



MINUTES OF THE MEETING OF THE LENHAM PARISH COUNCIL
HELD ON THE 7th MARCH 2018 IN THE OSBORNE ROOM AT THE COMMUNITY CENTRE AT 7.30pm

PRESENT Cllr. R Greenwood, Chairman presiding.

Cllrs. M Ballard, M Cockett, P Culver, C Huggens, M Michaelas, N Osborne, P Scrivens & A Walmsley. Mrs. M McFarlane (Clerk) 13 Members of the public.

PUBLIC PARTICIPATION

(7.30pm – 7.50pm)

Mr. J Britt, a resident of Sandway, offered to join the council to represent the south ward, he gave a brief outline of his career and interests. The Chairman thanked Mr Britt and invited him to join the council by co-option at the April meeting.

A resident voiced concern about the road safety issues at the Faversham Road junction, he requested the hedge, south-west of the junction be cut back to enhance the sight lines for traffic joining the A20.

Cllrs. provided an update of proposed speed reduction initiatives and improvements to the junction.

The Community Warden confirmed that no recent anti-social behaviour incidences have been reported. Police were aware of the abandoned car on the A20 near Hubbards Hill. He outlined the utility companies now offering a priority service register for emergency situations, such as the recent loss of water supplies. The warden will circulate details and raise awareness at the hub club and over 60s groups. An increase in numbers of the Rural Policing team, will provide a proactive approach to issues in the parish.

A parishioner reported damage to the gent's WCs cubicle door, and the removal of date signs from the market board on the A20. The Clerk will organise repairs to the cubicle door.

A resident enquired if the street furniture would be repainted and the railings removed from outside the Post Office? He thanked the LPC for the details of the improvement works and reported a faulty lamp in the car park at Foord Road. A request for repair will be organised once the owner of the street lamp is established.

A parishioner from Platts Heath confirmed six new members for the Speed watch team and reported on a newsletter requesting residents to consider several initiatives which would improve the environment and help make the roads safer. Two faulty street lamps were reported. The Clerk will organise repairs.

A local volunteer reported the removal of discarded sledges from the Cross area and the intention to start pruning trees at the picnic site, he thanked the LPC for safeguarding the allotments for future generations.

The Chairman thanked the members of the public for attending and opened the meeting at 8.10pm

The Chairman read a report submitted by Borough Cllrs. T & J Sams, in which thanks were offered to the Community Warden for all his hard work ensuring supplies were delivered to vulnerable residents during the water crisis. The petition concerning access to the proposed development north of Tanyard Farm continues to gain support, and the Platts Heath road improvement report is complete.

A report from County Cllr. S Prendergast suggested a public meeting to discuss the issues relating to the KCC Minerals and Waste Plan would be advantageous. Cllrs. agreed to organise a meeting on the 22nd March. (subject to venue availability)



17/130 APOLOGIES & APPROVAL OF ABSENCES

The Council accepted the reason for apology for absence from:

Cllr. J Smith-Essex (work commitment)

Borough Cllrs. T & J Sams, County Cllr. S Prendergast (attending MBC meeting)

17/131 TO RECEIVE DECLARATIONS

Declarations to changes to the Register of Interests. No declarations received.

Declarations of Interest on Agenda items. No declarations received.

Requests for dispensations. No requests received.

17/132 TO REQUEST NOTIFICATION

The Chairman requested notification of intention to film, photograph or record any items.

The signing of the Allotment Lease by the LPC and HLAA will be photographed.

17/133 TO RECEIVE MINUTES OF THE PARISH COUNCIL MEETING

Cllr. Huggens proposed, Cllr. Cockett seconded, and it was **RESOLVED** that the minutes of the Parish Council Meeting held on Wednesday 7th **February 2018** are a true record and were approved and adopted. The Chairman thanked Cllr. Walmsley for taking the February minutes.

17/134 PROGRESS OF RESOLUTIONS (For information purposes only)

Quotes will be sought by the Clerk and Cllr. Osborne for removal of two trees to the rear of the Community Centre.

17/135 COUNCILLOR CO-OPTION

Mrs. Suzanne Knowles and Mr. Andy Ratcliffe signed the declaration of acceptance of office and formally joined the council as members for the south ward.

The Chairman thanked both for their interest and welcomed them to the council.

17/136 HAM LANE ALLOTMENT LEASE

The Chairman of LPC and the Chairman of the Ham Lane Allotment Association both signed the twenty-five-year lease for the allotments. Cllr. Cockett will start the procedure relating to the ownership of the access road to the site. Meetings will be organised with interested parties wishing to utilise the top site for community use. A decision concerning the future use of the site will be made following more in-depth research.

17/137 ANNUAL PARISH ASSEMBLY MEETING

The meeting will be held on Thursday April 26th 7pm in the main hall of the Community Centre. Cllr. Smith-Essex will help the Clerk to organise the evening. An invite will be sent to the Police Commissioner.

17/138 COUNCILLOR ROLES AND RESPONSIBILITIES

A list of positions available will be circulated, please inform the Clerk if you have an interest in any projects you wish to be involved in or any ideas for future consideration. It is expected each councillor will take responsibility for at least one item on the list.



17/139 NEIGHBOURHOOD PLAN REPORT

Cllr. Osborne reported funding for a transportation study is being sought from MBC. Discussions concerning the Tanyard Farm north development are ongoing. The CIL charging schedule should be increased to ensure essential infrastructure is deliverable. Master planning for land east of the village has been completed, updated versions of the Master plan for land north of the railway and west of Ham Lane are awaited. The Masterplan for south of the railway is work in progress. Primary and Nursery education provision is being discussed with KCC and the Nursery School. Correspondence is ongoing with Network Rail. The Lenham Meadows Trust meeting will be held 13th March. Cllr. Ballard confirmed the s106 contributions from Tolhurst Way were due. Cllr. Ratcliffe will be a NHP group member.

WILLIAM PITT FIELD SITE PROPOSAL

The Chairman had previously circulated a draft statement concerning the future of the William Pitt Field. Councillors have met the representatives of the Lenham Wanderers Football Club, and taking their opinions into consideration, it has been suggested the football pitches and other recreational facilities are relocated, as shown in the draft Regulation 14 September 2017. A full statement of intentions concerning the future of the field are attached to these minutes.

17/140 TO RECEIVE MINUTES OF THE FINANCE & GENERAL PURPOSES MEETING

BMX equipment at William Pitt field will be monitored, as the aged ramps are now deteriorating. A review of the affordability of the skate ramps with options to relocate the facility will be ongoing.

Charing PC sent a Hydrological Appraisal report which will be discussed further, as it concerns future water resources and may be useful for the Neighbourhood Plan.

Cllr. Osborne proposed, Cllr. Greenwood seconded, and it was **RESOLVED** that the recommendations contained in the report of the meeting of the **21st February 2018** be approved and adopted.

17/141 TO RECEIVE THE MINUTES OF THE PLANNING COMMITTEE MEETING

There were no questions raised concerning the application responded to thus far.

The history of the application for development on land west of Ham Lane, and the need for a road to access the A20 from development west and south of the railway was discussed. Cllr. Osborne will confirm details with Jones Homes with reference to permitting the road to the west of the site.

Cllr. Osborne proposed, Cllr. Greenwood seconded, and it was **RESOLVED** to make no comment on the response to the Jones Homes site.

Cllr. Osborne offered his resignation from the planning committee as he intended to take on a role with the Lenham Meadows Trust. Cllr. Greenwood nominated Cllr. Walmsley as chairman of planning and Cllr. Ratcliffe to join the planning committee. It was **RESOLVED** that Cllr. Walmsley

is chairman and Cllr. Ratcliffe is a member of the planning committee. Cllr. Osborne was thanked for all his hard work on the planning committee.

Cllr. Greenwood proposed, Cllr. Walmsley seconded, and it was RESOLVED that the recommendations contained in the report of the meeting on the 21st February 2018 be approved and adopted.

PARISH COUNCIL

Cllr. Greenwood made his apologies and left at 9.40pm. Cllr. Walmsley chaired the meeting.

3

17/142 TO RECEIVE REPORTS FROM COUNCIL SPOKEPERSONS

Cllr. Scrivens reported extra signage including the Lenham Storage signs will be included in the Faversham Road junction improvements.

Cllr. Huggens raised safety concerns with large lorries reversing on to the A20 from Faversham Road and the need for repositioned HGV signage.

17/143 REPORTS FROM OUTSIDE MEETINGS

The report from KCC regarding the Faversham Road junction is awaited.

Cllrs. Cockett and Culver met with education officers and will discuss further with NHP group.

17/144 FINANCE

a) To authorize payments (Details of payments to be tabled).	Cheque no:	Amount
Mrs M McFarlane. Office expenses Jan & Feb.	4858	239.54
Made by Falcon. Web-site service. February.	4859	50.00
Glasdon UK Ltd. Litter bins for Lenham Heath & WP Field.	4860	1,119.14
Void cheque.	4861	0.00
Cllr. M Ballard. Land registry search fees.	4862	15.00
South eastern Electric. Allotment site hall standing charge.	4863	18.87
Peter Goodwin. Repairs to BMX ramp.	4864	434.00
Play Inspection Co. Annual inspection of 3 play areas.	4865	234.00
PMC Planning. Jan & Feb consultancy NHP.	4866	4,800.00
Amiga Fire & Security Ltd. Monthly maintenance.	4867	54.00
Jen Contractors. WCs cleaning, dog bins & litter February .	4868	912.00

Salaries & expenses detailed as Appendix A and filed with a signed copy of these minutes.

To note receipt of income (Details of income to be tabled) No income received.

Cllr. Ratcliffe proposed, Cllr. Knowles seconded, and it was RESOLVED to make the payments.

Cllrs. Scrivens and Osborne signed the cheques on behalf of Lenham Parish Council.

b) Financial Standing Orders Review.

The NALC model for consideration by the council and adoption of the Financial Regulations had been previously circulated by the RFO.

PARISH COUNCIL MINUTES

Cllr. Walmsley proposed Cllr. Ballard seconded, and it was RESOLVED to adopt the NALC Financial Regulations.

17/145 CORRESPONDENCE RECEIVED (For information only)

Following the purchase of the site where the St John Ambulance Hall is situated, the Honywood & Douglas Charity wished to place on record their commitment to exploring opportunities for growth with a view to building more Alms houses.

Membership form for Action with Communities in Rural Kent for consideration at F & GP.

The meeting closed at 9.55pm