

**WELLINGTON (SOM.) BOWLING CLUB**

**Minutes of the Executive Committee Meeting held on  
Friday 12th November 2021 at the Clubhouse.**

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The meeting opened at 9.30am

**1. Members**

<i>Role</i>	<i>Name</i>	<i>Initials</i>	<i>Role</i>	<i>Name</i>	<i>Initials</i>
President/ Greenkeeper	Paul Kelly	PK	Admin Co-ordinator	Henry Richbell	HR
Chair	Janet Moore	JM	Bowls Co-ordinator	Eddie Dilley	ED
Treasurer	Derrick Alford	DG	Asset Co-ordinator	Tony Woollard	TW
Functions Co-ordinator	Steve Lovell	SL	Admin. Assistant	Brian Wombwell	BW

**2. Apologies:** Derrick Alford sent his apologies.

**3. Minutes of Previous meeting**

The minutes of the meeting held on Friday 15th October 2021 were accepted as a true record.

**4. Matters arising from previous minutes** (not included elsewhere on the agenda).

a) Club Shirts - We have received the sample ladies and men's shirts but we are very disappointed that they were much below the standard expected. When we visited their office we were assured that they could reproduce our shirts but without pockets. The collars on the samples were nothing like our shirts and the workmanship on the garments was abysmal. It was decided Brian should continue searching for an alternative British supplier and report back to the committee at the December meeting. If a suitable supplier has not been found then we should replenish our stocks from our original supplier.

**5. Chairperson's Report Janet Moore**

My report is very short as it is only a few days since our AGM.

I would like to thank the members of the Executive committee for the efficiency shown at the AGM. Thanks to Henry for preparing the Agenda and assembling and sending out all papers to our members. I would also like to thank all of our members who attended the meeting and I was pleased to see some of our new members who attended but were not allowed to vote this year.

We have all been through the difficult times of the pandemic and the subsequent lockdowns which have caused havoc with our fixtures and bowling activities this year. Hopefully, we can now look forward to next year and a full programme of Bowls and social events.

Janet commented that we should consider combining some of the roll ups that are struggling for members as this would release some additional time, available to members, on the rink. Eddy to discuss this and any other problems with Gerry and a report brought back to the Committee before Christmas so that any changes necessary can be instituted when bowling commences in the new year.

**6. Admin Co-ordinator Henry Richbell**

Henry arrived late to the meeting because he had to go for his Covid Booster vaccination.

**BowIR**

BW

ED/GM

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Henry told the committee that members' email addresses and phone numbers will soon be available on the Bowlr system. This will make it much easier for members to contact one another when arranging matches, car sharing, and competitions etc. If members do not want their details available then if they advise me, I will arrange for them not to be shown. This facility will only be available once logged in to the BowlR system.

### 7. Bowls Coordinator Ed Dilley

- a) The men's singles competition is now underway and progressing smoothly.
- b) I had to cancel the match on Saturday 13th November due to lack of support. Jay is quite rightly very disappointed that he has gone to the trouble of arranging matches for them to be cancelled because members will not play.
- c) I will put the next 3 matches up very early and hope that we get more support.
- d) The short mat will be put down again on Thursday and we will see how many people want to play. It was agreed that Social members are allowed to play on the short mat.
- e) Janet and I have discussed the need for a Ladies Indoor Captain. Ann Cowling is the Ladies Captain for outdoor bowling only. Janet will call a ladies meeting to discuss this matter in an effort to find a volunteer for this post and hopefully to introduce the new lady members to the group.
- f) Ed will look into organising a basic markers course.

ED

JM

RW

### 8. Asset Co-ordinator Tony Woollard

- a) The Photovoltaic system has been serviced. It was found that one of the invertors has developed a fault. Awaiting the engineer to return to fit the new invertor.
- b) Intruder and fire alarms were serviced on 14<sup>th</sup> October and sensor refitted to front door
- c) I now have a key to the kitchen, thanks to Steve, for access to the main fuse board.
- d) It was brought to my attention that the lighting levels at the fire assembly point near the back gate are too low. I have replaced the flood light, removed when the extension was built, with a new LED light. I also checked the outside emergency lighting and found one OK and one faulty. I will repair or replace as soon as I can.
- e) There is still some work to be done outside and it is planned to be done before the start of the outdoor bowling season.
- f) The heating in the indoor rink seems to be stable when both fans are extracting air, rather than one blowing air inwards. This is OK during the winter months, but we will need to revert to one blowing in and one blowing out come the summer. I have been asked if the switches can be lowered but would suggest that we fit occupancy switches instead as they would work automatically. Cost would be approximately £120. It was agreed that the switches should be purchased and installed.
- g) Following my meeting with the ladies' captain regarding the ladies changing room three options were sent to all lady members. The options were A, B & C. The ladies voted 6 for C, 4 for B, and 11 for A. There were two who voted for A or B and one abstention. Following the vote, I had another meeting with the ladies' captain and David Dagg was invited along to discuss the plan regarding lockers. The conclusion of the meeting was that plan A should be presented to the exec for approval. The issue of redecoration was discussed, and I proposed including the ladies changing room in a redecoration of all three changing rooms, possibly next year. The scheme as shown on page 3 is proposed. The scheme is approved and will be progressed next year when all three changing rooms will be renovated.

TW

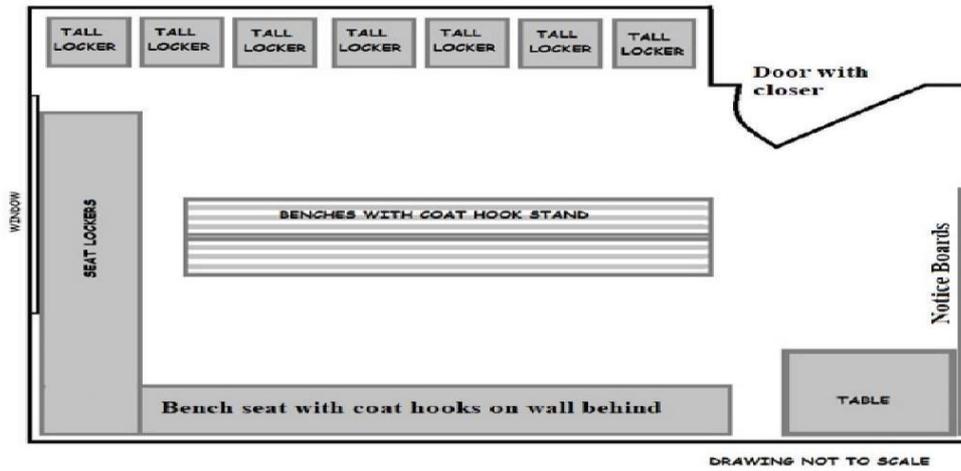
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TW

EXEC

## WELLINGTON (SOM.) BOWLING CLUB



### 9. Functions Co-ordinator Steve Lovell

- a) It's been a busy month with Bingo and the very successful Halloween event which was well attended with everyone enjoying themselves.
- b) The Christmas raffle is doing well but I am still waiting for a number of sheets to be returned. We have had quite a few donations and we have also purchased some prizes. The number of prizes we have at the moment totals about 40.
- c) We were going to start at 2pm on the 10<sup>th</sup> of December but due to a few complaints that this was too early we have changed the start time to 6.30 in the evening so the draw could go on for a long time. Unfortunately, a few of the ladies will be playing at the same time in the indoor rink.
- d) I have been monitoring the Refreshment table in the club room and so far, we are £4.50 down on what should be in the tin from sales. It is very disappointing that some members are not paying the 50p charge.  
I have been told that some members have been taking the cups from the tea station into the indoor rink for water despite the notice on the table indicating that they are not to be used for this purpose. We will keep this item under review.
- e) Saturday 13<sup>th</sup> November Craft Fair I will be going down to the club on Friday evening as we need to set the tables up with seller's names on each table and remove most of the chairs. We will put some tables and chairs in one corner for people to buy refreshments and to sit. The social team have all volunteered to take turns throughout the day to manage this event.
- f) I would like to ask if we could get 8 Tub chairs and a coffee table to make a comfortable sitting area in the bar area. The committee agreed that we should purchase a couple of 'coffee type' tables and use the armed chairs in the first instance and these could be located in the corner area near the bar. It was not agreed that we should purchase tub chairs
- g) Several members have suggested that we should return to issuing a fixture booklet for outdoor members next summer. Due to the uncertainty over fixtures over the past two years we have issued fixtures listed on A4 sheets.  
The committee agreed that we should return to Fixture Books for next Summer.
- h) Steve suggested to the Committee that we should buy a real Christmas tree this year and not use the old artificial tree. The committee agreed and Steve will arrange to get one.

SL

SL

SL

EXEC

SL

SL

HR

SL

### Greenkeepers Report Paul Kelly

PK

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- a) Treatments to the green are ongoing when weather permits and will continue as required throughout the winter.
- b) Paul will get quotes for some new outside seating.
- c) Paul is considering removing some of the hedge in front of the fence so that the smokers' hut can be moved further back.

PK

JL

### **10 Matters requiring attention: November/December**

- a) The year-end financial accounts have not yet been received from the Auditor and it will be necessary to arrange an EGM as soon as they are available.
- b) At the EGM we need to report to members that we need to purchase a new Mower and associated equipment. Paul will get quotations for suitable models. The mower used now will be kept as a backup and the old mower will be sold or disposed of.

PK

### **11 Any other business**

- a) **Oaktree Care Homes.** Despite our efforts we have been unable to arrange a further meeting so we will now take this no further.
- b) **Clubroom** – Henry commented that the walls in the Clubroom look very bare and we should consider putting some photographs or pictures to make it look more interesting. Steve said that the matter was in hand.
- c) **Keep Fit** - It was suggested that now that the Keep Fit Classes have started on Friday mornings the Executive meeting should be moved to Thursday mornings starting in December. This was unanimously agreed by the Committee.
- d) **Tea Rota 2022** - Janet has agreed to organise the Tea Rota for the Mixed Friendlies in 2022 as Ann Cowling has decided not to do this job next year. It was agreed that anyone refusing to do Tea Duty will not be eligible for the Mixed Friendly matches.

EXEC

JM

### **Items raised at the AGM for discussion.**

Mike Connor – commented that there was no Forum for raising suggestions, ideas, or complaints and he suggested that the Think Tank should be re-established. This was discussed and the decision was made that it was not necessary as members do have access to the Executive members who each have an area of responsibility and they have committees of their own. All issues not solvable by these individual committees are brought to the attention of the Executive Committee for discussion and action where necessary. The Executive committee publishes all the minutes on the website and a copy is posted on the notice board for those who do not have computers. However, it was decided to arrange for one member of the Executive Committee to be available in the clubroom once a week for one hour to talk to anyone about issues relating to the club. Any issues raised which cannot be resolved will be relayed to the Executive Committee at their next meeting.

### **12. Applications for Membership - None**

**The meeting closed at 11.35am**

**Date of Next meeting: Thursday 8<sup>th</sup> December 2021 at The Clubhouse.**

Signed: .....Janet Moore (Chair)      Date: .....2021