is sound leakage the Council will expect the operating schedule to include measures to address these issues such as (for example):

- Switching off fans and ventilation not required for public areas at 2300
- Keeping doors and windows closed and providing adequate mechanical ventilation
- Reducing sound levels and installing a sound limiting device to prevent sound exceeding the appropriate level
- Installing soundproofing measures to contain sound and vibration

The Council will expect popular venues (including takeaways), which attract queues, to formulate a system to avoid disturbance to residents. This can sometimes be achieved by simply ensuring that the direction of the queue is as far away as possible from residential accommodation.

Smoking areas should be located to cause minimal impact on local residents. Some locations, especially premises with a smoking area adjacent to or on a pavement, may require supervision to keep noise to a minimum and to monitor any interaction with passers-by.

However, excessive noise and/or disorder require more rigorous action. It is important that queues formed later in the evening are supervised to keep noise to a minimum. This action can also help stop drug dealers from passing on drugs during the queuing process but the primary purpose is to prevent noise and disturbance. Door supervisors will generally carry out this role, but they must be given clear instructions as to their duties and responsibilities and where necessary they should be adequately supervised.

In terms of patrons leaving the premises particularly late at night (after 2300) or early in the morning the Council will expect the applicant to have included in the operating schedule such practical steps as (for example):

- Erecting prominent notices at the exits to premises asking customers to leave quietly and not to slam car doors
- At appropriate times making announcements within the premises to the same effect
- Instructing door staff to ask customers leaving the premises to leave the area quietly
- Reducing the volume of music towards the end of the evening and where appropriate playing quieter, more soothing music as the evening winds down
- Giving free lollipops to customers as they leave
- Advertising the availability of (or arranging the provision of) licensed taxis or private hire vehicles to take patrons from the premises

Fans and ventilation systems if not properly designed, constructed and maintained can cause noise disturbance. The noise produced may not be a problem during the evening but may cause disturbance to local residents when they are trying to sleep. The total noise energy (L_{Aeq}), background noise (L_{A90}) and tonal content of the noise are important. Premises which will be operating fans and ventilation systems after 2300 should demonstrate in their operating schedules that noise produced will not cause disturbance to local residents.

Reason:

Noise / potential noise from licensed premises gives rise to a large number of representations from local residents. Additional controls are required if premises are open when residents are sleeping or attempting to sleep.

Children & Film

The Licensing Act 2003 provides that where a premises licence permits the exhibition of film it must include a condition requiring admission to be restricted to prevent children from viewing age restricted films classified according to the recommendations of the British Board of Film Classification (or by a body appointed under section 4 of the Video Recordings Act 1984 or alternatively the licensing authority itself).

In relation to specialist Film Festivals where it is desired to show films not classified by the BBFC the Council will, provided adequate notice has been given, classify the films concerned. To achieve consistency and the protection of children the Council will use the guidelines published by the BBFC.

Reason:

To prevent children from viewing unsuitable films.

Children and Regulated Entertainment

It is expected that adult staff will be at places of public entertainment to control the access and egress of children and to protect them from harm. This requirement also applies to children present at an event as performers, in which case, for every ten children there is expected to be one supervising adult present at all times.

Reason:

To ensure children are appropriately supervised and are protected from harm.

GUIDANCE DOCUMENTS

- 4.13 The licensing authority has provided a number of documents to assist with the process; these are available <http://licensing.eastleigh.gov.uk>

REPRESENTATIONS

- 4.14 There is a prescribed period during which the licensing authority can receive a written representation to an application. This is usually 28 days from the date the licensing authority receives the application but varies depending on the type of application under consideration. Current guidance can be found at <http://licensing.eastleigh.gov.uk/ebc2907/>
- 4.15 "Relevant representations" can include positive, supportive representations as well as objections.

DECISION MAKING PROCESS

- 4.16 It will be the licensing authority's policy to provide an efficient and cost effective service to all parties involved in the licensing process. With the exception of the approval and review of this Policy, decisions on licensing matters will be taken in accordance with an approved scheme of delegation.
- 4.17 In accordance with DCMS Guidance the licensing authority has delegated licensing functions to sub-committees or in appropriate cases, to officials supporting the licensing authority as follows:

Matter to be dealt with	Sub Committee	Officers
Application for personal licence	If a police objection	If no objection made
Application for personal licence with unspent convictions	All cases	
Application for premises licence/club premises certificate	If a relevant representation made	If no relevant representation made
Application for provisional statement	If a relevant representation made	If no relevant representation made

Application to vary premises licence/club premises certificate	If a relevant representation made	If no relevant representation made
Application to vary designated premises supervisor	If a police objection	All other cases
Request to be removed as designated premises supervisor		All cases
Application for transfer of premises licence	If a police objection	All other cases
Applications for interim authorities	If a police objection	All other cases
Application to review premises licence/club premises certificate	All cases	
Decision on whether a complaint is irrelevant frivolous vexatious etc.		All cases
Decision to object when local authority is a consultee and not the relevant authority considering the application	All cases	
Determination of an objection to a temporary event notice	All cases	
Determination of application to vary premises licence at a community premises to include alternative licence condition	If a police objection	All other cases
Decision whether to consult other responsible authorities on minor variation application		All cases
Determination of minor variation application		All cases

4.18 If no relevant representations are received then the authorisation will be issued automatically with, in the case of a premises licence or club premises certificate, such conditions attached as are mandatory or are consistent with the operating schedule accompanying the application. The licensing authority will have no discretion to refuse the application. The operating schedule will be translated into conditions attached to the licence.

4.19 Where relevant representations are made and not withdrawn, the licensing authority must hold a hearing before the Licensing Committee or, more usually, a sub-committee of the Licensing Committee who will take such of the following steps as it considers appropriate for the promotion of the licensing objectives. The steps are:

- grant the licence subject to the operating schedule modified to such extent as the (Sub-)Committee considers appropriate for the promotion of the licensing objectives, and subject to the relevant mandatory

conditions;

- exclude from the scope of the licence any of the licensable activities to which the application relates;
- to refuse to specify a person in the licence as the premises supervisor;
- reject the application.

APPLICATIONS FOR LARGE EVENTS

- 4.20 Events that the licensing authority believe may require a co-ordinated approach to manage may be subject to a Safety Advisory Group (SAG) process. This will be at the discretion of the licensing authority. Applicants will need to demonstrate to the members of the SAG they are supporting the licensing objectives.

5 EBC POLICIES AFFECTING LICENSING

- 5.1 The licensing authority will take into consideration the following in so far as they are relevant to the licensing objectives:
- The need of the local economy.
 - The cultural strategy for the Area, and the Council's wish to encourage and promote live music, dancing and theatre to the wider cultural benefit of its community.
 - The employment situation in the Area, and the need for investment and employment where appropriate.
- 5.2 There are many stakeholders in the leisure industry. Many are involved, directly or indirectly, in the promotion of the licensing objectives, particularly those relating to the prevention of crime and disorder and public nuisance.
- 5.3 The licensing authority will ensure at all times that it takes into account the views of these stakeholders and ensures proper integration of local crime prevention, planning, transport, tourism and cultural strategies. The Council will work closely with the police on issues of enforcement. Where appropriate, neighbouring authorities, town and parish councils will also be consulted.
- 5.4 Conditions attached to premises licences and club premises certificates will, so far as possible, reflect local crime prevention strategies.
- 5.5 Other mechanisms exist to control the anti-social behaviour of a minority of consumers who behave badly and unlawfully after leaving licensed premises etc. These controls include:
- Planning controls
 - Positive measures to create a safe and clean town centre environment in partnership with local businesses, transport operators and other departments of the local authority
 - Power of local authorities to designate parts of the local authority area as places for alcohol not to be consumed publicly

- Police enforcement of normal law concerning disorder and anti-social behaviour including the issuing of fixed penalty notices
- The prosecution of any personal licence holder or member of staff at such premises who is selling alcohol to people who are drunk
- The confiscation of alcohol from adults and children in designated areas
- Police powers to close down instantly for up to 24 hours any licensed premises or temporary events on grounds of disorder, the likelihood of disorder or excessive noise emanating from the premises
- The power of the Police and other responsible authorities or a local resident or business to seek a review of the licence or certificate in question

LICENSING HOURS

- 5.6 With regard to licensing hours consideration will be given to the individual merits of an application. Longer licensing hours relating to the sale of alcohol are important to ensure that concentrations of customers leaving premises simultaneously are avoided. It is hoped that longer hours will also result in a reduction in binge drinking at the end of an evening. This is necessary to reduce friction at late night food outlets, taxi ranks and other sources of transport, which can lead to problems of disorder and disturbance.

STANDARDISED CONDITIONS

- 5.7 Where the licensing authority believes it to be appropriate and necessary, in order to promote any of the licensing objectives, it will consider attaching conditions to licences. Conditions attached to licences will, as far as possible, be tailored to the individual style and characteristics of the premises and licensable activities concerned. Disproportionate and over burdensome conditions on premises will not be imposed unnecessarily. Standardised conditions will be avoided, where possible. Temporary conditions can be applied to temporary event notices.

SHOPS SELLING ALCOHOL

- 5.8. In 2013 the British Beer and Pub Association estimated that twice as much alcohol is bought in off-licensed premises as from pubs or other licensed premises. Additionally in 2015 figures released by them show beer sales by the off trade exceeded those by the on trade for the first time. This was after years of seeing a steady increase in the amount of alcohol sold in off licences, particularly in supermarkets. Pre-loading with alcohol before a night out is much more frequent. This change in habit has the potential to negatively impact on the licensing objectives with on-licensed premises most at risk of the consequences. There are additional increased potential risks such as easier access to alcohol by children (given that consumption is not monitored / regulated), theft, increased street drinking and an increase in crime and disorder.
- 5.9. To address this applicants, existing premises and the authority can consider a number of strategies to mitigate the problems. To address pre-loading the

consideration of an earlier terminal hour for off-licences near to or on a well-used route to established late night premises will be considered. To address theft and access by children to alcohol the layout of premises, CCTV, where alcohol will be displayed and what steps will be undertaken to support the licensing objectives will be considered. In areas where it is identified street drinking is an issue consideration should be given to not selling single cans of high strength drinks or even whether single cans of high strength alcohol are to be sold at all.

- 5.10 The licensing authority will generally consider licensing shops, stores and supermarkets to sell alcohol for consumption off the premises at any times they are open for shopping. But shops must have adequate management practices to ensure that sales are not made to under 18 year olds and persons where there are grounds to believe that the sale will result in crime and disorder.
- 5.11 However, if there are good reasons for restricting those hours, for example, where police representations are made in respect of shops known to be the focus of disorder and disturbance, then restriction of hours will be considered.
- 5.12 To prevent poorly managed shops from selling alcohol to children and persons under the influence of alcohol premises must ensure only people aged 18 years and over sell alcohol or if under 18 years old they are closely supervised doing so. Premises will be encouraged to operate a recognised "Proof of Age" scheme and supports the "Challenge 25" scheme.

TEMPORARY EVENT NOTICES (TENS)

- 5.13 The Licensing Act 2003 enables certain organised events for less than 500 people to take place following notification to the licensing authority, the Police and Environmental Health.

Guidance on giving Notice can be found in the Home Office Fact Sheet.
<https://www.gov.uk/government/publications/temporary-events-notices-factsheet>

- 5.14. Although the statutory legal minimum time required for the notification of a temporary event to the licensing authority, Police and Environmental Health is 10 working days, or 5 working days for a late temporary event, it is essential that proper consideration of the proposed event is given. Statutory guidance allows the licensing authority to publicise its preferred timescale for notification. Eastleigh Borough Council will prefer to receive TEN applications 4 weeks prior to any event. Applications that coincide with major events, such as sporting events or public holidays, especially Christmas the licensing authority will prefer to receive such applications 6 weeks prior to the event. This will allow time for errors and issues to be resolved in a timely manner.
- 5.15. The licensing authority will encourage bona fide community events. Applications made in cumulative impact areas, if adopted, will be subject to increased scrutiny due to the potential impact upon an area already identified as suffering from increased crime and disorder. Objections should not rely solely on any such policy but should be based on one or more of the licensing

objectives.

- 5.16. The licensing authority expects those who have given notice of a temporary event to have identified any particular issues having regard to their type of premises and/or activities, and to have in place written policies for addressing issues such as drunkenness, crime/disorder and drugs on their premises and for ensuring staff are trained on these policies.

6. MANAGEMENT OF PREMISES

6.1 DESIGNATED PREMISES SUPERVISOR

- 6.1.1 Any premises where alcohol is sold under a premises licence must have a designated premises supervisor (DPS). The DPS will be named in the premises licence, a summary of which must be displayed on the premises. A DPS must be a personal licence holder. Every sale of alcohol must be made or authorised by a person who holds a personal licence. The only exception is in the case of community premises. Community premises are defined as a church hall, chapel hall (or part thereof) or other similar building; or a village hall, parish hall, community hall or other similar building. Where the relevant form has been submitted and approved an alternative condition is attached to the licence meaning that the management committee is responsible for the supervision and authorisation of alcohol sales. In those circumstances a personal licence holder and DPS are not required for the sale of alcohol.

- 6.1.2 The Licensing Act 2003 does not require a DPS or any other personal licence holder to be present on the premises at all times when alcohol is sold. However, the DPS and the premises licence holder remain responsible for the premises at all times.

- 6.1.3 The licensing authority will normally expect the DPS to have been given the day-to-day responsibility for running the premises and as such it is expected that the DPS would usually be present at the licensed premises on a regular basis. The Authority expects that this will be in excess of 50% of a 7-day week.

- 6.1.4 The premises licence holder will be expected to ensure that the DPS has experience commensurate with the size, capacity, nature and style of the premises and licensable activities to be provided.

- 6.1.5 Within all licensed premises, whether or not alcohol is to be sold, the licensing authority will expect there to be proper management arrangements in place which will ensure that there is an appropriate number of responsible, trained/instructed persons at the premises to ensure the proper management of the premises and of the activities taking place, as well as adherence to all statutory duties and the terms and conditions of the premises licence.

6.2 DOOR SUPERVISORS

- 6.2.1 The premises licence holder and DPS should ensure that their premises do not increase the fear of crime as well as actual crime in their locality. To this end they should ensure, so far as is possible, that customers do not cause nuisance

or disorder outside the premises and that measures to ensure the safety of customers and prevention of nuisance are in place. Door supervisors have an important role in managing customers, not only on the doors but also in the immediate area of premises.

6.3 DISPERSAL POLICIES

6.3.1 The licensing authority accepts that licensed premises can have a diffuse impact. People can cause disturbance when returning to residential areas from later opening premises elsewhere and people who use off-licences may locate to a remote spot to drink. These problems may not be within the direct control of any particular licensed premises. However, premises licence holders are generally expected to take measures to encourage people to leave their premises quietly and considerately. The licensing authority would encourage premises to adopt a dispersal policy where appropriate.

6.4 RISK ASSESSMENT

6.4.1 The licensing authority will expect that appropriate and satisfactory general and technical risk assessments, management procedures and documentation have been made available to the relevant responsible authorities and to the licensing authority, that demonstrate that the public will be safe within and in the vicinity of the premises.

6.4.2 As a minimum the following matters must be taken into consideration:

- Whether the premises already have a licence which specifies the maximum number of people that can be present and, whether a risk assessment has been undertaken as to the maximum number of people who can be present in various parts of the premises, so that they can be operated safely and can be evacuated safely in the event of an emergency.
- Whether there are procedures in place to record and limit the number of people on the premises with opportunities for "pass outs" and readmission.
- Whether patrons can arrive at and depart from the premises safely.
- Whether there may be overcrowding in particular parts of the premises;
- Whether music and dance venues and performance venues will use equipment or special effects that may affect public safety (e.g. moving equipment, vehicles, pyrotechnics, strobe lights, smoke machines).
- Whether there are defined responsibilities and procedures for medical and other emergencies and for calling the emergency services.

6.5 PROMOTERS

6.5.1 The premises licence holder, DPS and personal licence holders remain responsible for activities taking place on premises when promotions take place. In addition the licensing authority will expect premises licence holders to have in place written agreements to ensure that when hiring out venues to promoters, the responsibility for the management of the premises is clear. The

Promoter and its employees or agents, shall comply in all respects with all conditions, requirements and regulations of the local authority, licensing authority, police authority and fire authority and have regard to the "Good practice for Licensed Premises".

6.6 TAKEAWAY PREMISES (LATE NIGHT REFRESHMENT HOUSES)

6.6.1 The licensing authority considers that it will normally be inappropriate to grant a premises licence permitting the sale of alcohol at premises which are principally used for selling hot food for consumption off the premises ("takeaway" premises).

6.6.2 It is recognised that takeaway premises open late at night can be associated with disorder as persons under the influence of alcohol having left, or in some cases being ejected from, late night venues congregate there. Applicants are recommended to have clear written policies for dealing with disorder and nuisance.

6.6.3 Operators of takeaway premises (including mobile units) must have suitable arrangements in place for the containment and disposal of their waste in accordance with the Environmental Protection Act 1990 and subsidiary regulations. Operators of premises where food or drink is provided in disposable containers for consumption elsewhere than on the premises are expected to consider the potential for litter near their premises and take steps to actively reduce the amount of litter generated from their premises. Applicants are also asked to consider the type of packaging container, whether it is always necessary and whether it can be sourced from sustainable materials.

6.6.4 Where the licensing authority considers it appropriate, it may impose conditions on a premises licence to require the operator of premises serving customers with hot food or drink to provide litter bins in the vicinity of the premises in order to prevent the accumulation of litter from its customers. It may require the proprietor to service those litter bins as part of their own waste management arrangements.

6.7 EXTERNAL AREAS

6.7.1 The implementation of the Health Act 2006 and the ban on smoking inside licensed premises has led to an increase in the number of people outside. The provision of tables and chairs outside premises can enhance the attractiveness of a venue, but licence holders should ensure that the use of such areas will not cause nuisance to the occupiers of other premises in the vicinity. In particular, those with authorisations are expected to manage persons smoking in the vicinity of premises so they do not impede access to the premises and do not cause disturbance. In addition they are expected to provide secure ash trays or wall mounted cigarette bins for patrons so as to minimise litter.

6.7.2 Licensees should also be aware of the possibility of breakages of drinking glasses and glass bottles in outside areas. Consideration should therefore be given to the use of toughened or 'plastic' drinking vessels and other management controls to avoid or lessen the likelihood of broken glass in these

areas.

- 6.7.3 The licensing authority has a number of concerns with respect to the development of external areas to licensed premises, and will consider imposing conditions to improve the management of the outside area or prohibiting or restricting the use of these areas in order to promote the public nuisance objective.

7. CUMULATIVE IMPACT POLICY

- 7.1 In some areas concentrated "pockets" of licensed premises / activities can exist which lead to serious problems of nuisance and disorder arising in the area, and even some distance away from the premises / activity. In such circumstances the impact of those premises / activities when taken as a whole can be far greater than that arising from individual premises / activities. It may not be possible to distinguish individual premises / activities as being the sole cause, or even a major contributing factor, of a particular problem. It is the cumulative combined impact of all of the premises / activities, which causes problems for a wider area and potentially undermines the Licensing Objectives.
- 7.2 The potential impact on the promotion of the Licensing Objectives by a significant number of licensed premises concentrated in one area is often referred to as "cumulative impact". This should not be confused with the issue of "need" which relates to the commercial demand for licensed premises and cannot be taken into account when determining licensing applications.
- 7.3 The Council has not previously considered it necessary to introduce a cumulative impact policy and continues with that view. Should evidence be forthcoming in the future that supports such a policy the Council will first consult with partners and relevant stakeholders before determining.
- 7.4 The fact that a cumulative impact policy has not been adopted does not mean that the cumulative impact (or potential cumulative impact) of premises cannot be considered, however, it means that the usual tests / consideration of applications is followed. I.e. that a premises licence should be granted unless there is good reason, based on the licensing objectives, not to.

8. CHILDREN

- 8.1 A child is anyone under the age of 18 years unless otherwise stated.
- 8.2 This statement of licensing policy does not seek to limit the access of children to any premises unless it is necessary for the prevention of physical, moral or psychological harm, or where such access constitutes a criminal offence (e.g. an unaccompanied child under 16 who is present on premises primarily or exclusively licensed for the supply of alcohol).
- 8.3 The licensing authority will have regard to any representations made by Hampshire County Council Child Protection Unit, or any other appropriate body when considering applications for premises licences.
- 8.4 When considering applications for premises licences, the licensing authority will

take into account the history of a particular premises and the nature of the activities proposed to be provided when considering any options appropriate to prevent harm to children. The relevant matters include premises:

- o where there have been convictions for serving alcohol to minors or with a reputation for underage drinking;
- o with a known association with drug taking or dealing;
- o where there is a strong element of gambling on the premises;
- o where entertainment of an adult or sexual nature is commonly provided;
- o where the supply of alcohol is the exclusive or primary purpose of the service at the premises.

In these circumstances, conditions may be attached to any licence to:

- o limit the hours when children may be present;
- o restrict the age of persons on premises;
- o exclude children from all or part of the premises when certain activities may take place;
- o require an adult to accompany a child;
- o set out a requirement for the presence of adult staff according to a set adult/child ratio where children are attending regulated entertainment;
- o exclude people under 18 from the premises when any licensable activities are taking place.

8.5 Where no licensing restriction is considered necessary, however, it is at the discretion of the premises licence holder or club to decide whether or not to admit children; however the licensing authority strongly supports the use of Challenge 25 policies, the recording of all refusals and training on all age restricted activity.

8.6 In the case of premises which are used for film exhibitions conditions will be imposed restricting access only to those who meet the required age limit in line with any certificate granted by the British Board of Film Classification or, in a specific case where there are very good local reasons a certificate given to the film by the licensing authority itself.

8.7 Except as in 8.4 above the authority will not impose conditions restricting the admission of children to any premises believing this should remain a matter of discretion of the licence holder. The licensing authority encourages family friendly policies. It will take strong measures to protect children where any licence holder is convicted of serving alcohol to children, where premises have or acquire a known association with drug taking or dealing, where gambling takes place on the premises or where entertainment of an adult or sexual

nature is commonly provided. In such circumstances while it may sometimes be necessary to impose a complete ban on the admission of children this would be rarely imposed, it would be more likely to require conditions as referred to above.

- 8.8 Where a large number of children are likely to be present on any licensed premises, for example, a children's show or pantomime, then conditions will be imposed requiring the presence of an appropriate number of adult staff to ensure public safety and their protection from harm including control of access and egress and consideration may be given to include conditions concerning child/adult ratios
- 8.9 The licensing authority recognises the great variety of premises for which licences may be sought. These will include theatres, cinemas, restaurants, pubs, nightclubs, cafes, takeaways, community halls and schools. Access by children to all types of premises will not be limited in any way unless it is considered appropriate to do so in order to protect them from harm
- 8.10 Where no restriction or limitation is imposed the issue of access will remain a matter for the discretion of the individual licensee or club.
- 8.11 The wide range of premises that require licensing means that children can be expected to visit many of these, often on their own, for food and/or entertainment.
- 8.12 The licensing authority will consult with the Hampshire County Council Child Protection Unit on the Council's behalf, or any successor body performing the same or a similar function and any other appropriate body, on any application that indicates there may be concerns over access for children
- 8.13 The Act details a number of offences designed to protect children in licensed premises and the licensing authority will work closely with the police and other appropriate agencies to ensure the appropriate enforcement of the law, especially relating to the sale and supply of alcohol to children.
- 8.14 The Act details a number of offences designed to protect children in licensed premises and the licensing authority will work closely with the police, trading standards and other appropriate agencies to ensure the appropriate enforcement of the law, especially relating to the sale and supply of alcohol and tobacco products to children.

9. ENFORCEMENT

- 9.1 It is essential that premises are maintained and operated so as to ensure the continued promotion of the licensing objectives and compliance with the approved operating schedule, the specific requirements of the 2003 Act and any licence conditions imposed. The licensing authority, in partnership with the responsible authorities, will make arrangements to monitor premises.
- 9.2 The licensing authority will work closely with the police, trading standards and the other responsible authorities, liaising on a regular basis to establish

enforcement protocols and concordats to ensure an efficient deployment of resources engaged in enforcing licensing law and inspecting licensed premises, in order to ensure that resources are targeted at problem and high-risk premises.

9.3 The premises licence holder is responsible to ensure the four licensing objectives are upheld:

- Prevention of crime and disorder
- Public Safety
- Prevention of public nuisance
- Protection of children from harm

9.4 Where there is evidence to suggest the licensing objectives are being undermined, enforcement action will be taken in accordance with the principles of better regulation and the Regulator's Compliance Code. The aim is to have well run premises operating in the Borough. Problems at premises will be identified by the relevant authorities and the licence holder will have responsibility to resolve the problem. Failure to address or respond to problems or isolated serious failures will normally be expected to result in a review application.

Amanda Jobling – Clerk
Hamble-le-Rice Parish Council
Hamble Village Memorial Hall
2 High Street
Hamble-le-Rice
Southampton
Hampshire
SO31 4JE

Our Ref: RW/AJ/103
Your Ref:
Contact: Richard Ward
Direct Dial: 023 8068 8103
Email: Richard.ward@eastleigh.gov.uk

22 August 2018

Dear Amanda

Community Governance Review

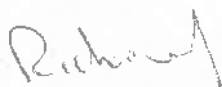
We are writing following the decision by Eastleigh Borough Council to implement the parish boundary changes identified through the CGR process. This results in a small part of Hound parish being moved to Hamble-le-Rice.

The attached map shows the new parish boundary, along with the borough ward boundary. In situations where a parish does not sit entirely within a borough ward, parish wards must be created. Therefore the addition to the parish, following the CGR will be a parish ward and as a result the remaining area of the parish must also become a parish ward. We would be grateful if you are able to propose a name for these two areas so that this information can be included in the CGR Order which we are currently preparing. This does not affect the number of parish councillors.

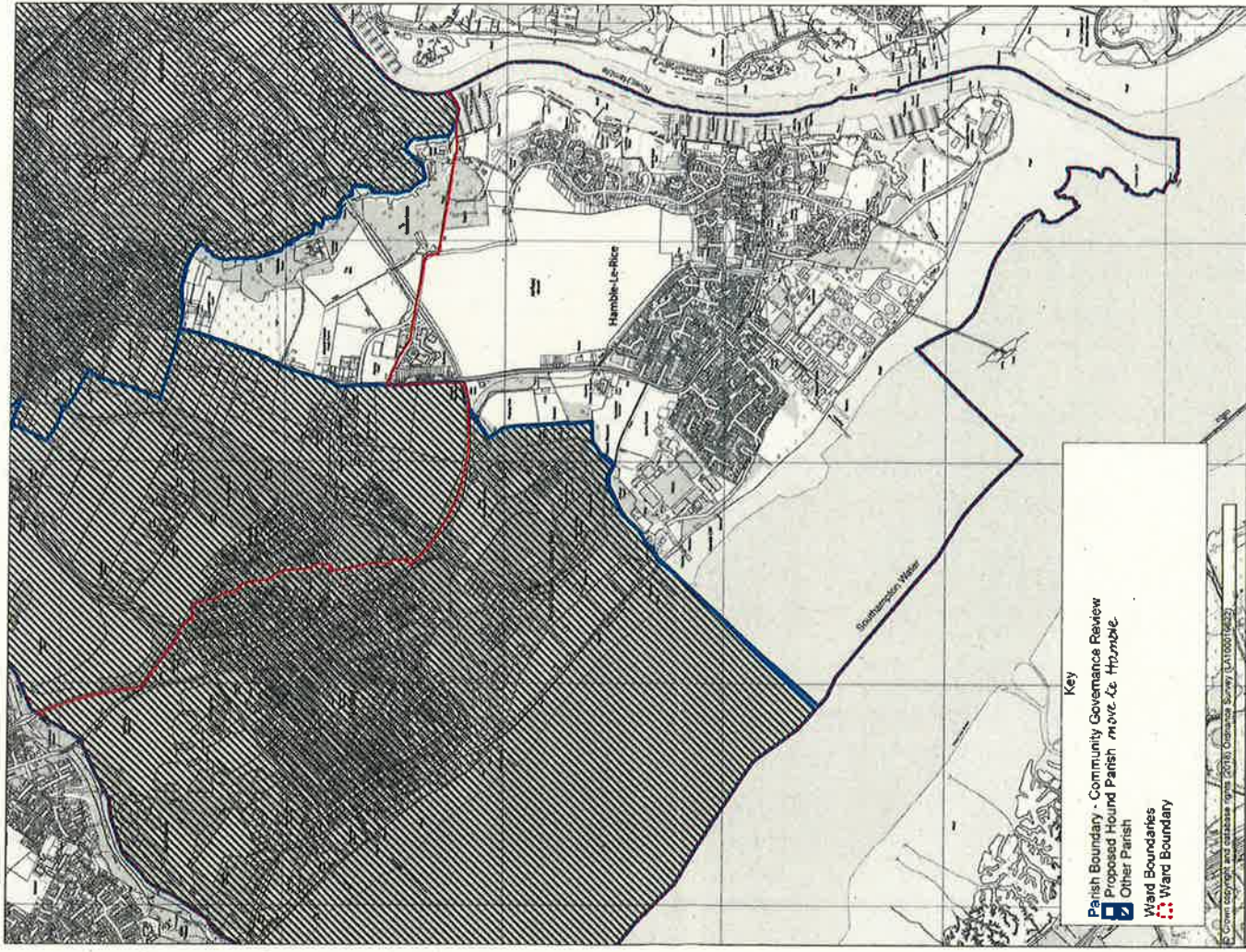
We are in the process of preparing the CGR Order and are aiming to be ready to submit this to the Local Boundary Commission for England around mid-September.

If you have any questions please get in touch.

Yours sincerely



Richard Ward
MONITORING OFFICER



Key

- Parish Boundary - Community Governance Review
- Proposed Hamble Parish move to Hamble
- Other Parish
- Ward Boundaries
- Ward Boundary



Title
Community Governance Review
Proposed Hamble Parish Boundary

Scale
1:15000
Map Ref
SU4607
Date
23/08/2018

Council

10th September 2018

Recommendations from Asset Management Committee – 4th September 2018

Agenda Item 10

Recommendations:

Hamble Village Memorial Hall - Portakabin	To dispose of the Portakabin located at the Memorial Hall to Hamble Village Memorial Hall Trustees by way of an exchange of letters for nil consideration.
Mudland Moorings	To set up a Task and Finish Group of Members to look at all the options related to Mudland Moorings with a view to reporting back to Council with a range of recommendations before the budget work is concluded in December.
Dinghy park	<p>To agree a flat rate for all Dinghy Park users removing the two scale fee structure. The proposed new charge will be £156 per year which equates to £3 per week.</p> <p>Discussion will also need to take place regarding with HRSC over the cost associated with their spaces.</p> <p>Terms and Conditions for Dinghy Park should be amended to state that "users of the DP who have been placed in the sin bin during the previous year will only be allocated a space when all other applications have been allocated"</p>
Community orchard	To defer the second phase of the community orchard for twelve months when there will be more clarity over the Follands cricket club proposal and the requirements needed to facilitate the proposed move.
Benches and signage	To defer the replacement benches programme at College Playing Fields and the Foreshore to enable work on a vision for the latter and to conclude discussions with Follands Cricket Club.
Additional car park machine at the Foreshore	To note the purchase of two Pay and Display machines at the Foreshore this will include the renovation of the existing machine to offer chip and pin and contactless payment and the new machine to offer card payments only. The cost of the machine will be £8500.
Burial Ground regulations – qualifying residency for the discounted rate.	<p>To amend the regulation wording to:</p> <p>Non parishioners may not be interred in St Andrews cemetery unless they have been compelled to leave due to the need for institutional care as a result of physical or mental incapacity or on active duty on HM service.</p> <p>An article will be published in the Village Magazine inviting residents to comment on the new wording.</p> <p>All terms and conditions will be reviewed and the headstone dimensions amended to reflect the outcome of a recent consultation with stone masons.</p>

HAMBLE PARISH COUNCIL

MEETING REVIEW PANEL
VENUE Roy Underdown Pavilion, Hamble
DATE 05.07.2018
TIME 9.15am

PRESENT Councillors: Thompson (Chair), Rolfe and Woodall
Councillor Schofield - Chair of Burial Working Group
Amanda Jobling - Clerk
Members of the public: 2

1. Welcome

- a. Apologies for absence
None
- b. Declarations of Interest/requests for dispensations
None were required/declared
- c. Inaugural meeting of the Review Panel therefore no minutes to approve.

2. Confirm Terms of Reference

Proposed: Cllr Rolfe Seconded: Cllr Woodall

RECOMMEND TO COUNCIL: Terms of reference for the Review Panel

3. Exempt Business To consider passing a resolution under Section 100A(4) of the Local Government Act 1972 in respect of the following items of business on the grounds that it is likely to involve the disclosure of exempt information as defined in paragraph 3 or Part 1, of Schedule 12A of the Act.

Proposed: Cllr Woodall Seconded: Cllr Rolfe

RESOLVED: That in view of the confidential nature of the business to be discussed the public and press be excluded.

Matter discussed:

Review of Decision Regarding the Internment of Ashes

Double fees had been applied for the internment of ashes of a former resident given that they had left the village to be in a supported environment more than five years ago.

An appeal was lodged in relation to this.

The appellant contested the application of double fees for their relative given she had had a long residential connection with Hamble. They also said that there were inconsistencies within policies as the use of the word 'recent' was mentioned in the Fees but was not mentioned in the Regulations.

The Review Panel concluded:

To waive the double fee for the interment of the ashes because:

- The published information was not consistent about the need to meet the "recent" residential criteria.
- They also identified that the use of a subjective term like "recent" should be avoided and a specific timescale would be better.

- That where there is an issue of capacity that results in someone moving out of the parish this needs further consideration to ensure we are not inadvertently penalising people. We should also be clear about the evidence that we will need in coming to a decision such as confirmation of the date when someone left their home and went into a care home.

The Panel asked that the AMC review the policy in the light of this and to publish our updated policy via our village magazine so that residents have a chance to comment on it. This will give us a mandate going forward.

DRAFT

Development Management

Eastleigh House, Upper Market Street, Eastleigh, SO50 9YN

Tel: 023 8068 8264 www.eastleigh.gov.uk

Office hours: Mon-Thurs 8.30am - 5pm, Friday 8.30am - 4.30pm

**Application for Planning Permission.
Town and Country Planning Act 1990****03 AUG 2018****Publication of applications on planning authority websites.**

Please note that the information provided on this application form and in supporting documents may be published on the Authority's website. If you require any further clarification, please contact the Authority's planning department.

1. Site Address

Number	62
Suffix	
Property name	
Address line 1	Spitfire Way
Address line 2	
Address line 3	
Town/city	Hamble-Le-Rice
Postcode	SO31 4RT

Description of site location must be completed if postcode is not known:

Easting (x)	448095
Northing (y)	107140

Description

2. Applicant Details

Title	Mr
First name	Ben
Surname	Wood
Company name	
Address line 1	62, Spitfire Way
Address line 2	
Address line 3	
Town/city	Hamble-Le-Rice
Country	

2. Applicant Details

Postcode	SO31 4RT
Primary number	
Secondary number	
Fax number	
Email address	

Are you an agent acting on behalf of the applicant?

☒ Yes ☐ No

3. Agent Details

No Agent details were submitted for this application

4. Site Area

What is the measurement of the site area?
(numeric characters only).

0.01

Unit

hectares

5. Description of the Proposal

Please describe the proposed development including any change of use

CONVERSION OF HALF OF EXISTING DETACHED GARAGE TO TRAINING KITCHEN FACILITY

Has the work or change of use already started?

☒ Yes ☐ No

6. Existing Use

Please describe the current use of the site

DOMESTIC DWELLING WITH DETACHED DOUBLE GARAGE

Is the site currently vacant?

☐ Yes ☒ No

Does the proposal involve any of the following? If Yes, you will need to submit an appropriate contamination assessment with your application.

Land which is known to be contaminated

☐ Yes ☒ No

Land where contamination is suspected for all or part of the site

☒ Yes ☐ No

A proposed use that would be particularly vulnerable to the presence of contamination

☒ Yes ☐ No

7. Materials

Does the proposed development require any materials to be used in the build?

☐ Yes ☒ No

8. Pedestrian and Vehicle Access, Roads and Rights of Way

Is a new or altered vehicular access proposed to or from the public highway?

☐ Yes ☒ No

Is a new or altered pedestrian access proposed to or from the public highway?

☐ Yes ☒ No

Are there any new public roads to be provided within the site?

☐ Yes ☒ No

8. Pedestrian and Vehicle Access, Roads and Rights of Way

Are there any new public rights of way to be provided within or adjacent to the site?

☐ Yes ☒ No

Do the proposals require any diversions/extinguishments and/or creation of rights of way?

☐ Yes ☒ No

9. Vehicle Parking

Is vehicle parking relevant to this proposal?

☐ Yes ☒ No

Please provide information on the existing and proposed number of on-site parking spaces

Type of vehicle	Existing number of spaces	Total proposed (including spaces retained)	Difference in spaces
Cars	4	3	-1

10. Trees and Hedges

Are there trees or hedges on the proposed development site?

☐ Yes ☒ No

And/or: Are there trees or hedges on land adjacent to the proposed development site that could influence the development or might be important as part of the local landscape character?

☐ Yes ☒ No

If Yes to either or both of the above, you may need to provide a full tree survey, at the discretion of your local planning authority. If a tree survey is required, this and the accompanying plan should be submitted alongside your application. Your local planning authority should make clear on its website what the survey should contain, in accordance with the current 'BS5837: Trees in relation to design, demolition and construction - Recommendations'.

11. Assessment of Flood Risk

Is the site within an area at risk of flooding? (Refer to the Environment Agency's Flood Map showing flood zones 2 and 3 and consult Environment Agency standing advice and your local planning authority requirements for information as necessary.)

☐ Yes ☒ No

If Yes, you will need to submit a Flood Risk Assessment to consider the risk to the proposed site.

Is your proposal within 20 metres of a watercourse (e.g. river, stream or beck)?

☐ Yes ☒ No

Will the proposal increase the flood risk elsewhere?

☐ Yes ☒ No

How will surface water be disposed of?

☐ Sustainable drainage system

☐ Existing water course

☒ Soakaway

☐ Main sewer

☐ Pond/lake

12. Biodiversity and Geological Conservation

To assist in answering the following questions refer to the guidance notes for further information on when there is a reasonable likelihood that any important biodiversity or geological conservation features may be present or nearby and whether they are likely to be affected by your proposals. Having referred to the guidance notes, is there a reasonable likelihood of the following being affected adversely or conserved and enhanced within the application site, or on land adjacent to or near the application site?

a) Protected and priority species (see guidance note):

☐ Yes, on the development site

☐ Yes, on land adjacent to or near the proposed development

☒ No

12. Biodiversity and Geological Conservation

b) Designated sites, important habitats or other biodiversity features (see guidance note):

- ☐ Yes, on the development site
- ☐ Yes, on land adjacent to or near the proposed development
- ☐ No

c) Features of geological conservation importance (see guidance note):

- ☐ Yes, on the development site
- ☐ Yes, on land adjacent to or near the proposed development
- ☐ No

13. Foul Sewage

Please state how foul sewage is to be disposed of:

- ☒ Mains Sewer
- ☐ Septic Tank
- ☐ Package Treatment plant
- ☐ Cess Pit
- ☐ Other
- ☐ Unknown

Are you proposing to connect to the existing drainage system?

☒ Yes ☐ No ☐ Unknown

If Yes, please include the details of the existing system on the application drawings. Please state the plan(s)/drawing(s) references.

REFER TO PLAN

14. Waste Storage and Collection

Do the plans incorporate areas to store and aid the collection of waste?

☐ Yes ☐ No

If Yes, please provide details:

PROPOSED USE OF EXISTING COLLECTION

Have arrangements been made for the separate storage and collection of recyclable waste?

☐ Yes ☐ No

If Yes, please provide details:

PROPOSED USE OF EXISTING COLLECTION

15. Trade Effluent

Does the proposal involve the need to dispose of trade effluents or trade waste?

☐ Yes ☐ No

16. Residential/Dwelling Units

Does your proposal include the gain, loss or change of use of residential units?

☐ Yes ☐ No

17. All Types of Development: Non-Residential Floorspace

Does your proposal involve the loss, gain or change of use of non-residential floorspace?

☐ Yes ☐ No

18. Employment

Will the proposed development require the employment of any staff?

☐ Yes ☐ No

19. Hours of Opening

Are Hours of Opening relevant to this proposal?

☒ Yes ☐ No

If known, please state the hours of opening (e.g. 15:30) for each non-residential use proposed: *9:30 - 15:30 3 days a week.*

20. Industrial or Commercial Processes and Machinery

Please describe the activities and processes which would be carried out on the site and the end products including plant, ventilation or air conditioning. Please include the type of machinery which may be installed on site:

Is the proposal for a waste management development?

☐ Yes ☒ No

If this is a landfill application you will need to provide further information before your application can be determined. Your waste planning authority should make it clear what information it requires on its website

21. Hazardous Substances

Is any hazardous waste involved in the proposal?

☐ Yes ☒ No

22. Site Visit

Can the site be seen from a public road, public footpath, bridleway or other public land?

☐ Yes ☒ No

If the planning authority needs to make an appointment to carry out a site visit, whom should they contact? (Please select only one)

- ☐ The agent
- ☐ The applicant
- ☐ Other person

23. Pre-application Advice

Has assistance or prior advice been sought from the local authority about this application?

☐ Yes ☒ No

24. Authority Employee/Member

With respect to the Authority, is the applicant or agent one of the following:

- (a) a member of staff
- (b) an elected member
- (c) related to a member of staff
- (d) related to an elected member

Do any of these statements apply to you?

☐ Yes ☒ No

25. Ownership Certificates and Agricultural Land Declaration

CERTIFICATE OF OWNERSHIP - CERTIFICATE A - Town and Country Planning (Development Management Procedure) (England) Order 2015 Certificate under Article 14

I certify/The applicant certifies that on the day 21 days before the date of this application nobody except myself/the applicant was the owner* of any part of the land or building to which the application relates, and that none of the land to which the application relates is, or is part of, an agricultural holding**

* 'owner' is a person with a freehold interest or leasehold interest with at least 7 years left to run. ** 'agricultural holding' has the meaning given by reference to the definition of 'agricultural tenant' in section 65(8) of the Act.

NOTE: You should sign Certificate B, C or D, as appropriate, if you are the sole owner of the land or building to which the application relates but the land is, or is part of, an agricultural holding.

Person role

- ☐ The applicant
- ☐ The agent

Title

Mr

25. Ownership Certificates and Agricultural Land Declaration

First name

BEN

Surname

WOOD

Declaration date
(DD/MM/YYYY)

27/07/2018.

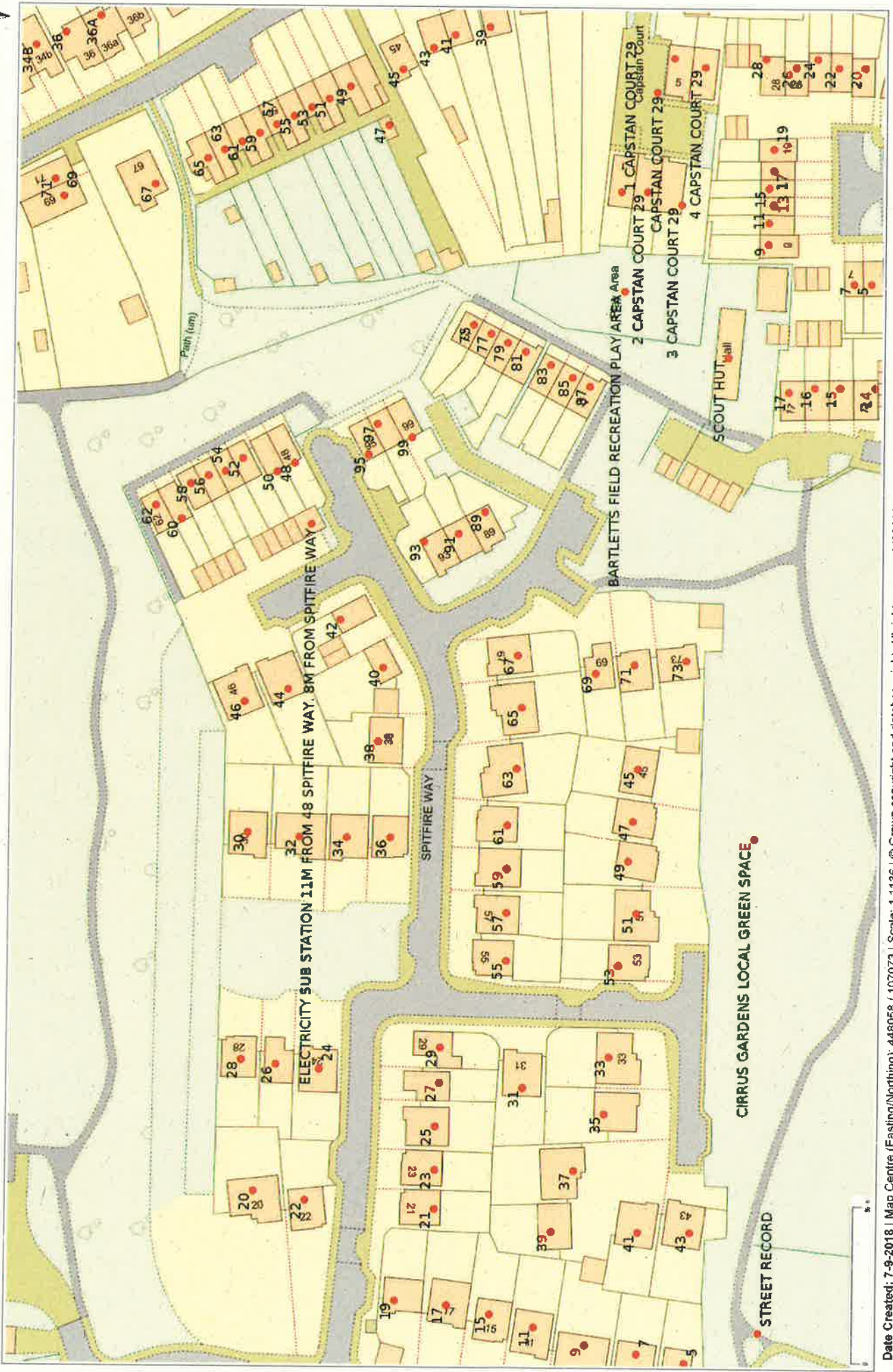
☐ Declaration made

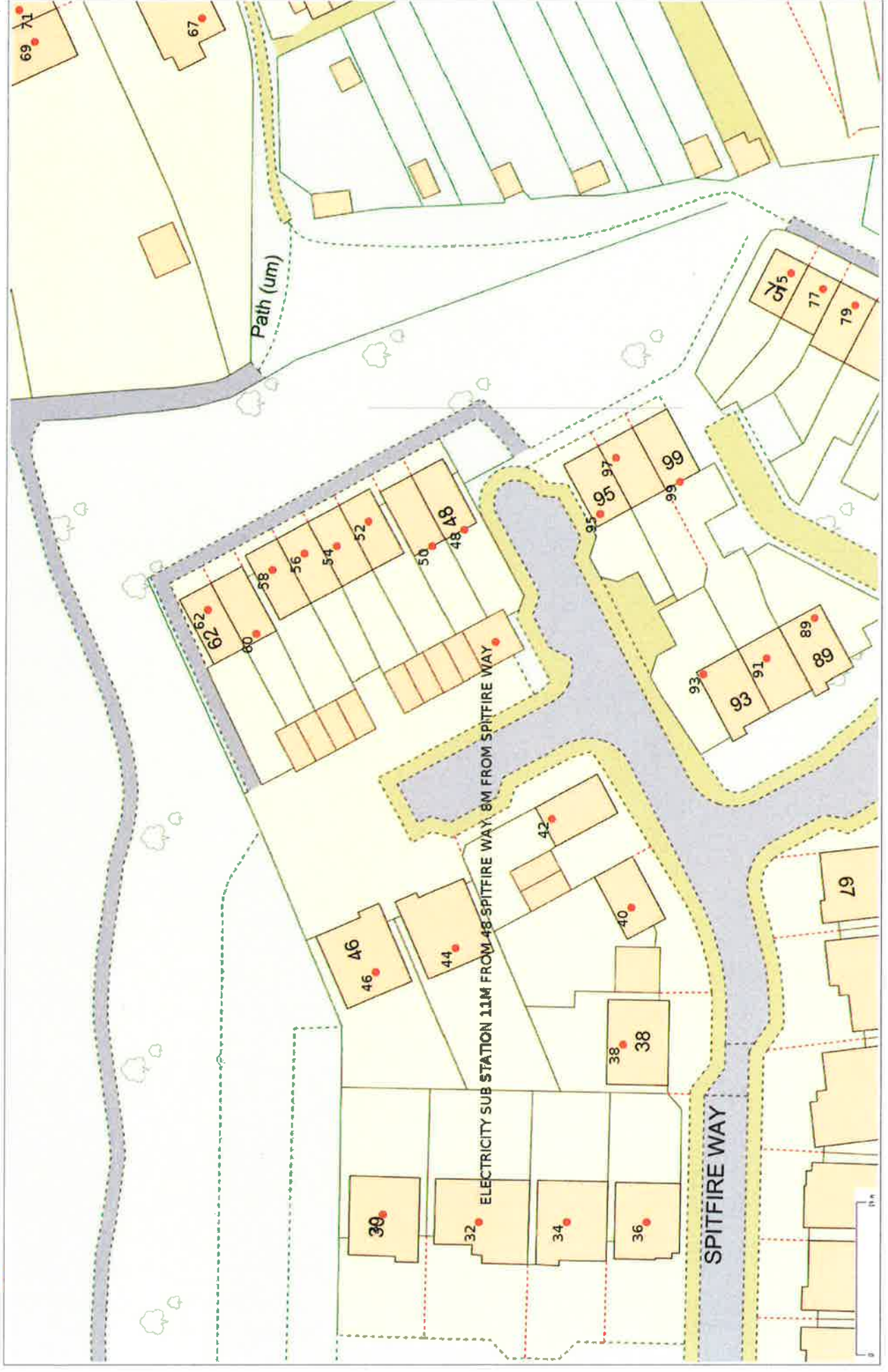
26. Declaration

I/we hereby apply for planning permission/consent as described in this form and the accompanying plans/drawings and additional information. I/we confirm that, to the best of my/our knowledge, any facts stated are true and accurate and any opinions given are the genuine opinions of the person(s) giving them. ☐

Date (cannot be pre-application)

27/07/2018.





Report for 62 Spitfire Way, Hamble Le Rice, SO31 4RT.

July 2018

Existing situation

The owners, Mr & Mrs Wood currently own the existing double garage which is situated at the bottom of their garden. It also has rear access from the garden & the garden can be accessed via a side gate. The garage is currently used for the parking of 2 cars/workshop area. Immediately beyond the garage frontage there are 3 no wide car parking spaces with associated turning space. The width is effective enough at 7.65m & could realistically accommodate 4 cars.

Proposed change of use

It is proposed to convert half of the existing garage space to form a Kitchen area that will be used specifically for the culinary training of Thai cuisine by Mrs Wood. The existing garage will be split in half to leave one car space & a new wall with door access will subdivide the remaining area into a new kitchen area. Refer to proposed sketch plan. The existing garage doors will remain as is in situ. The new kitchen will be professionally equipped to facilitate 4 no gas cookers, a fridge/freezer & associated food preparation areas in readiness for Mrs Wood, as the main cook & for the 3 trainee cooks. All 4 cookers will all be mechanically vented to one external roof vent.

Main impact of the conversion on neighbouring properties

- Timing of activities/operations – Potential general nuisance of running a business at unknown times/days.
- Additional vehicular traffic, parking & visitors – Potential nuisance of additional vehicles entering close, possible parking problems & issues with numbers of people coming & going.
- Noise/smell nuisance of kitchen – Potential nuisance from general cooking smells & noise of extractor fans from new kitchen.
- Loss of garage car space – The conversion will result in the loss of 1 of the 2 garage car parking spaces.

Mitigation of the impact on neighbouring properties

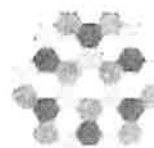
- The times of the training sessions proposed will be held on 3 days of the week & between the times of 9.30pm & 3.30pm. Mr & Mrs Wood are happy to agree to a condition that restricts the days/times of operation if required.
- There will be additional traffic generated by the visitors however the existing wide 3 spaces can easily accommodate 3 car spaces so there should be no parking issues with neighbouring properties.
- The number of visitors (3) should present no issue. This would be no difference in comparison say to relatives visiting.
- There will be the loss of the garage car space however the dwelling will still retain a minimum 3 car spaces and a garage space which is in line with the Local Authority Highways requirements of 3 spaces per 3 / 4 bedroom dwellings.

In addition to the above the owners have notified their immediate neighbours of their proposals, notably nos 60 and 46 all of whom have expressed their agreement with the proposals as long as all the issues above are addressed. These neighbours will confirm their support by writing in to the Council during the consultation period for the application.

Finally Mr & Mrs Wood would like to express their surprise at the cost of the planning fee of £462.00 as quoted by your office. When considering that a normal domestic to a dwelling is approx. £172.00 & the involvement of a planner looking at this & weighing up the impact of its height, width, proximity to the neighbours, its appearance, etc, etc. In this incidence the building (garage) is already in situ so no change externally & the only alteration is the internal layout. Mr & Mrs Wood would be grateful if this fee can be double checked under the circumstances.

Land Registry
Official copy of
title plan

Title number **HP593864**
Ordnance Survey map reference **SU4807SW**
Scale **1:1250**
Administrative area **HAMPSHIRE : EASTLEIGH**



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SPITFIRE WAY

Development Management

Eastleigh House, Upper Market Street, Eastleigh, SO50 9YN

Tel: 023 8068 8264 www.eastleigh.gov.uk

Office hours: Mon-Thurs 8.30am - 5pm, Friday 8.30am - 4.30pm

**Householder Application for Planning Permission for works or extension to a dwelling.
Town and Country Planning Act 1990****Publication of applications on planning authority websites.**

Please note that the information provided on this application form and in supporting documents may be published on the Authority's website. If you require any further clarification, please contact the Authority's planning department.

1. Site Address

Number	76
Suffix	
Property name	
Address line 1	Astral Gardens
Address line 2	
Address line 3	
Town/city	Hamble-Le-Rice
Postcode	SO31 4RY

Description of site location must be completed if postcode is not known:

Easting (x)	447736
Northing (y)	107303

Description

2. Applicant Details

Title	Mr
First name	A
Surname	MITCHINSON
Company name	
Address line 1	76, Astral Gardens
Address line 2	
Address line 3	
Town/city	Hamble-Le-Rice
Country	

2. Applicant Details

Postcode	SO31 4RY
Primary number	
Secondary number	
Fax number	
Email address	

Are you an agent acting on behalf of the applicant?

☒ Yes ☐ No

3. Agent Details

Title	Mr
First name	MARK
Surname	TUSON
Company name	MT PLANNING
Address line 1	54 SUFFOLK DRIVE
Address line 2	
Address line 3	
Town/city	WHITELEY
Country	United Kingdom
Postcode	PO15 7DJ
Primary number	07950887579
Secondary number	
Fax number	
Email	mtplanning@hotmail.co.uk

4. Description of Proposed Works

Please describe the proposed works:

SINGLE STOREY AND 2 STOREY REAR EXTENSION

Has the work already been started without planning permission?

☐ Yes ☒ No

5. Materials

Does the proposed development require any materials to be used in the build?

☐ Yes ☒ No

Please provide a description of existing and proposed materials and finishes to be used in the build (including type, colour and name for each material):

Walls	
Description of existing materials and finishes (optional):	TRADITIONAL BRICK AND BLOCK

5. Materials

Walls

Description of proposed materials and finishes:

TO MATCH EXISTING

Roof

Description of existing materials and finishes (optional):

PROFILED CONCRETE TILES

Description of proposed materials and finishes:

TO MATCH EXISTING

Windows

Description of existing materials and finishes (optional):

UPVC

Description of proposed materials and finishes:

UPVC

Doors

Description of existing materials and finishes (optional):

UPVC

Description of proposed materials and finishes:

TO MATCH EXISTING

Are you supplying additional information on submitted plans, drawings or a design and access statement?

☒ Yes ☐ No

If Yes, please state references for the plans, drawings and/or design and access statement

MT/1547/1

6. Trees and Hedges

Are there any trees or hedges on your own property or on adjoining properties which are within falling distance of your proposed development?

☐ Yes ☒ No

Will any trees or hedges need to be removed or pruned in order to carry out your proposal?

☐ Yes ☒ No

7. Pedestrian and Vehicle Access, Roads and Rights of Way

Is a new or altered vehicle access proposed to or from the public highway?

☐ Yes ☒ No

Is a new or altered pedestrian access proposed to or from the public highway?

☐ Yes ☒ No

Do the proposals require any diversions, extinguishment and/or creation of public rights of way?

☐ Yes ☒ No

8. Parking

Will the proposed works affect existing car parking arrangements?

☐ Yes ☒ No

9. Site Visit

Can the site be seen from a public road, public footpath, bridleway or other public land?

☒ Yes ☐ No

If the planning authority needs to make an appointment to carry out a site visit, whom should they contact? (Please select only one)

9. Site Visit

- ☒ The agent
☐ The applicant
☐ Other person

10. Pre-application Advice

Has assistance or prior advice been sought from the local authority about this application?

☐ Yes ☒ No

11. Authority Employee/Member

With respect to the Authority, is the applicant or agent one of the following:

- (a) a member of staff
(b) an elected member
(c) related to a member of staff
(d) related to an elected member

Do any of these statements apply to you?

☐ Yes ☒ No

12. Ownership Certificates and Agricultural Land Declaration

CERTIFICATE OF OWNERSHIP - CERTIFICATE A - Town and Country Planning (Development Management Procedure) (England) Order 2015 Certificate under Article 14

I certify/The applicant certifies that on the day 21 days before the date of this application nobody except myself/the applicant was the owner* of any part of the land or building to which the application relates, and that none of the land to which the application relates is, or is part of, an agricultural holding**

* 'owner' is a person with a freehold interest or leasehold interest with at least 7 years left to run. ** 'agricultural holding' has the meaning given by reference to the definition of 'agricultural tenant' in section 65(8) of the Act.

NOTE: You should sign Certificate B, C or D, as appropriate, if you are the sole owner of the land or building to which the application relates but the land is, or is part of, an agricultural holding.

Person role

- ☐ The applicant
☒ The agent

Title

Mr

First name

MARK

Surname

TUSON

Declaration date
(DD/MM/YYYY)

15/08/2018

☒ Declaration made

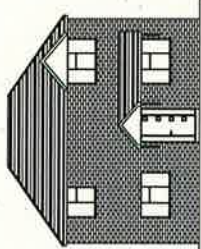
13. Declaration

I/we hereby apply for planning permission/consent as described in this form and the accompanying plans/drawings and additional information. I/we confirm that, to the best of my/our knowledge, any facts stated are true and accurate and any opinions given are the genuine opinions of the person(s) giving them. ☒

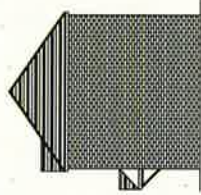
Date (cannot be pre-application)

15/08/2018

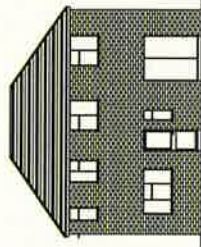
IF IN DOUBT - ASK



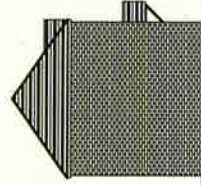
Existing front elevation



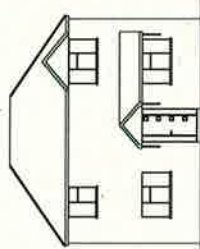
Existing side elevation



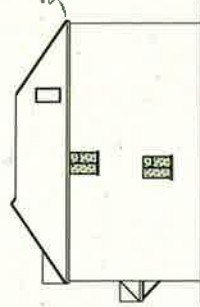
Existing rear elevation



Existing side elevation



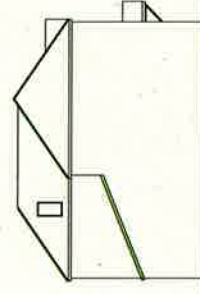
Proposed front elevation



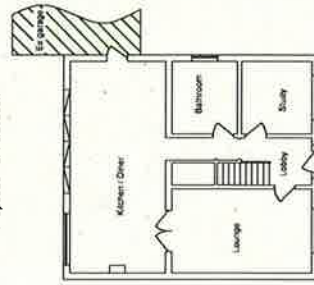
Proposed side elevation



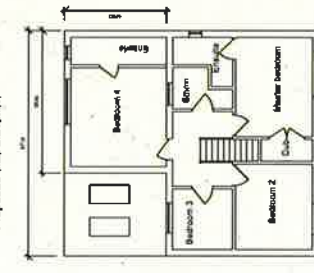
Proposed rear elevation



Proposed side elevation



Proposed Ground Floor



Proposed First Floor



Existing Ground Floor



Existing First Floor



EXISTING SITE PLAN
SCALE @ 1 : 500



PROPOSED SITE PLAN
SCALE @ 1 : 500



EXISTING SITE PLAN
SCALE @ 1 : 1250



PROPOSED SITE PLAN
SCALE @ 1 : 1250

<p>MT Planning & design For all your planning needs</p> <p>01489 585461 07959 087579 mtplanning@btinternet.com</p>	
<p>Client Mr A. Hutchinson</p>	<p>Site 78 Acorn Gardens Walsby Huddersfield HD15 1AY</p>
<p>Date July 2017</p>	<p>Approved by</p>
<p>Drawn by Mark Tuson</p>	<p>Scale - 1 : 100 Elevations 1 : 100 Plans</p>
<p>Note</p>	<p>NOTE ALL MATERIALS USED ON THE PROPOSED STRUCTURE WILL BE IN ACCORD WITH THE REQUIREMENTS OF THE BUILDING REGULATIONS AND SURROUNDING COUNCILS CONSENTS CONSENTS WILL BE THE PROPERTY OF MT PLANNING & DESIGN REPRODUCED OR ALTERED WITHOUT THE PRIOR CONSENT OF MARK TUSON</p>
<p>REVISION:- A</p>	
<p>DRAWING NO:- MT / 1947 / 1</p>	

Development Management

Eastleigh House, Upper Market Street, Eastleigh, SO50 9YN

Tel: 023 8068 8264 www.eastleigh.gov.uk

Office hours: Mon-Thurs 8.30am - 5pm, Friday 8.30am - 4.30pm



Householder Application for Planning Permission for works or extension to a dwelling. Town and Country Planning Act 1990

Publication of applications on planning authority websites.

Please note that the information provided on this application form and in supporting documents may be published on the Authority's website. If you require any further clarification, please contact the Authority's planning department.

1. Site Address

Number	1
Suffix	
Property name	
Address line 1	Beaulieu Road
Address line 2	
Address line 3	
Town/city	Hamble-Le-Rice
Postcode	SO31 4JL

Description of site location must be completed if postcode is not known:

Easting (x)	447673
Northing (y)	107156
Description	

2. Applicant Details

Title	Mrs
First name	
Surname	Pascall
Company name	
Address line 1	1, Beaulieu Road
Address line 2	
Address line 3	
Town/city	Hamble-Le-Rice
Country	

2. Applicant Details

Postcode	SO31 4JL
Primary number	
Secondary number	
Fax number	
Email address	

Are you an agent acting on behalf of the applicant?

☒ Yes ☐ No

3. Agent Details

Title	Mr
First name	Bob
Surname	Bramble
Company name	Both Creative
Address line 1	21-23 East Street
Address line 2	
Address line 3	
Town/city	Fareham
Country	United States
Postcode	PO16 0BZ
Primary number	01329233882
Secondary number	
Fax number	
Email	bobandkeith@bothcreative.co.uk

4. Description of Proposed Works

Please describe the proposed works:

Single storey rear extension and ramped path

Has the work already been started without planning permission?

☐ Yes ☒ No

5. Materials

Does the proposed development require any materials to be used in the build?

☒ Yes ☐ No

Please provide a description of existing and proposed materials and finishes to be used in the build (including type, colour and name for each material):

Walls	
Description of existing materials and finishes (optional):	Brick

5. Materials

Walls

Description of proposed materials and finishes:

Brick to match existing

Roof

Description of existing materials and finishes (optional):

Tiles

Description of proposed materials and finishes:

Tiles to match existing

Windows

Description of existing materials and finishes (optional):

uPVC

Description of proposed materials and finishes:

uPVC

Are you supplying additional information on submitted plans, drawings or a design and access statement?

☐ Yes ☒ No

If Yes, please state references for the plans, drawings and/or design and access statement

020818pl1

6. Trees and Hedges

Are there any trees or hedges on your own property or on adjoining properties which are within falling distance of your proposed development?

☐ Yes ☒ No

Will any trees or hedges need to be removed or pruned in order to carry out your proposal?

☐ Yes ☒ No

7. Pedestrian and Vehicle Access, Roads and Rights of Way

Is a new or altered vehicle access proposed to or from the public highway?

☐ Yes ☒ No

Is a new or altered pedestrian access proposed to or from the public highway?

☐ Yes ☒ No

Do the proposals require any diversions, extinguishment and/or creation of public rights of way?

☐ Yes ☒ No

8. Parking

Will the proposed works affect existing car parking arrangements?

☐ Yes ☒ No

9. Site Visit

Can the site be seen from a public road, public footpath, bridleway or other public land?

☐ Yes ☒ No

If the planning authority needs to make an appointment to carry out a site visit, whom should they contact? (Please select only one)

- ☐ The agent
☒ The applicant
☐ Other person

10. Pre-application Advice

Has assistance or prior advice been sought from the local authority about this application?

☐ Yes ☒ No

11. Authority Employee/Member

With respect to the Authority, is the applicant or agent one of the following:

- (a) a member of staff
- (b) an elected member
- (c) related to a member of staff
- (d) related to an elected member

Do any of these statements apply to you?

☐ Yes ☒ No

12. Ownership Certificates and Agricultural Land Declaration

CERTIFICATE OF OWNERSHIP - CERTIFICATE A - Town and Country Planning (Development Management Procedure) (England) Order 2015 Certificate under Article 14

I certify/The applicant certifies that on the day 21 days before the date of this application nobody except myself/the applicant was the owner* of any part of the land or building to which the application relates, and that none of the land to which the application relates is, or is part of, an agricultural holding**

* 'owner' is a person with a freehold interest or leasehold interest with at least 7 years left to run. ** 'agricultural holding' has the meaning given by reference to the definition of 'agricultural tenant' in section 65(8) of the Act.

NOTE: You should sign Certificate B, C or D, as appropriate, if you are the sole owner of the land or building to which the application relates but the land is, or is part of, an agricultural holding.

Person role

- ☐ The applicant
☒ The agent

Title

Mr

First name

Bob

Surname

Bramble

Declaration date
(DD/MM/YYYY)

09/08/2018

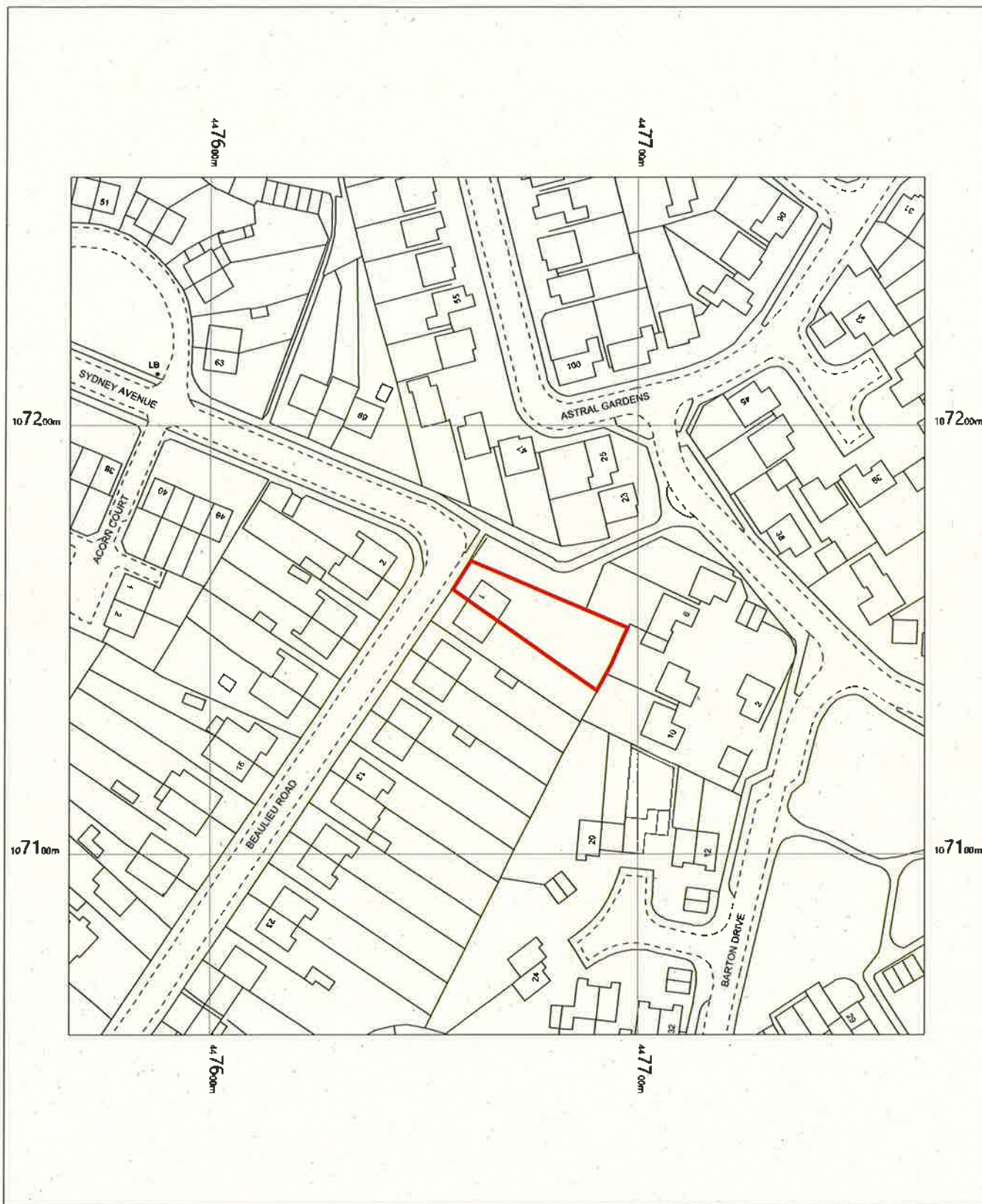
☒ Declaration made

13. Declaration

I/we hereby apply for planning permission/consent as described in this form and the accompanying plans/drawings and additional information. I/we confirm that, to the best of my/our knowledge, any facts stated are true and accurate and any opinions given are the genuine opinions of the person(s) giving them. ☒

Date (cannot be pre-application)

09/08/2018



1 Beaulieu Road
Southampton
Hamble-Le-Rice
SO31 4JL

OS MasterMap 1250/2500/10000 scale
Tuesday, July 31, 2018, ID: BW1-00731052
maps.blackwell.co.uk

1:1250 scale print at A4, Centre: 447667 E, 107158 N

©Crown Copyright Ordnance Survey. Licence no. 100041041



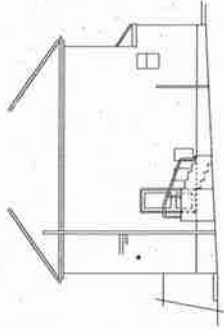
BLACKWELL'S
MAPPING SERVICES
PERSONAL & PROFESSIONAL MAPPING
www.blackwellmapping.co.uk

TEL: 0800 151 2612
maps@blackwell.co.uk

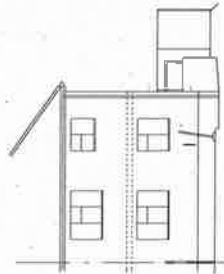
NOTE: THIS DRAWING IS NOT A SPECIFICATION OF WORK AND IS ONLY FOR THE PURPOSE OF GAINING TOWN PLANNING AND BUILDING REGULATION APPROVALS. ALL DETAILS AND DIMENSIONS MUST BE CHECKED ON SITE BEFORE COMMENCEMENT OF WORK BY CONTRACTOR.



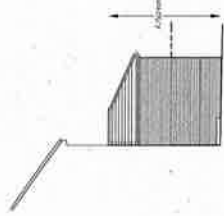
Existing/Proposed Front Elevation



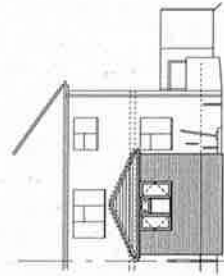
Existing Side Elevation



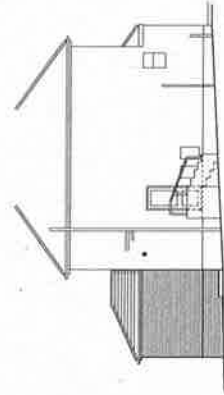
Existing Rear Elevation



Proposed Side Elevation



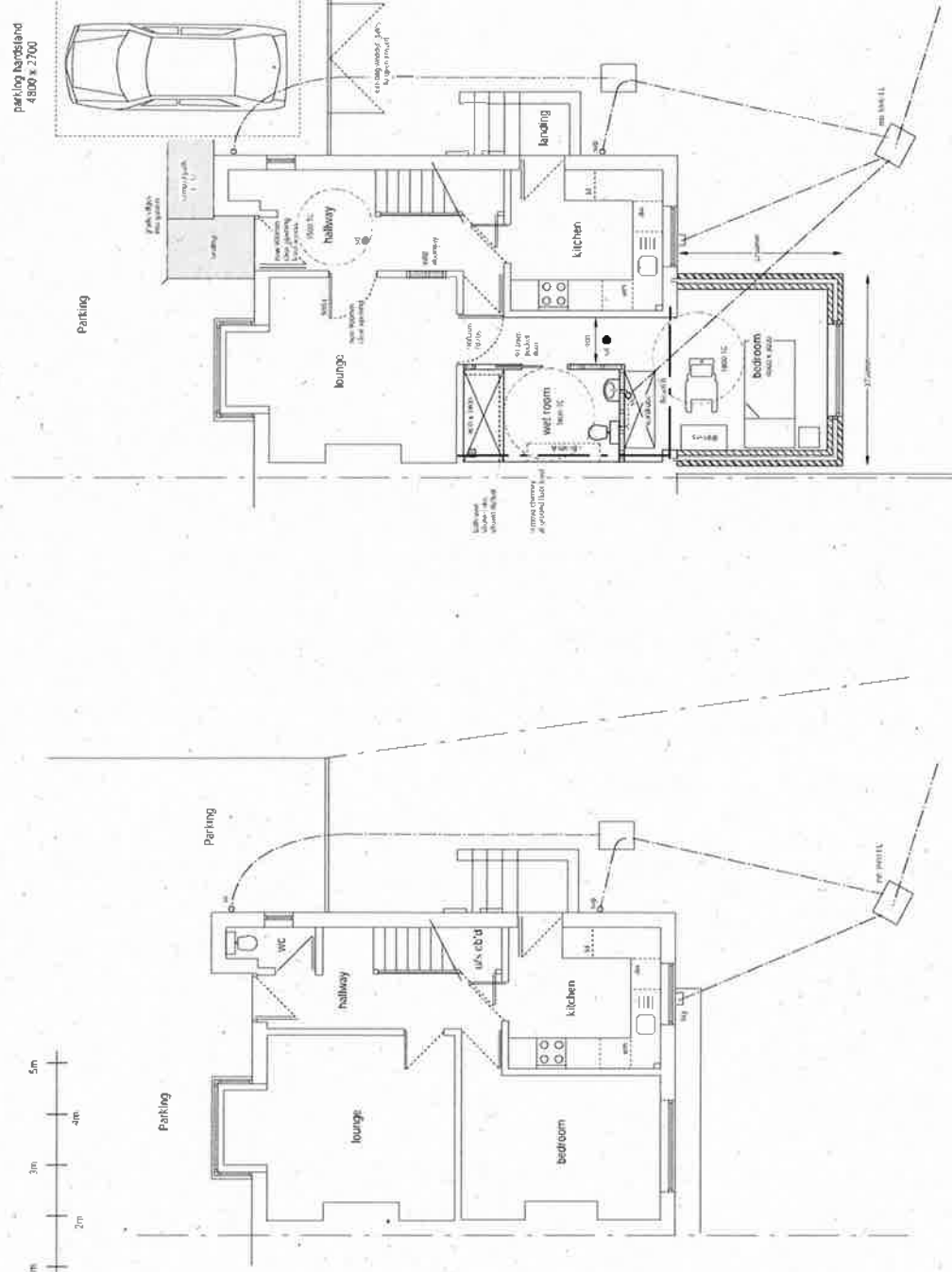
Proposed Rear Elevation



Proposed Side Elevation

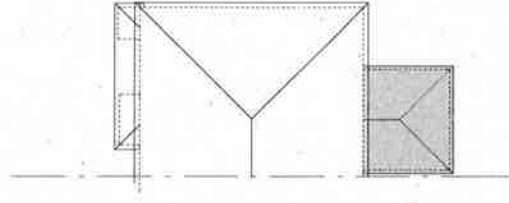


Scale: 1:50



Existing Ground Floor Plan

Proposed Ground Floor Plan



Proposed Roof Plan

PROP: SINGLE STOREY REAR EXTENSION AND RAMPED PATH
For: Mrs Pascal
1 Beaulieu Road, Hamble Le Rice, Eastleigh, SO31 4JL
Existing and Proposed Floor Plans, Elevations & Proposed Roof Plan
Scale 1:50 & 1:100 @ A1
Dwg. No 020818pl1

Development Management

Eastleigh House, Upper Market Street, Eastleigh, SO50 9YN

Tel: 023 8068 8264 www.eastleigh.gov.uk

Office hours: Mon-Thurs 8.30am - 5pm, Friday 8.30am - 4.30pm

**Householder Application for Planning Permission for works or extension to a dwelling.
Town and Country Planning Act 1990****Publication of applications on planning authority websites.**

Please note that the information provided on this application form and in supporting documents may be published on the Authority's website. If you require any further clarification, please contact the Authority's planning department.

1. Site Address

Number	<input type="text"/>
Suffix	<input type="text"/>
Property name	<input type="text" value="Pippins"/>
Address line 1	<input type="text" value="Oakwood Way"/>
Address line 2	<input type="text"/>
Address line 3	<input type="text"/>
Town/city	<input type="text" value="Hamble-Le-Rice"/>
Postcode	<input type="text" value="SO31 4HJ"/>

Description of site location must be completed if postcode is not known:

Easting (x)	<input type="text" value="448255"/>
Northing (y)	<input type="text" value="107186"/>

Description

2. Applicant Details

Title	<input type="text" value="Ms"/>
First name	<input type="text" value="Lisa"/>
Surname	<input type="text" value="Woodall"/>
Company name	<input type="text"/>
Address line 1	<input type="text" value="Pippins, Oakwood Way"/>
Address line 2	<input type="text"/>
Address line 3	<input type="text"/>
Town/city	<input type="text" value="Hamble-Le-Rice"/>
Country	<input type="text"/>

2. Applicant Details

Postcode	SO31 4HJ
Primary number	
Secondary number	
Fax number	
Email address	

Are you an agent acting on behalf of the applicant?

☒ Yes ☐ No

3. Agent Details

Title	Mr
First name	Anthony
Surname	Brown
Company name	dwell design
Address line 1	Unit 8d
Address line 2	Funtley Court, Funtley Hill,
Address line 3	
Town/city	Fareham
Country	United Kingdom
Postcode	PO16 7UY
Primary number	01329717515
Secondary number	
Fax number	
Email	anthony.brown@dwell-design.co.uk

4. Description of Proposed Works

Please describe the proposed works:

Rear and side extension and new rear- facing roof windows

Has the work already been started without planning permission?

☐ Yes ☒ No

5. Materials

Does the proposed development require any materials to be used in the build?

☐ Yes ☒ No

Please provide a description of existing and proposed materials and finishes to be used in the build (including type, colour and name for each material):

Walls

Description of existing materials and finishes (optional):

Brick
Stone cladding

5. Materials

Walls	
	Tile hanging Timber cladding
Description of proposed materials and finishes:	Render Tile hanging Timber cladding

Roof	
Description of existing materials and finishes (optional):	Concrete tiles Roofing felt Roof windows
Description of proposed materials and finishes:	Concrete tiles Roofing felt Roof windows Roof glazing

Windows	
Description of existing materials and finishes (optional):	Upvc windows
Description of proposed materials and finishes:	Upvc windows Metal windows

Doors	
Description of existing materials and finishes (optional):	Timber doors Upvc doors
Description of proposed materials and finishes:	Timber doors Metal doors

Are you supplying additional information on submitted plans, drawings or a design and access statement?

☒ Yes ☐ No

If Yes, please state references for the plans, drawings and/or design and access statement

18023(pl)01
18023(pl)02
18023(pl)03
18023(pl)04
18023(pl)05
18023(pl)06

6. Trees and Hedges

Are there any trees or hedges on your own property or on adjoining properties which are within falling distance of your proposed development?

☐ Yes ☒ No

Will any trees or hedges need to be removed or pruned in order to carry out your proposal?

☐ Yes ☒ No

7. Pedestrian and Vehicle Access, Roads and Rights of Way

Is a new or altered vehicle access proposed to or from the public highway?

☐ Yes ☒ No

Is a new or altered pedestrian access proposed to or from the public highway?

☐ Yes ☒ No

7. Pedestrian and Vehicle Access, Roads and Rights of Way

Do the proposals require any diversions, extinguishment and/or creation of public rights of way?

☐ Yes ☒ No

8. Parking

Will the proposed works affect existing car parking arrangements?

☐ Yes ☒ No

9. Site Visit

Can the site be seen from a public road, public footpath, bridleway or other public land?

☐ Yes ☒ No

If the planning authority needs to make an appointment to carry out a site visit, whom should they contact? (Please select only one)

- ☒ The agent
☐ The applicant
☐ Other person

10. Pre-application Advice

Has assistance or prior advice been sought from the local authority about this application?

☐ Yes ☒ No

11. Authority Employee/Member

With respect to the Authority, is the applicant or agent one of the following:

- (a) a member of staff
(b) an elected member
(c) related to a member of staff
(d) related to an elected member

Do any of these statements apply to you?

☐ Yes ☒ No

12. Ownership Certificates and Agricultural Land Declaration

CERTIFICATE OF OWNERSHIP - CERTIFICATE A - Town and Country Planning (Development Management Procedure) (England) Order 2015 Certificate under Article 14

I certify/The applicant certifies that on the day 21 days before the date of this application nobody except myself/the applicant was the owner* of any part of the land or building to which the application relates, and that none of the land to which the application relates is, or is part of, an agricultural holding**

* 'owner' is a person with a freehold interest or leasehold interest with at least 7 years left to run. ** 'agricultural holding' has the meaning given by reference to the definition of 'agricultural tenant' in section 65(8) of the Act.

NOTE: You should sign Certificate B, C or D, as appropriate, if you are the sole owner of the land or building to which the application relates but the land is, or is part of, an agricultural holding.

Person role

- ☐ The applicant
☒ The agent

Title

Mr

First name

Anthony

Surname

Brown

Declaration date
(DD/MM/YYYY)

01/08/2018

☒ Declaration made

13. Declaration

I/we hereby apply for planning permission/consent as described in this form and the accompanying plans/drawings and additional information. I/we confirm that, to the best of my/our knowledge, any facts stated are true and accurate and any opinions given are the genuine opinions of the person(s) giving them. ☒

Date (cannot be pre-application)

01/08/2018

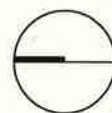


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2 existing site plan
1:500 @ A3



1 existing site plan
1:1250 @ A3



planning

dwell design ltd

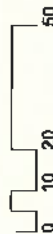
revisions

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the drawing is the property of:
dwell design
cherry tree farm,
liberty road,
newtown,
farnham,
po17 6ld

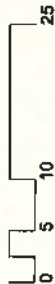
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pippins

scale
1:1250/ 1:500
@ A3

scale bars
1:1250
1:500



date
July 18



drawing name
existing site plan

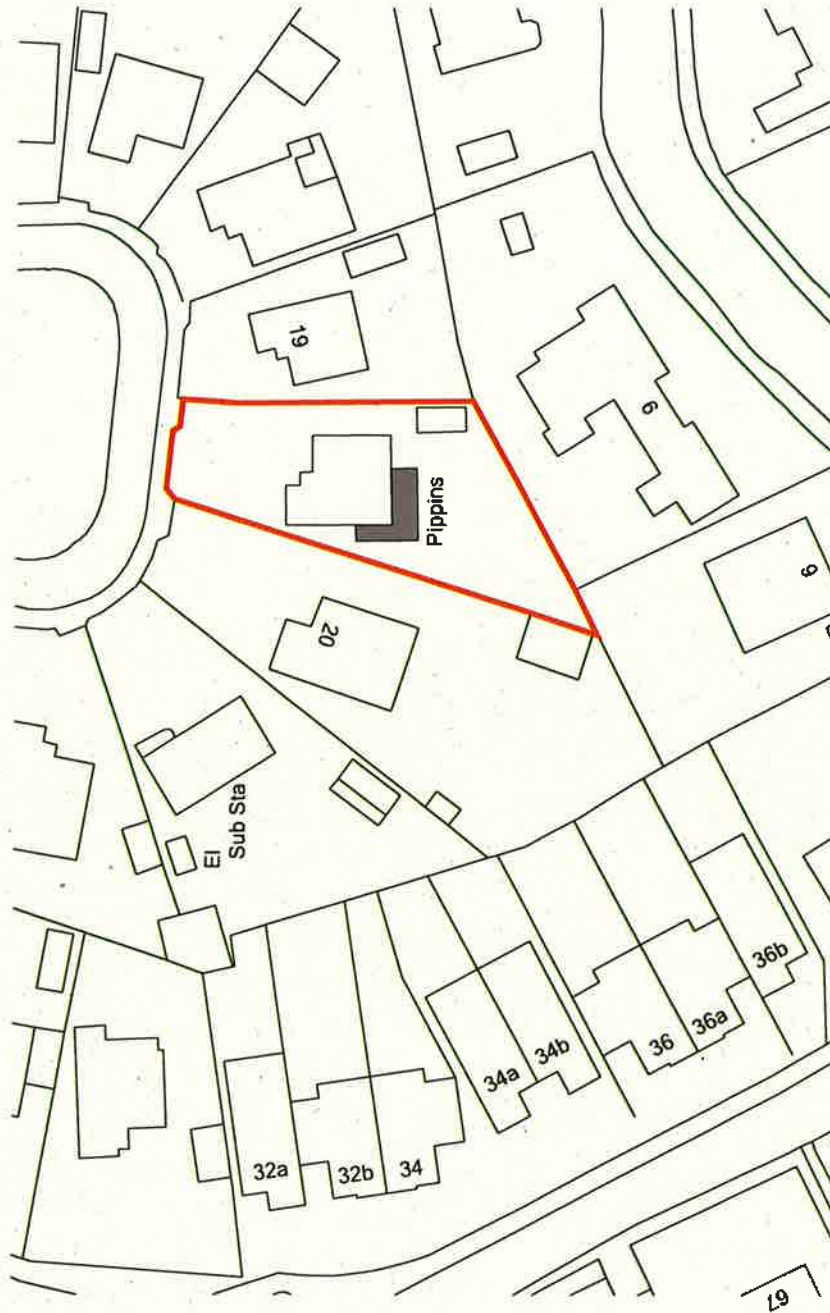
drawing number
(p)01

job number
18023

25

status
planning

revision

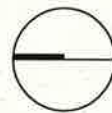


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1
proposed site plan
1:1250 @ A3

2
proposed site plan
1:1500 @ A3



planning

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construction
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property of:
dwell design
cherry tree farm,
liberty road,
newtown,
farnham,
po17 6ld

revisions
44

scale bars
1:1250
1:1500

scale
1:1250/ 1:1500
@ A3

job name
pippins

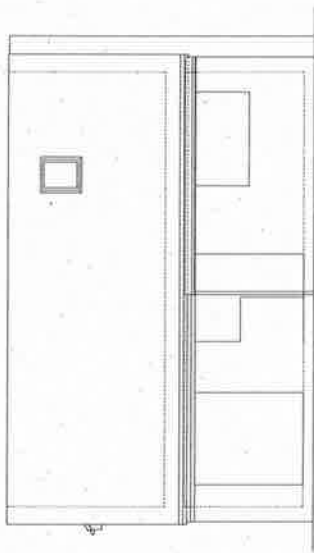
dwell design
td

job number
19029 (p)04

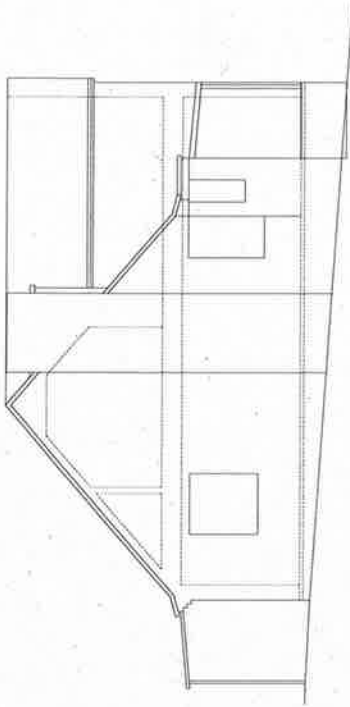
drawing name
proposed site plan

status
planning

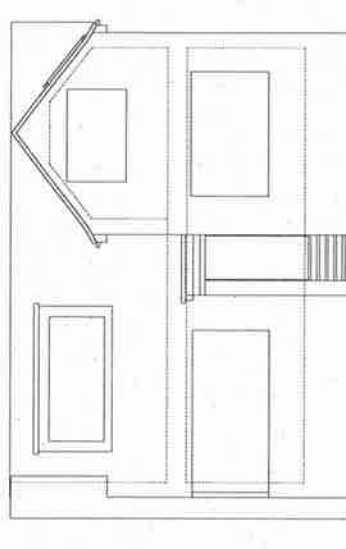
revision



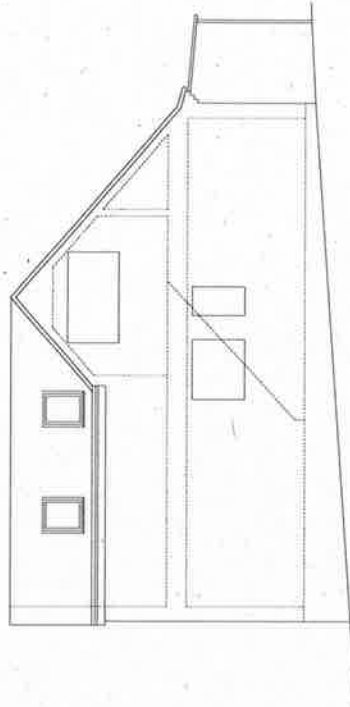
1 existing south elevation
1:100 @ A3



2 existing east elevation
1:100 @ A3



3 existing north elevation
1:100 @ A3



4 existing west elevation
1:100 @ A3

this drawing is not for
construction
the drawing is the
property of:
dwell design
cherry tree farm,
liberty road,
newtown,
farnham,
po17 8dt

revisions
+/-

scale bars
1:100



scale
1:100 @ A3

job name
pippins

job number
18023

drawing number
(p)03

drawing name
existing elevations

status
planning

revision

planning

dwell design ltd

material key



1 white painted render



2 metal coping



3 aluminum windows & doors

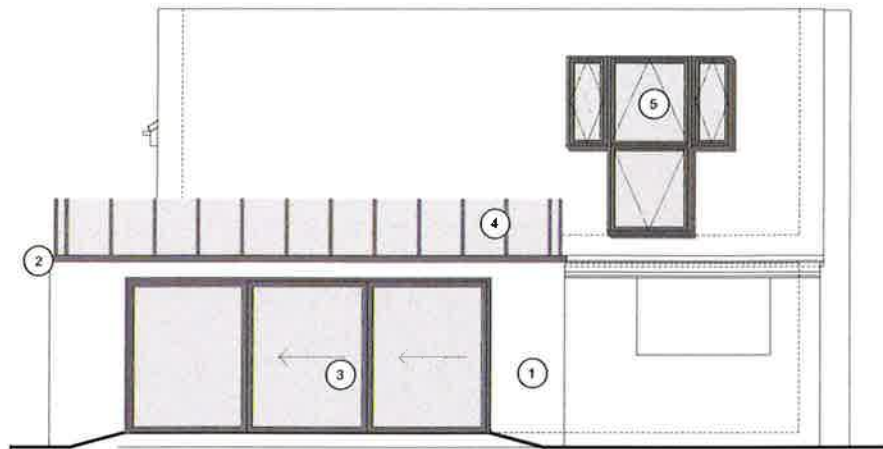


4 roof glazing

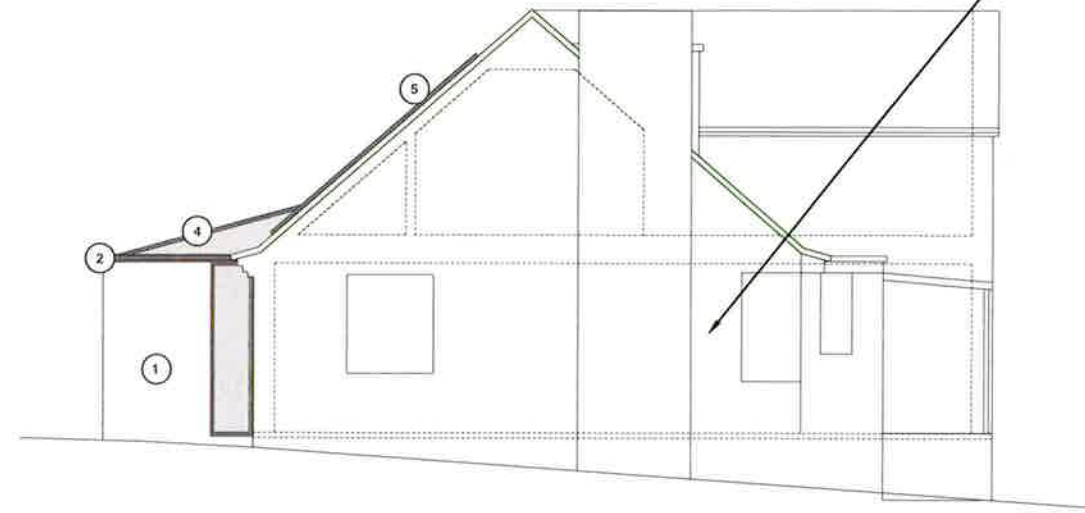


5 fold-out roof window

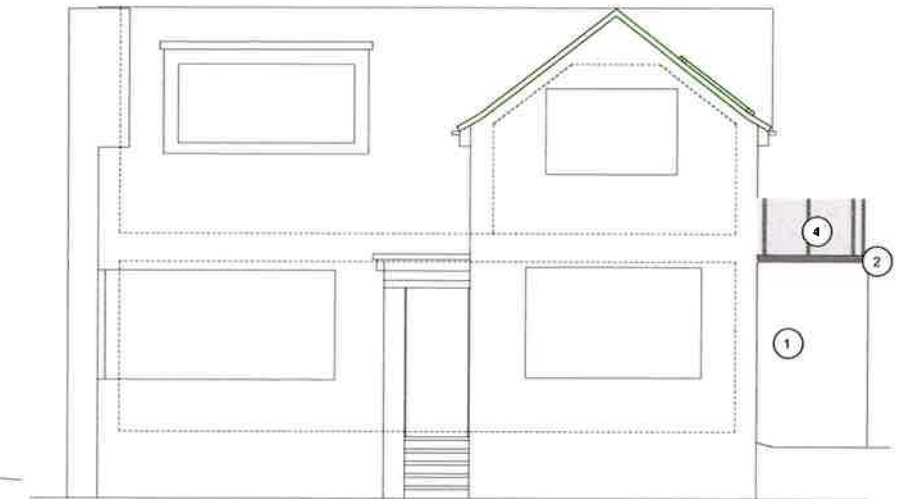
all existing walls rendered



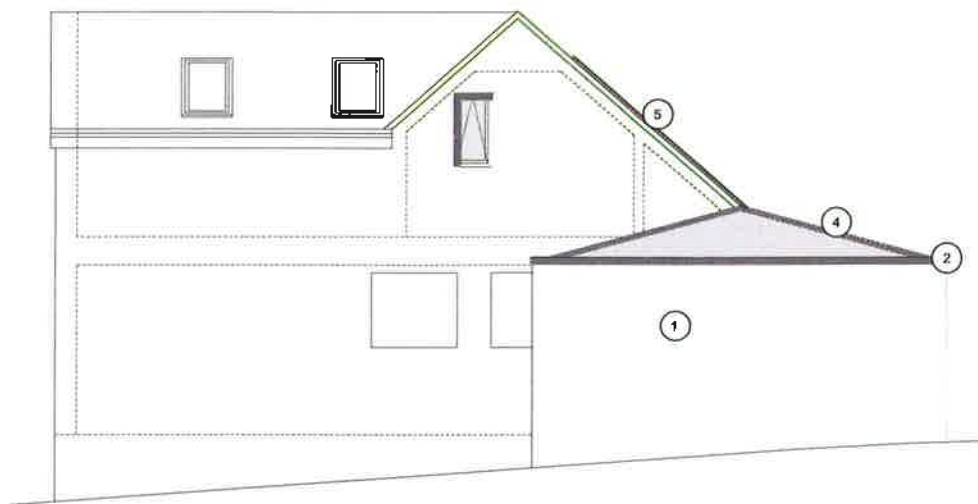
1 proposed south elevation
1:100 @ A3



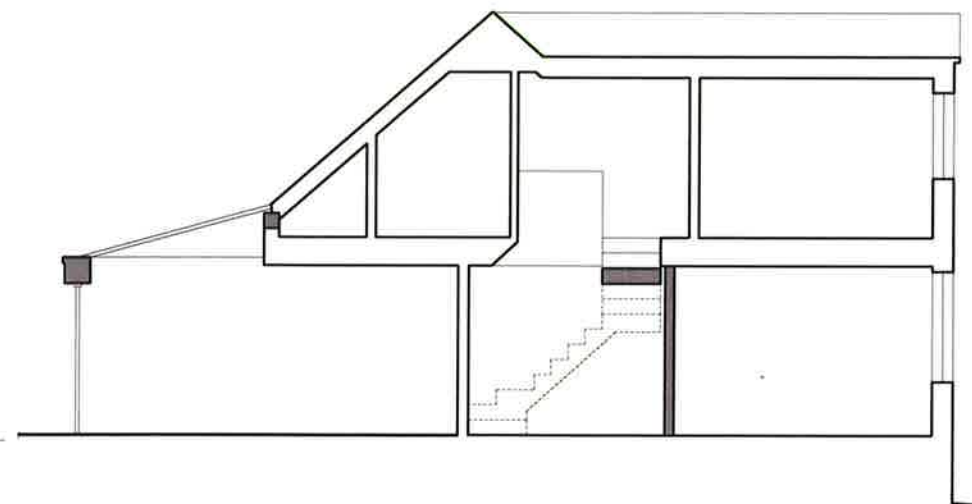
2 proposed east elevation
1:100 @ A3



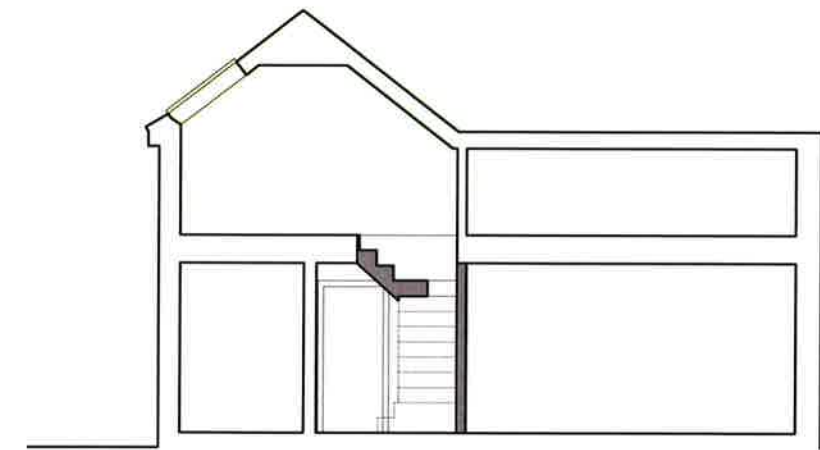
3 proposed north elevation
1:100 @ A3



4 proposed west elevation
1:100 @ A3



5 proposed section 1
1:100 @ A3



6 proposed section 2
1:100 @ A3

planning

this drawing is not for construction
this drawing is the property of:
dwell design
cherry tree farm,
liberty road,
newtown,
fareham,
po17 6ld

revisions
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scale bars

1:100



scale
1:100 @ A3

job name
pippins

date
july 18

job number
18023

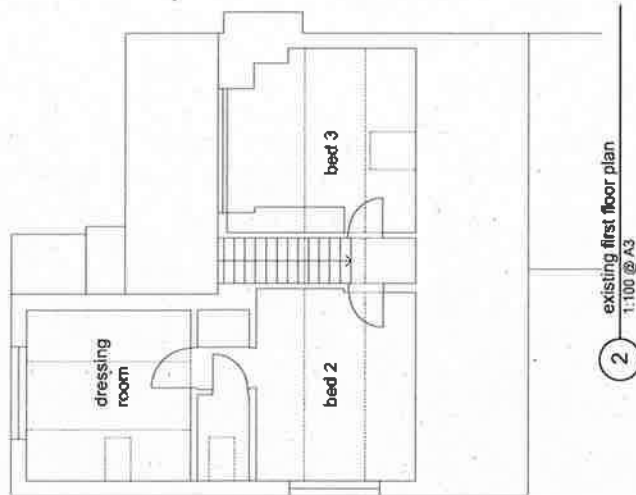
drawing number
(pl)06

drawing name
proposed elevations
and sections

status
planning

revision
-

dwell design
ltd



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construction
this drawing is the
property of:
dwell design
cherry tree farm,
liberty road,
newtown,
farnham,
po17 6ld

revisions

scale bars

scale
1:100 @ A3

job name
pippins

drawing number
(p)02

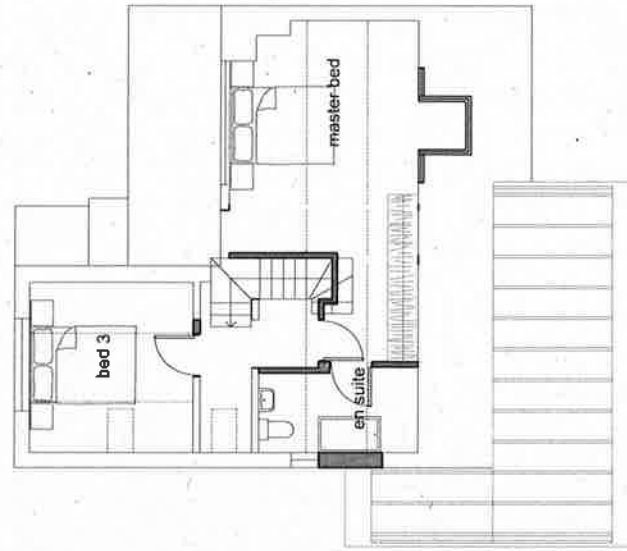
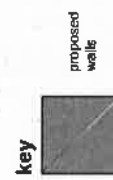
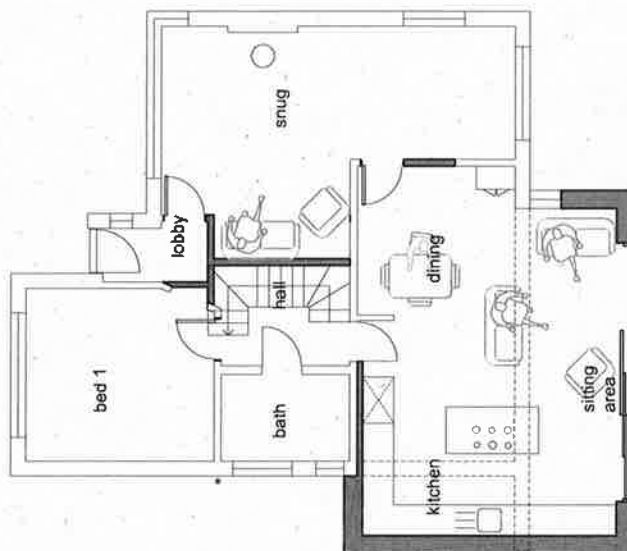
drawing name
existing plans

status
planning

revision

planning

dwell design
ltd



1 proposed ground floor plan
1:100 @ A3

2 proposed first floor plan
1:100 @ A3

planning

This drawing is not for construction
this drawing is the property of:
dwell design
cherry tree farm,
liberty road,
newtown,
farnham,
po17 6ld

revisions
-/-

scale bars
1:100



scale
1:100 @ A3

job name
pippins

job number
18023

date
july 18

drawing number
(p)05

drawing name
proposed ground floor plans

status
planning

revision

dwell design ltd

Development Management

Eastleigh House, Upper Market Street, Eastleigh, SO50 9YN

Tel: 023 8068 8264 www.eastleigh.gov.uk

Office hours: Mon-Thurs 8.30am - 5pm, Friday 8.30am - 4.30pm

**Tree works: Trees in conservation areas/subject to TPOs****Publication of applications on planning authority websites.**

Please note that the information provided on this application form and in supporting documents may be published on the Authority's website. If you require any further clarification, please contact the Authority's planning department.

1. Trees Location

Number	8
Suffix	
Property name	
Address line 1	Deanfield Close
Address line 2	
Address line 3	
Town/city	Hamble-Le-Rice
Postcode	SO31 4JJ

If the location is unclear or there is not a full postal address, describe as clearly as possible where it is (for example, 'Land to rear of 12 to 18 High Street' or 'Woodland adjoining Elm Road')

Easting (x)	447666
Northing (y)	107005

Description

Land to rear of above address i.e. 8 Deanfield Close, Hamble, Hampshire, SO31 4JJ

2. Applicant Details

Title	Mr
First name	Yuk-ki
Surname	Wong
Company name	
Address line 1	8
Address line 2	Deanfield Close
Address line 3	
Town/city	Hamble-Le-Rice

2. Applicant Details

Country	<input type="text"/>
Postcode	SO31 4JJ
Primary number	<input type="text"/>
Secondary number	<input type="text"/>
Fax number	<input type="text"/>
Email address	<input type="text"/>

Are you an agent acting on behalf of the applicant?

☐ Yes ☒ No

3. Agent Details

No Agent details were submitted for this application

4. What Are You Applying For?

Are you seeking consent for works to tree(s) subject to a Tree Preservation Order?

☐ Yes ☒ No

Are you wishing to carry out works to tree(s) in a conservation area?

☐ Yes ☒ No

5. Identification of Tree(s) and Description of Works

Please identify the tree(s) and provide a full and clear specification of the works you want to carry out.

You might find it useful to contact an arborist (tree surgeon) for help with defining appropriate work.

Where trees are protected by a Tree Preservation Order, please number them as shown in the First Schedule to the Tree Preservation Order where this is available. Use the same numbers on your sketch plan (see guidance notes).

Please provide the following information below

Tree species (and the number used on the sketch plan) and description of works.

Where trees are protected by a Tree Preservation Order you must also provide reasons for the work and, where trees are being felled, please give your proposals for planting replacement trees (including quantity, species, position and size) or reasons for not wanting to replant.

e.g. Oak (T3) - fell because of excessive shading and low amenity value. Replant with one standard ash in the same place.

The tree is protected by tree protection order TPO 125-E. It is a sycamore tree.

This tree has previously been topped and on the advice of Hamble Parish Council, we have obtained an arboricultural report. We would be happy to forward you a copy of this report but essentially, it was previously topped at 8m and the crown shape of this tree is distorted due to group pressure. It is recommended that the previous management technique is maintained and that it is reduced back to previous pruning locations and then continually managed.

6. Trees - Additional Information

For all trees

A sketch plan clearly showing the position of trees listed in the question 'Identification of Tree(s) and Description of Works' MUST be provided when applying for works to trees covered by a Tree Preservation Order. A sketch plan is also advised when notifying the LPA of works to trees in a conservation area (see guidance notes).

It would also be helpful if you provided details of any advice given on site by an LPA officer.

For works to trees covered by a TPO

Please note: If none of the proposed work involves trees covered by a TPO, please answer 'No' to the two questions below

Please indicate whether the reasons for carrying out the proposed works include any of the following. If so, your application MUST be accompanied by the necessary evidence to support your proposals (see guidance notes for further details).

1. Condition of the tree(s) - e.g. it is diseased or you have fears that it might break or fall

☐ Yes ☒ No

If Yes, you are required to provide written arboricultural advice or other diagnostic information from an appropriate expert.

2. Alleged damage to property - e.g. subsidence or damage to drains or drives.

☐ Yes ☒ No

If Yes, you are required to provide for

Subsidence

6. Trees - Additional Information

A report by an engineer or surveyor, to include a description of damage, vegetation, monitoring data, soil, roots and repair proposals. Also a report from an arboriculturist to support the tree work proposals.

Other structural damage (e.g. drains walls and hard surfaces) Written technical evidence from an appropriate expert, including description of damage and possible solutions.

Documents and plans (for any tree)

Are you providing additional information in support of your application (e.g. an additional schedule of work for question 'Identification of Tree(s) and Description of Works')? ☒ Yes ☐ No

If Yes, please provide the reference numbers of plans, documents, professional reports, photographs etc in support of your application

We would like to submit an arboricultural report

7. Tree Ownership

Is the applicant the owner of the tree(s)? ☐ Yes ☒ No

If No, please provide the address of the owner (if known and if different from the tree location):

Name/Company

Title:	Other
Other:	Hamble Parish Council
First name:	
Surname:	
Company name:	Hamble Parish Council

Address

Number	
Suffix	
Property name	Memorial Hall
Address line 1	2 High Street
Address line 2	Hamble-le-Rice
Address line 3	
Town/city	Southampton
Postcode	SO31 4JE

Contact Details

Primary number	02380453422
Secondary number	
Fax number	
Email address	headgroundsman@hamblepc.org.uk

8. Tree Preservation Order Details

If you know which TPO protects the tree(s), enter its title or number

TPO 125-E

9. Authority Employee/Member

With respect to the Authority, is the applicant or agent one of the following:

- (a) a member of staff
- (b) an elected member
- (c) related to a member of staff
- (d) related to an elected member

Do any of these statements apply to you?

☐ Yes ☒ No

10. Trees - Declaration

I/we hereby apply for planning permission/consent as described in this form and the accompanying plans/drawings and additional information. I/we confirm that, to the best of my/our knowledge, any facts stated are true and accurate and any opinions given are the genuine opinions of the person(s) giving them. ☒

Date (cannot be pre-application)

08/07/2018

June 2018
CBA11021 v1

Mrs Veronica Wong

VISUAL TREE ASSESSMENT REPORT

Site:
8 Deanfield Close,
Hamble,
SO31 4JJ



East Lodge, Leylands Business Park,
Colden Common, Winchester, SO21 1TH
Tel: 023 8098 6229 Email: info@cbatrees.co.uk
www.cbatrees.co.uk
The Complete Arboricultural Consultancy



ARBORICULTURAL REPORT

Client: Veronica Wong
Site: 8 Deanfield Close, Hamble, SO31 4JJ
Arboricultural Consultant: James Fuller *FdSc.Arb, BTEC Nat.Dip.Arb, M.Arbor.A*
Date: June 2018

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2.0	DETAILS – Common Sycamore - <i>Acer pseudoplatanus</i>	2
3.0	CONCLUSIONS AND RECOMMENDATIONS	3

Appendix

CB1 Qualifications and Experience

1.0 INTRODUCTION

- 1.1 CBA Trees has been instructed by Mrs Wong to undertake a Visual Tree Assessment (VTA) of 1 (one) Common Sycamore (*Acer pseudoplatanus*) at the rear of 8 Deanfield Close, Hamble and then produce a written report on the overall condition of the Sycamore and make any recommendations for the future management of the tree.
- 1.2 The site is not located within a Conservation Area. However, the tree is protected by a Tree Preservation Order (TPO) (Ref TPO 125-E), which is administered by Hamble Parish Council. Any tree works will require a tree works application to be submitted to the Local Authority, which will take 8 weeks to gain permission for the works.

2.0 DETAILS – Common Sycamore - *Acer pseudoplatanus*

- 2.1 This semi-mature Sycamore tree is located off site to the rear of 8 Deanfield Close. The tree is growing in land owned and managed by Hamble Parish Council.
- 2.2 The tree is a semi-mature specimen with a height of approximately 13-14m with stem diameters of 300 and 440mm when measured at 1.5m above ground level. The crown spread was measured to the four cardinal points of a compass:

N – 9
E – 4
S – 3
W – 5

- 2.3 **Photograph 1: A view of the Sycamore from the north**



- 2.4 At the time of the assessment the tree was in good physiological and fair structural condition. The Sycamore is bifurcated at approximately 1m above ground level and has previously been crown lifted leaving old pruning wounds on the stems. It should be noted that this tree has previously been topped at approximately 8m above ground level. The crown shape of this tree is distorted due to group pressure.
- 2.5 **Photographs 2 and 3:** A view of the bifurcated union and old pruning wound from topping



- 2.6 There was no damage noted the rear of 8 Deanfield Close during the site inspection. There is a low retaining wall between the tree and the dwelling, which is considered to be acting as a partial root barrier.

3.0 **CONCLUSIONS AND RECOMMENDATIONS**

- 5.1 The Sycamore tree is generally in fair condition. As this tree has been previously topped it is recommended that this management technique is maintained. It is recommended that the tree is reduced back to its previous pruning locations and then continually managed as and when required.



The Professional Arboricultural Consultancy

Qualifications of James Fuller Senior Consultant

James Fuller FdSc.Arb, BTEC Nat.Dip Arb, M.Arbor.A joined CBA Trees in 2007 as a gap-year junior surveyor/arborist having attained the Foundation Degree in Arboriculture at Sparsholt College near Winchester and has more recently acquired the Professional Tree Inspector's Certificate.

Over the years James has gained experience in every field of our work, undertaking all elements of consultancy including large BS5837:2012 tree surveys using the latest data capture equipment to produce Implication Assessments and Method statements for planning applications.

Having broadened his knowledge and gained considerable experience, James is now a retained Senior Consultant, undertaking site assessments, site monitoring, and provision of advice to prominent development companies for large and complex projects.



This is the tree

8 Deanfield Close,
Hamble SO31 4JJ

Development Management

Eastleigh House, Upper Market Street, Eastleigh, SO50 9YN

Tel: 023 8068 8264 www.eastleigh.gov.uk

Office hours: Mon-Thurs 8.30am - 5pm, Friday 8.30am - 4.30pm



Householder Application for Planning Permission for works or extension to a dwelling. Town and Country Planning Act 1990

Publication of applications on planning authority websites.

Please note that the information provided on this application form and in supporting documents may be published on the Authority's website. If you require any further clarification, please contact the Authority's planning department.

1. Site Address

Number	5
Suffix	
Property name	
Address line 1	Oyster Quay
Address line 2	High Street
Address line 3	
Town/city	Hamble-Le-Rice
Postcode	SO31 4BQ

Description of site location must be completed if postcode is not known:

Easting (x)	448425
Northing (y)	106706
Description	

2. Applicant Details

Title	Mr & Mrs
First name	
Surname	Bartholomew
Company name	
Address line 1	5, Oyster Quay
Address line 2	High Street
Address line 3	
Town/city	Hamble-Le-Rice
Country	

2. Applicant Details

Postcode	SO31 4BQ
Primary number	
Secondary number	
Fax number	
Email address	

Are you an agent acting on behalf of the applicant?

☒ Yes ☐ No

3. Agent Details

Title	Mr
First name	David
Surname	Barnes
Company name	The Genesis Design Studio Ltd
Address line 1	Mead Mill
Address line 2	77 Mill Lane
Address line 3	
Town/city	Romsey
Country	United Kingdom
Postcode	SO51 8EQ
Primary number	01794519333
Secondary number	
Fax number	
Email	d.barnes@thegenesisdesignstudio.com

4. Description of Proposed Works

Please describe the proposed works:

Construct a new balcony bridge between two existing balconies at the no. 5 Oyster Quay

Has the work already been started without planning permission?

☐ Yes ☒ No

5. Materials

Does the proposed development require any materials to be used in the build?

☒ Yes ☐ No

Please provide a description of existing and proposed materials and finishes to be used in the build (including type, colour and name for each material):

Other type of material (e.g. guttering) Balustrade	
Description of existing materials and finishes (optional):	Metal balustrade

5. Materials

Other type of material (e.g. guttering) Balustrade

Description of proposed materials and finishes:

Curved glazing with handrail

Walls

Description of existing materials and finishes (optional):

Stone

Description of proposed materials and finishes:

Build up existing stone wall with matching stone

Are you supplying additional information on submitted plans, drawings or a design and access statement?

☒ Yes ☐ No

If Yes, please state references for the plans, drawings and/or design and access statement

7911 Design + Access Statement, 7911 P04 Existing Elevations, 7911 P07 Proposed Elevations

6. Trees and Hedges

Are there any trees or hedges on your own property or on adjoining properties which are within falling distance of your proposed development?

☐ Yes ☒ No

Will any trees or hedges need to be removed or pruned in order to carry out your proposal?

☐ Yes ☒ No

7. Pedestrian and Vehicle Access, Roads and Rights of Way

Is a new or altered vehicle access proposed to or from the public highway?

☐ Yes ☒ No

Is a new or altered pedestrian access proposed to or from the public highway?

☐ Yes ☒ No

Do the proposals require any diversions, extinguishment and/or creation of public rights of way?

☐ Yes ☒ No

8. Parking

Will the proposed works affect existing car parking arrangements?

☐ Yes ☒ No

9. Site Visit

Can the site be seen from a public road, public footpath, bridleway or other public land?

☒ Yes ☐ No

If the planning authority needs to make an appointment to carry out a site visit, whom should they contact? (Please select only one)

- ☒ The agent
☐ The applicant
☐ Other person

10. Pre-application Advice

Has assistance or prior advice been sought from the local authority about this application?

☒ Yes ☐ No

If Yes, please complete the following information about the advice you were given (this will help the authority to deal with this application more efficiently):

Officer name:

Title

Ms

First name

Clare

10. Pre-application Advice

Surname	Martin
Reference	Q/18/83265
Date (Must be pre-application submission)	05/07/2018

Details of the pre-application advice received

It was recommended that the proposal should be narrowed to reduce shadow and limit overlooking.

11. Authority Employee/Member

With respect to the Authority, is the applicant or agent one of the following:

- (a) a member of staff
- (b) an elected member
- (c) related to a member of staff
- (d) related to an elected member

Do any of these statements apply to you?

☐ Yes ☒ No

12. Ownership Certificates and Agricultural Land Declaration

CERTIFICATE OF OWNERSHIP - CERTIFICATE A - Town and Country Planning (Development Management Procedure) (England) Order 2015 Certificate under Article 14

I certify/The applicant certifies that on the day 21 days before the date of this application nobody except myself/the applicant was the owner* of any part of the land or building to which the application relates, and that none of the land to which the application relates is, or is part of, an agricultural holding**

* 'owner' is a person with a freehold interest or leasehold interest with at least 7 years left to run. ** 'agricultural holding' has the meaning given by reference to the definition of 'agricultural tenant' in section 65(8) of the Act.

NOTE: You should sign Certificate B, C or D, as appropriate, if you are the sole owner of the land or building to which the application relates but the land is, or is part of, an agricultural holding.

Person role

- ☐ The applicant
☒ The agent

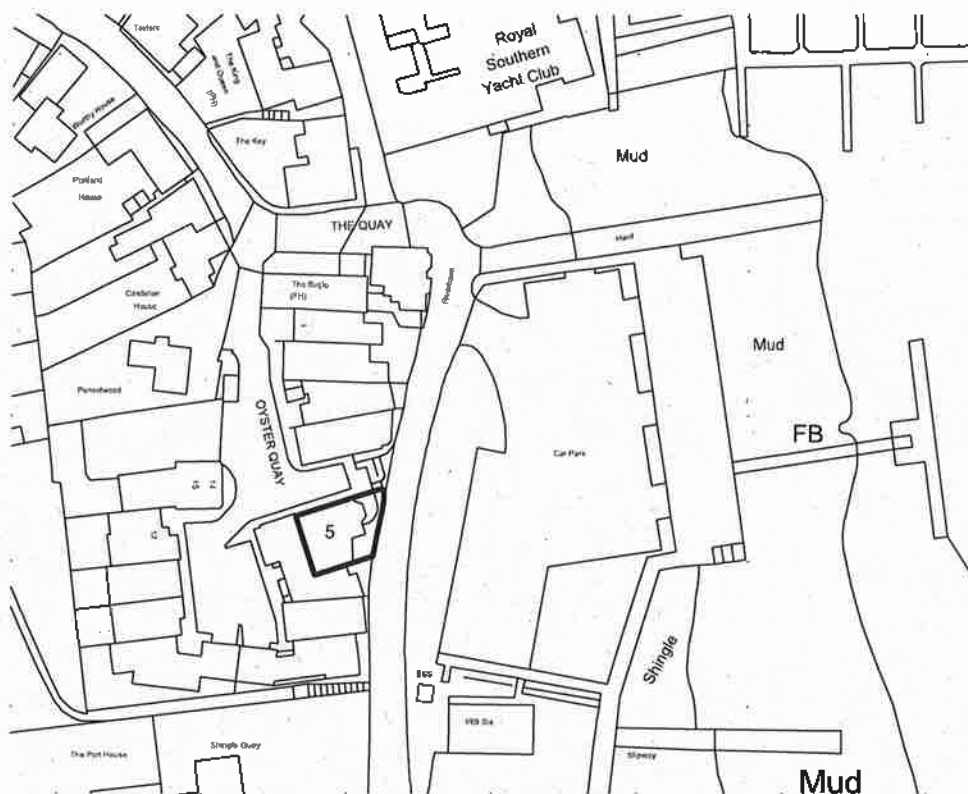
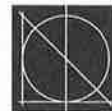
Title	Mr
First name	David
Surname	Barnes
Declaration date (DD/MM/YYYY)	06/08/2018

☒ Declaration made

13. Declaration

I/we hereby apply for planning permission/consent as described in this form and the accompanying plans/drawings and additional information. I/we confirm that, to the best of my/our knowledge, any facts stated are true and accurate and any opinions given are the genuine opinions of the person(s) giving them. ☒

Date (cannot be pre-application) 06/08/2018



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0 10 20 30 40 50 60 70 80 90 100 M

August 2018

OS Location 1:1250@A4

7977 / OS

5 Oyster Quay, Hamble-le-Rice, Southampton, SO31 4BQ

THE
Genesis Design
STUDIO

CHARTERED ARCHITECTS

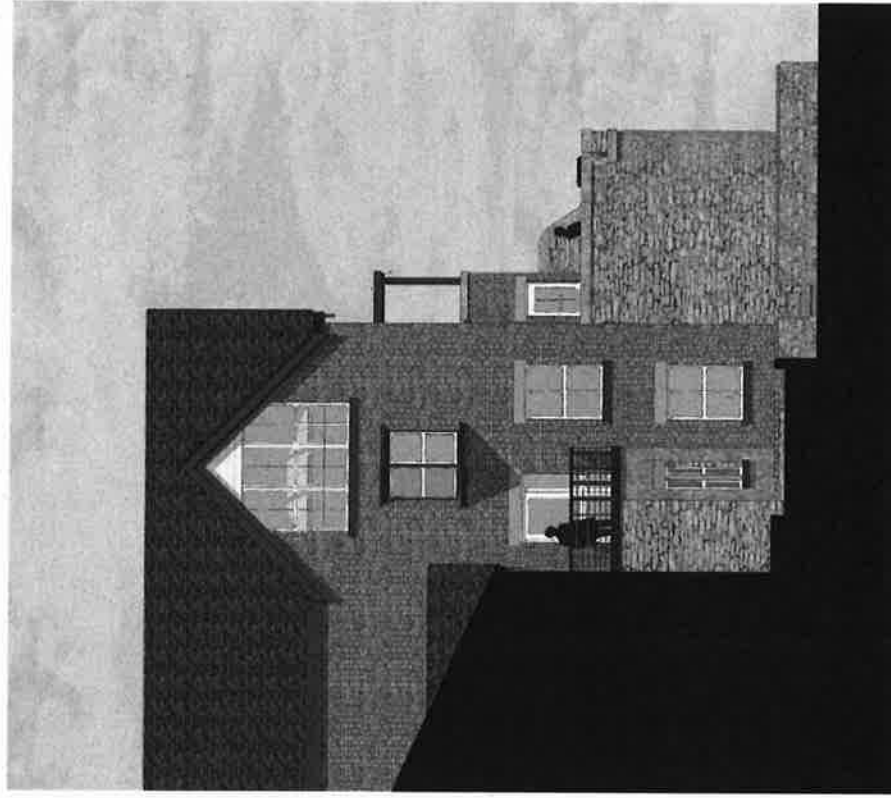
MEAD MILL MILL LANE ROMSEY
HAMPSHIRE SO51 9EO

T: (01794) 519335
F: (01794) 519666
E: mail@thegenesisdesignstudio.com

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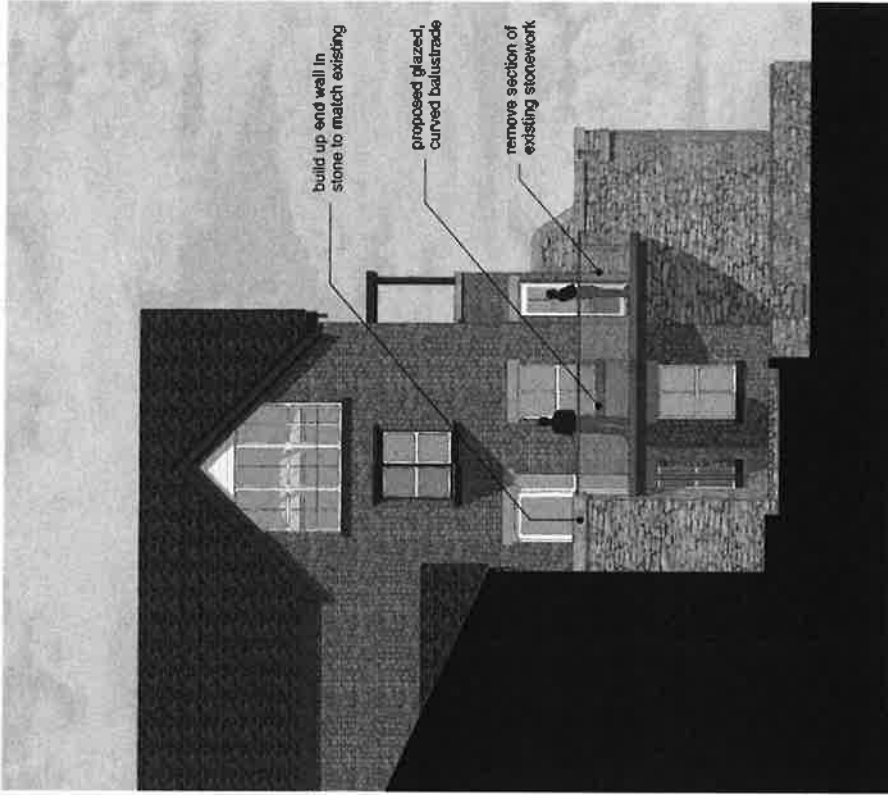


Existing East Elevation



Existing South Elevation



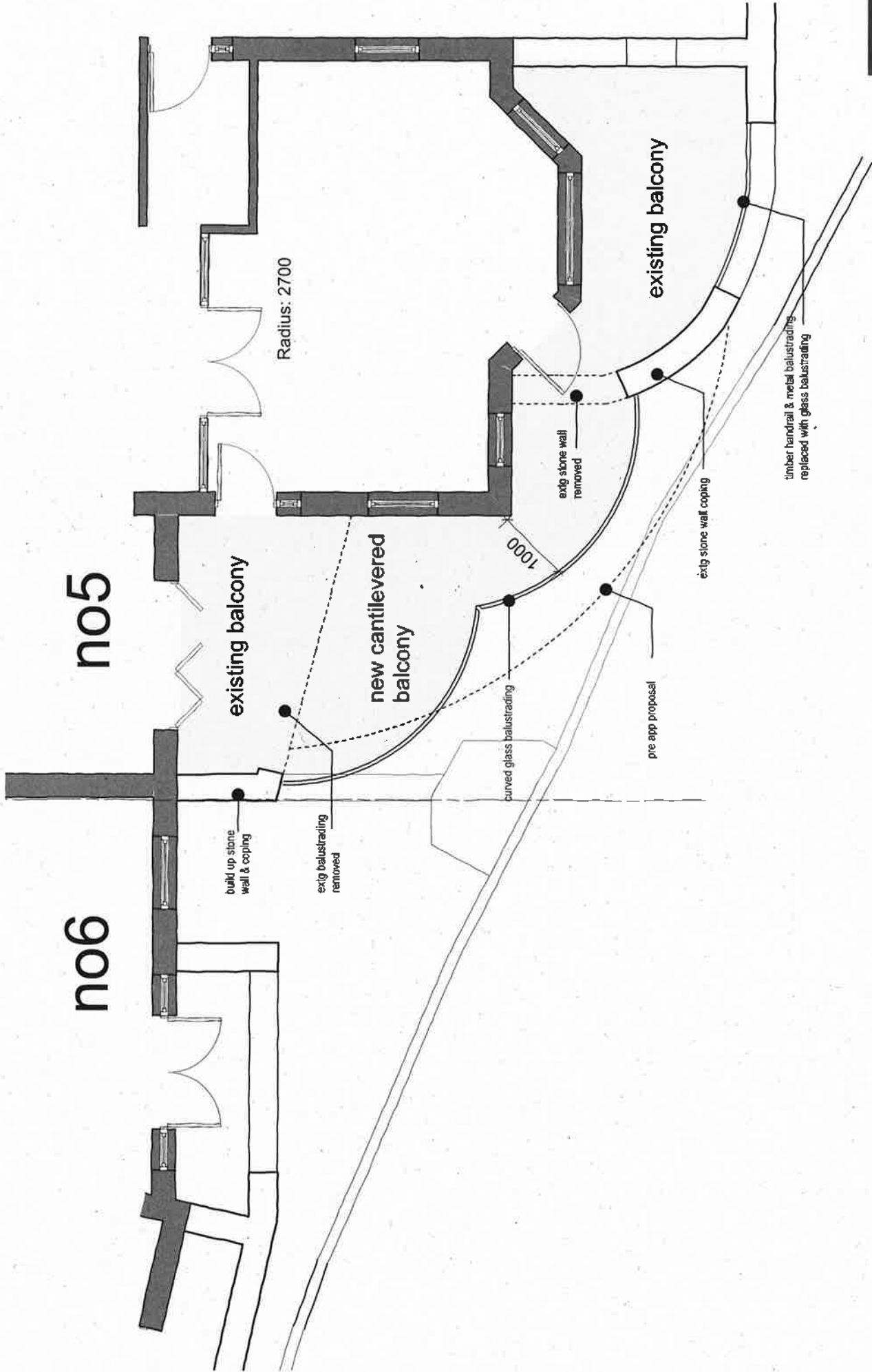


Proposed South Elevation



Proposed East Elevation







Aug 2018

5 Oyster Quay, Hamble-le-Rice, Southampton, SO31 4BQ

Proposed Balcony Structure 1:50 @ A3

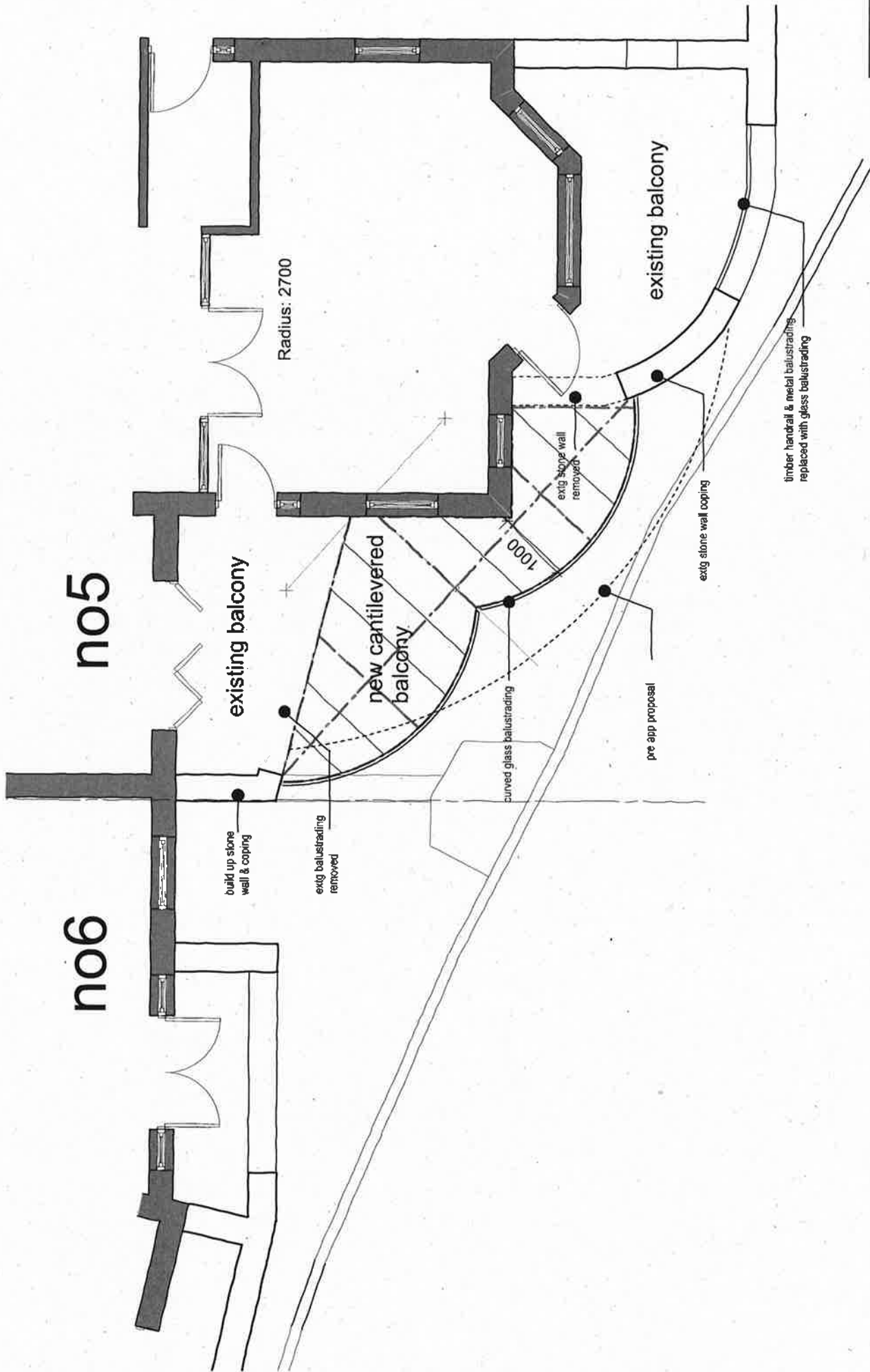
7811 / P06

THE
Genesis Design
STUDIO

CHARTERED ARCHITECTS

MEMBER: MILLANE, PONS, RICE
HAMPSHIRE
T: 07704 81833
E: info@thegenesisdesignstudio.com

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Aug 2018

5 Oyster Quay, Hamble-le-Rice, Southampton, SO31 4BQ

Existing Balcony Plan 1:50 @ A3

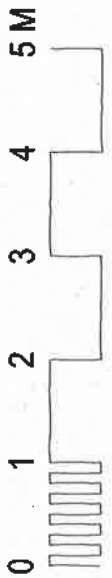
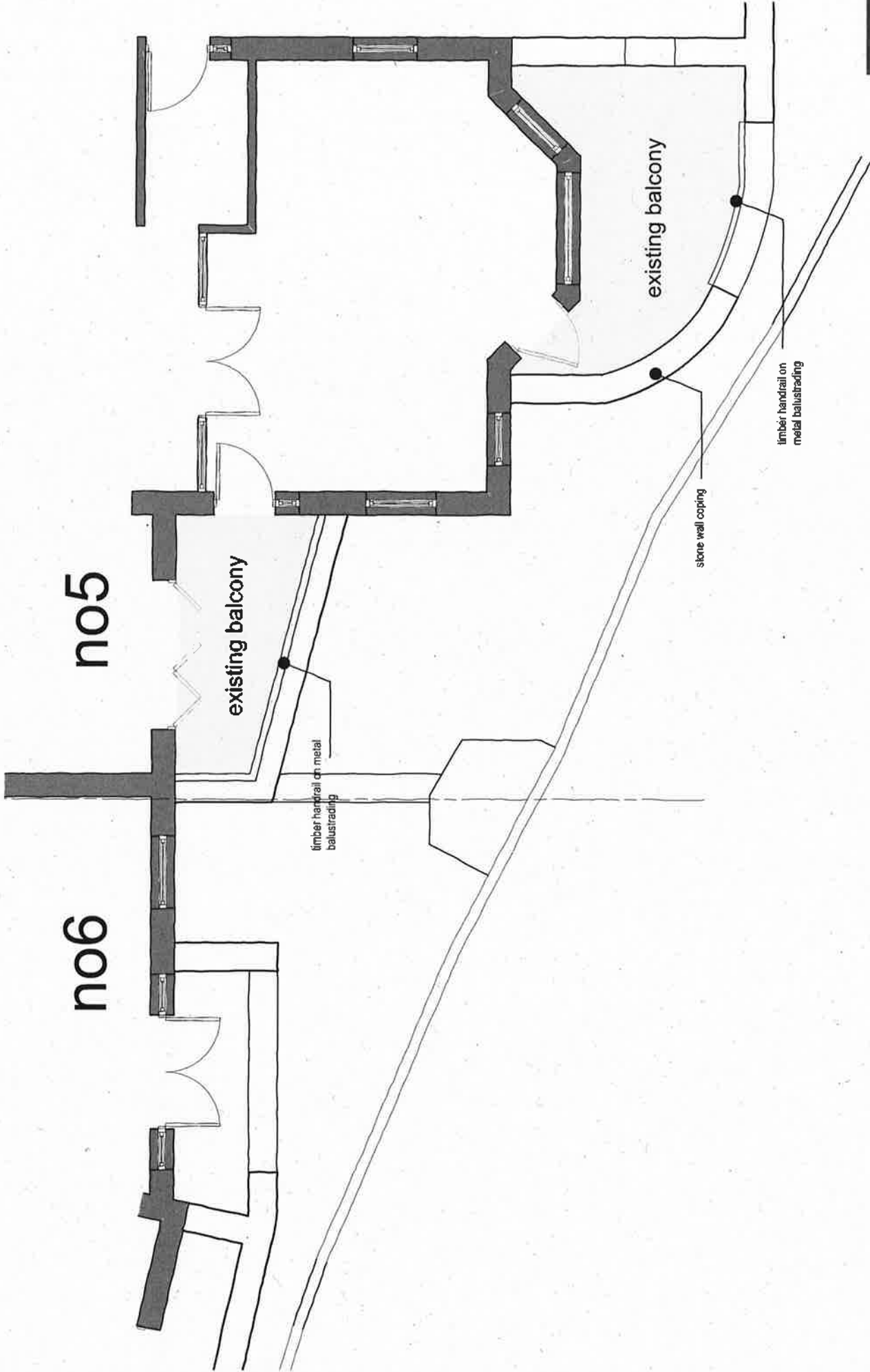
7911 / P03

THE
Genesis Design
STUDIO

CHARTERED ARCHITECTS

MR S J L MALLAVE FRCVS
MR J L MALLAVE FRCVS
01700 343033
01700 343033
info@genesisdesignstudio.co.uk

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7977 / P08 Proposed Block Plan | 1:500 @ A3

7977 / P08



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Development Management

Eastleigh House, Upper Market Street, Eastleigh, SO50 9YN

Tel: 023 8068 8264 www.eastleigh.gov.uk

Office hours: Mon-Thurs 8.30am - 5pm, Friday 8.30am - 4.30pm

**Application for Planning Permission.
Town and Country Planning Act 1990****Publication of applications on planning authority websites.**

Please note that the information provided on this application form and in supporting documents may be published on the Authority's website. If you require any further clarification, please contact the Authority's planning department.

1. Site Address

Number	
Suffix	
Property name	Hamble Football Club at Hamble Parish Community Facilities
Address line 1	Hamble Lane
Address line 2	
Address line 3	
Town/city	Hamble
Postcode	SO31 4TS

Description of site location must be completed if postcode is not known:

Easting (x)	447300
Northing (y)	107841

Description

Hamble Parish Community Facilities off Hamble Lane

2. Applicant Details

Title	Mr
First name	Michael
Surname	Clarke
Company name	
Address line 1	Bere Farm Barn
Address line 2	Heath Road
Address line 3	
Town/city	Soberton Heath
Country	UK

2. Applicant Details

Postcode	SO32 3QH
Primary number	
Secondary number	
Fax number	
Email address	

Are you an agent acting on behalf of the applicant?

☒ Yes ☐ No

3. Agent Details

Title	Mr
First name	Philip
Surname	Hamblin
Company name	H J Concepts Ltd
Address line 1	Suite A 2nd Floor Rear
Address line 2	Trinity Court
Address line 3	2-4 West Street
Town/city	Fareham
Country	UK
Postcode	PO16 0BH
Primary number	01329288684
Secondary number	
Fax number	
Email	office@hjconcepts.co.uk

4. Site Area

What is the measurement of the site area?
(numeric characters only).

17706

Unit

sq.metres

5. Description of the Proposal

Please describe the proposed development including any change of use

Installation of equipment store building
Installation of Turnstile and Access Facility with Refreshment Facility and Officials Hospitality Area

Has the work or change of use already started?

☒ Yes ☐ No

5. Description of the Proposal

If yes, please state the date when the work or change of use started (date must be pre-application submission)
DD/MM/YYYY

05/07/2018

Has the work or change of use been completed?

☐ Yes ☒ No

If Yes, please state the date when the work or change of use was completed (date must be pre-application submission)

26/08/2018

6. Existing Use

Please describe the current use of the site

Hamble Football Club Facility

Is the site currently vacant?

☐ Yes ☒ No

Does the proposal involve any of the following? If Yes, you will need to submit an appropriate contamination assessment with your application.

Land which is known to be contaminated

☐ Yes ☒ No

Land where contamination is suspected for all or part of the site

☐ Yes ☒ No

A proposed use that would be particularly vulnerable to the presence of contamination

☐ Yes ☒ No

7. Materials

Does the proposed development require any materials to be used in the build?

☒ Yes ☐ No

Please provide a description of existing and proposed materials and finishes to be used in the build (including type, colour and name for each material):

Walls

Description of existing materials and finishes (optional):

N/A

Description of proposed materials and finishes:

Smooth Painted Board

Roof

Description of existing materials and finishes (optional):

N/A

Description of proposed materials and finishes:

Flat roof and profile metal cladding

Windows

Description of existing materials and finishes (optional):

N/A

Description of proposed materials and finishes:

White Plastic

Doors

Description of existing materials and finishes (optional):

N/A

7. Materials

Doors

Description of proposed materials and finishes:

Painted Timber

Are you supplying additional information on submitted plans, drawings or a design and access statement?

☒ Yes ☐ No

If Yes, please state references for the plans, drawings and/or design and access statement

Drawing 14-1015 - PL1001 Proposed Details
Biodiversity Checklist
Design and Access Statement (DAS)

8. Pedestrian and Vehicle Access, Roads and Rights of Way

Is a new or altered vehicular access proposed to or from the public highway?

☐ Yes ☒ No

Is a new or altered pedestrian access proposed to or from the public highway?

☐ Yes ☒ No

Are there any new public roads to be provided within the site?

☐ Yes ☒ No

Are there any new public rights of way to be provided within or adjacent to the site?

☐ Yes ☒ No

Do the proposals require any diversions/extinguishments and/or creation of rights of way?

☐ Yes ☒ No

9. Vehicle Parking

Is vehicle parking relevant to this proposal?

☐ Yes ☒ No

10. Trees and Hedges

Are there trees or hedges on the proposed development site?

☐ Yes ☒ No

And/or: Are there trees or hedges on land adjacent to the proposed development site that could influence the development or might be important as part of the local landscape character?

☐ Yes ☒ No

If Yes to either or both of the above, you may need to provide a full tree survey, at the discretion of your local planning authority. If a tree survey is required, this and the accompanying plan should be submitted alongside your application. Your local planning authority should make clear on its website what the survey should contain, in accordance with the current 'BS5837: Trees in relation to design, demolition and construction - Recommendations'.

11. Assessment of Flood Risk

Is the site within an area at risk of flooding? (Refer to the Environment Agency's Flood Map showing flood zones 2 and 3 and consult Environment Agency standing advice and your local planning authority requirements for information as necessary.)

☐ Yes ☒ No

If Yes, you will need to submit a Flood Risk Assessment to consider the risk to the proposed site.

Is your proposal within 20 metres of a watercourse (e.g. river, stream or beck)?

☐ Yes ☒ No

Will the proposal increase the flood risk elsewhere?

☐ Yes ☒ No

How will surface water be disposed of?

☐ Sustainable drainage system

☐ Existing water course

☒ Soakaway

☐ Main sewer

11. Assessment of Flood Risk

☐ Pond/lake

12. Biodiversity and Geological Conservation

To assist in answering the following questions refer to the guidance notes for further information on when there is a reasonable likelihood that any important biodiversity or geological conservation features may be present or nearby and whether they are likely to be affected by your proposals. Having referred to the guidance notes, is there a reasonable likelihood of the following being affected adversely or conserved and enhanced within the application site, or on land adjacent to or near the application site?

a) Protected and priority species (see guidance note):

- ☐ Yes, on the development site
☐ Yes, on land adjacent to or near the proposed development
☒ No

b) Designated sites, important habitats or other biodiversity features (see guidance note):

- ☐ Yes, on the development site
☐ Yes, on land adjacent to or near the proposed development
☒ No

c) Features of geological conservation importance (see guidance note):

- ☐ Yes, on the development site
☐ Yes, on land adjacent to or near the proposed development
☒ No

13. Foul Sewage

Please state how foul sewage is to be disposed of:

- ☐ Mains Sewer
☐ Septic Tank
☐ Package Treatment plant
☐ Cess Pit
☐ Other
☒ Unknown

Are you proposing to connect to the existing drainage system?

☐ Yes ☒ No ☐ Unknown

14. Waste Storage and Collection

Do the plans incorporate areas to store and aid the collection of waste?

☐ Yes ☒ No

Have arrangements been made for the separate storage and collection of recyclable waste?

☐ Yes ☒ No

15. Trade Effluent

Does the proposal involve the need to dispose of trade effluents or trade waste?

☐ Yes ☒ No

16. Residential/Dwelling Units

Does your proposal include the gain, loss or change of use of residential units?

☐ Yes ☒ No

17. All Types of Development: Non-Residential Floorspace

Does your proposal involve the loss, gain or change of use of non-residential floorspace?

☒ Yes ☐ No

If you have answered Yes to the question above please add details in the following table:

17. All Types of Development: Non-Residential Floorspace

Use Class	Existing gross internal floorspace (square metres)	Gross internal floorspace to be lost by change of use or demolition (square metres)	Total gross new internal floorspace proposed (including changes of use) (square metres)	Net additional gross internal floorspace following development (square metres)
D2 - Assembly and leisure	124	0	73	73
Total	124	0	73	73

For hotels, residential institutions and hostels please additionally indicate the loss or gain of rooms:

18. Employment

Will the proposed development require the employment of any staff?

☐ Yes ☒ No

19. Hours of Opening

Are Hours of Opening relevant to this proposal?

☐ Yes ☒ No

20. Industrial or Commercial Processes and Machinery

Please describe the activities and processes which would be carried out on the site and the end products including plant, ventilation or air conditioning. Please include the type of machinery which may be installed on site:

N/A

Is the proposal for a waste management development?

☐ Yes ☒ No

If this is a landfill application you will need to provide further information before your application can be determined. Your waste planning authority should make it clear what information it requires on its website

21. Hazardous Substances

Is any hazardous waste involved in the proposal?

☐ Yes ☒ No

22. Site Visit

Can the site be seen from a public road, public footpath, bridleway or other public land?

☒ Yes ☐ No

If the planning authority needs to make an appointment to carry out a site visit, whom should they contact? (Please select only one)

- ☒ The agent
☐ The applicant
☐ Other person

23. Pre-application Advice

Has assistance or prior advice been sought from the local authority about this application?

☐ Yes ☒ No

24. Authority Employee/Member

With respect to the Authority, is the applicant or agent one of the following:

- (a) a member of staff
(b) an elected member
(c) related to a member of staff
(d) related to an elected member

24. Authority Employee/Member

Do any of these statements apply to you?

☐ Yes ☒ No

25. Ownership Certificates and Agricultural Land Declaration

CERTIFICATE OF OWNERSHIP - CERTIFICATE B - Town and Country Planning (Development Management Procedure) (England) Order 2015 Certificate under Article 14

I certify/The applicant certifies that I have/the applicant has given the requisite notice to everyone else (as listed below) who, on the day 21 days before the date of this application, was the owner* and/or agricultural tenant** of any part of the land or building to which this application relates.

* 'owner' is a person with a freehold interest or leasehold interest with at least 7 years left to run. ** 'agricultural tenant' has the meaning given in section 65(8) of the Town and Country Planning Act 1990

Owner/Agricultural Tenant

Name of Owner/Agricultural Tenant	Hamble Parish Council
Number	2
Suffix	
House Name	
Address line 1	High Street
Address line 2	
Town/city	Hamble-Le-Rice
Postcode	SO31 4JE
Date notice served (DD/MM/YYYY)	06/08/2018

Person role

- ☐ The applicant
☒ The agent

Title	Mr
First name	
Surname	Hamblin
Declaration date (DD/MM/YYYY)	06/08/2018

☒ Declaration made

26. Declaration

I/we hereby apply for planning permission/consent as described in this form and the accompanying plans/drawings and additional information. I/we confirm that, to the best of my/our knowledge, any facts stated are true and accurate and any opinions given are the genuine opinions of the person(s) giving them. ☒

Date (cannot be pre-application) 06/08/2018

PLANNING APPLICATION

HAMBLE FOOTBALL CLUB (STORE & ACCESS POINT)

Biodiversity Checklist

All Local Authorities have a duty to consider the conservation of biodiversity (natural environment) when determining a planning application. Government planning policies for biodiversity are set out in Planning Policy Statement 9 – Biodiversity and Geological Conservation (PPS9)

As part of 1APP (National Application Form), the submission of a biodiversity survey and report is listed in 'Local Planning Application Requirements' – Further information is included in the Validation Of Planning Applications Guidance for Local Planning Authorities published by DCLG in December 2007

Most of the Hampshire Local Planning Authorities (under the umbrella group of HIPOG) have adopted a joint working approach to the local requirements. All Local Authorities in Hampshire have identified the submission of a biodiversity survey and report as a **requirement** for certain application types

For these applications (see local requirements matrix for relevant Local Authority), if a biodiversity survey and report is NOT submitted, the application will not be validated

This Biodiversity Checklist has been designed to assist applicants in defining the biodiversity submission required in order to supply the relevant biodiversity information needed by the Local Authority to validate and determine the application. You are strongly advised to use this tool in order to adhere to biodiversity standards expected by statutory nature conservation bodies

PLEASE COMPLETE THE SHADED BOXES IN SECTIONS 1, 2 AND 3 OF THE CHECKLIST AND SUBMIT ALONG WITH ANY SUPPORTING INFORMATION

If a proposed development could have impacts on or implications for biodiversity, and the submission of further information is indicated by the response to this checklist, supporting information **MUST** be submitted with this application or the application will not be validated.

Local Authorities may require further information during the application process

IF ANY OF THE INFORMATION SUBMITTED PROVES TO BE INADEQUATE, THE APPLICATION IS LIKELY TO BE REFUSED

For further advice on competent specialist ecologists to undertake elements of the above, please contact the Institute of Ecological and Environmental Management www.ieem.org.uk in the first instance.

Hampshire & Isle of Wight Chief Planning Officers Group

Development Control Practitioner's Group
(a sub-group of HIPOG)

h i p o g



SECTION 1A – Designated Sites and Priority Habitat

Please answer ALL questions		Please tick as appropriate	
Qa	<p>Is the development of a type as listed in footnote¹ below AND within 2 km of a <u>SAC</u>, <u>SPA</u> or <u>Ramsar</u> site?</p> <p>www.natureonthemap.org.uk/ www.magic.gov.uk Local Plan Proposals Map</p>	YES <input type="checkbox"/>	NO <input checked="" type="checkbox"/>
Qb	<p>Is the development of a type as listed in footnote² below: AND within 500m of a <u>SSSI</u></p> <p>www.natureonthemap.org.uk www.magic.gov.uk Local Plan Proposals Map</p>	YES <input type="checkbox"/>	NO <input checked="" type="checkbox"/>
Qc	<p>Are any of the following present on or within 100m of the application site?</p> <ul style="list-style-type: none"> • <u>Broad-leaved woodland</u> • <u>Veteran trees</u> • <u>Water courses</u> • <u>Wetlands</u> • <u>Flower-rich meadow/grassland</u> • <u>Heathland</u> • <u>Mature Hedgerow</u> 	YES <input type="checkbox"/> If Yes, there may be a <u>SINC</u> , or other <u>Priority Habitat</u> within or adjacent to the application site. <u>Contact Hampshire Biodiversity Information Centre</u> to find out whether a <u>SINC</u> or <u>Priority Habitat</u> is present	NO <input checked="" type="checkbox"/>
Using the answers given above, please answer the following question			
Qd	<p>Is it likely that the development would have an <u>impact</u>³ on any designated sites⁴ or <u>Priority Habitat</u> (as listed in Qc) <i>prior to</i> applying mitigation⁵.</p>	<div style="display: flex; justify-content: space-between;"> <div> YES SAC/SPA/Ramsar <input type="checkbox"/> SSSI <input type="checkbox"/> SINC's <input type="checkbox"/> Priority Habitats <input type="checkbox"/> </div> <div> NO SAC/SPA/Ramsar <input checked="" type="checkbox"/> SSSI <input checked="" type="checkbox"/> SINC's <input checked="" type="checkbox"/> Priority Habitats <input checked="" type="checkbox"/> </div> </div>	
<p>If you have answered 'YES' to ANY elements of Question d above</p> <p>Further information is required to support your application to show how the proposal has taken the potential impacts into account</p>			Please go to SECTION 1B
<p>If you have answered no to ALL elements of Question d above</p>			Please go to SECTION 2

¹ >0.5ha, >10 units/dwellings, power station, sewage treatment works, fish farm, industrial/agricultural development next to or discharging pollutants into a water course, new road scheme

² Power station, sewage treatment works, fish farm, industrial/agricultural development next to or discharging pollutants into a water course, new road scheme, any housing or new industrial units, other infrastructure and services, industrial estate, road/rail line, service station, golf course, leisure centre/stadium, car park, industrial/agricultural unit with large powder/liquid discharges

³ Direct impacts such as removal or modification, or indirect through disturbance such as run-off, noise, dust, lighting or increased recreational use

⁴ Please contact Natural England to ascertain whether the development will have an impact on SPA/SAC/SSSI or Ramsar. Any relevant correspondence with Natural England should be submitted with the application

⁵ Mitigation = measures which avoid or make the impact less severe

SECTION 1B Designated Sites and Priority Habitat

Assessments ONLY for proposals that could potentially have an effect on a designated site or priority habitat (answered 'yes' section 1A Qd)

If the applicant answered 'yes' to Qd Section 1A , the application must be submitted with a Biodiversity Statement which demonstrates the following:

- Extent and location of habitats and features that could be affected
 - Likely impacts to designations/priority habitat
 - How alternative designs and locations have been considered
 - How adverse impacts will be avoided
 - How any unavoidable impacts will be mitigated⁶ or reduced
 - How impacts that cannot be avoided or mitigated⁶, will be compensated⁷
 - Any proposals for enhancements of biodiversity (this is particularly relevant and desired for Major Developments⁸ and other large developments)
-
- Any Protected Species statements required as indicated by section 2A/B should be integrated within the biodiversity statement
 - These reports may form part of a wider Environmental Impact Assessment
 - Reports may not be required where applicants are able to provide pre-application correspondence from Natural England which confirms that they are satisfied that the proposal will not have an adverse impact on any **SAC, SPA, SSSI OR RAMSAR**
 - Reports may not be required where applicants are able to provide pre-application correspondence from the Local Authority which confirms that they are satisfied that the proposal will not have an adverse impact on any **SINC or PRIORITY HABITAT**

NOW PLEASE COMPLETE SECTION 2 (if not already complete)

⁶ Mitigation = measures which avoid or make the impact less severe

⁷ Compensation = measures which counterbalance the impacts, amending damage or loss

⁸ A major application = more than 10 units, more than 0.5 Ha, or more than 1000m² floor area in non-residential development

SECTION 2A – PROTECTED SPECIES

PLEASE MARK 'X' IN COLUMN B NEXT TO ANY OF THE QUESTIONS IN COLUMN A THAT APPLY TO THE DEVELOPMENT FOR EACH QUESTION MARKED X, COLUMN C INDICATES (BLACK DOTS) THE SPECIES SURVEYS REQUIRED PLEASE MARK 'X' IN SHADED ROW (FOLLOWING PAGE) AGAINST ALL SPECIES SURVEYS REQUIRED										
A PROPOSALS FOR DEVELOPMENT THAT WILL TRIGGER A PROTECTED SPECIES SURVEY	B MARK X/Y	C SPECIES PROTECTED BY LAW THAT MAY POTENTIALLY BE AFFECTED - FURTHER SURVEYS WILL BE REQUIRED.								
		Bats	Barn Owl	Dormouse	Breeding birds	Amphibians	Water Vole	Badger	Otter	Crayfish
<p>Will the proposed works affect⁹ existing buildings/structures with ANY of the following features?</p> <ul style="list-style-type: none"> • Clay-tiled pitched roofs • Loft spaces • Hanging tiles • Wooden cladding (Toxgate & Groove : No Gaps) • Open soffits • Underground structures such as (but not exclusively) cellars, air raid shelters, ice-houses, tunnels • Bridge structures, aqueducts or viaducts especially over water or wet ground • Dense climbing plants • Large agricultural buildings, particularly, but not exclusively, those of a traditional construction • All other buildings in a derelict or decayed state in a rural location 	X	•		•						
Are there streams, rivers, lakes or other watercourses/aquatic habitat on or within 200m of the proposals?	X	•	•							

⁹ Direct impacts such as removal or modification, or indirect through disturbance such as run-off, noise, dust, lighting or increased recreational use

<p>Will the proposals affect¹⁰ any areas of mature deciduous woodland, field hedgerows over 1m tall and over 0.5m thick or scrub well-connected to woodland or hedgerows on or adjacent to the site?</p>																								
<p>Will the proposal affect¹⁰ any of the following</p> <ul style="list-style-type: none"> • Old and <u>veteran</u> trees • Trees with obvious holes cracks, cavities or heavy vegetation • Trees with a girth greater than 1m at chest height 																								
<p>Is the proposal a major¹¹ application within 500m or any other application within 200m of a large¹² pond?</p>																								
<p>Will the proposal affect¹⁰ mature/overgrown gardens over 0.25ha, any <u>rough grassland</u> or derelict/brownfield land, railway land, allotments, on or adjacent to the site?</p>																								
<p>Will the proposal affect¹⁰ flower-rich meadows or grassland on or directly adjacent to the site?</p>																								
Please mark all protected species that potentially may be affected →																								
Please go to SECTION 2B												Please go to SECTION 3												

Please note that the above list does not include all protected species and all circumstance where species may be affected. In all circumstances legislation pertaining to protected species still applies and it is the responsibility of the developer to ensure that protected species and habitats are not impacted as a result of development. If protected species are found during the course of development, work should be halted and advice is sought.

¹⁰ Direct impacts such as removal or modification, or indirect through disturbance such as run off, noise, dust, fighting or increased recreational use

¹¹ A major application = more than 10 units, more than 1000m² floor area in non-residential development

¹² Where the surface area of the pond, when water is at its highest level (excluding flood events), is 225m² (c. 15m x 15m)


SECTION 2B PROTECTED SPECIES


Assessments **ONLY** for those proposals that could potentially have an effect on **PROTECTED SPECIES (IDENTIFIED IN SECTION 2A)**

If section 2A identified that species may potentially be affected, the following should be carried out.

1. Contact HBIC for existing records for the area
2. Conduct preliminary survey¹³ to establish potential for habitat to support the species
3. Use the results of the preliminary survey to ascertain whether A or B below applies.

Please mark relevant box below and attach corresponding assessment to application

A	IF THE PRELIMINARY SURVEY INDICATES MODERATE/HIGH LIKELIHOOD OF PROTECTED SPECIES BEING PRESENT, A 'FULL SURVEY'¹² AND MITIGATION' STATEMENT IS REQUIRED.	
	PLEASE INCLUDE: <ul style="list-style-type: none"> Extent and location of species populations (including supporting habitats and features) that could be affected (more detailed surveys¹² will be required) Likely impacts to species populations How alternative designs and location have been considered How adverse affects will be avoided wherever possible How unavoidable impacts will be mitigated or reduced How impacts that cannot be avoided or mitigated against will be compensated Any proposals for enhancements of biodiversity/species population (All Major Development and other large development are strongly encouraged to provide enhancements) <p>Please note – a protected species licence may be required in order to carry out these works – please refer to Natural England guidance</p>	

B	IF PRELIMINARY SURVEY INDICATES LITTLE OR NO LIKELIHOOD OF PROTECTED SPECIES BEING PRESENT, OR THERE ARE NO LIKELY IMPACTS TO SPECIES, FULL SURVEY IS NOT REQUIRED	
	<p>Please provide the information required to demonstrate that there will be little or no likelihood of protected species being present, or there are no likely impacts to species. This can be in the form of a brief statement or letter from a suitably qualified person.</p> <p>Please note that in all circumstances legislation pertaining to protected species still applies and it is the responsibility of the developer to ensure that protected species are not impacted as a result of this development. If protected species are found during the course of the development, we recommend that work is halted and advice is sought.</p>	

To improve the quality of the data held by the Hampshire Biodiversity Information Centre, the data provided by any protected species surveys can be submitted. HBIC - your records

If a biodiversity statement is to be submitted within the application as required by section 1B, then please integrate any species within the biodiversity statement.

NOW PLEASE COMPLETE SECTION 3

¹³ Surveys should:

- Be of appropriate scope and detail
- Be conducted at an appropriate time of year, in suitable weather conditions and using recognised methodologies as indicated within the guidance note
- Be undertaken by an appropriately qualified and experienced person
- Include copies of any correspondence with Nature Conservation Organisations (such as Natural England, Environment Agency)

SECTION 3 - VALIDATION CHECKLIST

Please mark with an X in the shaded column ALL biodiversity information that accompany this application resulting from the prompting of this biodiversity checklist

Please note that if all required information is not included within the application, then it will NOT be validated.

(for office use only)

	X
Biodiversity Checklist SECTION ONE* (Designated sites and Priority Habitats)	X
SECTION 1B Biodiversity statement	
Biodiversity Checklist SECTION TWO* (Protected species)	X
SECTION 2B PROTECTED SPECIES STATEMENT (S)	
Bats	
Barn Owl	
Dormouse	
Breeding birds	
Amphibians	
Water vole	
Badger	
Otter	
Crayfish	
Reptiles	
Correspondence from Nature Conservation Organisation/Local Authority/Other (as indicated by the checklist)	

(*required for all applications)

Required?	Attached?
X	
X	

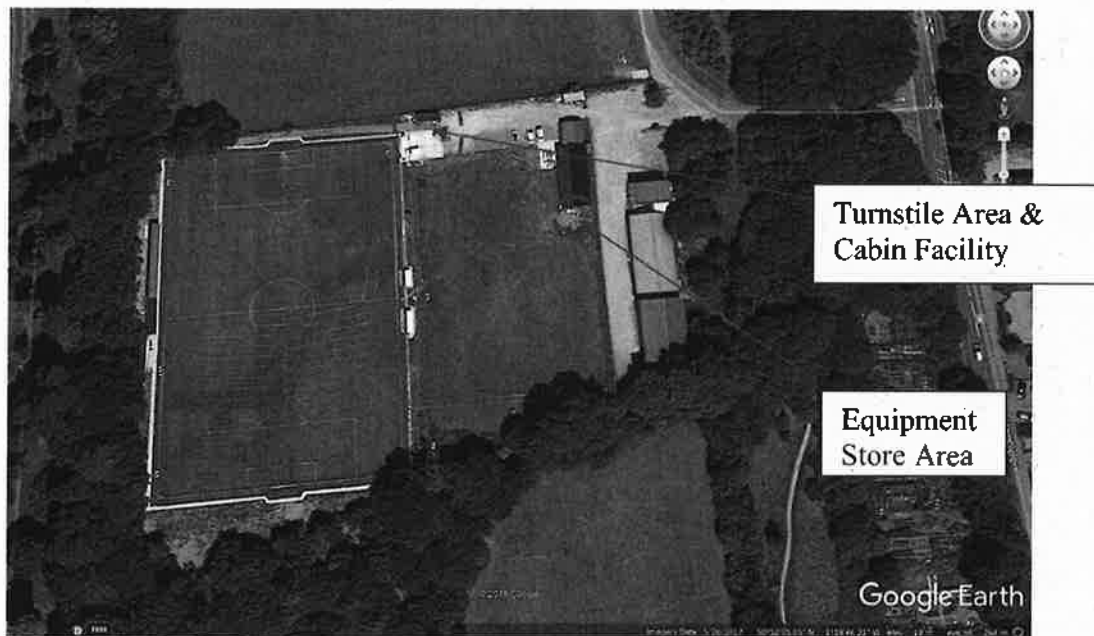
Thank you for completing this checklist. Please return to the Local Authority all completed sections, along with the application and all supplementary information indicated above (in paper format or attached electronically).

**Hamble Football Club
The Hamble parish Community Facility
Hamble Lane Hamble-Lee-Rice SO31 4TS**

Design & Access Statement

Issue Status:

Revision	Date	Description
.	6 Aug 18	Issued in support of the Planning Application



Site Aerial View (courtesy of Google Earth)

Introduction:

This application for the retrospective planning application for a new equipment store at the Southern End of the current pavilion building and a detached spectator turnstile access area with associated refreshment porta cabin and an official's hospitality porta cabin.



H J Concepts Ltd

Setting:

Hamble Football Club is located on the Western side of Hamble Lane and is set back and screened from the highway (Hamble Lane) by a deep section of woodland and a number of tall existing Community Buildings and is an established use. Access to the grounds is off a tarmac dual access road which leads to the Police College Playing Fields. The pitches and associated existing community buildings are accessed via a separate gated access on the outside of the first bend.

The overall site is screened by trees on 3 sides (East, South and West) with the Northern edge being open and enclosed by a steel low level mesh fence. The main football pitch is located to the Western side of the facility with two smaller training pitches within the central area.

The site area is laid flat and open, with no trees or dominate features and is predominately laid to grass. Along the Eastern edge of the facility is the recently constructed pavilion with facilities that are required to support the football club. Parking is located on the Northern edge of the site. A further gated access separates the community facilities from the football pitch area.

Proposal:

The applicant (Hamble Football Club) has constructed a small equipment store at the Southern End of the Pavilion with measures 3.1 m x 3.97 m with a height from ground of 2.6 m. The structure is painted to match the adjacent Football Club structures and has a single access door and side window.

In addition to the store a new spectator access point has been constructed, with a turnstile access gate, with two porta cabin structures, which form the refreshment area and the official's hospitality area. The area between the porta cabins is covered by a profile metal flat roof covering. The whole facility is positioned on a concrete slab and is totally demountable. The facility is painted to match the existing facilities and is ancillary to the function of the club.

The cabin closest to the boundary fence was already in existence and has been incorporated with the second cabin and flat roof to create the current proposal, so in essence the proposal improves the current cabin and makes better use of it's structure. The aerial image on page 1 shows the existence of the first cabin (dark rectangle).

The proposal formalises the access point for the spectators and provides welfare facilities during match times and is a Wessex League Football Association requirement.

Policy:

Eastleigh Borough Council Adopted Local Plan

9 PUBLIC OPEN SPACE, SPORT & RECREATION (OS)

145.OS The Borough Council will refuse any proposals that would result in the loss of land currently used for children's play, sports pitches, open space or outdoor sports, whether in public or private ownership unless:

- (i). the proposed development is ancillary to the principal use of the site and does not adversely affect the quality and quantity of pitches and their use; or
- (ii). the proposed development only affects land which is incapable of forming, or forming part of, a playing pitch; or
- (iii.) the open space that would be lost as a result of the proposed development would be replaced by open space of equivalent or better quality and quantity in a suitable location, prior to the commencement of the development; or
- (iv). the proposed development is for an outdoor or indoor sports facility of sufficient benefit to the development of sport to outweigh the detriment caused by the loss of the playing field; or

It is clear from the proposal that the proposed scheme is ancillary to the principle use of the site (football pitches) and is of a benefit for the established use at the site. The proposal vastly improves the current facilities and does not affect the principle use.

149.OS The Borough Council will support proposals to develop new facilities and the enhancement of existing playing field facilities, including the provision of all weather pitches, subject to their scale, siting and design conforming with policies for the protection of the environment.

The new facility enhances the use and enjoyment of the established site use and provides a facility that is required under the football regulations for the ground.

The proposal is considered to be in the spirit of the national Planning Policy Framework (NPPF) and provides a quality and long term sustainable facility for the footballers, spectators and official's that use the pitches.

Storm & Foul drainage statement

Foul – No connection required

Storm Water–Rainwater off the small roofs discharges to soft landscape areas

Soft Landscaping

It is felt that the site has sufficient soft landscaping and no additional areas are proposed

Hard Landscaping

Provision for a paved access to the buildings entrance such that disable spectators can use the facility

Conclusion:

In conclusion no elements of the proposal will have any detrimental effects on the use of the site or a harmful impact upon the character or appearance of the countryside or on the setting of existing buildings and will visually improve and enhance the sites facilities.

The proposal will not have any adverse impact on any protected species or breeding birds within the site or within the surrounding area or have an impact on any SAC, SPA, SSSI, Ramsar, SIN or Priority Habitat areas.



0 0.5 1.0 1.5 2.0 2.5 3.0
1:100 scale bar (Metres)



Ordnance Survey (c) Crown Copyright 2014. All rights reserved. Licence number 100022432

0 10 20 30 40 50 100
1:1250 scale bar (Metres)

This drawing is the copyright of H.J.CONCEPTS LTD and may not be copied, altered or reproduced in any way without their written authority. © H.J. Concepts Limited 2018

Do not scale this drawing. Use written dimensions only. All dimensions shall be checked on site prior to commencement of work.

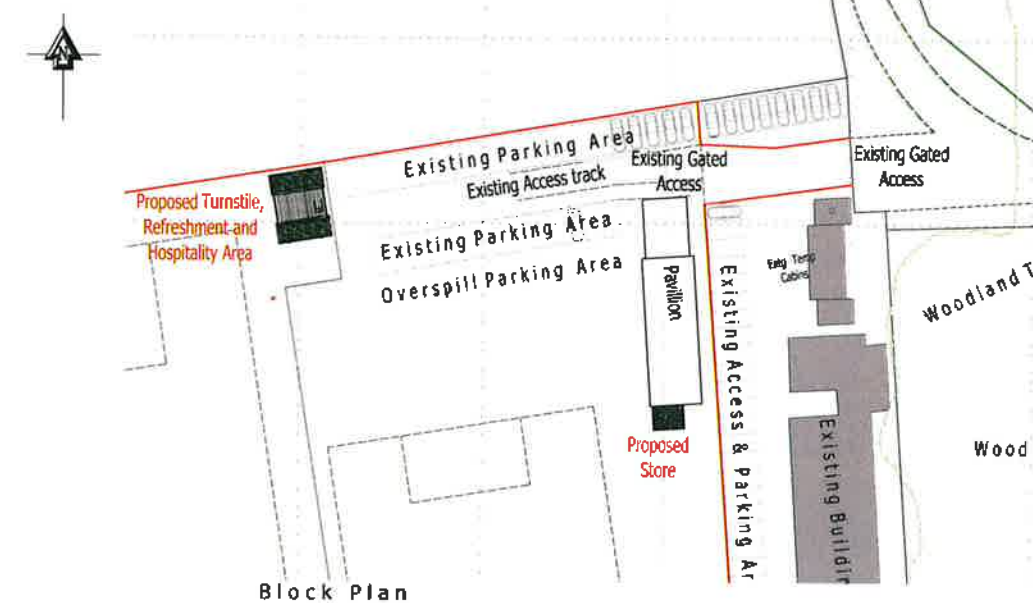
IF IN DOUBT ASK

DO NOT SCALE: This note may be omitted for PLANNING PURPOSES ONLY. Original documents only may be relied upon. Inaccuracies may occur due to printing, scanning and other forms of copying.

This drawing has been produced for Hamble FC for the works at The Hamble Parish Community Facilities, Hamble Lane, Hamble and is not intended for use by any other person or for any other purpose.



0 0.5 1.0 1.5 2.0 2.5 3.0
1:100 scale bar (Metres)



01 5 10 15 20 30 40 50
1:500 scale bar (Metres)

6 Aug 18 Issued in Support of Planning Application			
REV	DATE	DESCRIPTION	BY
HJ CONCEPTS LTD Suite A Second Floor Trinity Court 2-4 West Street Fareham, Hampshire. PO16 0BH Telephone: 01329 286684, Email: office@hjconcepts.co.uk			
Hamble Football Club The Hamble Parish Community Facilities Hamble Lane Hamble-Le-Rice SO31 4TS			
Proposed Details and Site & Block Plans			
PH	Aug 18	1:100, 500, 1250	
14-1015 — PL1001			
A1			

Application for Planning Permission. Town and Country Planning Act 1990

Privacy Notice

This form is provided by Planning Portal and based on the requirements provided by Government for the sole purpose of submitting information to the Local Planning Authority in accordance with the legislation detailed on this form and 'The Town and Country Planning (Development Management Procedure) (England) Order 2015 (as amended)'.
Please be aware that once you have downloaded this form, Planning Portal will have no access to the form or the data you enter into it. Subsequent use of this form is solely at your discretion, including the choice to complete and submit it to the Local Planning Authority in agreement with the declaration section.

Upon receipt of this form and any supporting information, it is the responsibility of the Local Planning Authority to inform you of its obligations in regards to the processing of your application. Please refer to its website for further information on any legal, regulatory and commercial requirements relating to information security and data protection of the information you have provided.

Local Planning Authority details:

Development Management

Eastleigh House, Upper Market Street, Eastleigh, SO50 9YN

Tel: 023 8068 8264 www.eastleigh.gov.uk

Office hours: Mon-Thurs 8.30am - 5pm, Friday 8.30am - 4.30pm



Publication of applications on planning authority websites

Information provided on this form and in supporting documents may be published on the authority's planning register and website.

Please ensure that the information you submit is accurate and correct and does not include personal or sensitive information. If you require further clarification, please contact the Local Planning Authority directly.

Printed, please complete using block capitals and black ink.

It is important that you read the accompanying guidance notes and help text as incorrect completion will delay the processing of your application.

1. Applicant Name and Address

Title:		First name:	
Last name:			
Company (optional):	MARINA DEVELOPMENTS LTD		
Unit:	House number:	House suffix:	
House name:	OUTDOOR HOUSE		
Address 1:	HAMBLE POINT		
Address 2:	SCHOOL LANE		
Address 3:	HAMBLE		
Town:	SOUTHAMPTON		
County:	HAMPSHIRE		
Country:	UNITED KINGDOM		
Postcode:	SO 31 4NB		

2. Agent Name and Address

Title:		First name:	
Last name:			
Company (optional):	CANDOR CLIFF ARCHITECTS		
Unit:	House number:	House suffix:	
House name:	28		
Address 1:	HAVEN ROAD		
Address 2:	CANDOR CLIFF		
Address 3:			
Town:	POOLE		
County:	DORSET		
Country:	UNITED KINGDOM		
Postcode:	BH13 7LP		

3. Description of the Proposal

Please describe the proposed development, including any change of use:

SITING OF STORAGE & OFFICE ACCOMMODATION (PORTABLE UNITS) FOR TEMPORARY 3 YEAR PERIOD (RENEWAL A/15/16445).

Has the building, work or change of use already started?

☒ Yes

☐ No

If Yes, please state the date when building, work or use were started (DD/MM/YYYY):

08/2015

(date must be pre-application submission)

Has the building, work or change of use been completed?

☒ Yes

☐ No

If Yes, please state the date when the building, work or change of use was completed: (DD/MM/YYYY):

08/2015

(date must be pre-application submission)

Reference no. of permission in principle being relied on (technical details consent applications only):

4. Site Address Details

Please provide the full postal address of the application site.

Unit: House number: House suffix:

House name:

Address 1: MERCURY MARINA

Address 2: SATCHEL LANE

Address 3: HANDLE

Town: SOUTHAMPTON

County: HAMPSHIRE

Postcode (optional): SO31 4HQ

Description of location or a grid reference. (must be completed if postcode is not known):

Easting: Northing:

Description:

5. Pre-application Advice

Has assistance or prior advice been sought from the local authority about this application?

☐ Yes

☒ No

If Yes, please complete the following information about the advice you were given. (This will help the authority to deal with this application more efficiently).

Please tick if the full contact details are not known, and then complete as much as possible: ☐

Officer name:

Reference:

Date (DD/MM/YYYY):
(must be pre-application submission)

Details of pre-application advice received?

5. Pedestrian and Vehicle Access, Roads and Rights of Way

Is a new or altered vehicle access proposed to or from the public highway?

☐ Yes ☒ No

Is a new or altered pedestrian access proposed to or from the public highway?

☐ Yes ☒ No

Are there any new public roads to be provided within the site?

☐ Yes ☒ No

Are there any new public rights of way to be provided within or adjacent to the site?

☐ Yes ☒ No

Do the proposals require any diversions, extinguishments and/or creation of rights of way?

☐ Yes ☒ No

If you answered Yes to any of the above questions, please show details on your plans/drawings and state the reference of the plan(s)/drawings(s)

7. Waste Storage and Collection

Do the plans incorporate areas to store and aid the collection of waste?

☐ Yes ☒ No

If Yes, please provide details:

Have arrangements been made for the separate storage and collection of recyclable waste?

☐ Yes ☒ No

If Yes, please provide details:

6. Authority Employee / Member

Is an important principle of decision-making that the process is open and transparent. For the purposes of this question, "related to" means related, by birth or otherwise, closely enough that a fair-minded and informed observer, having considered the facts, would include that there was bias on the part of the decision-maker in the local planning authority.

Do any of the following statements apply to you and/or agent? ☐ Yes ☒ No

With respect to the authority, I am:

(a) a member of staff

(b) an elected member

(c) related to a member of staff

(d) related to an elected member

Yes, please provide details of their name, role and how you are related to them.

9. Materials

If applicable, please state what materials are to be used externally. Include type, colour and name for each material:

	Existing (where applicable)	Proposed	Not applicable	Do Not Know
Walls	METAL PANGERS (GRAY OLIVE GREEN/NATY BLUE)		<input type="checkbox"/>	<input type="checkbox"/>
Roof	(PAST)		<input type="checkbox"/>	<input type="checkbox"/>
Windows			<input type="checkbox"/>	<input type="checkbox"/>
Doors			<input type="checkbox"/>	<input type="checkbox"/>
Boundary treatments (e.g. fences, walls)			<input type="checkbox"/>	<input type="checkbox"/>
Vehicle access and hard-standing			<input type="checkbox"/>	<input type="checkbox"/>
Lighting			<input type="checkbox"/>	<input type="checkbox"/>
Others (please specify)			<input type="checkbox"/>	<input type="checkbox"/>

Are you supplying additional information on submitted plan(s)/drawing(s)/design and access statement?

☐ Yes

☒ No

If Yes, please state references for the plan(s)/drawing(s)/design and access statement:

10. Vehicle Parking

Please provide information on the existing and proposed number of on-site parking spaces:

Type of Vehicle	Total Existing	Total proposed (including spaces retained)	Difference in spaces
Cars	GENERAL ALABAMA CAR PARKING		
Light goods vehicles/ public carrier vehicles			
Motorcycles			
Disability spaces			
Cycle spaces			
Other (e.g. Bus)			
Other (e.g. Bus)			

11. Foul Sewage

Please state how foul sewage is to be disposed of:

- ☐ Mains sewer ☐ Cess pit
☐ Septic tank ☐ Other
☐ Package treatment plant *NONE*

Are you proposing to connect to the existing drainage system? ☐ Yes ☒ No

If Yes, please include the details of the existing system on the application drawings and state references for the plan(s)/drawing(s):

13. Biodiversity and Geological Conservation

To assist in answering the following questions refer to the guidance notes for further information on when there is a reasonable likelihood that any important biodiversity or geological conservation features may be present or nearby and whether they are likely to be affected by your proposals.

Having referred to the guidance notes, is there a reasonable likelihood of the following being affected adversely or conserved and enhanced within the application site, or on land adjacent to or near the application site?

Protected and priority species:

- ☐ Yes, on the development site
☐ Yes, on land adjacent to or near the proposed development
☒ No

Designated sites, important habitats or other biodiversity features:

- ☐ Yes, on the development site
☐ Yes, on land adjacent to or near the proposed development
☒ No

Features of geological conservation importance:

- ☐ Yes, on the development site
☐ Yes, on land adjacent to or near the proposed development
☒ No

15. Trees and Hedges

Are there trees or hedges on the proposed development site? ☒ Yes ☐ No

And/or: Are there trees or hedges on land adjacent to the proposed development site that could influence the development or might be important as part of the local landscape character? ☐ Yes ☒ No

If Yes to either or both of the above, you may need to provide a full Tree Survey, at the discretion of your local planning authority. If a Tree Survey is required, this and the accompanying plan should be submitted alongside your application. Your local planning authority should make clear on its website what the survey should contain, in accordance with the current 'BS5837: Trees in relation to design, demolition and construction - Recommendations'.

12. Assessment of Flood Risk

Is the site within an area at risk of flooding? (Refer to the Environment Agency's Flood Map showing flood zones 2 and 3 and consult Environment Agency standing advice and your local planning authority requirements for information as necessary.)

☐ Yes ☒ No

If Yes, you will need to submit a Flood Risk Assessment to consider the risk to the proposed site.

Is your proposal within 20 metres of a watercourse (e.g. river, stream or beck)? ☐ Yes ☒ No

Will the proposal increase the flood risk elsewhere? ☐ Yes ☒ No

How will surface water be disposed of?

- ☐ Sustainable drainage system ☐ Existing watercourse
☐ Soakaway ☐ Pond/lake
☐ Main sewer *EXISTING YARD DRAINAGE SYSTEM*

14. Existing Use

Please describe the current use of the site:

MANHOLE, BOATYARD + SUPPORTING SERVICES ACCOMMODATION

Is the site currently vacant? ☐ Yes ☒ No

If Yes, please describe the last use of the site:

When did this use end (if known)? DD/MM/YYYY
(date where known may be approximate)

Does the proposal involve any of the following?
If yes, you will need to submit an appropriate contamination assessment with your application.

Land which is known to be contaminated? ☐ Yes ☒ No

Land where contamination is suspected for all or part of the site? ☐ Yes ☒ No

A proposed use that would be particularly vulnerable to the presence of contamination? ☐ Yes ☒ No

16. Trade Effluent

Does the proposal involve the need to dispose of trade effluents or waste? ☐ Yes ☒ No

If Yes, please describe the nature, volume and means of disposal of trade effluents or waste

17. Residential Units (Including Conversion)

Does your proposal include the gain, loss or change of use of residential units?
 If Yes, please complete details of the changes in the tables below:

☐ Yes

☒ No

Proposed Housing							Existing Housing								
Market Housing	Not known	Number of Bedrooms					Total	Market Housing	Not known	Number of Bedrooms					Total
		1	2	3	4+	Unknown				1	2	3	4+	Unknown	
Houses	<input type="checkbox"/>							Houses	<input type="checkbox"/>						
Flats/maisonettes	<input type="checkbox"/>							Flats/maisonettes	<input type="checkbox"/>						
Sheltered housing	<input type="checkbox"/>							Sheltered housing	<input type="checkbox"/>						
Bedsit/studios	<input type="checkbox"/>							Bedsit/studios	<input type="checkbox"/>						
Cluster flats	<input type="checkbox"/>							Cluster flats	<input type="checkbox"/>						
Other	<input type="checkbox"/>							Other	<input type="checkbox"/>						
Totals (a+b+c+d+e+f) =								Totals (a+b+c+d+e+f) =							
Social, Affordable or Intermediate Rent							Social, Affordable or Intermediate Rent								
Market Housing	Not known	Number of Bedrooms					Total	Market Housing	Not known	Number of Bedrooms					Total
		1	2	3	4+	Unknown				1	2	3	4+	Unknown	
Houses	<input type="checkbox"/>							Houses	<input type="checkbox"/>						
Flats/maisonettes	<input type="checkbox"/>							Flats/maisonettes	<input type="checkbox"/>						
Sheltered housing	<input type="checkbox"/>							Sheltered housing	<input type="checkbox"/>						
Bedsit/studios	<input type="checkbox"/>							Bedsit/studios	<input type="checkbox"/>						
Cluster flats	<input type="checkbox"/>							Cluster flats	<input type="checkbox"/>						
Other	<input type="checkbox"/>							Other	<input type="checkbox"/>						
Totals (a+b+c+d+e+f) =								Totals (a+b+c+d+e+f) =							
Affordable Home Ownership							Affordable Home Ownership								
Market Housing	Not known	Number of Bedrooms					Total	Market Housing	Not known	Number of Bedrooms					Total
		1	2	3	4+	Unknown				1	2	3	4+	Unknown	
Houses	<input type="checkbox"/>							Houses	<input type="checkbox"/>						
Flats/maisonettes	<input type="checkbox"/>							Flats/maisonettes	<input type="checkbox"/>						
Sheltered housing	<input type="checkbox"/>							Sheltered housing	<input type="checkbox"/>						
Bedsit/studios	<input type="checkbox"/>							Bedsit/studios	<input type="checkbox"/>						
Cluster flats	<input type="checkbox"/>							Cluster flats	<input type="checkbox"/>						
Other	<input type="checkbox"/>							Other	<input type="checkbox"/>						
Totals (a+b+c+d+e+f) =								Totals (a+b+c+d+e+f) =							
Starter Homes							Starter Homes								
Market Housing	Not known	Number of Bedrooms					Total	Market Housing	Not known	Number of Bedrooms					Total
		1	2	3	4+	Unknown				1	2	3	4+	Unknown	
Houses	<input type="checkbox"/>							Houses	<input type="checkbox"/>						
Flats/maisonettes	<input type="checkbox"/>							Flats/maisonettes	<input type="checkbox"/>						
Bedsit/studios	<input type="checkbox"/>							Bedsit/studios	<input type="checkbox"/>						
Other	<input type="checkbox"/>							Other	<input type="checkbox"/>						
Totals (a+b+c+d) =								Totals (a+b+c+d) =							
Self Build and Custom Build							Self Build and Custom Build								
Market Housing	Not known	Number of Bedrooms					Total	Market Housing	Not known	Number of Bedrooms					Total
		1	2	3	4+	Unknown				1	2	3	4+	Unknown	
Houses	<input type="checkbox"/>							Houses	<input type="checkbox"/>						
Flats/maisonettes	<input type="checkbox"/>							Flats/maisonettes	<input type="checkbox"/>						
Bedsit/studios	<input type="checkbox"/>							Bedsit/studios	<input type="checkbox"/>						
Other	<input type="checkbox"/>							Other	<input type="checkbox"/>						
Totals (a+b+c+d) =								Totals (a+b+c+d) =							
Total proposed residential units (A+B+C+D+E) =								Total existing residential units (F+G+H+I+J) =							

TOTAL NET GAIN or LOSS of RESIDENTIAL UNITS (Proposed Housing Grand Total - Existing Housing Grand Total):

18. All Types of Development: Non-residential Floorspace

Does your proposal involve the loss, gain or change of use of non-residential floorspace? ☐ Yes ☐ No

If you have answered Yes to the question above please add details in the following table:

Use class/type of use	Not applicable	Existing gross internal floorspace (square metres)	Gross internal floorspace to be lost by change of use or demolition (square metres)	Total gross internal floorspace proposed (including change of use)(square metres)	Net additional gross internal floorspace following development (square metres)
A1	<input type="checkbox"/>				
Shops	<input type="checkbox"/>				
Net tradable area:	<input type="checkbox"/>				
A2	<input type="checkbox"/>				
Financial and professional services	<input type="checkbox"/>				
A3	<input type="checkbox"/>				
Restaurants and cafes	<input type="checkbox"/>				
A4	<input type="checkbox"/>				
Drinking establishments	<input type="checkbox"/>				
A5	<input type="checkbox"/>				
Hot food takeaways	<input type="checkbox"/>				
B1 (a)	<input type="checkbox"/>			33.5	33.5
Office (other than A2)	<input type="checkbox"/>				
B1 (b)	<input type="checkbox"/>				
Research and development	<input type="checkbox"/>				
B1 (c)	<input type="checkbox"/>				
Light Industrial	<input type="checkbox"/>				
B2	<input type="checkbox"/>			41.0	41.0
General industrial	<input type="checkbox"/>				
B8	<input type="checkbox"/>				
Storage or distribution	<input type="checkbox"/>				
C1	<input type="checkbox"/>				
Hotels and halls of residence	<input type="checkbox"/>				
C2	<input type="checkbox"/>				
Residential institutions	<input type="checkbox"/>				
D1	<input type="checkbox"/>				
Non-residential institutions	<input type="checkbox"/>				
D2	<input type="checkbox"/>				
Assembly and leisure	<input type="checkbox"/>				
OTHER	<input type="checkbox"/>				
Please specify	<input type="checkbox"/>				
Total				74.5	74.5

In addition, for hotels, residential institutions and hostels, please additionally indicate the loss or gain of rooms

Use class	Type of use	Not applicable	Existing rooms to be lost by change of use or demolition	Total rooms proposed (including changes of use)	Net additional rooms
C1	Hotels	<input type="checkbox"/>			
C2	Residential Institutions	<input type="checkbox"/>			
OTHER		<input type="checkbox"/>			
Please specify		<input type="checkbox"/>			

19. Employment

Please complete the following information regarding employees:

	Full-time	Part-time	Total full-time equivalent
Existing employees	2		
Proposed employees	2		

20. Hours of Opening

known, please state the hours of opening (e.g. 15:30) for each non-residential use proposed:

Use	Monday to Friday	Saturday	Sunday and Bank Holidays	Not known
	8.00 - 16.00	8.00 - 13.00		

21. Site Area

Please state the site area in hectares (ha) 0.02

22. Industrial or Commercial Processes and Machinery

Please describe the activities and processes which would be carried out on the site and the end products including plant, ventilation or air conditioning. Please include the type of machinery which may be installed on site:

STORAGE + SERVICING OF MARINE RELATED EQUIPMENT.

Is the proposal a waste management development? ☐ Yes ☒ No

If the answer is Yes, please complete the following table:

	Not applicable	The total capacity of the void in cubic metres, including engineering surcharge and making no allowance for cover or restoration material (or tonnes if solid waste or litres if liquid waste)	Maximum annual operational throughput in tonnes (or litres if liquid waste)
Inert landfill	<input type="checkbox"/>		
Non-hazardous landfill	<input type="checkbox"/>		
Hazardous landfill	<input type="checkbox"/>		
Energy from waste incineration	<input type="checkbox"/>		
Other Incineration	<input type="checkbox"/>		
Landfill gas generation plant	<input type="checkbox"/>		
Pyrolysis/gasification	<input type="checkbox"/>		
Metal recycling site	<input type="checkbox"/>		
Transfer stations	<input type="checkbox"/>		
Material recovery/recycling facilities (MRFs)	<input type="checkbox"/>		
Household civic amenity sites	<input type="checkbox"/>		
Open windrow composting	<input type="checkbox"/>		
In-vessel composting	<input type="checkbox"/>		
Anaerobic digestion	<input type="checkbox"/>		
Any combined mechanical, biological and/or thermal treatment (MBT)	<input type="checkbox"/>		
Sewage treatment works	<input type="checkbox"/>		
Other treatment	<input type="checkbox"/>		
Recycling facilities construction, demolition and excavation waste	<input type="checkbox"/>		
Storage of waste	<input type="checkbox"/>		
Other waste management	<input type="checkbox"/>		
Other developments	<input type="checkbox"/>		

Please provide the maximum annual operational throughput of the following waste streams:

Municipal	
Construction, demolition and excavation	
Commercial and industrial	
Hazardous	

If this is a landfill application you will need to provide further information before your application can be determined. Your waste planning authority should make clear what information it requires on its website.

23. Hazardous Substances

Does the proposal involve the use or storage of any of the following materials in the quantities stated below? ☐ Yes ☒ No ☐ Not applicable

If Yes, please provide the amount of each substance that is involved:

Acrylonitrile (tonnes)	<input type="text"/>	Ethylene oxide (tonnes)	<input type="text"/>	Phosgene (tonnes)	<input type="text"/>
Ammonia (tonnes)	<input type="text"/>	Hydrogen cyanide (tonnes)	<input type="text"/>	Sulphur dioxide (tonnes)	<input type="text"/>
Bromine (tonnes)	<input type="text"/>	Liquid oxygen (tonnes)	<input type="text"/>	Flour (tonnes)	<input type="text"/>
Chlorine (tonnes)	<input type="text"/>	Liquid petroleum gas (tonnes)	<input type="text"/>	Refined white sugar (tonnes)	<input type="text"/>

Other:

Other:

Amount (tonnes):

Amount (tonnes):

24. Ownership Certificates and Agricultural Land Declaration

One Certificate A, B, C, or D, must be completed with this application form

CERTIFICATE OF OWNERSHIP - CERTIFICATE A

Town and Country Planning (Development Management Procedure) (England) Order 2015 Certificate under Article 14
I certify/The applicant certifies that on the day 21 days before the date of this application nobody except myself/ the applicant was the owner* of any part of the land or building to which the application relates, and that none of the land to which the application relates is, or is part of, an agricultural holding**

NOTE: You should sign Certificate B, C or D, as appropriate, if you are the sole owner of the land or building to which the application relates but the land is, or is part of, an agricultural holding.

*"owner" is a person with a freehold interest or leasehold interest with at least 7 years left to run.

**"agricultural holding" has the meaning given by reference to the definition of "agricultural tenant" in section 65(8) of the Act.

Signed - Applicant:

Date (DD/MM/YYYY)

17/08/2018

CERTIFICATE A

Town and Country Planning (Development Management Procedure) (England) Order 2015 Certificate under Article 14
I certify/ The applicant certifies that I have/the applicant certifies that on the day 21 days before the date of this application, was the owner* of any part of the land or building to which the application relates.

under Article 14
of the Order (set out below) who, on the day 21 days before the date of this application, was the owner* of any part of the land or building to which the application relates.

*"owner" is a person with a freehold interest or leasehold interest with at least 7 years left to run.

**"agricultural tenant" has the meaning given in section 65(8) of the Town and Country Planning Act 1990

Name of Owner / Agricultural Tenant	Address	Date Notice Served

Signed - Applicant:

Or signed - Agent:

Date (DD/MM/YYYY)

24. Ownership Certificates and Agricultural Land Declaration (continued)

CERTIFICATE OF OWNERSHIP - CERTIFICATE C

Town and Country Planning (Development Management Procedure) (England) Order 2015 Certificate under Article 14

certify/ The applicant certifies that:

- Neither Certificate A or B can be issued for this application
- All reasonable steps have been taken to find out the names and addresses of the other owners* and/or agricultural tenants** of the land or building, or of a part of it, but I have/ the applicant has been unable to do so.

* "owner" is a person with a freehold interest or leasehold interest with at least 7 years left to run.

** "agricultural tenant" has the meaning given in section 65(8) of the Town and Country Planning Act 1990

The steps taken were:

Name of Owner / Agricultural Tenant	Address	Date Notice Served

Notice of the application has been published in the following newspaper (circulating in the area where the land is situated):

On the following date (which must not be earlier than 21 days before the date of the application):

Signed - Applicant:

Or signed - Agent:

Date (DD/MM/YYYY)

CERTIFICATE OF OWNERSHIP - CERTIFICATE D

Town and Country Planning (Development Management Procedure) (England) Order 2015 Certificate under Article 14

certify/ The applicant certifies that:

Certificate A cannot be issued for this application

All reasonable steps have been taken to find out the names and addresses of everyone else who, on the day 21 days before the date of this application, was the owner* and/or agricultural tenant** of any part of the land to which this application relates, but I have/ the applicant has been unable to do so.

* "owner" is a person with a freehold interest or leasehold interest with at least 7 years left to run.

** "agricultural tenant" has the meaning given in section 65(8) of the Town and Country Planning Act 1990

The steps taken were:

Notice of the application has been published in the following newspaper (circulating in the area where the land is situated):

On the following date (which must not be earlier than 21 days before the date of the application):

Signed - Applicant:

Or signed - Agent:

Date (DD/MM/YYYY)

25. Planning Application Requirements - Checklist

Please read the following checklist to make sure you have sent all the information in support of your proposal. Failure to submit all information required will result in your application being deemed invalid. It will not be considered valid until all information required by the Local Planning Authority (LPA) has been submitted.

The original and 3 copies* of a completed and dated application form:

☐

The correct fee:

☐

The original and 3 copies* of the plan which identifies the land to which the application relates drawn to an identified scale and showing the direction of North:

☐

The original and 3 copies* of a design and access statement, if required (see help text and guidance notes for details):

☐

The original and 3 copies* of other plans and drawings or information necessary to describe the subject of the application:

☐

The original and 3 copies* of the completed, dated Ownership Certificate (A, B, C or D – as applicable) and Article 14 Certificate (Agricultural Holdings):

☐

*National legislation specifies that the applicant must provide the original plus three copies of the form and supporting documents (a total of four copies), unless the application is submitted electronically or, the LPA indicate that a smaller number of copies is required. LPAs may also accept supporting documents in electronic format by post (for example, on a CD, DVD or USB memory stick). You can check your LPA's website for information or contact their planning department to discuss these options.

26. Declaration

I/we hereby apply for planning permission/consent as described in this form and the accompanying plans/drawings and additional information. I/we confirm that, to the best of my/our knowledge, any facts stated are true and accurate and any opinions given are the genuine opinions of the person(s) giving them.

Signed - Applicant:



(DD/MM/YYYY):

10/01/2013

(date cannot be pre-applied)

27. Applicant Contact Details

Telephone numbers

Country code:	National number:	Extension number:	Country code:	National number:	Extension number:
Country code:	Mobile number (optional):				
Country code:	Fax number (optional):				
Email address (optional):					

29. Site Visit

Can the site be seen from a public road, public footpath, bridleway or other public land? ☐ Yes ☒ No

If the planning authority needs to make an appointment to carry out a site visit, whom should they contact? (Please select only one)

☒ Agent

☐ Applicant

☐ Other (if different from agent/applicant's details)

If Other has been selected, please provide:

Contact name:

Telephone number:

Email address:

**PROPOSED SITING OF TEMPORARY COMMERCIAL
ACCOMMODATION,
MERCURY MARINA, SATCHELL LANE, HAMBLE**

DESIGN AND ACCESS STATEMENT

1. SUMMARY

The proposal concerns a maintained temporary siting of a storage and office unit currently subject of Permission F/15/76445, adjoining the west boundary of the Marina Boatyard, to accommodate a marine-related business activity operating from the Marina premises.

2. LOCATION AND ACCESS

- 2.1 Mercury Marina is situated on the west bank of the River Hamble Estuary, 1.0km upstream (north) of Hamble Village Centre; and comprises an extensive ownership totalling 20.8ha (53 acres) with waterfrontage of 0.6km.
- 2.2 The waterfront can be considered as 3 sections; the central being occupied by a large and open surfaced Boatyard area of 1.4 ha (3.5 acres) adjoining a large dredged basin alongside the estuary and accommodating 326 pontoon berths. There is a modest block of Marina Service accommodation to the north side waterfront, but primarily the area is reserved for boat handling/storage and seasonal customer car parking.
- 2.3 The northern end section accommodates a small group of industrial buildings, with open end margin adjoining the converging Badnam Creek which remains in largely natural state.
- 2.4 The southern downstream section comprises a substantial area of reclaimed foreshore created by the deposition of dredged sediments from the formation of the Marina Basin in the 1970s. This area, now known as 'The Mound' remains undeveloped with natural colonisation.
- 2.5 The site is accessed by a narrow single roadway connecting to Satchell Lane to the south-west, and which follows the higher ground bordering the foreshore from Hamble Village before turning inland to meet the incoming B3397 connecting North to the A27 and M27. Satchell Lane is sinuous and fairly narrow, but provides direct access to the Village centre where there is a range of local shops and community facilities; and frequent direct local bus services to Southampton City Centre. The latter offers extensive range of retail, community and leisure facilities, and mainline rail connections to London, Portsmouth, the Midlands and Heathrow/Gatwick Airports. Local rail services between Portsmouth and Southampton can be accessed at Hamble Station adjacent the junction of Satchell Lane and the B3397 1.5 km (1ml) west of the Marina.

- 2.6 The majority of site users are reliant upon private car transport, there being no public transport routed along Satchell Lane. Boat movements are mainly by water; although some are transferred by road haulage.
- 2.7 The Marina forms one of a group along the Hamble Estuary, which is one of the main centres of Marine Leisure along the South Coast, and consequently attracting significant seasonal activity. However, the area also supports an appreciable local Marine Industry and related skilled employment. The Hamble Estuary provides a sheltered haven adjoining the Solent and Southampton Water, which is consequently very attractive for sailing tuition activities.

3. EXISTING SITE AND DEVELOPMENT

- 3.1 The Boatyard forms a large open area extending back from the waterfront quayside on very gentle slope towards the incoming access road and the main Marina entrance. Midway along the quayside is a Hoist Dock served by mobile hoist transferring boats between the basin and land storage. Although seemingly large, the Boatyard area is, in fact, not especially generous for the size and capacity of the Marina Basin and associated berthing.
- 3.2 As well as accommodating winter period boat storage and seasonal car parking, the area also needs to accommodate allocation of permanent car parking partially related to use of the adjacent service facilities; whilst area adjoining the Hoist Dock needs to remain clear for transfer and boat handling operations. Consequently, the working Boatyard area is fairly constrained, and for which reason service and ancillary support accommodation has been confined to the small section of upstream quayside clear of the main working area, and also along side margins.
- 3.3 Although there is a disused slipway and some available margins on the northern end section of the site, direct connection is obstructed by the intrusion of an area of separate ownership. This, coupled with ecological considerations, has precluded any extension of the Boatyard and related accommodation in this direction. Likewise, any downstream expansion has been precluded by 'The Mound'.
- 3.4 The existing permanent accommodation is extremely limited, and inadequate for a Marina of this size and attractive location within a major centre of marine leisure. The present accommodation is able to support only basic service facilities, a small Chandlery and Marina Office, and modest Bar/Dining facility. There is, however, some scope for possible further support accommodation set against the side boundaries, that to the south side already arranged with temporary premises for a Boat-training provider operating from the Marina. Adjoining the disused slipway at the northern end of the site is a small group of mainly elderly and indifferent industrial buildings functioning independent of the Marina and Boatyard, but obviously sharing same access from Satchell Lane.

- 3.5 Given the very limited available margins, there is difficulty in accommodating present businesses providing support services to berth-holders or activities conducted from the Marina. In the circumstances, pending establishment of any longer-term site development strategy, temporary arrangements consequently need to be considered to maintain legitimate support services' providers on the site.

4. PLANNING POLICY CONTEXT

- 4.1 The western shoreline of the Hamble Estuary forms part of Eastleigh Borough and is accordingly subject of overall saved Policies of the Eastleigh Local Plan First Alteration (2004), and newly emerging Core Strategy Policies of the Eastleigh Borough Local Plan 2011-2029 and related appraisal documentation. This identifies Mercury Marina within a Countryside Strategic Gap, as well as relevance to waterfrontage Policy. The upstream section of the site intrudes into designated environmental margin bordering Badnam Creek and its associated inter-tidal foreshore. Excepting the section immediately adjoining the Boatyard, the main body of the downstream Mound area is subject of SINC designation. The central section of the site, comprising the Boatyard, main quayside and industrial area, is identified subject of General Boatyard Policy 140E; with allowance for extension of this Policy area into the adjoining portion of The Mound (as excluded from SINC designation), but not endorsed by any current Permission.
- 4.2 Saved Policy 140E recognises established Boatyard and Marina sites and uses, but to ensure retention in such use imposes a general restriction to marine-related use. Although some relaxation to accommodate a small proportion of varied use may be considered, this is advised exceptional and requiring specific justification. Under this Policy, existing use is safeguarded and supported, and appropriate marine-related development associated with existing activity is considered acceptable in principle. The Policy recognises that there is legitimate need for accommodation for activities and businesses related to Boatyard and Marina facilities and support services.
- 4.3 The upstream area has recognised long-established but unrestricted industrial use, but the present accommodation is in generally poor condition and of indifferent quality. Option for a replacement industrial development was earlier secured, but implementation precluded by restricted use Condition discouraging funding support, and consequently Consent now lapsed. An associated proposal for upgrading the access road remains currently approved under Permission F/16/78751.

- 4.4 The existing quayside accommodation along upstream end of the Boatyard waterfrontage maintains marine-related uses in support of the Marina operations compliant with requisite earlier Planning Consents. The Boat Training accommodation at the downstream end of the waterfrontage is subject of current temporary Permission F/15/77681. There are also temporary Consents relating to accommodation units sited along the north side of the Boatyard (F/15/77464) and to north (F/16/78638) and south (F/15/76445) sides of the Boatyard entrance from the access road.
- 4.5 Whilst the waterfrontage margin is within Flood Risk zone, the upslope site area including most of the Boatyard and access road remain clear of flood risk. Accordingly, existing temporary accommodation adjoining the upper end of the Boatyard does not attract any Flood Risk considerations.
- 4.6 In absence of any current Permission to extend the Boatyard, there is very limited scope for any reappraisal introducing permanent support services accommodation, in which circumstances any present demand can only be addressed by Temporary arrangements utilising peripheral margins and accommodated under current Temporary Consents.

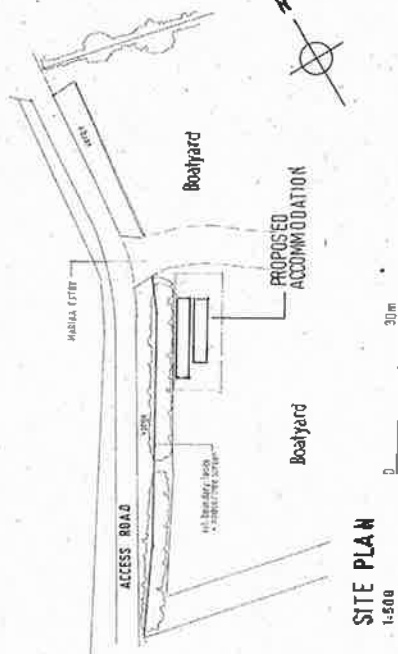
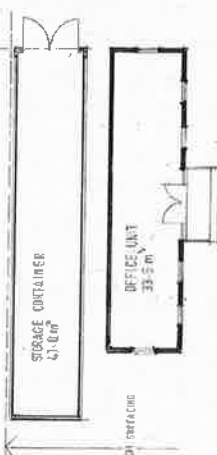
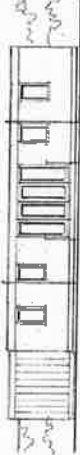
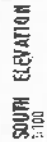
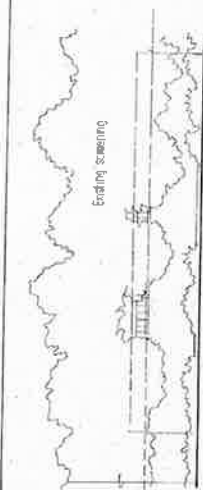
5. DEVELOPMENT PROPOSAL

- 5.1 The proposal seeks retention of a temporary accommodation for an existing Marina/Boatyard services provider operating from the site, arranged as portable storage and office units sited alongside the western boundary of the Boatyard, adjacent the main entry from the access road and subject of earlier Temporary Permission F/15/76445.
- 5.2 The accommodation is provided as a standard 14.8m x 2.7m storage container unit, set close to and parallel to the existing boundary fence and hedge/tree screening, fronted by a smaller portable office unit facing onto the Boatyard. The positioning utilises the existing peripheral margin of the surfaced Boatyard, and without compromising the existing boundary screening. The container is used only for storage of marine-related use equipment, and the office solely for conduct of the related commercial activity.
- 5.3 The location is obviously set well back from the waterfront, and given the intervening use of the Boatyard area for both Boat and Car Parking, the temporary siting against the rear boundary has no visual impact upon the waterfrontage or estuarial aspects. From the access road approach, the site is wholly obscured by existing boundary fencing and hedge screening, and accordingly poses no impact upon the perceived open character of the Strategic Gap and Green Belt margin beyond. Whilst briefly visible on entry to the site, the end-on relationship avoids any obvious prominence. Positioning toward the entrance also ensures a generous margin separating to the south side boundary and paddock adjoining the Caravan Park to the south.

- 5.4 Aspects are accordingly restricted to within the Boatyard, and in turn restricted to the very rear end section well-removed from the waterfront and also any Flood Risk considerations. In practice, the storage container is almost wholly masked by the office unit, arranged with central glazed doors opening into a small reception space. External colour finishes of both units are proposed darker tone (Grey/Olive Green/Navy Blue or similar) to ensure more discreet impact and consistency with the adjoining back-cloth

6. IMPACT OF PROPOSED DEVELOPMENT

- 6.1 With the proposed siting and arrangement, coupled with envisaged darker colouring, the units cannot be conspicuous or able to prompt concerns of any intrusive impact. Use is in support of a Marina-based activity, and accordingly consistent with currently identified Boatyard Sites Policy.
- 6.2 On the basis that this existing large Marina provides only very limited supporting services accommodation, a further period of Consent for a small temporary arrangement would not represent any unjustifiable over-intensification of use prejudicial to adjoining Countryside/Green Belt considerations, and use would be supportive of the recognised Leisure uses of the site.
- 6.3 In the circumstances, it is considered that this proposal remains satisfactory as a temporary arrangement, and appears wholly consistent with relevant Planning Policy, and further Renewal for 3 year period would not prompt any reasons for concern.



MARINA DEVELOPMENTS
project
Prop. Temporary Accommodation
MERCURY MARINA
Satchell Lane • Hamble

Scheme Proposal

CAMPBELL CLIFFS ARCHITECTS
20 Haven Road Dorset G11 7LP
People Dorset 01249 288191
rachel@campbellcliffs.co.uk
info@campbellcliffs.co.uk
scale 1:100 / 500 date 7.2015

12B27

1

Finance Overview - June 2018

Bank Balance – main account	£163,682.12
Money in	£13,621.81
Money Out	£23115.56
Debit card payments	£31.99
Total salaries	£9019.42
Employer Nat Insurance	£3394.54
Employer Pension Contributions	£3214.16
Petty cash balance	£82.16
Balance – reserve account	£141,072.73

Debit Card Payments

[illegible]

Bank Reconciliation Statement as at: 29/06/2018 for Cash Book 1 Barclays Current A/C 070978787

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Barclays Current - 70978787	29/06/2018	5	163,682.12
			<u>163,682.12</u>
<u>Unpresented Cheques (Minus)</u>		<u>Amount</u>	
			<u>0.00</u>
			163,682.12
<u>Receipts not Banked/Cleared (Plus)</u>			
04/06/2018		132.00	
29/06/2018		96.00	
			<u>228.00</u>
			163,910.12
		Balance per Cash Book is :-	163,910.12
		Difference is :-	0.00


Bank Reconciliation Statement as at: 10/07/2018 for Cash Book 2 Petty Cash

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Petty Cash	10/07/2018	1	82.16
			<u>82.16</u>
<u>Unpresented Cheques (Minus)</u>		<u>Amount</u>	
			<u>0.00</u>
			82.16
<u>Receipts not Banked/Cleared (Plus)</u>			
			<u>0.00</u>
			82.16
		Balance per Cash Book is :-	82.16
		Difference is :-	0.00



10/7/18

Petty cash at 10th July 2018			Voucher	
£20	20.00	✓	1	1.40 Postage
£10	40.00	✓	2	2.00 Postage
£5			3	
£2			4	
£1	7.00	✓	5	
50p	4.00	✓	6	
20p	5.40	✓	7	
10p	0.20	✓	8	
5p	4.50	✓	9	
2p	0.62	✓	10	
1p	0.44	✓	11	
			12	
82.16				
82.16				

 C.
 10/7/18

Items marked with a * are disputed invoices.

Date	Invoice	Supplier	Account	Net Value	VAT	Invoice Total	Balance
09/04/18	02411288	EBC	E02	898.97	0.00	898.97	898.97
01/05/18	11492	HUMPHRY ASSOC	HU01	170.00	34.00	204.00	204.00
03/05/18	31601635	ZURICH	Z01	596.08	119.22	715.30	715.30
03/05/18	31601635B	ZURICH	Z01	5,055.65	0.00	5,055.65	5,055.65
11/05/18	137018/G	WYBONE	W03	511.90	102.38	614.28	614.28
14/05/18	981	SURREY HILLS	SH01	644.00	128.80	772.80	772.80
18/05/18	58080092	HCC	H04	34.13	6.83	40.96	17.32
21/05/18	0883969939	TRADE UK (B&Q)	T02	35.50	7.10	42.60	42.60
31/05/18	130473	LOCAL EYES	LE01	500.00	100.00	600.00	600.00
01/06/18	4036555	ALLIANCE UK	AL01	424.92	84.98	509.90	509.90
04/06/18	V01498861364	TMOBILE	T06	42.53	8.51	51.04	51.04
05/06/18	02425092	EBC	E02	35.04	7.01	42.05	42.05
06/06/18	HPC060618	ANGELFISH	AF01	365.23	73.05	438.28	438.28
09/06/18	770661415	CANON	C07	126.00	25.20	151.20	151.20
11/06/18	11649	HUMPHRY ASSOC	HU01	950.00	190.00	1,140.00	1,140.00
13/06/18	9912922	EMO	E08	235.75	11.79	247.54	247.54
15/06/18	130482	CARRERA	C010	321.98	64.40	386.38	386.38
15/06/18	130387	CARRERA	C010	127.00	25.40	152.40	152.40
15/06/18	58083088	HCC	H04	40.74	8.15	48.89	48.89
18/06/18	5755	SOLENT GARDEN	S013	206.00	41.20	247.20	247.20
19/06/18	190618	BARCLAYS BANK	BB01	70.20	0.00	70.20	70.20
20/06/18	DDE2009866313	ALLSTAR	A05	34.68	6.94	41.62	41.62
23/06/18	130482	LOCAL EYES	LE01	455.00	91.00	546.00	546.00
25/06/18	2067	HUMPHRY ASSOC	HU01	30.00	6.00	36.00	36.00
25/06/18	23409778	OPUS	O010	8.41	0.42	8.83	8.83
26/06/18	6-18/19	JACKIE PANAKIS	J02	99.66	0.00	99.66	99.66
26/06/18	02430070	EBC	E02	35.04	7.01	42.05	42.05
26/06/18	18042990	CLEANSING SER	CL01	186.00	0.00	186.00	186.00
27/06/18	E2009886507	ALLSTAR	A05	75.33	15.07	90.40	90.40
28/06/18	402006464	CANON	C07	78.29	15.66	93.95	93.95
29/06/18	10967139	SHB	S012	325.03	65.01	390.04	390.04
29/06/18	58085023	HCC	H04	37.10	7.42	44.52	44.52
29/06/18	754110	GLASDON	G09	259.56	51.91	311.47	311.47
30/06/18	1806/018	DESIGN & PRINT	D04	840.00	0.00	840.00	840.00
				13,855.72	1,304.46	15,160.18	15,136.54

Bank Reconciliation Statement as at: 21/06/2018 for Cash Book 3 Barclays Reserve Account

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Barclays Premium Account	21/06/2018	1	141,072.73
			<u>141,072.73</u>
<u>Unpresented Cheques (Minus)</u>		<u>Amount</u>	
			<u>0.00</u>
			141,072.73
<u>Receipts not Banked/Cleared (Plus)</u>			
			<u>0.00</u>
			141,072.73
		Balance per Cash Book is :-	141,072.73
		Difference is :-	0.00

Bank Reconciliation up to - 29/06/2018 for Cash Book No 1 - Barclays Current A/C 070978787

Date	Cheq/Ref	Amnt Paid	Amnt Banked	Stat Amnt	Difference	Cleared	Payee Name or Description
29/05/2018	Receipt		480.25	480.25		R	Receipt(s) Banked
01/06/2018	BTJUN03	23.64		23.64		R	HAMPSHIRE COUNTY COUNCIL
01/06/2018	Receipt		400.00	400.00		R	Receipt(s) Banked
01/06/2018	Receipt		14.00	14.00		R	Receipt(s) Banked
01/06/2018	Receipt		556.85	556.85		R	Receipt(s) Banked
01/06/2018	Receipt		550.00	550.00		R	Receipt(s) Banked
04/06/2018	DCJUN01	14.30		14.30		R	Co-Op
04/06/2018	Receipt		132.00		132.00		Receipt(s) Banked
04/06/2018	Receipt		562.75	562.75		R	Receipt(s) Banked
04/06/2018	Receipt		110.00	110.00		R	Receipt(s) Banked
04/06/2018	Receipt		90.00	90.00		R	Receipt(s) Banked
05/06/2018	BTJUN01	58.96		58.96		R	Barclays Bank - Commission Cha
05/06/2018	Receipt		110.35	110.35		R	Receipt(s) Banked
05/06/2018	Receipt		421.34	421.34		R	Receipt(s) Banked
06/06/2018	Receipt		33.12	33.12		R	Receipt(s) Banked
06/06/2018	Receipt		100.18	100.18		R	Receipt(s) Banked
06/06/2018	Receipt		104.20	104.20		R	Receipt(s) Banked
07/06/2018	BTJUN02	16.08		16.08		R	Post Office
07/06/2018	Receipt		160.00	160.00		R	Receipt(s) Banked
08/06/2018	Receipt		421.34	421.34		R	Receipt(s) Banked
08/06/2018	Receipt		210.67	210.67		R	Receipt(s) Banked
08/06/2018	Receipt		328.80	328.80		R	Receipt(s) Banked
08/06/2018	Receipt		250.00	250.00		R	Receipt(s) Banked
08/06/2018	Receipt		210.67	210.67		R	Receipt(s) Banked
11/06/2018	DDJUN01	35.01		35.01		R	OPUS ENERGY
11/06/2018	Receipt		758.12	758.12		R	Receipt(s) Banked
11/06/2018	Receipt		210.00	210.00		R	Receipt(s) Banked
11/06/2018	Receipt		478.50	478.50		R	Receipt(s) Banked
11/06/2018	Receipt		250.00	250.00		R	Receipt(s) Banked
11/06/2018	Receipt		421.34	421.34		R	Receipt(s) Banked
12/06/2018	Receipt		56.00	56.00		R	Receipt(s) Banked
12/06/2018	Receipt		421.34	421.34		R	Receipt(s) Banked
12/06/2018	Receipt		6.48	6.48		R	Receipt(s) Banked
13/06/2018	103084	75.00		75.00		R	HAMBLE SPORTS COMPLEX
13/06/2018	DDJUN02	94.40		94.40		R	ALLSTAR
13/06/2018	Receipt		66.00	66.00		R	Receipt(s) Banked
13/06/2018	Receipt		240.00	240.00		R	Receipt(s) Banked
14/06/2018	DDJUN03	27.35		27.35		R	OPUS ENERGY
14/06/2018	DDJUN04	58.14		58.14		R	OPUS ENERGY
15/06/2018	Receipt		375.55	375.55		R	Receipt(s) Banked
18/06/2018	BTJUN04	36.42		36.42		R	TRADE UK (B&Q)
18/06/2018	BTJUN05	43.91		43.91		R	TMOBILE UK LTD
18/06/2018	BTJUN06	100.00		100.00		R	JACKIE PANAKIS
18/06/2018	BTJUN07	155.82		155.82		R	JEWSON LTD
18/06/2018	BTJUN08	348.00		348.00		R	J Humphrey Associates
18/06/2018	BTJUN09	538.78		538.78		R	CARRERA
18/06/2018	BTJUN10	659.45		659.45		R	P&R ELECTRICAL SERVICES
18/06/2018	BTJUN11	774.48		774.48		R	COPE Occupational Health & Erg

At : 15:55

Bank Reconciliation up to - 29/06/2018 for Cash Book No 1 - Barclays Current A/C 070978787

Date	Cheq/Ref	Amnt Paid	Amnt Banked	Stat Amnt	Difference	Cleared	Payee Name or Description
18/06/2018	BTJUN12	840.00		840.00		R	DESIGN & PRINT
18/06/2018	BTJUN13	3,066.60		3,066.60		R	Ellis Whittam
18/06/2018	Receipt		125.00	125.00		R	Receipt(s) Banked
18/06/2018	Receipt		353.00	353.00		R	Receipt(s) Banked
18/06/2018	Receipt		200.00	200.00		R	Receipt(s) Banked
18/06/2018	Receipt		110.35	110.35		R	Receipt(s) Banked
18/06/2018	Receipt		108.00	108.00		R	Receipt(s) Banked
19/06/2018	DCJUN02	1.61		1.61		R	Co-Op
19/06/2018	Receipt		110.35	110.35		R	Receipt(s) Banked
19/06/2018	Receipt		150.00	150.00		R	Receipt(s) Banked
19/06/2018	Receipt		35.00	35.00		R	Receipt(s) Banked
20/06/2018	Receipt		210.67	210.67		R	Receipt(s) Banked
20/06/2018	Receipt		210.67	210.67		R	Receipt(s) Banked
21/06/2018	Receipt		421.34	421.34		R	Receipt(s) Banked
21/06/2018	Receipt		421.34	421.34		R	Receipt(s) Banked
22/06/2018	Receipt		409.55	409.55		R	Receipt(s) Banked
22/06/2018	Receipt		421.34	421.34		R	Receipt(s) Banked
22/06/2018	Receipt		66.00	66.00		R	Receipt(s) Banked
22/06/2018	Receipt		14.00	14.00		R	Receipt(s) Banked
25/06/2018	Receipt		96.00	96.00		R	Receipt(s) Banked
25/06/2018	Receipt		100.00	100.00		R	Receipt(s) Banked
26/06/2018	Receipt		545.00	545.00		R	Receipt(s) Banked
27/06/2018	JUNEPEN	3,214.16		3,214.16		R	Hampshire Pension
27/06/2018	JUNENIC	3,394.54		3,394.54		R	HMRC PAYE/Nic
28/06/2018	Receipt		812.00	812.00		R	Receipt(s) Banked
29/06/2018	DDJUN06	111.79		111.79		R	BRITISH GAS BUSINESS
29/06/2018	DDJUN07	390.04		390.04		R	SHB VEHICLE HIRE & MAINTENANCE
29/06/2018	JUNE SALAR	9,019.42		9,019.42		R	June Salaries
29/06/2018	DDJUN05	17.66		17.66		R	ID Mobile
29/06/2018	Receipt		96.00		96.00		Receipt(s) Banked
29/06/2018	Receipt		194.00	194.00		R	Receipt(s) Banked
29/06/2018	Receipt		110.35	110.35		R	Receipt(s) Banked

23,115.56

13,849.81

Finance Overview - July 2018

Bank Balance – main account	£101,732.23
Money in	£12,041.50
Money Out	£73,991.39
Debit card payments	£1,718.93
Total salaries	£9,519.22
Employer Nat Insurance	£3,245.94
Employer Pension Contributions	£3,214.16
Petty cash balance	£82.16
Balance – reserve account	£141,072.73

Debit Card Payments

Co-op	£8.09
Viking – white board	£89.99
Eastleigh Borough Council X 3	£983.07
Co-op	£11.40
Co-op	£28.78
Survey Monkey*	£408.00
XL Displays	£189.60

Disputed

Bank Reconciliation Statement as at: 31/07/2018 for Cash Book 1 Barclays Current A/C 070978787

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Barclays Current - 70978787	31/07/2018	6	101,732.23
			<u>101,732.23</u>
<u>Unpresented Cheques (Minus)</u>		<u>Amount</u>	
			<u>0.00</u>
			101,732.23
<u>Receipts not Banked/Cleared (Plus)</u>			
04/06/2018		132.00	
			<u>132.00</u>
			101,864.23
		Balance per Cash Book is :-	101,864.23
		Difference is :-	0.00

Items marked with a * are disputed invoices.

Date	Invoice	Supplier	Account	Net Value	VAT	Invoice Total	Balance
10/05/18	12/663	DO THE NUMBERS	D02	850.00	0.00	850.00	850.00 ✓
11/06/18	SIN025990	ONLINE	ON01	61.50	12.30	73.80	73.80 ✓
01/07/18	4036640	ALLIANCE UK	AL01	424.92	84.98	509.90	509.90 ✓
03/07/18	2915	HVMH	H003	1,104.00	0.00	1,104.00	1,104.00 ✓
04/07/18	V01510300282	TMOBILE	T06	46.53	9.31	55.84	55.84 ✓
04/07/18	02436272	EBC	E02	888.36	0.00	888.36	888.36 ✓
05/07/18	BT0894816926	TRADE UK (B&Q)	T02	68.89	13.78	82.67	82.67 ✓
06/07/18	58086066	HCC	H04	23.94	4.79	28.73	28.73 ✓
09/07/18	82	TUCKER & MUNDAY	TU01	250.00	50.00	300.00	300.00 ✓
10/07/18	9103553	CLASSIC FIRE	CF01	60.00	12.00	72.00	72.00 ✓
10/07/18	SIN026548	ONLINE	ON01	93.00	18.60	111.60	111.60 ✓
15/07/18	130653	CARRERA	C010	321.98	64.40	386.38	386.38 ✓
15/07/18	130750	CARRERA	C010	127.00	25.40	152.40	152.40 ✓
15/07/18	130751	CARRERA	C010	108.00	21.60	129.60	129.60 ✓
19/07/18	190718	BARCLAYS BANK	BB01	62.38	0.00	62.38	62.38 ✓
20/07/18	8288	VISION ICT	V010	42.29	8.46	50.75	50.75 ✓
22/07/18	BT130483	LOCAL EYES	LE01	500.00	100.00	600.00	600.00 ✓
23/07/18	BT1/071693	CARTERS	CS01	326.43	65.29	391.72	391.72 ✓
24/07/18	9-18/19	JACKIE PANAKIS	J02	102.50	0.00	102.50	102.50 ✓
24/07/18	3611019723	HCC	H04	51.00	10.20	61.20	61.20 ✓
24/07/18	1807/013	DESIGN & PRINT	D04	840.00	0.00	840.00	840.00 ✓
25/07/18	2094	J HUMPHRY ASSOC	HU01	30.00	6.00	36.00	36.00 ✓
25/07/18	E2010000896	ALLSTAR	A05	76.17	15.23	91.40	91.40 ✓
27/07/18	58088423	HCC	H04	33.28	6.66	39.94	39.94 ✓
31/07/18	10979081	SHB	S012	325.03	65.01	390.04	390.04 ✓
				6,817.20	594.01	7,411.21	7,411.21

I. M. Underdown
22.8.18

Date: 06/08/2018

Hamble-le-Rice Parish Council 2018/19

Page No: 1

Time: 09:13

User: ADM

Bank Reconciliation Statement as at: 06/08/2018 for Cash Book 2 Petty Cash

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Petty Cash	06/08/2018	1	82.16
			<u>82.16</u>
<u>Unpresented Cheques (Minus)</u>		<u>Amount</u>	
			<u>0.00</u>
			82.16
<u>Receipts not Banked/Cleared (Plus)</u>			
			<u>0.00</u>
			82.16
		Balance per Cash Book is :-	82.16
		Difference is :-	0.00

S. Cohen

6/8/2018

[illegible]

At : 17:05

Bank Reconciliation up to - 31/07/2018 for Cash Book No 1 - Barclays Current A/C 070978787

Date	Cheq/Ref	Amnt Paid	Amnt Banked	Stat Amnt	Difference	Cleared	Payee Name or Description
04/06/2018	Receipt		132.00		132.00	<input type="checkbox"/>	Receipt(s) Banked
29/06/2018	Receipt		96.00	96.00		R <input checked="" type="checkbox"/>	Receipt(s) Banked
02/07/2018	DDJUL01	56.52		56.52		R <input checked="" type="checkbox"/>	BT BUSINESS COMMUNICATIONS
02/07/2018	Receipt		110.35	110.35		R <input checked="" type="checkbox"/>	Receipt(s) Banked
02/07/2018	Receipt		110.35	110.35		R <input checked="" type="checkbox"/>	Receipt(s) Banked
02/07/2018	Receipt		35.00	35.00		R <input checked="" type="checkbox"/>	Receipt(s) Banked
02/07/2018	Receipt		617.00	617.00		R <input checked="" type="checkbox"/>	Receipt(s) Banked
02/07/2018	Receipt		581.30	581.30		R <input checked="" type="checkbox"/>	Receipt(s) Banked
03/07/2018	DCJUL01	8.09		8.09		R <input checked="" type="checkbox"/>	Co-Op
03/07/2018	Receipt		564.30	564.30		R <input checked="" type="checkbox"/>	Receipt(s) Banked
04/07/2018	DCJUL02	89.99		89.99		R <input checked="" type="checkbox"/>	Office Depot International (UK
04/07/2018	DDJUL02	41.62		41.62		R <input checked="" type="checkbox"/>	ALLSTAR
05/07/2018	TFRJUL03	70.20		70.20		R <input checked="" type="checkbox"/>	Barclays Bank - Commission Cha
05/07/2018	Receipt		100.00	100.00		R <input checked="" type="checkbox"/>	Receipt(s) Banked
05/07/2018	Receipt		72.00	72.00		R <input checked="" type="checkbox"/>	Receipt(s) Banked
06/07/2018	Receipt		210.67	210.67		R <input checked="" type="checkbox"/>	Receipt(s) Banked
06/07/2018	Receipt		6.49	6.49		R <input checked="" type="checkbox"/>	Receipt(s) Banked
06/07/2018	Receipt		100.00	100.00		R <input checked="" type="checkbox"/>	Receipt(s) Banked
06/07/2018	Receipt		210.67	210.67		R <input checked="" type="checkbox"/>	Receipt(s) Banked
06/07/2018	Receipt		36.00	36.00		R <input checked="" type="checkbox"/>	Receipt(s) Banked
08/07/2018	DDJUL03	8.83		8.83		R <input checked="" type="checkbox"/>	OPUS ENERGY
09/07/2018	Receipt		14.00	14.00		R <input checked="" type="checkbox"/>	Receipt(s) Banked
09/07/2018	Receipt		270.00	270.00		R <input checked="" type="checkbox"/>	Receipt(s) Banked
10/07/2018	Receipt		40.00	40.00		R <input checked="" type="checkbox"/>	Receipt(s) Banked
11/07/2018	DDJUL04	90.40		90.40		R <input checked="" type="checkbox"/>	ALLSTAR
11/07/2018	Receipt		486.05	486.05		R <input checked="" type="checkbox"/>	Receipt(s) Banked
11/07/2018	Receipt		5.00	5.00		R <input checked="" type="checkbox"/>	Receipt(s) Banked
11/07/2018	Receipt		290.00	290.00		R <input checked="" type="checkbox"/>	Receipt(s) Banked
11/07/2018	Receipt		585.20	585.20		R <input checked="" type="checkbox"/>	Receipt(s) Banked
11/07/2018	Receipt		25.00	25.00		R <input checked="" type="checkbox"/>	Receipt(s) Banked
11/07/2018	Receipt		25.00	25.00		R <input checked="" type="checkbox"/>	Receipt(s) Banked
12/07/2018	Receipt		245.95	245.95		R <input checked="" type="checkbox"/>	Receipt(s) Banked
12/07/2018	Receipt		150.00	150.00		R <input checked="" type="checkbox"/>	Receipt(s) Banked
13/07/2018	Receipt		192.00	192.00		R <input checked="" type="checkbox"/>	Receipt(s) Banked
13/07/2018	Receipt		35.00	35.00		R <input checked="" type="checkbox"/>	Receipt(s) Banked
13/07/2018	Receipt		25.00	25.00		R <input checked="" type="checkbox"/>	Receipt(s) Banked
16/07/2018	BTJUL01	42.60		42.60		R <input checked="" type="checkbox"/>	TRADE UK (B&Q)
16/07/2018	BTJUL02	51.04		51.04		R <input checked="" type="checkbox"/>	TMOBILE UK LTD
16/07/2018	BTJUL03	93.41		93.41		R <input checked="" type="checkbox"/>	HAMPSHIRE COUNTY COUNCIL
16/07/2018	BTJUL04	99.66		99.66		R <input checked="" type="checkbox"/>	JACKIE PANAKIS
16/07/2018	BTJUL05	186.00		186.00		R <input checked="" type="checkbox"/>	CLEANSING SERVICE GROUP
16/07/2018	btJUL06	245.15		245.15		R <input checked="" type="checkbox"/>	CANON UK LTD
16/07/2018	BTJUL07	247.20		247.20		R <input checked="" type="checkbox"/>	SOLENT GARDEN SERVICES LTD
16/07/2018	BTJUL08	247.54		247.54		R <input checked="" type="checkbox"/>	EMO OIL
16/07/2018	BTJUL09	311.47		311.47		R <input checked="" type="checkbox"/>	GLASDON MANUFACTURING LTD
16/07/2018	BTJUL10	438.28		438.28		R <input checked="" type="checkbox"/>	Angelfish (Southampton) Ltd
16/07/2018	BTJUL11	509.90		509.90		R <input checked="" type="checkbox"/>	Alliance UK Cleaning Services
16/07/2018	BTJUL12	538.78		538.78		R <input checked="" type="checkbox"/>	CARRERA

At : 17:05

Bank Reconciliation up to - 31/07/2018 for Cash Book No 1 - Barclays Current A/C 070978787

Date	Cheq/Ref	Amnt Paid	Amnt Banked	Stat Amnt	Difference	Cleared	Payee Name or Description
16/07/2018	BTJUL13	614.28		614.28		R	WYBONE
16/07/2018	BTJUL14	772.80		772.80		R	Surrey Hills Solicitors
16/07/2018	BTJUL15	840.00		840.00		R	DESIGN & PRINT
16/07/2018	BTJUL16	1,146.00		1,146.00		R	Local Eyes
16/07/2018	BTJUL17	1,380.00		1,380.00		R	J Humphrey Associates
16/07/2018	BTJUL18	5,770.95		5,770.95		R	ZURICH MUNICIPAL
16/07/2018	103085	40,000.00		40,000.00		R	EASTLEIGH BOROUGH COUNCIL
16/07/2018	DDJUL06	22.91		22.91		R	OPUS ENERGY
16/07/2018	DDJUL07	53.51		53.51		R	OPUS ENERGY
16/07/2018	EXPENSES	14.75		14.75		R	A Jobling
16/07/2018	EXPENSES 2	42.10		42.10		R	Jeanette Symes
16/07/2018	Receipt		56.00	56.00		R	Receipt(s) Banked
16/07/2018	Receipt		21.00	21.00		R	Receipt(s) Banked
16/07/2018	Receipt		35.00	35.00		R	Receipt(s) Banked
17/07/2018	BTJUL19	42.05		42.05		R	EASTLEIGH BOROUGH COUNCIL
17/07/2018	BTJUL20	42.05		42.05		R	EASTLEIGH BOROUGH COUNCIL
17/07/2018	BTJUL21	898.97		898.97		R	EASTLEIGH BOROUGH COUNCIL
17/07/2018	BTJUL22	1,080.00		1,080.00		R	Chris Rolley Associates
17/07/2018	DCJUL03	11.40		11.40		R	Co-Op
17/07/2018	DCJUL04	28.78		28.78		R	Co-Op
17/07/2018	Receipt		2,500.00	2,500.00		R	Receipt(s) Banked
17/07/2018	Receipt		15.00	15.00		R	Receipt(s) Banked
19/07/2018	TFRJUL01	3,245.94		3,245.94		R	HMRC PAYE/NIC
19/07/2018	TFRJUL02	3,214.16		3,214.16		R	Hampshire Pension
19/07/2018	CORREC	4.87		4.87		R	Correction Benson 8C
19/07/2018	Receipt		100.00	100.00		R	Receipt(s) Banked
19/07/2018	Receipt		10.00	10.00		R	Receipt(s) Banked
19/07/2018	Receipt		70.00	70.00		R	Receipt(s) Banked
19/07/2018	Receipt		17.31	17.31		R	Receipt(s) Banked
19/07/2018	Receipt		4.87	4.87		R	Receipt(s) Banked
19/07/2018	Receipt		4.87	4.87		R	Receipt(s) Banked
20/07/2018	Refund	104.20		104.20		R	HAMBLE VILLAGE MEMORIAL HALL
20/07/2018	CORRECTION	500.00		500.00		R	One off Salary Payment
20/07/2018	TFRJUL05	500.00		500.00		R	One off Salary payment
20/07/2018	Receipt		84.41	84.41		R	Receipt(s) Banked
20/07/2018	Receipt		500.00	500.00		R	Receipt(s) Banked
20/07/2018	Receipt		45.00	45.00		R	Receipt(s) Banked
23/07/2018	DCJUL05	408.00		408.00		R	Survey Monkey
23/07/2018	Receipt		624.95	624.95		R	Receipt(s) Banked
24/07/2018	Receipt		100.00	100.00		R	Receipt(s) Banked
24/07/2018	Receipt		35.00	35.00		R	Receipt(s) Banked
25/07/2018	DDJUL05	122.56		122.56		R	Business Stream
26/07/2018	DCJUL06	189.60		189.60		R	XL Displays
26/07/2018	Receipt		144.00	144.00		R	Receipt(s) Banked
27/07/2018	TFRJUL04	9,019.22		9,019.22		R	July Salaries
27/07/2018	Receipt		599.20	599.20		R	Receipt(s) Banked
27/07/2018	Receipt		144.00	144.00		R	Receipt(s) Banked
30/07/2018	103086	500.00		500.00		R	Hamble Conservation Volunteers

At : 17:05

Bank Reconciliation up to - 31/07/2018 for Cash Book No 1 - Barclays Current A/C 070978787

<u>Date</u>	<u>Cheq/Ref</u>	<u>Amnt Paid</u>	<u>Amnt Banked</u>	<u>Stat Amnt</u>	<u>Difference</u>	<u>Cleared</u>	<u>Payee Name or Description</u>
30/07/2018	Receipt		210.67	210.67		R	Receipt(s) Banked
30/07/2018	Receipt		421.34	421.34		R	Receipt(s) Banked
30/07/2018	Receipt		28.00	28.00		R	Receipt(s) Banked
31/07/2018	DDJUL09	390.04		390.04		R	SHB VEHICLE HIRE & MAINTENANCE
31/07/2018	DDJUL06	55.26		55.26		R	BT BUSINESS COMMUNICATIONS
31/07/2018	DDJUL08	87.52		87.52		R	Business Stream
31/07/2018	DDJUL07	17.66		17.66		R	ID Mobile
31/07/2018	Receipt		882.00	882.00		R	Receipt(s) Banked
31/07/2018	Receipt		180.57	180.57		R	Receipt(s) Banked
31/07/2018	Receipt		474.85	474.85		R	Receipt(s) Banked
		<u>74,496.26</u>	<u>12,678.37</u>				

Assistant Clerk - Hamble Parish Council

From: BT Business Communications <no-reply@businesscommunication.bt.com>
Sent: 25 July 2018 10:53
To: Assistant Clerk - Hamble Parish Council
Subject: Important information about your account

Some of our prices are going up

[View in browser](#)

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Some of our prices are going up

Hello Jeanette,

From 1 October 2018, we're putting up some of our prices. We've shown the details in a table so you can see how this will affect you. The prices and minutes are per month and don't include VAT.

Account number	Product	Up to 30 Sep 2018	From 1 Oct 2018
ST****2142	Business Line (Phone No: 02380457114)	£23.40	£24.60

You can also find the above information by logging in to or registering for ['My Account'](#). If you haven't signed up yet, you can see a [full list of all the price changes](#) (including increases to any call charges).

We know price rises are never good news and we really hope you'll stay with us. But if you decide to cancel any of your affected services and they're still within the minimum period, you'll need to pay a fee for ending your contract early. You won't have to pay that if your business has ten or fewer employees. If you'd like to speak to us, give us a call on the number at the bottom of this email. Please make sure you have your account number handy as you'll need to quote this when you call.